

## HCPA Governance Committee Meeting

### Meeting Minutes

**HCPA  
August 8th 2023  
3:30pm - 5pm**

**Google Meets: To join the video meeting, click this link:**

**<https://meet.google.com/ehn-oddu-fhw>**

**Otherwise, to join by phone, dial +1 470-327-0432 and enter this PIN: 414  
391 841#**

**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

I. Call to Order -  <u>Committee members present:</u>  Daniel Schmidt Blia Her Joseph Norby-White Toni Marie O'Daniel Susan Vang
II. Consent Approval A. Agenda 1. Agenda approved. No changes or dissenting views on the agenda.
III. Set the Governance Calendar for 2023-2024 A. Was reviewed by the committee. No changes or dissenting views on the calendar.
IV. Review Governance Charter A. The charter was reviewed by attending members. No changes or dissenting views on the charter.
V. Roles, Responsibilities, and Expectations for Governance Committee A. The governance committee will look at adopting bylaws that reflect the structure and bylaws of the school board.

- B. Officers of the committee should at minimum be a chair and a secretary, possibly a vice-chair.
- C. The committee would like all members to attend a minimum of 8 out of 12 meetings in a given year (August-July).
- D. Language outlining that participation in the committee counts as your teacher/staff

VI. Discuss Board Retreat

- A. The governance committee recommends the board of directors hold a retreat at the beginning of the year to help refocus and connect before the year starts.
- B. The governance committee chair will recommend the board discuss when the retreat would be best to take place and inquire if there are any members willing to plan and facilitate the retreat.

VII. Policy Review 8.8.0

- A. This policy appeared to have never been adopted.
- B. This policy was revised by looking at White Bear Lake's 505 school policy, which was last updated in 2022.
- C. This needs to be added to the student handbook ASAP and posted in the school.

[Distribution of Non School-Sponsored Materials on School Premises by Students and Employers](#)

[Revised policy link](#)

VIII. Adjourn

- Meeting adjourned