

HCPA Governance Committee Meeting AGENDA

**HCPA Board Room
Thursday, November 18, 2021
3:30 PM**

Zoom Link: <https://zoom.us/j/96646065474>

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

- I. Call to Order**

- II. Consent Approval**
 - a. Agenda**

- III. Introductions to the Governance Committee**

- IV. Review of Governance Charter and Bylaws**

- V. Establishment of Committee Duties**
 - **Facilitator – Facilitate the Agenda Development and Committee Meeting**
 - **Convener – Coordinate meeting times, ensure they are posted and collect RSVP's**
 - **Recorder – Record and Post Minutes of the meeting**
 - **Board Reporter – Usually a board members who reports Committee Progress and Recommendations to the Board**

- VI. Review Board Candidate Appointment Process and Assign Next Steps to Committee Members**

- VII. Adjourn**