RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2023-2024 No.12
OFFICIAL MINUTES

February 20, 2024 Regular Meeting

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. **Call to Order**
   The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 5:31 p.m. by Mrs. McGinty, Board President.

2. **Salute the Flag**

3. **Statement of Compliance - Mrs. McGinty read the statement of compliance**
   Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. **Roll Call**

Mr. Grant	Present Arrived 6:04 p.m.	Mrs. Kiley	Present	Mr. Page	Present
Mrs. Halcrow	Present	Mrs. McCabe	Present Arrived 6:00 p.m.	Mrs. Thompson	Present
Mrs. Hickey	Present Arrived 5:34 p.m.	Mrs. McGinty	Present	Mrs. Whitehouse	Present

Also in attendance:
Darren Groh, Superintendent
Sean Cranston, School Business Administrator
Athina Cornell, Board Counsel

5. **Special Presentation**
   - Dr. Timothy Teehan, NJSBA
     - Boards Role in Finance & Budget Development

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6. **Welcome of Visitors**

Mrs. McGinty welcomed all visitors to the board meeting.

7. **Communications**

a. Mrs. McGinty followed up in regards to security in the district.

8. **Board Reports**

a. Student Representative Report - Olivia Rome, Patrick Thompson
b. Education - Mrs. Thompson - February 7, 2024
c. Finance & Facilities - Mr. Page - February 14, 2024
d. Referendum Ad-Hoc - Mrs. Whitehouse - February 15, 2024
e. Superintendent's Report

Budget Presentation - Facilities & Activities/Athletics - Sean Cranston

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Lockdown	January 25	1:00 p.m.	5 minutes
Fire Drill	January 30	9:00 a.m.	4 minutes

Enrollment - 859 as of January 31, 2024

9. **Public Comment on Agenda Items**

a. None

10. **ACTION ITEMS**

MINUTES

The superintendent recommends minutes #1.

Approve Board Meeting Minutes

1. **Recommend Board approval of the following meeting minutes**:

a. February 6, 2024 Regular Meeting Minutes
b. February 6, 2024 Executive Session Meeting Minutes

On a **MOTION** made by Mrs. Whitehouse and seconded by Mr. Page, the Board of Education approved the minutes #1 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

PERSONNEL

The superintendent recommends personnel items #2 through 8

2. **Approval of Sidebar Agreement**
Recommend Board approval of the Sidebar Agreement between the Rumson-Fair Haven Regional High School Board of Education and the School Employees Association for the following:
   - Establishment of Girls Flag Football Head Coach and Girls Flag Football Assistant Coach

Additional Assignments

3. **Approval to Amend End Date of Sixth Assignments for the 2023 - 2024 School Year**
Recommend Board approval to amend the end date of the following sixth assignments for the 2023 - 2024 school year for the following teachers:

NO	NAME	SUBJECT	FROM	TO
1.	Jonathan Pennetti	Engineering	1/29/2024	2/9/2024
2.	Jonathan Reynolds	Woods	1/29/2024	2/9/2024
3.	Jonathan Reynolds	Woods	1/29/2024	2/9/2024

4.	Zachary Wilson	Engineering	1/29/2024	2/9/2024

Resignations

4. Approval of Resignations

Recommend Board approval of the following resignations:

NO.	EMPLOYEE	POSITION	EFFECTIVE DATE
1.	Malleswari Ponnala	Chemistry Teacher	April 13, 2024

Substitutes / Coaching/Advisor Appointments

5. Approval to Rescind Appointment of Rowing Coach

Recommend Board approval to rescind the appointment of Christian Gibbs as an Assistant Rowing Coach.

6. Approval of Volunteer Rowing Coach

Recommend Board approval of Christian Gibbs as a volunteer rowing coach for the 2024 spring season.

7. Approval of Substitutes for the 2023 - 2024 School Year

Recommend Board approval of the following substitutes for the 2023 - 2024 school year:

NO.	NAME	CERTIFICATION
1.	Jeanne Jensen	Teacher of Health Education
2.	Melissa Lowry	Monmouth County Substitute Certificate

8. Approval of Assistant Strength and Conditioning Coach for the Winter Season

Recommend Board approval of Kyle Marinelli as the Assistant Strength and Conditioning Coach for the Winter Season beginning November 27 through March 3, 2024 at a stipend of $4,341.00.

On a **MOTION** made by Mr. Grant seconded by Mrs. McCabe, the Board approved Personnel Items 2-8 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

FINANCE

The superintendent recommends finance items #9 through #21

Board Secretary's Monthly Certification - January 2024

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

9. **Approval of Bill List**

Recommend Board approval of the following bill list dated **February 16, 2024**:

General Fund	$ 224,802.59
Special Revenue Fund	$ 13,500.00
Capital Projects Fund	$ 4,620.50
Food Services Fund	$ 84,325.00
Total	**$ 327,248.09**
Payroll (02-15-24)	$ 610,711.13
Total Expenditures	**$ 937,959.22**

10. Approve Board Secretary's Report – January 2024

Recommend Board approval of the Board Secretary's report for **January 31, 2024.**

11. Approve Panda LLC, Cash Reconciliation Report– January 2024

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **January 31, 2024**.

12. Budget Transfers - January 2024

Recommend Board approval of the budget transfer report for **January 2024.**

13. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **January 31, 2024**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

14. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
5-17-24	3:45 - 6:30 p.m	Fair Haven BOE Knollwood School	Baseball Game Vs. Forrestdale	Lower Turf
3-15-24 through 6-15-24	Weekends 2 hr time slot Subject to availability	Rumson Recreation	Girls Lacrosse Practice/Games	Main Turf Field
3-5-24 3-7-24 3-12-24 3-16-24 3-17-24	2-4 hr time slot Subject to availability	RFH Youth Lacrosse	Practice/Games	Main Turf Field

Date(s)	Time(s)	Organization	Event	Facility
3-23-24 3-24-24 4-7-24 4-13-24 4-20-24 4-21-24 4-27-24 4-28-24				
7-8-24 to 7-12-24	9:00 a.m. - 3:00 p.m.	RFH Boys HS Lacrosse	Boys Lacrosse Camp	Main Turf Field

15. Approve of Use of Facilities - Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
5-17-24 5-18-24 5-19-24	4:00-8:00 p.m. 1:30-4:30 p.m. 1:30-4:30 p.m.	Dance Mix	Dance Mixx Spring Musical	Auditorium

16. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel/Meals /Lodging	Location
3-21-24 to 3-24-24	Suzanne Fico	2024 Psychotherapy Networker Symposium	$399.99	$0	Virtual
5-16-24 to 5-17-24	Suzanne Fico	NJ Prevention Network 24th Annual Conference	$300	$142.50	Atlantic City, NJ
3-22-24	Elisa Verran	MCSCA - Good Ideas Conference	$40	$0	Toms River, NJ

4-19-24	Laura Bailliard	High Impact Strategies to Reduce Chronic Misbehavior	$249	$0	Virtual
5-17-24	Laura Bailliard	Team Processes, Communication, and Coordination of Services	$52	$0	Virtual
6-10-24 to 6-18-24	Valerie Kilar	AP Biology Reading	$0	$0	Kansas City, MO
5-22-24	Susan Shay	NJ Safe School Program	$819	$25	Piscataway, NJ
3-6-24	Jon Pennetti	TCNJ Education Opportunities Fair 2024	$300	$50	Ewing, NJ
3-7-24 to 3-8-24	Megan Wilkins	2024 NCHE Conference	$0	$0	Cleveland, OH
2-22-24 to 2-23-24	Christopher Quinn	Glazier Football Clinics	$0	$90	Atlantic City, NJ
2-21-24	Sophia Chen, Rebecca McKenna, Seth Herman	7th Grade Chinese Presentation	$0	$0	Rumson School District
3-4-24	Sophia Chen, Rebecca McKenna, Seth Herman	7th Grade Chinese Presentation	$0	$0	Fair Haven School District
2-22-24	Zach Lorelli, Seth Herman	Middle School Music Class Visits	$0	$0	Rumson School District
2-27-24	Zach Lorelli, Seth Herman	Middle School Music Class Visits	$0	$0	Fair Haven School District
3-5-24	James McConville, Thomas January, Suzanne Crowley	Middle School Literacy Visit	$0	$0	Fair Haven School District
3-15-24	Kate Okeson	Journeys of Inclusion; Education Conference at Kean University	$0	$0	Union, NJ
3-1-24 to 2-28-25	Lauren Butler, Mary Beth Coleman, Joe Murphy, Robert	NHSSCA High School Strength Coaches Certification	$2,800	$0	Virtual

	Orrok, Kim Pierson, Keri Williams, Eric Zullo, Jeremy Schulte, Kyle Marinelli, Kelly Ridolfi, John Griffin				
3-27-24	Jessica Mentzel	MOESC PD: "Demystifying ADHD: Unlock the Superpowers of the ADHD Brain"	$125	$0	Lincroft, NJ
3-6-24 & 3-13-24	Susan Shay	Job Coaching for Career Exploration in Community Settings	$0	$0	Virtual
3-12-24	Kristen Lanfrank, Zach Wilson	Monmouth County Teen Arts Set up	$0	$0	Brookdale College
6-4-24 to 6-6-24	Sean Cranston	NJASBO Annual Conference	$500	$1,000	Atlantic City, NJ

17. Approval of LRFP

Be it Resolved, by the Rumson-Fair Haven Board of Education to approve the amendment of the Long Range Facilities Plan to address the five-year reporting requirements and to be consistent with proposed school facilities projects. Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.

18. Authorize an Agreement Between the Borough of Rumson and the Rumson-Fair Haven Regional High School for the Spring Crew Program

WHEREAS, the Boroughs of Rumson and Fair Haven have had a Spring crew program for a number of years that has been run through the Borough of Rumson Recreation (hereinafter "Borough") in the past; and

WHEREAS, a number of the Spring crew regattas require the team to be directly affiliated with a high school, and

WHEREAS, Rumson-Fair Haven Regional High School Board of Education (hereinafter "Board") has agreed to host a team for the residents of Rumson and Fair Haven in 2024; and

WHEREAS, the Board needs to use the Borough's equipment to field the team in the Spring of 2024; and

WHEREAS, it makes economic sense to lease the Borough owned equipment for the Board's Spring season team, and
WHEREAS, the agreement stipulates that the costs of the hiring and managing the coaching staff hired by the Board will be reimbursed by the Borough in the amount of $23,928 and
WHEREAS, the Administrators of both the Borough and the Board have developed an agreement to facilitate the Spring season lease;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Rumson-Fair Haven Regional High School that the Board President and the Business Administrator/Board Secretary are authorized to sign an agreement with the Borough of Rumson for the Spring 2024 season.

19. Acceptance of Donations

Recommend Board approval to accept a donation from RFH Booster Club of a LED Scorers Table for RFH Gym worth approximately $16,000.

20. Surplus

To identify the listed items as surplus equipment, no longer required for school purposes, and authorize the Business Administrator/Board Secretary to discard these items in accordance with N.J.S.A. 18A:18A-45, as listed below:

QTY	ITEM	CONDITION
28	Conexiones - Comunicación y cultura	Used
93	Easy Steps to Chinese Textbook Level 1	Used
12	Easy Steps to Chinese Workbook Level 1	Used
5	Easy Steps to Chinese Textbook Level 2	Used
1	Integrated Chinese Level 1 - Part I Teacher's Edition	Used
16	Integrated Chinese Level 1 - Part I Textbooks	Used
2	Integrated Chinese Level 1 Part 1 Workbooks	Used
1	Integrated Chinese Level 1 - Part 2 Teacher's Edition	Used
36	Integrated Chinese Level 1 - Part 2 Textbooks	Used

9	Integrated Chinese Level 1 Part 2 Workbooks	Used
1	Integrated Chinese Level 2 - Part 1 Teacher's Edition	Used
20	Integrated Chinese Level 2 - Part 1 Textbooks	Used
5	Integrated Chinese Level 2 Part 1 Workbooks	Used
6	Integrated Chinese Level 2 - Part 2 Textbooks	Used
7	Integrated Chinese Level 2 Part 2 Workbooks	Used

21. Approval of Pit Orchestra Consultants for the 2023 Spring Musical

Recommend Board approval of the following pit orchestra consultants for the spring musical at a stipend of $600 per person to cover the 3 rehearsals and 5 performances:

No.	Name	Instrument
1	Doyle, Meghan	Guitar
2	Butler, Catherine	Bass
3	Monaco, Michael	Percussion 1
4	Salim, Travis	Percussion 2
5	Gunther, Kevin	Trumpet 1
6	Bender, Tom	Trumpet 2
7	Bender, Janet	Trumpet 3
8	Lebitsch, John	Trombone 1
9	Snider, Thomas	Trombone 2
10	Chesnovitz, Terry	Trombone 3
11	Vece, Noah	Reed 1
12	Hanna, Steven	Reed 2

13	Udell, Ashlen	Reed 3
14	Amato, Matthew	Reed 4
15	Crincoli, Tee & Russon, Sam*	Piano

***Splitting Stipend**

On a **MOTION** made by Mr. Grant seconded by Mrs. Kiley, the Board approved Finance Items 9-21 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

EDUCATION

The superintendent recommends education items #22 through #26

22. Approval of Field Trip Request(s) for the 2023-2024 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2023-2024 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
March 7	New York Met Museum, NYC	AP Chinese Chinese 4H Chinese 4&5 Chinese 3H	Matthew Knoth*
March 14	Forrestdale Knollwood	Math National Honor Society	Lindsay Deremiah* Kristin McCarthy*

March 14 March 15	Teen Arts, Brookdale	Art Music	Lauren Grumbach Kristen Lanfrank Zachary Lorelli Jessica Mentzel Kathryn Okeson Kathryne Singleton Zachary Wilson
March 16	Jersey Shore Science Fair, Stockton University	Honors Biology	Valerie Kilar
April 18	Culinary Institute, Asbury Park	French	Maryellen De Lalla Martin Januario
May 7	Running and Winning Event, Monmouth Regional	Global Women Empowerment	Jessica Mentzel

***Field trip previously approved - additional chaperones needed**

23. Approval of Fundraising Request(s) for the 2023-2024 School Year as listed

Recommend board approve the following fundraising request(s) for the 2023-2024 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
March 4	Class of 2026	Alyssa Schulte	Dine to Donate at Jack's Goal Line, Fair Haven

24. Approval of the 2024 Extended School Year Program

Recommend Board approval of the 2024 extended school year program beginning July 1 through August 8, 2024, 8:30 a.m. to 12:30 p.m. Mondays through Thursdays.

25. Approval of Girls Flag Football Club for the 2023 - 2024 School Year

Recommend Board approval of the Girls Flag Football Club for the 2023 - 2024 school year.

26. Approval of the 2024 - 2025 School Year Calendar

Recommend Board approval of the 2024 - 2025 school year calendar as per Attachment A.

On a MOTION made by Mr. Page seconded by Mrs. Whitehouse, the Board approved Education Items 22-26 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

11. Discussion Items - None

12. Public Comment - None

16. Adjournment

As there was no further business before the Board, on a **MOTION** by Mrs. Whitehouse seconded by Mrs. Thompson, and carried by unanimous roll call vote the Board adjourned the meeting at 7:29 p.m.

Respectfully submitted,

Sean S. Cranston

Sean S. Cranston
Business Administrator/Board Secretary
Rumson-Fair Haven Regional High School

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL **ATTACHMENT A**
74 RIDGE ROAD
RUMSON, NEW JERSEY

2024 - 2025
SCHOOL CALENDAR

8/28 - 8/29 - School Closed for Students - Staff Professional Development
8/30 - 9/2 - Labor Day Weekend - School Closed
9/3 - First Day of School for Students

10/3 - Rosh Hashana - School Closed
10/14 - Columbus Day - School Closed for Students

11/7 - 11/8 - NJEA Convention - School Closed for Students/Teachers
11/27 - Early Dismissal
11/28 - 11/29 - Thanksgiving

12/20 - Early Dismissal
12/23 - 1/1 - Holiday Break - School Closed

1/20 - Martin Luther King Day - School Closed

2/10 - Winter Break - School Closed
2/11 - School Closed for Students - Staff Professional Development

4/14 - 4/18 - Spring Break

5/23 - 5/26 - Memorial Day Weekend - School Closed

6/11 - 6/16 - Early Dismissal For Students Only
6/17 - Early Dismissal - Last Day for Students - **GRADUATION**

AUGUST

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	29	21
22	23	24	25	26	27	28
29	30					

20 student days

OCTOBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

21 student days

NOVEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

17 student days

DECEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

15 student days

JANUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

21 student days

FEBRUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

18 student days

MARCH

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21 student days

APRIL

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

17 student days

MAY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

20 student days

JUNE

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

12 student days

SCHOOL CLOSED FOR STUDENTS AND FACULTY
SCHOOL CLOSED FOR STUDENTS
EARLY DISMISSAL
EARLY DISMISSAL FOR STUDENTS ONLY
DELAYED OPENING - PROFESSIONAL DEVELOPMENT WEDNESDAY
NOTE: This calendar includes 2 snow/emergency days.

Days for Students: 182 Days for Staff: 186

Because we are committed to education, this calendar will be revised should circumstances arise such as emergency closings. In the event a 3rd emergency closing is necessary, May 23rd will become a school day.

** This Calendar is Subject to Change **
Graduation is Subject to Change