

Hmong College Prep Academy

AGENDA

Special Board meeting

Monday, November 29, 2021

5:00 pm to 7:00 pm

**Zoom: <https://zoom.us/j/96939193372>
Passcode: 682061**

Mission/Vision Statement:

HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

1. AGENDA	ACTION	LEAD
<ul style="list-style-type: none"> a. Call Board Meeting to order b. Read HCPA Mission Statement c. Call out HCPA Board Attendees d. Welcome all guests 	Information	Maisian Schiung, Vice Chair
2. APPROVE <ul style="list-style-type: none"> a. Special Board Agenda b. Special Board Meeting Minutes - Wednesday 11/17/2021 	Action	Maisian Schiung, Vice Chair
3. UPDATE ON BOARD MEMBER RESIGNATION/FILLING VACANCIES <ul style="list-style-type: none"> a. Appoint a new Board Member b. Approve HCPA Vice Chair resignation c. Appoint 2 HCPA Board members to sit on HERC Board 	Discussion/Action	Crystal Robideau, Board member
4. GOVERNANCE COMMITTEE REPORT <ul style="list-style-type: none"> a. Support the board's recommendation to appoint Richard Perry to Seat G b. Adding Toni Marie O'Daniel to the Governance Committee c. Recommendation to revise one of the Community/Parent seats to include a teacher d. Update on Governance Board screening process 	Action	Crystal Robideau, Board member

<p>e. Add "Highly recommend attending one board meeting" to Candidate Nomination Form under Check List</p> <p>f. Recommendation the board approves the reimbursement of \$27.50 to HCPA board member candidates for background check.</p> <p>g. Recommendation that HCPA's board adds as a nomination requirement, candidates complete the Conflict of Interest Resolutions and submit with nomination packet.</p> <p>h. Recommendation that HCPA's board approves the wording on the Conflict of Interest Resolution is changed from "30 days" to "at the time of application submission".</p>		
<p>5. ACKNOWLEDGMENTS</p> <p>a. Acknowledge MDE compensatory revenue FY 2023 for Oct 1. 2021 Fall students enrollment in HS, MS, ES</p> <p>b. Acknowledge Bethel Authorizer fee</p> <p>c. Acknowledge Bethel extension on corrective action plan to 12/31/2021</p> <p>d. Acknowledge HCPA Board Chair letter to MN Auditor</p> <p>e. Acknowledge board 1st training module completed by all board members per Board training plan with CharterSource</p>	Discussion/Action	Maisian Schiung, Vice Chair
<p>6. NEW TEACHERS HIRES</p>	Discussion/Action	Danijela Duvnjak, CAO
<p>7. VENDOR CONTRACTS SUBJECT TO LEGAL REVIEW AND APPROVAL TO SATISFY THE CORRECTIVE ACTION PLAN TABLED FROM PREVIOUS SPECIAL BOARD MEETING</p> <p>a. Dave Banko-Contract Agreement</p> <p>b. Lisa Banko-Consultant Offer Letter</p> <p>c. Education Innovators Inc Aka Jonathan Krown</p> <p>d. FM Group-Fue Hang</p>	Discussion/Action	Maisian Schiung, Vice Chair
<p>8. UPDATE ON PHASE V PROJECT - NEW MIDDLE SCHOOL BUILDING</p>	Information	Luke Mead, Project Manager

9. REVISED CONFLICT OF INTEREST FORM FOR BOARD MEMBERS, STAFF, AND VENDORS	Discussion/Action	Maisian Schiung, Vice Chair
10. 2021-2022 ASYNCHRONOUS DAY/PARENT CONNECTIONS PROPOSAL ON 12/08/2021, 02/16/2022, 05/18/2022	Discussion/Action	Danijela Duvnjak, CAO
11. CHARTERSOURCE CONTRACT AS AMENDED	Discussion/Action	Maisian Schiung, Vice Chair
12. TRANSITION TEAM UPDATE ON CFO	Information	Danijela Duvnjak, CAO
13. FINANCE COMMITTEE REPORT a. FY 2021-2022 audit report by CLA b. YTD October Financial Statement by BerganKDV	Action	Board Treasurer, Fue Vue
14. FY 2021-2022 AUDIT REPORT BY CLIFTON LARSON ALLEN LLP (CLA)	Discussion/Action	Michelle Hoffman, CPA with CLA
15. ADJOURN	Action	Maisian Schiung, Vice Chair

Some members may be participating via electronic means