

AGENDA

**Hmong College Prep Academy
Finance Committee Meeting
Monday, December 18, 2023
3:30 pm – 4:00 pm
Location: Google Meets**

Google Meets Link: <https://meet.google.com/kiv-wuat-nmk>

Purpose: The general purpose of the Finance Committee is to oversee the financial health and to ensure fiscal responsibility of the school and personnel on the behalf of the board and all public stakeholders of the school.

AGENDA:		LEAD:
1. November Financial Report/Supplemental Information		CLA
2. Lease Aid update		CFO
3. Zen Ed contract		CFO
4. Bond Conference Call scheduled for 12.22.23		CFO

Some members may be participating via electronic means

HCPA FINANCE COMMITTEE MEETING MINUTES

Meeting Date: Monday, December 18, 2023
Type of Meeting: Committee Meeting
Started Time: 3:31 PM
Adjourned: 3:40 PM

Location: Hmong College Prep Academy - Board Room

Minutes: Chong Her, HCPA Business Manager

Facilitator: David Kloskin, HCPA CFO

Purpose: The general purpose of the Finance Committee is to oversee the financial health and to ensure fiscal responsibility of the school and personnel on the behalf of the board and all public stakeholders of the school.

- I. **CALL TO ORDER:** David Kloskin, HCPA CFO, called the meeting to order at 3:32 PM CST
- II. **Roll Call:**

Y	N	Name
X		Jenee Nordstrom, HCPA Assistant Director 6-12 via google meets
X		Chong Her, HCPA Business Manager via google meets
X		David Kloskin, HCPA Chief Financial Officer via google meets
X		Guest- Nichole Schmidt, Financial Consultant, CLA via google meets
	X	Ge Vang, HCPA Board Treasurer

Note Taker: Chong Her

III. Agenda items

1. November 2023 Financial Report/Supplemental Information
 - *Presented Nichole Schmidt*
 - Executive summary review
 - Budget, balance sheet, cash on hand, beginning balances
 - Backlog of CLICS, hold is being released

2. Lease Aid Update
 - *Presented by David Kloskin*
 - Form was signed today, 12/18/2023
 - Will process and submit the form

3. Zen Ed contract
 - *Presented by David Kloskin*
 - Software contract – amendment to our existing contract
 - Finance Committee recommends for Board Approval

4. Bond Conference Call
 - *Presented by David Kloskin*
 - Public meeting on Friday, 12/22/2023