

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2023-2024 No.14
OFFICIAL MINUTES

March 12, 2024 Regular Meeting

“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:32 p.m. by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance - Mrs. McGinty read the statement of compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mr. Grant	Present	Mrs. Kiley	Present	Mr. Page	Absent
Mrs. Halcrow	Present	Mrs. McCabe	Present Arrived 6:58 p.m.	Mrs. Thompson	Present
Mrs. Hickey	Present	Mrs. McGinty	Present	Mrs. Whitehouse	Present

Also in attendance:

Darren Groh, Superintendent

Sean Cranston, School Business Administrator

Athina Cornell, Board Counsel

5. Welcome of Visitors

Mrs. McGinty welcomed all visitors to the board meeting.

6. Communications

- a. Mrs. Hickey stated that the play was this upcoming weekend.

March 12, 2024 Minutes

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2023-2024 No.14
OFFICIAL MINUTES

March 12, 2024 Regular Meeting

7. Board Reports

- a. Student Representative Report - Patrick Thompson
 - i. Patrick reported about Winter Sports, Spring Sports, Spain immersion, Parking, 100 nights dinner, acacia bowls, and the play.
- b. Finance & Facilities - Mrs. Whitehouse - March 6, 2024
- c. Personnel - Mrs. Whitehouse - March 7, 2024
- d. Superintendent's Report
 - i. Tentative Budget Presentation - Sean Cranston

8. Special Presentation

9. Public Comment on Agenda Items

- a. None

10. ACTION ITEMS

MINUTES

The superintendent recommends approval of minutes.

Approve Board Meeting Minutes

Recommend Board approval of the following meeting minutes:

- a. March 5, 2024 Regular Meeting Minutes

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mrs. Thompson, the Board of Education approved the minutes with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	n/a
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2023-2024 No.14
OFFICIAL MINUTES

March 12, 2024 Regular Meeting

PERSONNEL

The superintendent recommends personnel items #1 through #6.

1. Approval of New Job Description

Recommend Board approval of the following new job description as per Attachment A

- Instructional Coach

New Staff Appointments

2. Approval of New Staff for the 2023-2024 School Year

Recommend Board approval of the following new faculty for the 2023 - 2024 school year, pending completion of all required paperwork:

NO.	NAME	POSITION	SALARY STEP / GUIDE	EFFECTIVE
1.	Michelle Krupa	Chemistry Teacher	\$89,350 <i>prorated</i> Step 21 / BA + 30 Guide	To begin on or before April 13, 2024 <i>*Pending criminal history approval</i>

Resignations

3. Approval of Retirement

Recommend Board approval to accept the following resignations, with regret, for the purpose of retirement:

NO.	EMPLOYEE	POSITION / DEPARTMENT	EFFECTIVE DATE
1.	Charles Pittman	Maintenance	September 1, 2024

4. Approval of Resignation

Recommend Board approval of the following resignations:

<u>NO.</u>	<u>EMPLOYEE</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
------------	-----------------	-----------------	-----------------------

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2023-2024 No.14
OFFICIAL MINUTES

March 12, 2024 Regular Meeting

1.	James McConville	English Teacher	July 1, 2024
----	------------------	-----------------	--------------

Substitutes / Coaching/Advisor Appointments

5. Approval of Substitutes for the 2023 - 2024 School Year

Recommend Board approval of the following substitutes for the 23-24 school year:

No.	Name	Certification
1.	Jennifer Mullins	Monmouth County Substitute Certificate

6. Approval of Spring Coach for the 2023 - 2024 School Year

Recommend Board approval of the following Spring Coach for the 2023 - 2024 school year:

ROWING - GROUP III

NAME

Volunteer Coach

Jennifer Mullins

Board Comment: None

On a **MOTION** made by Mrs. Kiley seconded by Mrs. Whitehouse, the Board approved Personnel Items 1-6 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	n/a
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2023-2024 No.14
OFFICIAL MINUTES

March 12, 2024 Regular Meeting

FINANCE

The superintendent recommends finance items #7 through #21

Board Secretary's Monthly Certification - February 2024

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

7. Approval of Bill List

Recommend Board approval of the following bill lists dated **March 8, 2024**:

General Fund	\$ 811,056.09
Special Revenue Fund	\$ 24,465.09
Capital Projects Fund	\$ 92,374.00
Food Services Fund	\$ 108,217.48
Total	\$ 1,036,112.48
Payroll (02/29/2024)	\$ 753,284.00
Total Expenditures	\$ 1,789,396.48

8. Approve Board Secretary's Report – February 2024

Recommend Board approval of the Board Secretary's report for **February, 2024**.

9. Approve Panda LLC, Cash Reconciliation Report– February 2024

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **February 29, 2024**.

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2023-2024 No.14
OFFICIAL MINUTES**

March 12, 2024 Regular Meeting

10. Budget Transfers - February 2024

Recommend Board approval of the budget transfer report for **February 2024**.

11. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **February 29, 2024**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

12. Budget SY 2024-2025 ~TENTATIVE ~ Approval

The Superintendent of Schools recommends approval of the Tentative Budget for FY 2024-2025:

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 School Year using the 2024-2025 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	Total
Total Expenditures	\$25,539,091	\$ 510,444	\$ 889,032	\$26,938,567
Less Anticipated Revenues	\$ 4,210,161	\$ 510,444	\$ 182,968	\$ 4,903,573
Taxes to be Levied	\$21,328,930	\$ 0	\$ 706,064	\$22,034,994

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2023-2024 No.14
OFFICIAL MINUTES**

March 12, 2024 Regular Meeting

BE IT FURTHER RESOLVED, that a public hearing be held at the Rumson-Fair Haven Regional High School Learning Commons located at 74 Ridge Road, Rumson, NJ on April 24, 2024 at 6:30 p.m. for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

Capital Reserve Withdrawal - Capital Projects

BE IT RESOLVED that included in the general fund appropriations, budget line 6220 is a withdrawal from Capital Reserve - Other Capital Projects in the amount of \$ 1,095,791 for other capital projects costs namely a Partial Roof Replacement. The total cost of this project is \$1,095,791 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Learning Standards.

Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2 (d) the general fund appropriations include a \$400,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Travel and Related Expense Reimbursements

WHEREAS, the Rumson Fair Haven Regional High School Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Rumson Fair Haven Regional High School Board of Education established \$78,750 as the maximum travel amount for the current school year and has expended \$ 18,578 as of this date; now

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2023-2024 No.14
OFFICIAL MINUTES**

March 12, 2024 Regular Meeting

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$78,699 for the 2024-2025 school year.

13. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
3-15-24 through 6-15-24	Mondays & Fridays 6:00 p.m - 8:00 p.m.	Fair Haven Recreation Rumson Recreation	2024 Spring Sports Baseball Softball Practice/Games	Upper Turf Field
3-15-24 through 6-15-24	Saturdays 4 hr time slot Subject to availability	Fair Haven Recreation Rumson Recreation	2024 Spring Sports Baseball Softball Practice/Games	Upper Turf Field
3-15-24 through 6-15-24	Sundays 8 hr time slot Subject to availability	Fair Haven Recreation Rumson Recreation	2024 Spring Sports Baseball Softball Practice/Games	Upper Turf Field
3-15-24 through 6-15-24	Weekdays 6:00 p.m. - 8:00 p.m. Saturdays 2 hr time slot Subject to availability	Fair Haven Recreation Rumson Recreation	2024 Spring Sports Baseball Practice/Games	Lower Turf Field
7-22-24 to 7-25-24	9 am - 11 am	Rumson Recreation	Field Hockey Camp	Lower Turf Field
7-29-24 to 7-31-24	2 pm - 4 pm	Rumson Recreation	Cheer Camp	Upper Turf Field
6-24-24 to 6-26-26	3 pm - 5 pm	Rumson Recreation	Softball Camp	Upper Turf Field

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2023-2024 No.14
OFFICIAL MINUTES**

March 12, 2024 Regular Meeting

Date(s)	Time(s)	Organization	Event	Facility
7-24-24 to 7-27-24 & 8-5-24 to 8-8-24	1 pm - 4pm	Rumson Recreation	Volleyball Camp	Gymnasium
7-8-24 to 7-9-24 & 7-31-24 to 8-1-24	2pm - 4pm	Rumson Recreation	Football Camp	Stadium Turf
8-12-24 to 8-15-24	9am - 11am	Rumson Recreation	Sports Broadcasting Camp	400 Wing Classroom
6-24-24 to 6-27-24 & 7-15-24 to 7-18-24	9:30 am - 11:30 am 5 pm - 8 pm	Rumson Recreation	Soccer Camp	Lower & Upper Turf
7-22-24 to 7-25-24 & 7-29-24 to 8-1-24	9am - 12pm	Rumson Recreation	Girls Basketball Camp	Gymnasium
7-8-24 to 7-11-24 & 7-15-24 to 7-18-24	9am - 12pm	Rumson Recreation	Co-Ed Basketball Camp	Gymnasium

14. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
3-27-24	Jessica Olszewski	50 Best Strategies for Teaching ELA	\$279	\$0	Virtual

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2023-2024 No.14
OFFICIAL MINUTES**

March 12, 2024 Regular Meeting

4-25-24	Hannah Phillips	Quality Career Development: Making the Most of CBI for Career Exploration	\$0	\$0	Virtual
5-3-24	Marissa Stefani	Holmdel Public Schools Dept of Special Services Transition Fair	\$0	\$0	Holmdel, NJ
3-27-24	Stephen Sarles	NJDOE Office of School Preparedness and Emergency: Reunification Planning-Preparing for the Unexpected	\$0	\$0	Manalapan, NJ
5-4-24 to 5-5-24	Zach Wilson	Wild New Jersey Clay at Peters Valley School of Craft	\$500	\$208	Layton, NJ
3-21-24	Sean Cranston	Eastern Data Comm The Right Tech: School Safety Best Practices to Protect your Campus	\$0	\$0	Eatontown, NJ
5-21-24	Sean Cranston	2024 ESCNJ Vendor Expo	\$0	\$36	Edison, NJ
4-9-24 to 4-23-24	Melissa Donofri	Frontline Absence Management Certification Course - April 2024	\$695	\$0	Virtual
3-27-24	Lurdes Costa Sean Cranston Marie Tilton	Systems 3000 Web Accounting Training	\$0	\$0	Eatontown, NJ
4-10-24	Andrea Mahon	Criminal History Training Program	\$0	\$0	Westampton, NJ

ROD Grant

To authorize the execution and delivery of the Grant Agreement for DOE Project # 4580-050-23-R501 Rumson-Fair Haven Regional Partial Roof Replacement.

15. ROD Grant Authority

To delegate the authority to the School Business Administrator, Sean Cranston, for supervision of the School Facilities Project #4580-050-23-R501 Rumson-Fair Haven Regional Partial Roof Replacement.

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2023-2024 No.14
OFFICIAL MINUTES

March 12, 2024 Regular Meeting

16. Approval of Tuition Rate - Non-Resident

Recommend approval for setting the Non-Resident General Education tuition rate for the 2024-2025 school year at **\$19,828** this rate going forward will be adjusted annually pursuant to provisions of N.J.A.C. 6A:23A-17.1

17. Approval of Tuition Rate for Special Education Classes

Recommend approval of the 2024-2025 tuition rates as follows:

MD \$ 34,515 ESY \$ 4,602

18. Cafeteria Tables

Recommend the approval of a contract with Nickerson NJ Inc. for 12 Palmer Hamilton Bench Cafeteria Tables at \$3,313.60 each for a total of \$39,763.200 per proposal dated March 4, 2024. This purchase is being made through the ESCNJ Cooperative 22/23-08.
(Budget 12-000-100-730-324-0)

19. Approve District Investigation

Be it resolved, the Rumson Fair Haven Board of Education, appoints Jared Shure, Esq. from the firm of Methfessel and Werbel, as special counsel for purposes of conducting a District investigation at the hourly rate of \$175.00, not to exceed 25 hours.

20. Approval of Delta-T Group

Recommend Board approval of a contract with Delta-T Group, to provide the attached services effective March 13, 2024 through June 30, 2024. (Attachment B)

Board Comment: Mrs. McGinty made a comment regarding an item on the bills list for reimbursement is not typical and required discussion in board committees.

On a **MOTION** made by Mrs. Whitehouse seconded by Mrs. McCabe, the Board approved Finance Items 7-19 and 21 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	n/a
-----------	-----	------------	-----	----------	-----

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2023-2024 No.14
OFFICIAL MINUTES

March 12, 2024 Regular Meeting

Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

EDUCATION

The superintendent recommends education items #22 through #26

21. Approval of Field Trip Request(s) for the 2023-2024 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2023-2024 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
March 20	Freehold Township High School	Shore Conference Student Leadership Conference	Chris Lanzalotto
April 30	NY Bar Association, New York City	Euro Challenge	Alex Componile

22. Approval of Fundraising Request(s) for the 2023-2024 School Year as listed

Recommend board approve the following fundraising request(s) for the 2023-2024 school year:

DATE	CLUB / PROGRAM	ADVISOR(S)	ACTIVITY
April	Habitat for Humanity	Kristen DeMeter	Home is Key Donation Drive
April 8 - May 3	Key Club	Jeremy Schulte	Food Drive
April 20	SGA	Stephanie Pennetti	Car Wash Donation will be made to Autism NJ

23. Approval of Home Instruction

Recommend Board approval of home instruction for the 2023 - 2024 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
26000178	3/4 - 3/15 10 hours per week	Medical	RFH Faculty/ \$55/hour

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2023-2024 No.14
OFFICIAL MINUTES

March 12, 2024 Regular Meeting

24. Approval of Enrollment of Nonresident Students of Faculty and Staff Members at No Charge for the 2024-2025 School Year:

Recommend Board approval of the enrollment of the following nonresident students of faculty and staff members at no charge per the Collective Bargaining Agreements for the 2024-2025 school year:

STUDENT #	GRADE	TOWN
25000204	12	Lincroft
25000344	12	Tinton Falls
25000353	12	Tinton Falls
New Student	9	Tinton Falls

25. Approval of Re-Enrollment of Non-Resident Tuition Students for the 2024 - 2025 School Year

Recommend Board approval of re-enrollment of the following non-resident tuition students for the 2024 - 2025 school year:

STUDENT #	GRADE	TOWN	TUITION
25000073	12	Long Branch	\$8,428
25000305	12	Sea Bright	\$19,828
25000102	12	Locust	\$19,828
25000372	12	Highlands	\$19,828
25000070	12	Sea Bright	\$19,828
25000069	12	Sea Bright	\$19,828
26000114	11	Locust	\$19,828
26000297	11	Monmouth Beach	\$19,828
26001198	11	Monmouth Hills	\$19,828

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2023-2024 No.14
OFFICIAL MINUTES

March 12, 2024 Regular Meeting

27000032	10	Wall	\$19,828
----------	----	------	----------

Board Comment: None

On a **MOTION** made by Mr. Grant seconded by Mrs. Whitehouse, the Board approved Education Items 22-26 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	n/a
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

11. **Discussion Items** - None

12. **Public Comment** - None

13. Executive Session

On a **MOTION** made by Mrs. Thompson, seconded by Mrs. Grant, the Board by unanimous roll call vote, moved to Executive Session at 7:13 p.m.:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on **March 12, 2024** to discuss matters that are permissible for discussion in Executive Session; and

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2023-2024 No.14
OFFICIAL MINUTES

March 12, 2024 Regular Meeting

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Personnel
- ❖ Attorney/Client Privilege

14. Reconvene Public Session

On a **MOTION** by Mrs. Kiley seconded by Mrs. Whitehouse , the Board by unanimous roll call vote returned to open Public Session at 8:57 p.m.

15. Superintendent's Additional Action Items

On a MOTION by Mr. Grant seconded by Mrs. Whitehouse, the Board by unanimous roll call vote approved Finance Item #20.

20.Approve District Investigation

Be it resolved, the Rumson Fair Haven Board of Education, appoints Jared Shure, Esq. from the firm of Methfessel and Werbel, as special counsel for purposes of conducting a District investigation at the hourly rate of \$175.00, not to exceed 25 hours.

16. Adjournment

As there was no further business before the Board, on a **MOTION** by Mrs. Kiley seconded by Mr. Grant, and carried by unanimous roll call vote the Board adjourned the meeting at 8:58 p.m.

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2023-2024 No.14
OFFICIAL MINUTES

March 12, 2024 Regular Meeting

Respectfully submitted,

Sean S. Cranston

Sean S. Cranston
Business Administrator/Board Secretary
Rumson-Fair Haven Regional High School

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
74 RIDGE ROAD
RUMSON, NEW JERSEY 07760**

Instructional Coach

QUALIFICATIONS:

1. Appointment in the District as a Classroom Teacher for the current school year
2. At least 4 years' experience working as a Classroom Teacher in the District
3. Demonstrated experience leading collaborative efforts with colleagues in the District

REPORTS TO: Director of Curriculum and Instruction

PRIMARY FUNCTION: The primary function is to serve the teachers of RFH by providing job-embedded professional support through coaching, modeling, planning, and presenting. The position requires the staff member to work with other staff members assigned to this position, and together, as a team, collaborate with department supervisors and the Director of Curriculum and Instruction to provide the District's teaching staff members with support in the areas of student-centered pedagogy, current and research-based best practices for fostering engagement, collaboration, and critical thinking in the classroom and other areas of professional need. Instructional Coach Responsibilities will make up 2/5's of the staff member's workday. The other 3/5's of the staff member's workday shall fall under the staff member's annual appointment in the position of "Classroom Teacher" (as per the District's corresponding job description for the position of "Classroom Teacher").

RESPONSIBILITIES

1. Regular and consistent professional collaboration, research, networking, and leadership during the school day and at contracted full staff meeting times which will include:
 - collaboration with all teaching staff by sharing resources, visiting classrooms, coaching to improve instruction, collaborating on lesson plans/assignments/assessments, and modeling and co-teaching lessons;
 - facilitating, during the workday, professional learning during faculty meetings, department meetings, and staff professional development times and days as needed and helping implement district initiatives regarding instruction;
 - facilitating professional learning and growth by working with mentors, new teachers, and other non-tenured staff; and
 - fostering a collaborative culture to support educator development and student learning.
2. Organization of, planning for, and facilitation of mentor/buddy training during the opening professional development days of the school year.
3. Quarterly training/meeting/updates with the Director of Curriculum and Instruction.
4. Work with department supervisors and administrators to support collaborative team structures, including professional learning communities, and promote an environment of trust, respect, and collegiality to advance continuous improvement in instruction and student learning.

5. Other tasks related to improving the teaching and learning at RFH as necessary and as directed by the Director of Curriculum.
6. Summer/After-School responsibilities: organization of, planning for, and facilitation of summer staff professional development (in July and/or August), summer New Staff Member Orientation (in August annually), and a minimum of eight new staff meetings held after school hours from September – June.

TERMS OF EMPLOYMENT: Ten-month school year plus the summer months preceding the school year, and after school during the ten-month school year. Annual salary for this position shall be in accordance with the Collective Bargaining Agreement (CBA) between the Board and the Rumson-Fair Haven Regional School Employees Association (See District job description for “Classroom Teacher”). The summer and after-school responsibilities shall be compensated separately, and such amount shall be in addition to the staff member’s annual salary, and paid in the form of a stipend, as per the CBA.

EVALUATION: Performance in this position will be evaluated in accordance New Jersey law, and with provisions of Board adopted policies concerning staff evaluations. The responsibilities associated with Instructional Coach will be evaluated annually by the Director of Curriculum and Instruction. The PDP for the staff member in this position will include SGOs that pertain to the staff member’s position of “Classroom Teacher” (see separate District job description). The PDP should also reflect and align with the staff member’s instructional coach responsibilities.

APPROVED:



Delta-T Group Education Rates

Educational Rate Sheet 2023-2024

Prepared for Rumson-Fair Haven Regional High School

Professional Hourly Rate

ABA Therapist	\$38.00
ABA Aid	\$30.00
BCABA/BCBA	\$110.00
RN	\$57.00
LPN	\$48.00
One to One Aides/Teacher's Aide	\$28.00
Paraprofessionals	\$30.00
Sub Teachers	\$40.00
Teachers (Long Term)	\$40.00
Certified Teachers	\$45.00
Special Education Teachers	\$60.00
Home Instructor	\$55.00
Home Instructor (special education)	\$60.00
Teacher of the Handicapped	\$60.00
ESL Teacher	\$55.00
Reading Specialist	\$60.00
School Psychologist	\$75.00
School Social Worker/Counselors	\$52.00
LDTC	\$75.00
Job Coach	\$42.00
Guidance Counselor	\$50.00
Occupational Therapist	\$100.00
Speech Therapist	\$100.00
Physical Therapist	\$100.00

Per Evaluation

Psychological Evaluations or Re-Evaluation	\$475.00
Psychological Evaluations or Re-Evaluation (Bi-Lingual)	\$550.00
Functional Behavioral Assessment	\$595.00
Functional Behavioral Assessment (Bi-Lingual)	\$645.00
LDTC Evaluations	\$475.00
LDTC Evaluations (Bi-Lingual)	\$550.00
IEP Meeting (Flat rate per Meeting)	\$165.00
Social Evaluations	\$475.00
Social Evaluations (Bi-Lingual)	\$550.00
Speech Evaluation	\$475.00
Speech Evaluation (Bi-Lingual)	\$550.00
OT Evaluation	\$475.00
OT Evaluation (Bi-Lingual)	\$550.00

Signature of Client Representative

Date

Print Name and Title

Address

BEHAVIORAL HEALTHCARE REFERRAL AGENCY

DELTA-T GROUP

www.delta-tgroup.com

