

HCPA Governance Committee Meeting Agenda and Minutes

Tuesday, November 12th, 2024
3:30PM - 5:00PM

Join by Google Meets Using the Link below:

<https://meet.google.com/urg-jhvr-orh>

Or Join by phone

Dial: +1 304-459-9094 Enter PIN: 163 712 396#

[Committee Calendar for 2024-2025](#)
[School Board Calendar For 2024-2025](#)

[Yearly Rolls and Responsibilities](#)
[Committee Members](#)

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

Call to Order at Attended by: Susan, Pa Kou, Andrea, Heidi	Actions Needed	Time Allotted
1. 6.Consent Approval of agenda a. Approved		
2. Updates from last school board meeting on Wednesday Oct. 23rd, 2024 There is no meeting for the school board for November Next school board meeting: December 11, 2024	Update	10 m
3. Facility use of school a. We have not heard back from Tony, will table to Jan 2025 meeting b. Susan will connect with Tony and bring back in Jan Old Notes <ul style="list-style-type: none"> ● Need to add policy number and heading ● Add roman numeral to headers ● Make headers look all the same ● See notes on policy ● Send to Tony Hang for revisions and clarifications. ● Quick review when send back 	Update	10 m
3. Use of Internet policy : invite Shawn a. will table to Jan 2025 meeting b. Susan will connect with Dan and bring back in Jan	Review	15 min

<p>Email response from Shawn</p> <p>a) Jenee's point of needing a comment on undermining security measures was agreed upon by the group. However, Gov Comm would like to cross-reference this with other disciplinary measures in Student Handbook</p> <p>b) Referenced in Student Handbook Section 6: Student Code Of Conduct subsection D.2</p> <p>c) Opening a gray area</p> <p>d) Need to amend the student disciplinary policy to include students actively trying to get around the internet filters.</p> <p>Make sure that student handbook as this explicit policy with violations</p> <p>SPPS Policy</p> <p>Tabled from Look at discipline policy is referred back to What are violations in this policy</p>		
<p>4. Board School Wide Events Board Event Participation</p> <p>A. Table the Board Event Participation until Jan</p> <p>B. Susan scheduled 10 minutes at each board meeting to give board members time to report to the whole board about the event they went to.</p> <p>How to report back to the board? Clean version?</p>	Review	10 m
<p>5. policy revision calendar (Updated format needed)</p> <p>Board Policies to review (Link to use)</p> <p>Admin Policies to review</p> <ul style="list-style-type: none"> ● We should all be using Board Policies to review (Link to use) ● List of policies we need to review in Jan 2025 <ul style="list-style-type: none"> ○ 104 ○ 215 ○ 230 ○ 203 ○ 210.2 ● List of policies we need to review in Feb 2025 <ul style="list-style-type: none"> ○ 212 	Discussion	20 m

<ul style="list-style-type: none"> ○ 205 ○ 203.2 ○ 203.1 ○ 203.6 ○ 4.5.1 ○ 428 ○ 429 		
<p>6. Election Calendar/Timeline 23-24 Calendar/Timeline Make sure dates follow policy 24-25 Election calendar Election Policy</p> <ul style="list-style-type: none"> ● Send the 24-25 election calendar to Mai Zer to make sure that the dates are following the policy. 	Discussion	20 m
<p>7. Develop a School Board training calendar</p> <p>Board members are requesting a calendar that requires quarterly training, or training that is to be completed annually for the school board annual report in October.</p> <ul style="list-style-type: none"> ● Board members are required to do some sort of training every year. ● Due the board is not new, no new training but needs another training. ● Retreat/board training on the same day? ● Training on items like curriculum, RULER, IXL, Core5 ● ● Invite lead teacher, coaches, Admin to do team building activities. ● GOOD breakfast, lunch and snacks. ● In house or rent space somewhere in the community. <p style="background-color: #FF00FF; color: black;">Bring back in Jan meeting ble the Board Event Participation until Jan</p>	Discussion	15 m
<p>8. No Committee Meeting for December due to the holidays. Next meeting will be January 14th, 2025</p>		m
<p>Adjourn at 4:35 pm</p> <p>++</p>		

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Policies and Agenda Item labels are

Vote (needs to be finalize and send to board)

Send to Board/Lawyers (to get looked at or approved for next steps)

Passed by Board

Review (came from board/lawyer, check for changes)

Discussion (Feedback),

Update (Information)

Tabled to Next Meeting

Tabled from last meeting