RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760
****

Regular Meeting
January 23, 2024
Rumson-Fair Haven Regional High School Learning Commons
6:30 p.m.
AGENDA

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. **Call to Order**
2. **Salute the Flag**
3. **Statement of Compliance**

   Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.
4. **Roll Call**

Mr. Grant		Mrs. Kiley		Mr. Page	
Mrs. Halcrow		Mrs. McCabe		Mrs. Thompson	
Mrs. Hickey		Mrs. McGinty		Mrs. Whitehouse	

5. **Welcome of Visitors**

6. **Communications**

7. **Board Reports**
   - ❖ Student Representative Report - Olivia Rome, Patrick Thompson
   - ❖ Education - Mrs. Thompson - January 4, 2024
   - ❖ Finance & Facilities - Mr. Page January 19, 2024
   - ❖ Personnel - Mr. Page - January 22, 2024

- ❖ Superintendent's Report
  - ➢ Student Safety Data System Report - July - December 2023
    Mr. Stephen Sarles
  - ➢ Preliminary Budget Overview - Sean Cranston

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	December 8	11:45 a.m.	6 minutes
Fire Drill	December 12	10:10 a.m.	9 minutes
Lockdown	December 19	9:09 a.m.	16 minutes

Enrollment - 860 as of December 22, 2023

8. Special Presentation

- ❖ Audit Presentation - HFA District Auditors

9. Public Comment on Agenda Items

10. ACTION ITEMS

Approve Board Meeting Minutes

1. Recommend Board approval of the following meeting minutes:
   a. December 12, 2023 Regular Meeting Minutes
   b. December 12, 2023 Executive Session Meeting Minutes
   c. January 2, 2024 Reorganization Meeting Minutes

PERSONNEL

The superintendent recommends personnel items #2-5

Additional Assignments

2. **Approval of Chaperones and Stipends for the World Language Trip for the 2023 - 2024 School Year**
   Recommend Board approval of the chaperones for the world language trip at a total stipend of $125 per day with $75 per day funded by the respective students traveling on said trips and $50 per day funded by the Board of Education:

NO.	NAME	DESTINATION	DATES	# OF DAYS	TOTAL STIPEND
1.	Maryellen DeLalla	France	February 9 - 17, 2024	9	$1,125
2.	Seth Herman	France	February 9 - 17, 2024	9	$1,125
3.	Martin Januario	France	February 9 - 17, 2024	9	$1,125

3. **Approval of Paraprofessionals for Extracurricular Activities for the 2023 - 2024 School Year**

   Recommend Board approval for the following paraprofessionals to provide support during extracurricular activities for the 2023-2024 school year beginning January 2, 2023 and ending June 30, 2024:

NAME	STEP	SALARY
Laura Cummings	Step 2	$20.88/hour
Kathleen McMahon	Step 5	$22.62/hour

Leaves of Absence

4. **Approval of Leave of Absence for the 2023 - 2024 School Year**

   Recommend Board approval of an unpaid leave of absence for the 2023-2024 SY as listed:

NO.	EMPLOYEE	LEAVE OF ABSENCE DATES
1.	4417	New Jersey Family Leave Act 3/18/2024 - 6/14/2024
2.	5090	Paid Leave of Absence 4/16/2024 - 6/14/2024 Returning 9/1/2024

Substitutes / Coaching/Advisor Appointments

5. **Approval of Home Instructor for the 2023 - 2024 School Year**
   Recommend Board approval of the following home instructor for the 2023 - 2024 school year at a rate of $55.00/hour

No.	Name	Certification
1.	Matthew Knoth	Teacher of Spanish

FINANCE

The superintendent recommends finance items #6-27

Board Secretary's Monthly Certification - November 2023

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Monthly Certification - December 2023

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

6. **Approval of Bill List**
   Recommend Board approval of the following bill lists dated **January 19 , 2024**:

General Fund	$ 1,017,556.11
Special Revenue Fund	$ 26,260.24
Capital Projects Fund	$ 2,654.60
Food Services Fund	$ 87,539.85
Total	**$ 1,134,010.80**
Payroll (01/12/24)	$ 590,787.81

General Fund	$ 1,017,556.11
Total Expenditures	**$ 1,724,798.61**

7. **Approve Board Secretary's Report – November 2023**
   Recommend Board approval of the Board Secretary's report for **November 30, 2023.**

8. **Approve Panda LLC, Cash Reconciliation Report– November 2023**
   Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **November 30, 2023**.

9. **Budget Transfers - November 2023**
   Recommend Board approval of the budget transfer report for **November 2023.**

10. **Board of Education's Certification of Budgetary Major Account Fund Status**
    To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **November 30, 2023**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

11. **Approve Board Secretary's Report – December 2023**
    Recommend Board approval of the Board Secretary's report for **December 31, 2023.**

12. **Approve Panda LLC, Cash Reconciliation Report– December 2023**
    Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **December 31, 2023**.

13. **Budget Transfers - December 2023**
    Recommend Board approval of the budget transfer report for **December 2023.**

14. **Board of Education's Certification of Budgetary Major Account Fund Status**
    To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **December 31, 2023**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been

over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

15. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time	Organization	Event	Facility
6-13-24	9:00 a.m. - 12:00 p.m. 5:30 - 7:30 p.m.	Knollwood School Fair Haven BOE	Graduation Practice Graduation	Auditorium
3-6-24	5:00-9:00 p.m.	Forrestdale School Rumson BOE	FD vs. Holy Cross Basketball Game	Gym
3-27-24	6:00-9:00 p.m.	Fair Haven Booster Club	March Madness	Gym

16. Approve of Use of Facilities - Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time	Organization	Event	Facility
1-27-24 2-3-24	11:00 - 3:00 11:00 - 1:00	Monmouth University Athletics Women's Lacrosse Team	Scrimmage Practice	Stadium Turf

17. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
2-28-24	Lauren Grumbach	20 Best Technology Tools to Increase Student Learning	$279	$0	Virtual
3-11-24 to 3-14-24	Chris Lanzalotto	DAANJ State Conference	$450	$809	Atlantic City, NJ
1-25-24	Antonio Mosquera	2024 NJ District Test & Technology Coordinator Training	$0	$16	Monroe, NJ

3-4-24	Lauren Butler	238th Annual ATSNJ Conference	$200	$120	Atlantic City, NJ
2-13-24	Marisa Stefani	Legal One: Addressing Staff Mental Health Issues	$150	$0	Virtual
2-1-24	Jane Knific	Stop the Bleed for the NJ Educator	$0	$10	Sayreville, NJ
2-6-24 TBD TBD	Amanda McCaffrey	3 day Science of Reading and Level 1 Orton Gillingham Certification	$2,825	$0	Virtual

18. Acceptance of the Annual Audit dated June 30, 2023

Recommend Board acceptance of the June 30, 2023 Annual Comprehensive Financial Report, ACFR, including the Auditor's Management Report on Administrative Findings as presented.

19. Approval of Donations/Grants *(Updated 01-22-24)*

Recommend Board approval for the following donations:

No.	From	Purpose	Donation
1	RFH Education Foundation	Field Trip to MET Museum	$2,500
2	RFH Boosters	Wrestling Lights	$5,000
3	Junior Bulldogs	Wrestling Lights	$3,500
4	James Fernandes	Eagle Scout	Mobile Raised Planter Value approx $250
5	Bulldawgs Softball	RFH Softball Use	$500
6	Beaty Family Foundation	RFH Marching Bulldogs	$1,000

20. Health and Safety Evaluation of School Buildings Checklist - SOA

Recommend Board approval of the submission of the Health and Safety Evaluation of School Buildings Checklist - Statement of Assurance for the School Year 2023-2024, to the Monmouth County Executive Superintendent of Schools**.**

21. Approve Agreement for Professional Services.

Recommend Board approval for a contract with New Age Behavior Consultants, LLC to provide professional services, specifically for a Registered Behavior Technician (RBT) for the 2023-2024 SY to support a student during extra curricular activities at $80 per hour not to exceed $5,000.

22. Approval of Junior Prom Contract

Recommend Board Approval of a contract with the Gramercy to host the Junior Prom on March 22, 2024.

23. Approval of ARP Esser Funds - SAT services with Huntington Learning Center

Recommend Board approval for the following partnership with Huntington Learning Center to provide SAT prep services using ARP Esser funds at a cost of $10,000.

24. Approval of OMNIA

Recommend approval for the participation in OMNIA, a national cooperative purchasing consortium, for the purchase of supplies, trades, and services for the 2023-2024 SY.

25. Approval of PEC Letter

Be it Resolved, the Board accepts and approves the NJ Department of Education's determinations Preliminary Eligible Cost (PEC) letter as indicated below for rehabilitation purposes. The School Facility Project for a Regular Operating District (ROD) is a Grant pursuant to the Educational Facilities Construction and Financing Act (EFCFA), P.L. 2000, c.72, as amended.

State Project #	School	Purpose	PEC
25-4580-050-23-R501	**Rumson-Fair Haven High School**	**Partial Roof Replacement**	**$1,095,791.00**

26. Approval of Appointment of Construction Consultant

Recommend Board approval to extend Brian Leddin as the Referendum Consultant for the 23-24 SY, through June 30, 2024, at a rate of $167 per hour, as needed, not to exceed 10 hours per week.

27. Approval of Additional Consulting Services for the the 2023 - 2024 School Year

Recommend Board approval of additional consulting service hours for the the 2023 - 2024 school year:

NAME	SERVICE	2023-2024 SY HOURS	HOURLY RATE
Ellen Vaccaro	Orton Gillingham	Additional 2 hours per week **previously approved not to exceed 3 hours per week*	$110.00/hour

EDUCATION

The superintendent recommends education items #28-35

28. Approval of Field Trip Request(s) for the 2023-2024 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2023-2024 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
November 17 February 23 March 22 April 26	Red Bank Primary School	Storytelling Club	Justin Langlois
February 14	Wall Township High School	Chess Club	Justin Langlois
February 15	Red Bank Primary Juanitos, Red Bank	Spanish 5	Yannell Maglione Petronila Luccarelli
February 28	Monmouth Mall	Chess Club	Justin Langlois
February 28	Women in Sports Workshop, Howell High School	Athletics	Kim Pierson Chris Lanzalotto
March 1	Philadelphia	Spanish	Christina Gauss Seth Herman
March 4	BAPS Temple, Robbinsville	AP Art History International Club	Kate Okeson Krishna Kanuga
April 25	El Barrio Street Walking Tour New York City	AP Spanish AP French AP Art History	Christina Gauss Seth Herman Martin Januario Kate Okeson

29. Approval of Fundraising Request(s) for the 2023-2024 School Year as listed

Recommend board approve the following fundraising request(s) for the 2023-2024 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
January	Computer Programming Club Key Club	Molly McBain Jeremy Schulte	Lollipop Sale to raise money for Allstate Foundation
January	Book Club Character Education National English Honor Society	Lauren Grumbach Alyssa Trocchia Thomas Colella	Book Drive Collection for Bridge for Books
February 7 - 14	National Art Honor Society	Kristen Lanfrank	Handpainted Valentine's Cards
Week of February 12	Health Care Career Club	Lauren Butler	Bake Sale to raise money for American Red Cross
February 14	SGA	Stephanie Pennetti	Candy Gram Sale
March 8	Health Care Career Club	Lauren Butler	Blood Drive

30. Approval of Home Instruction

Recommend Board approval of home instruction for the 2023 - 2024 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
26000299	1/2 - TBD 10 hours total	Medical	RFH Faculty $55/hour
2400000325	1/16 - 2/5 10 hours per week	Medical	RFH Faculty $55/hour

31. Approval of Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2023-2024 School Year

Recommend Board approval of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2023-2024 school year. This Statement of Assurance must be filed with the DOE twice a year.

32. Approval of Annual Review and Revisions of "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials" Without Change

Recommend Board approval of the Annual Review and Revisions of "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials"

without change; such agreement having been reviewed and signed by the Rumson Chief of Police, Fair Haven Chief of Police, the Superintendent of Schools and our Board of Education President.

33. Approval of the Second Reading of Policies and Regulations

Recommend Board approval of the second reading of the following policies and regulations:

- Policy 1581 - Domestic Violence (M)
- Policy 2415.50 - Title I - School Parent and Family Engagement (M)
- Policy 3130 - Assignment and Transfer
- Policy 3161 - Examination for Cause (Revised)
- Policy 3212 - Attendance (M) (Revised)
- Policy 3324 - Right of Privacy (Revised)
- Policy 4130 - Assignment and Transfer
- Policy 4161 - Examination for Cause (Revised)
- Policy 4212 - Attendance (M) (Revised)
- Policy 4324 - Right of Privacy (Revised)
- Policy 5116 - Education of Homeless Children and Youths (Revised)
- Policy 5516 - Use of Electronic Communication and Recording Devices ®
- Policy 6470.01 - Electronic Funds Transfer and Claimant Certification
- Policy 6480 - Purchase of Food Supplies (M)
- Policy 8130 - School Organization - (M) - New
- Policy 8500 - Food Services (M) (Revised)
- Policy 8550 - Meal Charges/Outstanding Food Service Bill (M) - New
- Regulation 1581 - Domestic Violence (M)
- Regulation 3212 - Attendance (M) (Revised)
- Regulation 4212 - Attendance (M) (Revised)
- Regulation 5116 - Education of Homeless Children and Youths (Revised
- Regulation 5460.1 - High School Transcript (M) (Revised)
- Regulation 6470.01 - Electronic Funds Transfer and Claimant Certification

34. Approval to Affirm HIB Decision

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY2023-2024-3 reported by the Superintendent at the Board's December 12, 2023 Meeting.

35. Approval to Affirm HIB Decision

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY2023-2024-4 reported by the Superintendent at the Board's December 12, 2023 Meeting.

11. Motion to Approve Recommendations
12. Approval Vote
13. Discussion Items
14. Public Comment - Any School Related Topic
15. Executive Session
    - ❖ Student Matters
    - ❖ Personnel
    - ❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on January 23, 2024 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session
17. Superintendent's Additional Action Items
18. Motion to Approve Recommendations
19. Other Business
20. Unfinished Business
21. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Auditorium of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.