

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2023-2024 No.08
OFFICIAL MINUTES

December 12, 2023 Regular Meeting

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:30 p.m. by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance - Mrs. McGinty read the statement of compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mrs. Halcrow	Present	Mrs. Kiley	Present	Mr. Page	Present
Mrs. Hickey	Absent	Mrs. McCabe	Present	Mrs. Thompson (VP)	Present
		Mrs. McGinty (President)	Present	Mrs. Whitehouse	Present

Also in attendance:

Darren Groh, Superintendent

Sean Cranston, School Business Administrator

Athina Cornell, Board Counsel

5. Welcome of Visitors

Mrs. McGinty welcomed all visitors to the board meeting.

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6. Communications

- a. All board members received one communication from a parent in regards to basketball.

7. Board Reports

- a. Student Representative Report - Hailey Blum & William Tencza
 - i. Mrs. McGinty acknowledged Hailey and Will for their service to the board and presented them with gifts.
- b. Culture, Climate, and Community Relations - Mrs. Halcrow - November 27, 2023
 - i. Mrs. Halcrow read her report to the board.
- c. Education - Mrs. Thompson - December 1, 2023
 - i. Mrs. Thompson read her report to the board.
- d. Finance & Facilities - December 6, 2023
 - i. Mrs. Whitehouse read her report to the board.
- e. Personnel - Mr. Page - December 4, 2023
 - i. Mr. Page reported to the board.
- f. Policy - Mr. Page - November 28, 2023
 - i. Mr. Page reported to the board.
- g. Referendum Ad-Hoc - Mrs. Whitehouse - December 8, 2023
 - i. Mrs. Whitehouse read her report to the board.
- h. Superintendent's Report

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Shelter in Place	November 16	9:43 a.m.	9 minutes
Fire Drill	November 16	11:56 a.m.	6 minutes
Lockdown	November 22	11:34 a.m.	5 minutes

Enrollment - 860 as of November 30, 2023

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8. Special Presentation

QSAC Presentation (Attached) - Mr. Groh presented the QSAC presentation to the board.

9. Public Comment on Agenda Items

a. None

10. ACTION ITEMS

On a **MOTION** made by Mr. Page and seconded by Mrs. Whitehouse, the Board of Education approved action items 1-2 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	n/a	Mrs. McCabe	Yes	Mrs. Thompson	Yes
		Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

Approve Action Items

1. Approval of the 2024 RFH Board Meeting Calendar (Attachment A)

2. Recommend Board approval of the following meeting minutes:

- November 20, 2023 Regular Meeting Minutes
- November 20, 2023 Executive Session Meeting Minutes

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PERSONNEL

On a **MOTION** made by Mrs. Kiley seconded by Mrs. Whitehouse, the Board approved Personnel Items 3-8 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	n/a	Mrs. McCabe	Yes	Mrs. Thompson	Yes
		Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

The superintendent recommends personnel items #3 through #8

New Staff Appointments

3. Approval of New Staff for the 2023 - 2024 School Year

Recommend Board approval of the following new faculty for the 2023 - 2024 school year, pending completion of all required paperwork:

NO.	NAME	POSITION	SALARY STEP / GUIDE	EFFECTIVE
1.	Kathleen McMahon*	Paraprofessional	Step 5/ \$31,550	January 2, 2024

**pending criminal history approval*

Additional Assignments

4. Approval to Amend End Date of Sixth Assignments for the 2023 - 2024 School Year

Recommend Board approval to amend the end date of the following sixth assignments for the 2023 - 2024 school year for the following teachers:

<u>NO</u>	<u>NAME</u>	<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
1.	Jonathan Pennetti	Engineering	11/20/2023	12/18/2023
2.	Jonathan Reynolds	Woods	11/20/2023	12/18/2023
3.	Jonathan Reynolds	Woods	11/20/2023	12/18/2023
4.	Zachary Wilson	Engineering	11/20/2023	12/18/2023

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Substitutes / Coaching/Advisor Appointments

5. Approval of Long Term Substitute

Recommend Board approval of the appointment of Timothy Duggan as a Long Term Chemistry Teacher Substitute at a per diem rate of \$309.00 for days worked between December 20, 2023 and January 23, 2024, pending criminal history approval.

6. Approval of Substitutes for the 2023 - 2024 School Year

Recommend Board approval of the following substitutes for the 2023 - 2024 school year

No.	Name	Certification
1.	John Begen	Monmouth County Substitute Certificate
2.	James Hartman	Monmouth County Substitute Certificate
3.	Steven Heath	Monmouth County Substitute Certificate
4.	Mona Pollard	Monmouth County Substitute Certificate
5.	Brian Rooney	Teacher of English
6.	Sandra Trommello	Teacher of Mathematics

7. Approval of Extracurricular Coaches/Advisors for the 2023 - 2024 School Year

Recommend Board approval of the following coaching/advisor appointments:

SPORT/CLUB	POSITION	NAME	STEP/STIPEND
Girls Basketball	Assistant Coach	Steven Heath	7 / \$6,370
Paddle Tennis	Advisor	Danon Robinson	Volunteer

8. Approval to Rescind Appointment

Recommend Board approval to rescind the following appointment:

CLUB	ADVISOR
Jazz Ensemble	Zachary Lorelli

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FINANCE

On a **MOTION** made by Mrs. Whitehouse seconded by Mr. Page, the Board approved Finance Items 9-16 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	n/a	Mrs. McCabe	Yes	Mrs. Thompson	Yes
		Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

The superintendent recommends finance items #9 through #16

Board Secretary's Monthly Certification - October 2023

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

9. Approval of Bill List

Recommend Board approval of the following bill lists dated **December 8, 2023**:

General Fund	\$ 635,517.19
Special Revenue Fund	\$ 12,319.44
Capital Projects Fund	\$ 317.30
Food Services Fund	\$ 99,208.82
Total	\$ 747,362.75
Payroll (11/30/23)	\$ 823,606.10
Total Expenditures	\$ 1,570,968.85

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10. Approve Board Secretary's Report – October 2023

Recommend Board approval of the Board Secretary's report for **October 31, 2023.**

11. Approve Panda LLC, Cash Reconciliation Report– October 2023

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **October 31, 2023.**

12. Budget Transfers - October 2023

Recommend Board approval of the budget transfer report for **October 2023.**

13. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **October 31, 2023**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

14. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
3-14-24	Marisa Stefani	Handle with care instructor Recertification Training	\$525	\$32	Cherry Hill, NJ
2-8-24	Nila Luccarelli	Lead with Culture through Comprehensible Input Techniques - for WL Teachers	\$285	\$0	Ewing, NJ
1-19-24 & 1-26-24	Laura Bailliard	ACT Foundations for Behavior Analysts	\$499	\$0	Virtual
3-18-24 to 3-20-24	Robert Romano	Nj School Buildings and Grounds Expo	\$0	\$450	Atlantic City, NJ

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1/31/24 Spring	Alexis Marinov	Introduction to Teaching with AI Program	\$750	\$0	Virtual
1-29-24	Stephanie Pennetti	Thinking Like an Economist	\$0	\$0	New York, NY
1-24-24	Antonio Mosquera	Techspo Conference	\$330	\$65	Atlantic City, NJ
1-9-2024 <i>Previously approved to attend 12-14-2023</i>	Rosanne Hughes, Cassie Fallon, Thomas January, Aubrey Torta, James McConville, Jessica Olszewski, Suzanne Crowley	Tri-District Articulation	\$0	\$0	Rumson, NJ

15. Approval of Senior Prom Contract

Recommend Board Approval of a contract with Battleground Country Club to host the Senior Prom on May 17, 2024.

16. Surplus

To identify the listed items surplus equipment, no longer required for school purposes, and authorize the Business Administrator/Board Secretary to discard these items in accordance with N.J.S.A. 18A:18A-45, as listed:

QTY	Item
166	Sadlier's Vocabulary Workshop - Level C copyright 2012
18	Sadlier's Vocabulary Workshop - Level G copyright 2018
1	Sadlier's Vocabulary Workshop - Level G copyright 2018 (Teacher Edition)
19	Models for Writers - Copyright 2019
204	Vocabulary for College Bound Students - Copyright 2006

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EDUCATION

On a MOTION made by Mrs. Whitehouse seconded by Mrs. McCabe, the Board approved Education Items 17-23 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	n/a	Mrs. McCabe	Yes	Mrs. Thompson	Yes
		Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

The superintendent recommends education items #17 through #23

17. Approval of Field Trip Request(s) for the 2023-2024 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2023-2024 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
January 11	Cathedral St. John the Divine and The Cloisters, New York	AP Art History AP Studio Art	Kathryn Okeson Kristen Lanfrank
January 30, 31 February 1, 6, 7, 8	Monmouth County Courthouse, Freehold	Mock Trial	Nicholas DelBuono
February 1	Rubin Museum of Art, New York	AP Art History	Kathryn Okeson
February 29 March 12 March 19	NJ Law Foundation Center, New Brunswick	Mock Trial	Nicholas DelBuono
April 18	Guild of Creative Art, Shrewsbury	Senior Art Show	Kristen Lanfrank Kathryn Okeson
April 24	Bucks County Playhouse, New Hope, Pennsylvania	Tower Players	Kasi Sweeney Donna Battaglia Amanda Gorfain

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			Matthew Leddin Anthony Preuster
April 27	Jackson Liberty High School Great Adventure	Marching Band Jazz Band Tower Singers	Sara Marino Mel Chayette Zachary Lorelli Rebecca Olivero Kathryne Singleton

18. Approval of Fundraising Request(s) for the 2023-2024 School Year as listed

Recommend board approve the following fundraising request(s) for the 2023-2024 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
December 19 - 23	SGA	Stephanie Pennetti	Candy Gram Sale

19. Approval of Home Instruction

Recommend Board approval of home instruction for the 2023 - 2024 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
2400000065	11/3 - 11/7 Up to 10 hours per week	Medical	RFH Faculty \$55/hour
2400000026	11/9 - 12/4/2023 5 hours per week	Medical	Facility \$360 Total
2400000026	12/5 - 3/5/2024 10 hours per week	Medical	Facility \$42/hour
25000132	12/1 - 12/15 10 hours per week	Medical	RFH Faculty \$55/hour
2400000060	12/11 - TBD 10 hours per week	Medical	RFH Faculty \$55/hour

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20. Approval of Updated 2023 - 2024 School Year School Calendar

Recommend Board approval to update the 2023-2024 school year calendar as per Attachment B.

21. Approval of Revised Curriculum

Recommend Board approval of the revised curriculum listed below:

- **World Language**
- *Chinese II, Chinese III, Chinese IV, Chinese V*
- *French I, French II, French II Honors, French III, French IV, French V*
- *Spanish I, Spanish II, Spanish II Honors, Spanish III, Spanish IV Honors, Spanish V*

22. Approval of the First Reading of Policies and Regulations

Recommend Board approval of the first reading of the following policies and regulations:

- Policy 1581 - Domestic Violence (M)
- Policy 2415.50 - Title I - School Parent and Family Engagement (M)
- Policy 3130 - Assignment and Transfer
- Policy 3161 - Examination for Cause (Revised)
- Policy 3212 - Attendance (M) (Revised)
- Policy 3324 - Right of Privacy (Revised)
- Policy 4130 - Assignment and Transfer
- Policy 4161 - Examination for Cause (Revised)
- Policy 4212 - Attendance (M) (Revised)
- Policy 4324 - Right of Privacy (Revised)
- Policy 5116 - Education of Homeless Children and Youths (Revised)
- Policy 5516 - Use of Electronic Communication and Recording Devices ®
- Policy 6470.01 - Electronic Funds Transfer and Claimant Certification
- Policy 6480 - Purchase of Food Supplies (M)
- Policy 8130 - School Organization - (M) - New
- Policy 8500 - Food Services (M) (Revised)
- Policy 8550 - Meal Charges/Outstanding Food Service Bill (M) - New
- Regulation 1581 - Domestic Violence (M)
- Regulation 3212 - Attendance (M) (Revised)

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- Regulation 4212 - Attendance (M) (Revised)
- Regulation 5116 - Education of Homeless Children and Youths (Revised)
- Regulation 5460.1 - High School Transcript (M) (Revised)
- Regulation 6470.01 - Electronic Funds Transfer and Claimant Certification

23. Approval to Affirm HIB Decision

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY2023-2024-2 reported by the Superintendent at the Board's November 20, 2023 Meeting.

ADDENDUM

On a **MOTION** made by Mr. Page seconded by Mrs. Whitehouse, the Board approved Addendum Item 24 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	n/a	Mrs. McCabe	Yes	Mrs. Thompson	Yes
		Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

FINANCE

24. Approval of the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Report (DPR)

Recommend the board to approve the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Report (DPR) for the 2023-2024 school year.

11. Discussion Items - None

12. Public Comment - None

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13. Executive Session

On a **MOTION** made by Mrs. Whitehouse, seconded by Mrs. Kiley, the Board by unanimous roll call vote, moved to Executive Session at 7:21 p.m.:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on **December 12, 2023** to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Student Matters
- ❖ Attorney/Client Privilege

14. Reconvene Public Session

On a **MOTION** by Mrs. Whitehouse seconded by Mrs. Kiley, the Board by unanimous roll call vote returned to open Public Session at 9:28 p.m.

15. Nominations for Vacated Rumson Board Seat

Mr. Cranston opened up nominations for the vacated Rumson Board Seat. On a **MOTION** by Mr. Cranston opened the floor for nominations for the open Board seat. Mrs. Thompson nominated Kevin Grant. Mrs. Kiley seconded the nomination. As no further nominations were made, Mr. Cranston closed the nomination period. A roll call vote was conducted. The vote was 7-0 in favor of Mr. Grant. During the vote, each Board member expressed their opinion in support of Mr. Grant. The Board noted their appreciation for all of the highly qualified applicants.

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16. Adjournment

As there was no further business before the Board, on a **MOTION** by Mr. Page seconded by Mrs. McCabe, and carried by unanimous roll call vote the Board adjourned the meeting at 9:35 p.m.

Respectfully submitted,

Sean S. Cranston

Sean S. Cranston
Business Administrator/Board Secretary
Rumson-Fair Haven Regional High School

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL BOARD OF EDUCATION

2024 BOARD MEETING CALENDAR

Meeting Date	Location	Start Time
January 2, 2024	Reorganization Meeting RFH Auditorium	6:30 p.m.
January 23, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
February 6, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
February 20, 2024	NJSBA workshop Regular Meeting RFH Learning Commons	5:30 p.m. 6:30 p.m.
March 5, 2024	Workshop NJSBA/CSA Eval process Regular Meeting RFH Learning Commons	6:00p.m. 6:30 p.m.
March 12, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
April 16, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
May 7, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
May 21, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
June 11, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
July 9, 2024	RFH Board Administration Summit RFH Learning Commons	8:00 a.m.
July 30, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
August 20, 2024	RFH Board Workshop RFH Learning Commons	8:00 a.m.
August 27, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.

September 10, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
September 24, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
October 8, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
October 29, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
November 19, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
December 17, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.
January 7, 2025	Reorganization Meeting RFH Learning Commons	6:30 p.m.

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
74 RIDGE ROAD
RUMSON, NEW JERSEY

ATTACHMENT B

2023 - 2024
SCHOOL CALENDAR

SEPTEMBER

S	M	T	W	T	F	S
			30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

18 Student Days

8/30 - 8/31 - School Closed for Students - Staff Professional Development
 9/1- 9/4 Labor Day Weekend - School Closed
 9/5 - First Day of School for Students
 9/25 - Yom Kippur - School Closed

10/9 - Columbus Day - School Closed for Students - Staff Professional Development

OCTOBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

21 Student Days

11/9 - 11/10 - NJEA Convention - School Closed
 11/22 - Early Dismissal
 11/23 - 11/24 - Thanksgiving - School Closed

12/22 - Early Dismissal
 12/26 - 1/1 - Holiday Break - School Closed

1/ 15 - Martin Luther King Day - School Closed

NOVEMBER

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

18 Student Days

2/12 - Winter Break - School Closed
 2/13 - School Closed for Students - Staff Professional Development

3/29 - 4/5 - Spring Break

5/27 - Memorial Day - School Closed

DECEMBER

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16 Student Days

6/10 - 6/13 - Early Dismissal For Students Only
 6/14 - Early Dismissal - Last Day for Students - **GRADUATION**

SCHOOL CLOSED FOR STUDENTS
SCHOOL CLOSED FOR STUDENTS AND FACULTY
EARLY DISMISSAL
EARLY DISMISSAL FOR STUDENTS ONLY
DELAYED OPENING-PROFESSIONAL DEVELOPMENT WEDNESDAY
NOTE: This calendar includes 2 snow/emergency day

Days for Students: 182 Days for Staff: 186

JANUARY

1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

21 Student Days

**** This Calendar is Subject to Change ****
 Because we are committed to education, this calendar will be revised should circumstances arise such as emergency closings.
Said modifications will be based upon educational factors.
GRADUATION DATE IS SUBJECT TO CHANGE

Approved: January 10, 2023

FEBRUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

19 Student Days

MARCH

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

20 Student Days

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

17 Student Days

MAY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

22 Student Days

JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

10 Student Days

