# RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
# BOARD OF EDUCATION

FY 2023-2024 No.10
OFFICIAL MINUTES — January 23, 2024 Regular Meeting

***"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."***

1. **Call to Order**
   The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:31 p.m. by Mrs. McGinty, Board President.

2. **Salute the Flag**

3. **Statement of Compliance - Mrs. McGinty read the statement of compliance**
   Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. **Roll Call**

| | | | | | |
|---|---|---|---|---|---|
| Mr. Grant | Present | Mrs. Kiley | Present | Mr. Page | Absent |
| Mrs. Halcrow | Present | Mrs. McCabe | Present | Mrs. Thompson | Present |
| Mrs. Hickey | Present | Mrs. McGinty | Present | Mrs. Whitehouse | Present |

Also in attendance:
Darren Groh, Superintendent
Sean Cranston, School Business Administrator
Athina Cornell, Board Counsel

5. **Welcome of Visitors**
   Mrs. McGinty welcomed all visitors to the board meeting.

6. **Communications**
   a. All board members received one communication from a parent in regards to the music at basketball games
   b. Mrs. McCabe had a communication from a parent about snow closures.
   c. Mrs. Whitehouse received positive feedback from a parent in regards to 8th grade curriculum night.
   d. Mrs. McGinty received a communication from a parent that she shared with Mr. Groh and Mrs. Cornell.
   e. Mrs. Halcrow received communication about the front sign.

7. **Board Reports**
   a. Student Representative Report - Olivia Rome, Patrick Thompson
      i. Since this was the first time for Oliva and Patrick, Mr. Sarles introduced them and explained the process for selecting our student representatives.
      ii. Patrick and Olivia reported on the happenings around RFH including clubs, activities, winter sports, and night events.
   b. Education - Mrs. Thompson - January 4, 2024
   c. Finance & Facilities - Mr. Page January 19, 2024
   d. Personnel - Mr. Page - January 22, 2024
   e. Superintendent's Report
      i. Student Safety Data System Report - July - December 2023
         1. Mr. Sarles presented the SSDS data.
      ii. Preliminary Budget Overview - Sean Cranston
         1. Mr. Cranston presented a budget overview.

| TYPE OF DRILL | DATE | TIME | DURATION |
|---|---|---|---|
| Fire Drill | December 8 | 11:45 a.m. | 6 minutes |
| Fire Drill | December 12 | 10:10 a.m. | 9 minutes |
| Lockdown | December 19 | 9:09 a.m. | 16 minutes |

**Enrollment** - 860 as of December 22, 2023

**8. Special Presentation**

Audit Presentation - HFA District Auditors
Brian Waldrown from HFA presented the results of the 2022-2023 audit to the Board.

**9. Public Comment on Agenda Items**

a. None

**10. ACTION ITEMS**

On a **MOTION** made by Mrs. Whitehouse and seconded by Mrs. Thompson, the Board of Education approved action item #1 with the following roll call vote:

| | | | | | |
|---|---|---|---|---|---|
| Mr. Grant | Abstain a & b<br>Yes to c. | Mrs. Kiley | Yes | Mr. Page | n/a |
| Mrs. Halcrow | Abstain c<br>Yes a & b | Mrs. McCabe | Abstain c<br>Yes a & b | Mrs. Thompson | Yes |
| Mrs. Hickey | Abstain | Mrs. McGinty | Yes | Mrs. Whitehouse | Yes |

**Approve Board Meeting Minutes**

1. Recommend Board approval of the following meeting minutes:
   a. December 12, 2023 Regular Meeting Minutes
   b. December 12, 2023 Executive Session Meeting Minutes
   c. January 2, 2024 Reorganization Meeting Minutes

## PERSONNEL

On a **MOTION** made by Mrs. Whitehouse seconded by Mrs. Hickey, the Board approved Personnel Items 2-5 with the following roll call vote:

| | | | | | |
|---|---|---|---|---|---|
| Mr. Grant | Yes | Mrs. Kiley | Yes | Mr. Page | n/a |
| Mrs. Halcrow | Yes | Mrs. McCabe | Yes | Mrs. Thompson | Yes |
| Mrs. Hickey | Yes | Mrs. McGinty | Yes | Mrs. Whitehouse | Yes |

**The superintendent recommends personnel items #2-5**

**Additional Assignments**

2. **Approval of Chaperones and Stipends for the World Language Trip for the 2023 - 2024 School Year**

   Recommend Board approval of the chaperones for the world language trip at a total stipend of $125 per day with $75 per day funded by the respective students traveling on said trips and $50 per day funded by the Board of Education:

| NO. | NAME | DESTINATION | DATES | # OF DAYS | TOTAL STIPEND |
|---|---|---|---|---|---|
| 1. | Maryellen DeLalla | France | February 9 - 17, 2024 | 9 | $1,125 |
| 2. | Seth Herman | France | February 9 - 17, 2024 | 9 | $1,125 |
| 3. | Martin Januario | France | February 9 - 17, 2024 | 9 | $1,125 |

3. **Approval of Paraprofessionals for Extracurricular Activities for the 2023 - 2024 School Year**

   Recommend Board approval for the following paraprofessionals to provide support during extracurricular activities for the 2023-2024 school year beginning January 2, 2023 and ending June 30, 2024:

| NAME | STEP | SALARY |
|---|---|---|

| | | |
|---|---|---|
| Laura Cummings | Step 2 | $20.88/hour |
| Kathleen McMahon | Step 5 | $22.62/hour |

**Leaves of Absence**

4. **Approval of Leave of Absence for the 2023 - 2024 School Year**
   Recommend Board approval of an unpaid leave of absence for the 2023-2024 SY as listed:

| NO. | EMPLOYEE | LEAVE OF ABSENCE DATES |
|---|---|---|
| 1. | 4417 | New Jersey Family Leave Act<br>3/18/2024 - 6/14/2024 |
| 2. | 5090 | Paid Leave of Absence<br>4/16/2024 - 6/14/2024<br>Returning<br>9/1/2024 |

**Substitutes / Coaching/Advisor Appointments**

5. **Approval of Home Instructor for the 2023 - 2024 School Year**
   Recommend Board approval of the following home instructor for the 2023 - 2024 school year at a rate of $55.00/hour

| No. | Name | Certification |
|---|---|---|
| 1. | Matthew Knoth | Teacher of Spanish |

## FINANCE

On a **MOTION** made by Mrs. Kiley seconded by Mrs. Whitehouse, the Board approved Finance Items 6-27 with the following roll call vote:

| | | | | | |
|---|---|---|---|---|---|
| Mr. Grant | Yes | Mrs. Kiley | Yes | Mr. Page | n/a |
| Mrs. Halcrow | Yes | Mrs. McCabe | No #26<br>Yes to rest | Mrs. Thompson | Yes |
| Mrs. Hickey | Yes | Mrs. McGinty | Yes | Mrs. Whitehouse | Yes |

### The superintendent recommends finance items #6 through #27

**Board Secretary's Monthly Certification - November 2023**

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Board Secretary's Monthly Certification - December 2023**

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Sean S. Cranston*

**6. Approval of Bill List**

Recommend Board approval of the following bill lists dated **January 19 , 2024**:

| | |
|---|---|
| General Fund | $ 1,017,556.11 |
| Special Revenue Fund | $ 26,260.24 |

| | |
|---|---|
| General Fund | $ 1,017,556.11 |
| Capital Projects Fund | $ 2,654.60 |
| Food Services Fund | $ 87,539.85 |
| **Total** | **$ 1,134,010.80** |
| Payroll (01/12/24) | $ 590,787.81 |
| **Total Expenditures** | **$ 1,724,798.61** |

7. **Approve Board Secretary's Report – November 2023**
   Recommend Board approval of the Board Secretary's report for **November 30, 2023.**

8. **Approve Panda LLC, Cash Reconciliation Report– November 2023**
   Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **November 30, 2023**.

9. **Budget Transfers - November 2023**
   Recommend Board approval of the budget transfer report for **November 2023.**

10. **Board of Education's Certification of Budgetary Major Account Fund Status**
    To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **November 30, 2023**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

11. **Approve Board Secretary's Report – December 2023**
    Recommend Board approval of the Board Secretary's report for **December 31, 2023.**

**12. Approve Panda LLC, Cash Reconciliation Report– December 2023**

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **December 31, 2023**.

**13. Budget Transfers - December 2023**

Recommend Board approval of the budget transfer report for **December 2023.**

**14. Board of Education's Certification of Budgetary Major Account Fund Status**

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **December 31, 2023**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**15. Approve of Use of Facilities - Non Chargeable**

Recommend Board approval of the following applications For Use of School Facilities:

| Date(s) | Time | Organization | Event | Facility |
|---|---|---|---|---|
| 6-13-24 | 9:00 a.m. - 12:00 p.m.<br><br>5:30 - 7:30 p.m. | Knollwood School Fair Haven BOE | Graduation Practice<br><br>Graduation | Auditorium |
| 3-6-24 | 5:00-9:00 p.m. | Forrestdale School Rumson BOE | FD vs. Holy Cross Basketball Game | Gym |
| 3-27-24 | 6:00-9:00 p.m. | Fair Haven Booster Club | March Madness | Gym |

**16. Approve of Use of Facilities - Chargeable**

Recommend Board approval of the following applications For Use of School Facilities:

| Date(s) | Time | Organization | Event | Facility |
|---|---|---|---|---|
| 1-27-24 | 11:00 - 3:00 | Monmouth University Athletics Women's Lacrosse Team | Scrimmage | Stadium Turf |
| 2-3-24 | 11:00 - 1:00 | | Practice | |

**17. Approval of Attendance at Professional Conferences and or Workshops:**

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

| Date | Name | Conference/Workshop (Budget Account #) | Registration | Estimated Travel | Location |
|---|---|---|---|---|---|
| 2-28-24 | Lauren Grumbach | 20 Best Technology Tools to Increase Student Learning | $279 | $0 | Virtual |
| 3-11-24 to 3-14-24 | Chris Lanzalotto | DAANJ State Conference | $450 | $809 | Atlantic City, NJ |
| 1-25-24 | Antonio Mosquera | 2024 NJ District Test & Technology Coordinator Training | $0 | $16 | Monroe, NJ |
| 3-4-24 | Lauren Butler | 238th Annual ATSNJ Conference | $200 | $120 | Atlantic City, NJ |
| 2-13-24 | Marisa Stefani | Legal One: Addressing Staff Mental Health Issues | $150 | $0 | Virtual |
| 2-1-24 | Jane Knific | Stop the Bleed for the NJ Educator | $0 | $10 | Sayreville, NJ |
| 2-6-24 TBD TBD | Amanda McCaffrey | 3 day Science of Reading and Level 1 Orton Gillingham Certification | $2,825 | $0 | Virtual |

**18. Acceptance of the Annual Audit dated June 30, 2023**

Recommend Board acceptance of the June 30, 2023 Annual Comprehensive Financial Report, ACFR, including the Auditor's Management Report on Administrative Findings as presented.

**19. Approval of Donations/Grants** ***(Updated 01-22-24)***

Recommend Board approval for the following donations:

| No. | From | Purpose | Donation |
|---|---|---|---|
| 1 | RFH Education Foundation | Field Trip to MET Museum | $2,500 |
| 2 | RFH Boosters | Wrestling Lights | $5,000 |
| 3 | Junior Bulldogs | Wrestling Lights | $3,500 |
| 4 | James Fernandes | Eagle Scout | Mobile Raised Planter Value approx $250 |
| 5 | Bulldawgs Softball | RFH Softball Use | $500 |
| 6 | Beaty Family Foundation | RFH Marching Bulldogs | $1,000 |

**20. Health and Safety Evaluation of School Buildings Checklist - SOA**

Recommend Board approval of the submission of the Health and Safety Evaluation of School Buildings Checklist - Statement of Assurance for the School Year 2023-2024, to the Monmouth County Executive Superintendent of Schools.

**21. Approve Agreement for Professional Services.**

Recommend Board approval for a contract with New Age Behavior Consultants, LLC to provide professional services, specifically for a Registered Behavior Technician (RBT) for the 2023-2024 SY to support a student during extra curricular activities at $80 per hour not to exceed $5,000.

**22. Approval of Junior Prom Contract**

Recommend Board Approval of a contract with the Gramercy to host the Junior Prom on March 22, 2024.

**23. Approval of ARP Esser Funds - SAT services with Huntington Learning Center**

Recommend Board approval for the following partnership with Huntington Learning Center to provide SAT prep services using ARP Esser funds at a cost of $10,000.

**24. Approval of OMNIA**

Recommend approval for the participation in OMNIA, a national cooperative purchasing consortium, for the purchase of supplies, trades, and services for the 2023-2024 SY.

**25. Approval of PEC Letter**

Be it Resolved, the Board accepts and approves the NJ Department of Education's determinations Preliminary Eligible Cost (PEC) letter as indicated below for rehabilitation purposes. The School Facility Project for a Regular Operating District (ROD) is a Grant pursuant to the Educational Facilities Construction and Financing Act (EFCFA), P.L. 2000, c.72, as amended.

| State Project # | School | Purpose | PEC |
|---|---|---|---|
| **25-4580-050-23-R501** | **Rumson-Fair Haven High School** | **Partial Roof Replacement** | **$1,095,791.00** |

**26. Approval of Appointment of Construction Consultant**

Recommend Board approval to extend Brian Leddin as the Referendum Consultant for the 23-24 SY, through June 30, 2024, at a rate of $167 per hour, as needed, not to exceed 10 hours per week.

**27. Approval of Additional Consulting Services for the the 2023 - 2024 School Year**

Recommend Board approval of additional consulting service hours for the the 2023 - 2024 school year:

| NAME | SERVICE | 2023-2024 SY HOURS | HOURLY RATE |
|---|---|---|---|
| Ellen Vaccaro | Orton Gillingham | Additional 2 hours per week **previously approved not to exceed 3 hours per week* | $110.00/hour |

## EDUCATION

On a MOTION made by Mrs. Thompson seconded by Mr. Grant, the Board approved Education Items 28-35, with an amendment to #30 the first one to switch the end date from TBD to 2-6-24, with the following roll call vote:

| | | | | | |
|---|---|---|---|---|---|
| Mr. Grant | Yes | Mrs. Kiley | Yes | Mr. Page | n/a |
| Mrs. Halcrow | Yes | Mrs. McCabe | Yes | Mrs. Thompson | Yes |
| Mrs. Hickey | Yes | Mrs. McGinty | Yes | Mrs. Whitehouse | Yes |

**The superintendent recommends education items #28 through #35**

**The superintendent recommends education items #28-35**

**28. Approval of Field Trip Request(s) for the 2023-2024 School Year as listed**

Recommend Board approval of the following field trip request(s) for the 2023-2024 school year:

| DATE | DESTINATION | CLUB/CLASS | ADVISOR/ CHAPERONES |
|---|---|---|---|
| November 17<br>February 23<br>March 22<br>April 26 | Red Bank Primary School | Storytelling Club | Justin Langlois |
| February 14 | Wall Township High School | Chess Club | Justin Langlois |
| February 15 | Red Bank Primary<br>Juanitos, Red Bank | Spanish 5 | Yannell Maglione<br>Petronila Luccarelli |
| February 28 | Monmouth Mall | Chess Club | Justin Langlois |
| February 28 | Women in Sports Workshop,<br>Howell High School | Athletics | Kim Pierson<br>Chris Lanzalotto |

| | | | |
|---|---|---|---|
| March 1 | Philadelphia | Spanish | Christina Gauss<br>Seth Herman |
| March 4 | BAPS Temple, Robbinsville | AP Art History<br>International Club | Kate Okeson<br>Krishna Kanuga |
| April 25 | El Barrio Street Walking Tour<br>New York City | AP Spanish<br>AP French<br>AP Art History | Christina Gauss<br>Seth Herman<br>Martin Januario<br>Kate Okeson |

**29. Approval of Fundraising Request(s) for the 2023-2024 School Year as listed**

Recommend board approve the following fundraising request(s) for the 2023-2024 school year:

| DATE | CLUB | ADVISOR(S) | ACTIVITY |
|---|---|---|---|
| January | Computer Programming Club<br>Key Club | Molly McBain<br>Jeremy Schulte | Lollipop Sale to raise money for Allstate Foundation |
| January | Book Club<br>Character Education<br>National English Honor Society | Lauren Grumbach<br>Alyssa Trocchia<br>Thomas Colella | Book Drive Collection for Bridge for Books |
| February 7 - 14 | National Art Honor Society | Kristen Lanfrank | Handpainted Valentine's Cards |
| Week of February 12 | Health Care Career Club | Lauren Butler | Bake Sale to raise money for American Red Cross |
| February 14 | SGA | Stephanie Pennetti | Candy Gram Sale |
| March 8 | Health Care Career Club | Lauren Butler | Blood Drive |

**30. Approval of Home Instruction**

Recommend Board approval of home instruction for the 2023 - 2024 school year as listed:

| STUDENT NO. | TIME FRAME | REASON | PROVIDER/COST |
|---|---|---|---|
| 26000299 | 1/2 - 2/6<br>10 hours total | Medical | RFH Faculty<br>$55/hour |
| 2400000325 | 1/16 - 2/5 | Medical | RFH Faculty |

| | | | |
|---|---|---|---|
| | 10 hours per week | | $55/hour |

**31. Approval of Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2023-2024 School Year**

Recommend Board approval of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2023-2024 school year. This Statement of Assurance must be filed with the DOE twice a year.

**32. Approval of Annual Review and Revisions of "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials" Without Change**

Recommend Board approval of the Annual Review and Revisions of "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials" without change; such agreement having been reviewed and signed by the Rumson Chief of Police, Fair Haven Chief of Police, the Superintendent of Schools and our Board of Education President.

**33. Approval of the Second Reading of Policies and Regulations**

Recommend Board approval of the second reading of the following policies and regulations:

- Policy 1581 - Domestic Violence (M)
- Policy 2415.50 - Title I - School Parent and Family Engagement (M)
- Policy 3130 - Assignment and Transfer
- Policy 3161 - Examination for Cause (Revised)
- Policy 3212 - Attendance (M) (Revised)
- Policy 3324 - Right of Privacy (Revised)
- Policy 4130 - Assignment and Transfer
- Policy 4161 - Examination for Cause (Revised)
- Policy 4212 - Attendance (M) (Revised)
- Policy 4324 - Right of Privacy (Revised)
- Policy 5116 - Education of Homeless Children and Youths (Revised)
- Policy 5516 - Use of Electronic Communication and Recording Devices ®
- Policy 6470.01 - Electronic Funds Transfer and Claimant Certification
- Policy 6480 - Purchase of Food Supplies (M)
- Policy 8130 - School Organization - (M) - New
- Policy 8500 - Food Services (M) (Revised)
- Policy 8550 - Meal Charges/Outstanding Food Service Bill (M) - New

- Regulation 1581 - Domestic Violence (M)
- Regulation 3212 - Attendance (M) (Revised)
- Regulation 4212 - Attendance (M) (Revised)
- Regulation 5116 - Education of Homeless Children and Youths (Revised
- Regulation 5460.1 - High School Transcript (M) (Revised)
- Regulation 6470.01 - Electronic Funds Transfer and Claimant Certification

**34. Approval to Affirm HIB Decision**

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY2023-2024-3 reported by the Superintendent at the Board's December 12, 2023 Meeting.

**35. Approval to Affirm HIB Decision**

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY2023-2024-4 reported by the Superintendent at the Board's December 12, 2023 Meeting.

## ADDENDUM

On a **MOTION** made by Mrs. Thompson seconded by Mrs. Whitehouse, the Board approved Addendum Items 36-43 with the following roll call vote:

| | | | | | |
|---|---|---|---|---|---|
| Mr. Grant | Yes | Mrs. Kiley | Yes | Mr. Page | n/a |
| Mrs. Halcrow | Yes | Mrs. McCabe | Yes | Mrs. Thompson | Yes |
| Mrs. Hickey | Yes | Mrs. McGinty | Yes | Mrs. Whitehouse | Yes |

**PERSONNEL**

**36. Approval to Amend End Date of Sixth Assignments for the 2023 - 2024 School Year**

Recommend Board approval to amend the end date of the following sixth assignments for the 2023 - 2024 school year for the following teachers:

| NO | NAME | SUBJECT | FROM | TO |
|---|---|---|---|---|
| 1. | Jonathan Pennetti | Engineering | 12/18/2023 | 1/29/2024 |
| 2. | Jonathan Reynolds | Woods | 12/18/2023 | 1/29/2024 |
| 3. | Jonathan Reynolds | Woods | 12/18/2023 | 1/29/2024 |
| 4. | Zachary Wilson | Engineering | 12/18/2023 | 1/29/2024 |

**37. Approval of Sixth Assignments for the 2023 - 2024 School Year**

Recommend Board approval of the following sixth assignments for the 2023 - 2024 school year for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

| NO | NAME | SUBJECT | DATES | GUIDE | STIPEND |
|---|---|---|---|---|---|
| 1. | Erika Waltz | Physics | 9/5/2023 - 6/30/2024 | 1 add'l lab | $1,525 *prorated* |

**38. Approval of Retirement**

Recommend Board approval to accept the following resignations,with regret, for the purpose of retirement:

| NO. | EMPLOYEE | POSITION | EFFECTIVE DATE |
|---|---|---|---|
| 1. | Noelle Laufer | Supervisor of Special Services | July 1, 2024 |
| 2. | Carol Tully | Paraprofessional | July 1, 2024 |

**39. Approval of AVA Coordinators**

Recommend Board approval of the following staff members as AVA Coordinators for Use of Facilities events at $50.00 per hour on an as needed basis for the 2023 - 2024 school year:

Jeffrey Herkimer Matthew Leddin

**40. Approval of Substitutes for the 2023 - 2024 School Year**

Recommend Board approval of the following substitutes for the 23-24 school year:

| No. | Name | Certification |
|---|---|---|
| 1. | Timothy Duggan | Teacher of Chemistry |
| 2. | John Griffin | Monmouth County Substitute Certificate |
| 3. | Magdy Hannout | Monmouth County Substitute Certificate |
| 4. | Jeanne Jensen | School Nurse |
| 5. | Christian Lanzalotto | Monmouth County Substitute Certificate |
| 6. | Bremelyn Larrieu | Teacher of Spanish |
| 7. | Nancy Mulcahy | Monmouth County Substitute Certificate |
| 8. | Kevin Ninger | Monmouth County Substitute Certificate |
| 9. | Eilish Reilly | Monmouth County Substitute School Nurse Certificate |
| 10. | Timothy Reilly | Monmouth County Substitute Certificate |
| 11. | Benjamin Zaccaria | Monmouth County Substitute Certificate |

**41. Approval of Volunteer Strength and Conditioning Coach**

Recommend Board approval of Kevin Ninger as a volunteer strength and conditioning coaches for the winter season.

**42. Approval of Spring Coaches for the 2023 - 2024 School Year**

Recommend Board approval of the following Spring Coaches for the 2023 - 2024 school year:

| BASEBALL - GROUP III | NAME | STEP | SALARY |
|---|---|---|---|
| Head Coach | Owen Stewart | 6 | $7,314 |
| Assistant Coach | Brandon Wall | 6 | $5,600 |

| | | | |
|---|---|---|---|
| Assistant Coach | Jonathan Troise | 4 | $4,866 |
| Assistant Coach | Kyle Marinelli | 4 | $4,866 |
| Volunteer Coach | Joseph Stewart | | |
| Volunteer Coach | Stephen Rosone | | |

**SOFTBALL - GROUP III**

| | | | |
|---|---|---|---|
| Head Coach | Gerard Gagliano | 7 | $7,929 |
| Assistant Coach | Tess Gagliano | 7 | $5,954 |
| Volunteer Coach | Melina Sophinos | | |
| Volunteer Coach | Jeane Dickinson | | |

**BOYS SPRING TRACK - GROUP III**

| | | | |
|---|---|---|---|
| Head Coach | Jeremy Schulte | 7 | $7,929 |
| Assistant Coach | Michael Haughwout | 7 | $5,954 |
| Assistant Coach | Jessica Mentzel | 5 | $5,238 |
| Volunteer Coach | Ken Young | | |
| Volunteer Coach | Alex Cafiero | | |

**GIRLS SPRING TRACK - GROUP III**

| | | | |
|---|---|---|---|
| Head Coach | Tim McLoone | 7 | $7,929 |
| Assistant Coach | Bob Keogh | 7 | $5,954 |
| Assistant Coach | Tara Barnett | 2 | $4,091 |
| Volunteer Coach | Ken Young | | |

**BOYS LACROSSE - GROUP III**

| | | | |
|---|---|---|---|
| Head Coach | Marc Moreau | 7 | $7,929 |

| | | | |
|---|---|---|---|
| Assistant Coach | Michael Bassani | 7 | $5,954 |
| Assistant Coach | Connor Brown | 5 | $5,238 |
| Assistant Coach | George Massabni | 4 | $4,866 |
| Volunteer Coach | Steve Danyluk | | |
| Volunteer Coach | John Griffin | | |

**GIRLS LACROSSE - GROUP III**

| | | | |
|---|---|---|---|
| Head Coach | Amy O'Keefe | 7 | $7,929 |
| Assistant Coach | Alyssa Schulte | 6 | $5,600 |
| Assistant Coach | Cassandra Speno | 4 | $4,866 |

**ROWING - GROUP III**

| | | | |
|---|---|---|---|
| Head Coach | Christopher Seslar | 7 | $7,929 |
| Assistant Coach | Edward Reilly | 7 | $5,954 |
| Assistant Coach | Magdy Hannout | 7 | $5,954 |

**BOYS TENNIS - GROUP IV**

| | | | |
|---|---|---|---|
| Head Coach | Don Russell | 7 | $5,663+$300 Longevity |
| Assistant Coach | Joseph Novellino | 6 | $4,158 |

**BOYS GOLF - GROUP IV**

| | | | |
|---|---|---|---|
| Head Coach | Brad Margolis | 7 | $5,663 |
| Assistant Coach | Christopher Quinn | 6 | $4,158 |

**GIRLS GOLF - GROUP IV**

| | | | |
|---|---|---|---|
| Head Coach | Eric Zullo | 4 | $4,522 |

| | | | |
|---|---|---|---|
| Assistant Coach | Jeffrey Herkimer | 6 | $4,158 |
| **ASSISTANT STRENGTH & CONDITIONING COACH - GROUP II** | Kevin Ninger | 1 | $4,341 |

**EDUCATION**

**43. Approval of Fundraising Request(s) for the 2023-2024 School Year as listed**

Recommend board approve the following fundraising request(s) for the 2023-2024 school year:

| DATE | CLUB | ADVISOR(S) | ACTIVITY |
|---|---|---|---|
| January 27 | Girls/Boys Indoor Track | Tim McLoone | Community Fun Run |

**11. Discussion Items** - None

**12. Public Comment** - None

**13. Executive Session**

On a **MOTION** made by Mrs. Whitehouse, seconded by Mrs. Kiley, the Board by unanimous roll call vote, moved to Executive Session at 7:54 p.m.:

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on **January 23, 2024** to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matters
- Attorney/Client Privilege

**14. Reconvene Public Session**

On **a MOTION** by Mrs. Thompson seconded by Mrs. Whiteouse, the Board by unanimous roll call vote returned to open Public Session at 8:00 p.m.

**15. Adjournment**

As there was no further business before the Board, on a **MOTION** by Mrs. Kiley seconded by Mrs. McCabe, and carried by unanimous roll call vote the Board adjourned the meeting at 8:01 p.m.

**Respectfully submitted,**

*Sean S. Cranston*

**Sean S. Cranston**
**Business Administrator/Board Secretary**
**Rumson-Fair Haven Regional High School**

RUMSON–FAIR HAVEN REGIONAL HIGH SCHOOL
A Commitment to Excellence

Board of Education
2024-2025 Budget Presentation #1
January 23, 2024

RUMSON–FAIR HAVEN REGIONAL HIGH SCHOOL
A Commitment to Excellence

Mission Statement

Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative and compassionate citizens of a global community.

## The Budget Process

- Review Current Expenditures/ Revenues/ Programs
- Project Enrollment/ Staffing/ Goals
- Administrators generate budget estimates by line item using zero based budgeting
- Superintendent and Business Administrator hold meetings with Program Managers (i.e. Curriculum, Facilities, Special Services)
- Assess Revenue Projections
- Finalize Budget

## The Budget Calendar

- November 2023 - Budget Program open in Systems 3000
- Nov. 15-30 - BA Meets with Supervisors to review current staff accounts.
- January 5th - Last day for account editing by Program Managers
- Jan 8 - Feb 1 - Program Managers meetings with Superintendent & BA
- January 23rd - Board Presentation #1
- February 6th - Board Presentation #2
- February 20th - Board Presentation #3
- March 5th - Board Presentation #4
- March 12th - Adoption of Tentative Budget
- March 20th - Budget Submitted to County
- April 23rd - Public Hearing/ Adoption of Final Budget
- April 25th - User-friendly Budget Posted on Website

## Sneak Peak

- February 6th Presentation
  - Technology
  - Curriculum
- February 20th Presentation
  - Facilities
  - Athletics
- March 5th Presentation
  - Special Services
  - Personnel
- March 12th Presentation
  - Tentative Budget

# Discipline & School Safety Data Report

Rumson-Fair Haven Regional High School
Stephen Sarles, Principal

## Rumson-Fair Haven Regional High School

**Student Safety Data System (SSDS)**

Reporting Period 1
July 1, 2023 to December 31, 2023

The SSDS collects incidents of violence, vandalism, weapons, substances, harassment, intimidation and bullying (HIB) and other incidents leading to removal, as well as HIB trainings and programs conducted to support anti-bullying efforts

## Rumson-Fair Haven Regional High School

**Student Safety Data System (SSDS)**
**Reporting Period 1**
July 1, 2023- December 31, 2023

| Incident total | Violence | Vandalism | Substances | Weapons | HIB Confirmed | Other incidents leading to removal | HIB Alleged |
|---|---|---|---|---|---|---|---|
| 18 | 0 | 1 | 1 | 0 | 2 | 12 | 2 |

## Rumson-Fair Haven Regional High School

**Staff**

**Anti-Bullying Specialist**
Anti-Bullying Specialist - Alyssa Trocchia
Anti-Bullying Specialist - Patrick Karl

**Anti-Bullying Coordinator**
Anti-Bullying Coordinator - Meredith Brow/Stephen Sarles

## Rumson-Fair Haven Regional High School

**H.I.B. Investigations**
**Reporting Period 1**
July 1, 2023- December 31, 2023

| School | Number of H.I.B.Investigations | Number of Confirmed H.I.B. Incidents | Types of Discipline or Remediation Imposed |
|---|---|---|---|
| RFH | 4 | 2 | *Appropriate actions were taken according to the Student Code of Conduct. |

*This report is generated with New Jersey Statutes. The Rumson Fair-Haven District does not release any confidential information not authorized by federal or state law for public release.

| Race and/or Color | Religion | Ancestry and/or Origin | Gender and/or Gender Identity or Expression | Sexual Orientation | Mental, Physical, or Sensory Disability | Other Distinguishing Characteristic |
|---|---|---|---|---|---|---|
| 0 | 0 | 0 | 0 | 0 | 0 | 2 |

## Nature of The HIB based on the Protected Categories-RFH Reporting period 1

## 23-24 Strategies

- Week of Respect (October)
- Continued inclusion of related topics across the curriculum.
- Young Men and Women's Groups meetings
- Safe Schools Training
- Staff H.I.B. Presentation
- 9th grade H.I.B. student presentation
- H.I.B. review presentation for Grade 10 -12
- New Staff H.I.B. review presentation
- H.I.B Presentation 9th grade Parent Night

# Addressing H.I.B. at RFH

| Infraction | Typical Discipline 1st offense |
|---|---|
| Academic Integrity | Saturday Detention |
| Assault | OSS |
| Bring in an unauthorized area without permission | Saturday detention |
| Class Cut | Detention |
| Cutting Study Hall | Detention |
| Disrespect | Detention |
| Disrupting class | Detention |
| Drugs and alcohol | OSS, SAP, & Saturday Detention |
| Electronic or telecommunication devices | Teacher warning, Detention |
| Endangering the safety of others | OSS possible police referral |
| Failure to serve central detention | Failure to serve Saturday detention, Letter to parent |

# Infractions and Actions

| Infraction | Typical Discipline 1st offense |
|---|---|
| Failure to serve Saturday Detention | SAP<br>re-assignment of Saturday detention<br>Letter to Parent |
| Fighting | OSS<br>Parental contact, peer mediation suggested Readmission conference |
| Fireworks or explosive devices | OSS possible police referral |
| Forgery | Sat Detention<br>Letter to Parent |
| Gambling | Sat Detention<br>Letter to Parent |
| Hall Roaming | Detention<br>½ absence |
| Harassment, Intimidation or Bullying | Depending on the nature and severity of the complaint, the principal or his/her designee may recommend any consequence listed in this code from detention to OSS. Will require meeting with SAC and/or affirmative action officer. May involve notification of police and county prosecutor's office if offense includes sexual or bias harassment or hate crime |
| Horseplay | Detention |

# Infractions and Actions

| Infraction | Typical Discipline 1st offense |
|---|---|
| Inciting interference and or participate in the actively causing interference with the school day | OSS Removal from school activities (including graduation ceremony) for 20 days after suspension Report filed with police and fire department Readmission conference with parent |
| Insubordination | Detention |
| Late to class | Warning |
| Late to School | Warning for the first four occurrences each semester. |
| Leave the school building without permission | Saturday detention Letter to parent |
| Loitering or wandering/misuse of pass | Detention |
| Off Campus | SAP Letter to parent |
| Open defiance of authority | OSS Letter to parent |
| Parking illegally | Detention |

# Infractions and Actions

| Infraction | Typical Discipline 1st offense |
|---|---|
| Profanity-directed to an individual | Detention |
| Profanity-non-directed | SAP Letter to parent |
| Shoplifting | SAP Restitution Possible report filed with police |
| Smoking | SAP with smoking cessation program included Letter to parent |
| Theft | OSS<br>Restitution<br>Possible report filed with police |
| Throwing food | Saturday detention Letter to parent Parent conference Cost of repair, replacement, and/or labor Possible community service |
| Truancy | Saturday detention Letter to parent Cut for each class missed 0 for class work |
| Vandalism | SAP or community service Cost of repair or replacement 10-day loss of all school privileges Possible police involvement |
| Videotaping, recording or taking pictures without permission | SAP Parent notification Possible police notification |
| Violation of acceptable use policy for district computers | Based on the severity of any violation, disciplinary actions may also include other school and/or police measures. |
| Weapons | OSS Police notification Parent notification Police will notify county prosecutor's office |

# Infractions and Actions

| School Year | Enrollment | Total Incidents |
|---|---|---|
| July 1 to December 31, 2023<br>Reporting Period 1 | 860 | 268 |

# Incidents vs. Student Enrollment

## Key Trends-RFH

- Late to school is the primary area of concern at RFH.
- Cutting class and failure to attend Central and Saturday detention are an area of focus at RFH.
- Late to class and class cuts will continue to be addressed through progressive discipline. Student conferences are held with administration to review expectations and impact of excessive lates to school on academic performance.