

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2023-2024 No.15
OFFICIAL MINUTES

April 16, 2024 Regular Meeting

“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:33 p.m. by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance - Mrs. McGinty read the statement of compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mr. Grant	Present	Mrs. Kiley	Present	Mr. Page	Present
Mrs. Halcrow	Absent	Mrs. McCabe	Present	Mrs. Thompson	Present
Mrs. Hickey	Present	Mrs. McGinty	Present	Mrs. Whitehouse	Present

Also in attendance:

Darren Groh, Superintendent

Sean Cranston, School Business Administrator

Athina Cornell, Board Counsel

5. Welcome of Visitors

Mrs. McGinty welcomed all visitors to the board meeting.

6. Communications

- a. Mrs. Hickey stated that the play was amazing.

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7. Board Reports

- a. Student Representative Report - Olivia Rome, Patrick Thompson
 - i. Patrick spoke about Prom, Spring Sports update, Charities, AP Exams
 - ii. Olivia spoke about Dawgs of the month, play, and other club activities
- b. Education - Mrs. Thompson - April 10, 2024
- c. Finance & Facilities - Mr. Page - April 11, 2024
- d. Personnel - Mr. Page - April 12, 2024
- e. Policy - Mrs. Halcrow - March 27, 2024
- f. Referendum Ad-Hoc - Mrs. Whitehouse - March 15, 2024
- g. Superintendent's Report
 - i. He stated that he went to the play and it was great. Great job by cast and crew.

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	March 26	1:59 p.m.	5 minutes
Lockdown Drill	March 28	8:32 a.m.	3 minutes

Enrollment - 857 as of March 31, 2024

8. Special Presentation - None

9. Public Comment on Agenda Items - None

10. ACTION ITEMS

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MINUTES

The superintendent recommends approval of minutes #1.

Approve Board Meeting Minutes

- 1.** Recommend Board approval of the following meeting minutes:
 - a. March 12, 2024 Regular Meeting Minutes

Board Comment: None

On a **MOTION** made by Mrs. Whitehouse and seconded by Mr. Page , the Board of Education approved the minutes with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	n/a Absent	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

PERSONNEL

The superintendent recommends personnel items #2 through 11

2. Approval to Amend Resignation Date

Recommend Board approval to amend the resignation date for Dr. Malleswari Ponnala, Chemistry Teacher, from April 13 to March 15, 2024.

3. Approval to Amend Employment Start Date

Recommend Board approval to change the employment start date for Michelle Krupa, Chemistry Teacher, from on or about April 13 to March 14, 2024.

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New Staff Appointments

4. Approval of New Staff for the 2024-2025 School Year

Recommend Board approval of the following new faculty for the 2024 - 2025 school year, pending completion of all required paperwork:

NO.	NAME	POSITION	SALARY STEP / GUIDE	EFFECTIVE
1.	Lauren Malaney	Supervisor of Special Services	\$131,565 Step 11	July 1, 2024 - June 30, 2025
2.	Dylan Langford	Physics Teacher	\$71,095 Step 9-10 / BA Guide	August 28, 2024 - June 30, 2025

Additional Assignments

5. Approval of AVA Coordinators

Recommend Board approval of the following staff members as AVA Coordinators at \$30.00 per hour on an as needed basis for the 2023 - 2024 school year:

NO.	NAME
1.	Nicholas DelBuono
2.	Anna Higgins
3.	Elisa Verran

6. Approval of AVA Coordinators

Recommend Board approval of the following staff members as AVA Coordinators for Use of Facilities at \$50.00 per hour on an as needed basis for the 2023 - 2024 school year:

NO.	NAME
1.	Nicholas DelBuono
2.	Anna Higgins
3.	Elisa Verran

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7. Approval of Spring Curriculum Writing

Recommend Board approval for the following faculty member to write curriculum:

NO.	COURSE	NAME	TOTAL HOURS PER WRITER
1.	LLD English	Amanda McCaffrey	5 hours

Leaves of Absence

8. Approval to Amend Leave of Absence Dates for the 2023 - 2024 School Year

Recommend Board approval to amend the leave of absence dates for the 2023-2024 school year:

NO.	EMPLOYEE	FROM	TO
1.	5345	New Jersey Family Leave Act 3/18/2024 - 6/14/2024	New Jersey Family Leave Act 4/8/2024 - 6/14/2024

9. Approval of Leave of Absence for the 2023 - 2024 School Year

Recommend Board approval of an unpaid leave of absence for the 2023-2024 school year:

NO.	EMPLOYEE	LEAVE OF ABSENCE DATES
1.	5243	New Jersey Family Leave Act 5/13/2024 - 6/14/2024

Substitutes / Coaching/Advisor Appointments

10. Approval of Substitutes for the 2023 - 2024 School Year

Recommend Board approval of the following substitutes for the 23-24 school year:

No.	Name	Certification
1.	Thomas La Stella	Monmouth County Substitute Certificate
2.	Shannon Mangini	Monmouth County Substitute Certificate

11. Approval of Spring Coaches for the 2023 - 2024 School Year

Recommend Board approval of the following Spring Coaches for the 2023 - 2024 school year:

BASEBALL - GROUP III

NAME

STEP

SALARY

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Volunteer Coach

Thomas La Stella

GIRLS LACROSSE - GROUP III

Assistant Coach

Shannon Mangini

7

\$5,954 prorated 50%

Board Comment: None

On a **MOTION** made by Mrs. Kiley seconded by Mr. Page , the Board approved Personnel Items 2-11 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	n/a Absent	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

FINANCE

The superintendent recommends finance items #12 through #18

12. Approval of Bill List

Recommend Board approval of the following bill lists dated **April 12, 2024**:

General Fund	\$ 846,141.06
Special Revenue Fund	\$ 41,352.93
Capital Projects Fund	\$ 7,606.30
Food Services Fund	\$ 121,147.76

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Total	\$ 1,016,248.05
Payroll 03/15/24	\$ 612,001.80
Payroll 03/28/24	\$ 608,066.33
Total Expenditures	\$ 2,236,316.18

13. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
7-8-24 to 8-22-24	8:30 a.m - 12:30 pm	ELR EDU LLC Db. Huntington Learning Center	SAT Prep	4 classrooms
6-29-24	9:00 - 11:00 am	Jersey Shore Youth Rugby Club	Flag Football Tournament	Stadium Turf
6-24-24 to 8-16-24	8:00-8:10 am 4:30-4:40 pm	Rolling Hills Day Camp	Bus Stop for Campers	Back Parking Lot

14. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
5-9-24	Sean Cranston	MOCSSIF/ NJSIG Worker's Comp Workshop	\$0	\$20	East Brunswick, NJ
4-17-24 to 6-30-24	Caitlin Atland	Gilder Lehrman Self Paced Course: Jim Crow and Its Challengers	\$29.00	\$0	Virtual
4-26-24 5-17-24	Marisa Stefani	Tour Local Adult Day Programs	\$0	\$33	Eatontown, Oakhurst, Tinton Falls

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4-26-24 5-17-24	Hannah Phillips	Tour Local Adult Day Programs	\$0	\$33	Eatontown, Oakhurst, Tinton Falls
4-17-24 4-24-24 5-1-24 5-8-24	Jon Pennetti	Leadership in Science Administrator's Workshop: Supporting and Retaining Science Teachers	\$250	\$0	Virtual
5-9-24	Rosanne Hughes	Threat Assessment Training	\$0	\$0	Virtual
5-9-24	Jennifer Sterk	Threat Assessment Training	\$0	\$0	Virtual
4-19-24	Rebecca McKenna, Sophia Chen, Seth Herman	Forrestdale 7th grade Chinese Program Presentation	\$0	\$0	Rumson, NJ
5-20-24 to 5-21-24	Robert Miller	NJACAC Annual Conference	\$300	\$273	Atlantic City, NJ
4-17-24	Sarah Fitzgerald , Yannell Maglione, Erika Waltz, & Jessica Olszewski	NJASCD Whole Child Conference	\$396	\$27	Monroe, NJ
5-16-24 to 5-17-24	Suzanne Fico	NJ Prevention Network 24th annual Conference	\$400	\$142.50	Atlantic City, NJ
5-13-24	Kate Okeson	Lessons for Today: A symposium on Teaching the Holocaust, Confronting Hatred, & Highlighting Diversity	\$0	\$0	Stockton University, Atlantic City, NJ

15. APPROVAL OF BID FOR EXTERIOR COURTYARD AND LANDSCAPE UPGRADES

WHEREAS, a recommendation was made by the Superintendent of Schools to the **Rumson - Fair Haven Board of Education ("Board")** to seek a contract for the Exterior Courtyard and Landscape Upgrades at the Rumson-Fair Haven Regional High School (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4 and applicable regulations; and

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WHEREAS, on Tuesday, April 9, 2024, the Board received the bid from Precise Construction Inc. in accordance with N.J.S.A. 18A:18A-1, et seq.; and

WHEREAS, the lowest bid for the Project was submitted by Precise Construction Inc. whose bid has been reviewed and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby awards the Project to Precise Construction Inc. as the lowest responsible bidder, in the amount of \$99,095.00.

16. Occupational Therapy Services

Recommend Board approval to contract services with Sarah Dowzycki to provide Occupational Therapy Services at a rate of \$100 per hour effective 4-17-24 to 6-30-24 on an as needed basis.

17. Speech Therapy Services

Recommend Board approval to contract services with Voula Constantarakos to provide Speech Language Specialist Services at a rate of \$150 per hour, effective pending fingerprint clearance through 6-30-24, not to exceed 8, 30-minute sessions per month.

18. Approval of Out-of-District Placements

Recommend Board approval of the following out-of-district placements:

STUDENT NO.	PLACEMENT	2024 ESY	2024 ESY AIDE	2024 - 2025 ACADEMIC YEAR	2024 - 2025 AIDE	OTHER COSTS	TRANSPORTATION
230061	The Shore Center	N/A	N/A	\$64,500	\$50,000	N/A	Yes
26000295	Collier High School	N/A	N/A	\$79,722.30	N/A	N/A	Yes
25000311	Oakwood School	N/A	N/A	\$64,499.40	N/A	N/A	Parent Transport Contract \$7,000
210282	Search Day Program	N/A	N/A	\$88,286.00	N/A	N/A	No

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TBD	Newmark	N/A	N/A	\$74,972.70	N/A	N/A	Yes
TBD	Coastal	N/A	N/A	\$77,527.59	N/A	N/A	Yes

Board Comment: None

On a **MOTION** made by Mr. Grant seconded by Mrs. Thompson, the Board approved Finance Items 12-18 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	n/a Absent	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

EDUCATION

The superintendent recommends education items #19 through #21

19. Approval of Field Trip Request(s) for the 2023-2024 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2023-2024 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
May 14	Brookdale Community College	Peer Leaders	Alyssa Schulte Elisa Verran
June 5	State Teen Arts Festival, Middlesex County College	Tower Singers Visual Arts	Kristen Lanfrank Kathryne Singleton

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20. Approval of Fundraising Request(s) for the 2023-2024 School Year as listed

Recommend board approve the following fundraising request(s) for the 2023-2024 school year:

DATE	CLUB / PROGRAM	ADVISOR(S)	ACTIVITY
April 17	Flag Football	Randy Kalman Kenneth Santos Kelly Ridolfi	Road Runner "Team Night" Fundraiser
May 15	Fashion Club National Art Honor Society	Kristen Lanfrank	Fashion/Art trunk show to raise money for fashion/art charity

21. Approval of Home Instruction

Recommend Board approval of home instruction for the 2023 - 2024 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
2400000026	3/1 - 6/14 10 hours per week	Medical	RFH Faculty/ \$55/hour
2400000314	3/18 - 6/14 10 hours per week	Medical	Facility/ \$42/hour

Board Comment: None

On a **MOTION** made by Mr. Page seconded by Mrs. Whitehouse , the Board approved Education Items 19-21 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	n/a Absent	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

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POLICY

The superintendent recommends Policy Item #22

22. Approval of the First Reading of Policies and Regulations

Recommend Board approval of the first reading of the following policies and regulations:

- Policy 1140 - Educational Equity Policies/Affirmative Action (M) (Revised)
- Policy 1523 - Comprehensive Equity Plan (M) (Revised)
- Policy 1530 - Equal Employment Opportunities (M) (Revised)
- Reg 1530 - Equal Opportunity Complaint Procedure (M) (Revised)
- Policy 1550 - Equal Employment/Anti-Discrimination Practices (M) (Revised)
- Policy 2260 - Equity in School and Classroom Practices (M) (Revised)
- Reg 2260 - Equity in School and Classroom Practices Complaint Procedure (M) (Revised)
- Policy 2411 - Guidance Counseling (M) (Revised)
- Policy 2423 - Bilingual Education (M) (Revised)
- Reg 2423 - Bilingual Education (M) (Revised)
- Policy 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- Reg 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- Policy 3211 - Code of Ethics (Revised)
- Policy 5570 - Sportsmanship (Revised)
- Policy 5750 - Equitable Educational Opportunity (M) (Revised)
- Policy 5841 - Secret Societies (Revised)
- Policy 5755 - Equity in Educational Programs and Services -ABOLISHED

Board Comment: None

On a **MOTION** made by Mr. Page seconded by Mrs. McCabe, the Board approved Policy Items 22 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
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Mrs. Halcrow	n/a Absent	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

11. Discussion Items - Mrs. Hickey commented on concerns about Senior Prom being not close to home.

12. Public Comment - None

13. Executive Session

On a **MOTION** made by Mrs. Whitehouse, seconded by Mr. Grant the Board by unanimous roll call vote, moved to Executive Session at 7:26 p.m.:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on **April 16, 2024** to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Student Matters
- ❖ Attorney/Client Privilege

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14. Reconvene Public Session

On a **MOTION** by Mrs. Kiley seconded by Mrs. Whitehouse , the Board by unanimous roll call vote returned to open Public Session at 7:41 p.m.

16. Adjournment

As there was no further business before the Board, on a **MOTION** by Mrs. Whitehouse seconded by Mr. Page, and carried by unanimous roll call vote the Board adjourned the meeting at 7:42 p.m.

Respectfully submitted,

Sean S. Cranston

Sean S. Cranston
Business Administrator/Board Secretary
Rumson-Fair Haven Regional High School