HMONG COLLEGE PREP ACADEMY

1515 Brewster Street, Saint Paul, MN 55108
Office:(651) 209-8002 • Fax:(651) 289-1802
www.hcpak12.org

HCPA Board of Directors
Board Meeting

Meeting Date: Wednesday, November 17, 2021
Type of Meeting: Board Meeting
Started Time: 5:05 PM
Adjourned: 7:09 PM

Location: Hmong College Prep Academy - Board Room
Minute Taker: Crystal Robideau and Krista Skoglund
Facilitator: Christy Yongvang, HCPA Board Chair

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

I. Call to Order: HCPA Board Chair, Christy Yongvang called the meeting to order at 05:01 PM.

II. Roll Call – Open Session:

Y	N	Name
x		Christy Yongvang – Board Chair
x		Maisian Schiung – Board Vice Chair
x		Fue Vue - Board Treasure
x		Crystal Robideau - Board Member
x		Mee Vang – Board Secretary
x		Crystal Robideau - Board Member
x		Mike Pocrnich - The Anton Group via Zoom
x		Krista Skoglund - K-5 Director of Teaching and Learning
x		Heather Ross – Bethel Charter Oversight Committee Member
x		Karen Noelle Schmidt Klinzing - CharterSource-Remote via Zoom
x		Danijela Duvjnak - (Ms D) HCPA Chief Academic Officer
x		James Martin - James Martin Law Firm

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X		Wendy Wachter - BerganKDV Zoom
X		Heidi Pendry - HCPA Teacher

III. Consent Approval: Approval of Agenda

Agenda Item:	**a. Approval of Agenda**	
Notes:		
Motion:	Motion to approve the main order of the agenda.	
Made by:	**1st:** Chrsity Yongvang	**2nd:** Fue Vue
Voted Yea: 5	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang	
Voted Nay: 0		
Abstain: 0		
Action:	Motion passed 5-0	

III. Consent Approval: Approval of Agenda

Agenda Item:	**b. Special Board Meeting Minutes - 10/8/2021**	
Notes:		
Motion:	Motion to approve the Special Board Meeting Minutes of 10/8/2021	
Made by:	**1st:** Maisian Schiung	**2nd:** Mee Vang
Voted Yea: 5	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang	
Voted Nay: 0		
Abstain: 0		
Action:	Motion passed 5-0	

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III. Consent Approval: Approval of Agenda

Agenda Item:	**c. Special Board Meeting Minutes - 10/25/2021**

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Notes:	Under V. *Update on Dr. Hang's Request for Legal Reimbursement Fees* delete email. This was a type under notes	
Motion:	Motion to approve the Special Board Meeting Minutes of 10/25/2021	
Made by:	**1st:** Fue Vue	**2nd:** Christy Yongvang
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang	
Action:	Motion passed - 5-0	

III. Consent Approval: Approval of Agenda

Agenda Item:	**d. Special Board Meeting Minutes - 10/29/2021**	
Notes:		
Motion:	Motion to approve Special Board Meeting Minutes of 10/29/2021	
Made by:	**1st:** Christy Yongvang	**2nd:** Fue Vue
Voted Yea: 4 Voted Nay: 0 Abstain: 1	Christy Yongvang - Yea, Maisian Schiung, Yea, Fue Vue - Yea, Crystal Robideau-Yea, Mee Vang-Abstain (Not in attendance at meeting10/29/2021)	
Action:	Motion passed - 4-0 1 Abstain	

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III. Consent Approval: Approval of Agenda

Agenda Item:	**e. Special Board Meeting Minutes - 11/12/2021**	
Notes:		
Motion:	Move to approve the Special Board Meeting Minutes for 11/12/2021	
Made by:	**1st:** Christy Yongvang	**2nd:** Maisian
Voted Yea: 3 Voted Nay: 0	Christy Yongvang - Yea, Maisian Schiung-Yea, Fue Vue-Yea,	

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Abstain: 2	Abstain - Crystal Robideau, Mee Vang (Not in attendance for 11/12/2021 Meeting)
Action:	Motion passed

IV. Board Governance Committee

Agenda Item:	**a. Board Governance Charter**	
Notes:		
Motion:	Move to approve the Board Governance Committee Charter as amended.	
Made by:	**1st:** Crystal Robideau	**2nd:** Fue Vue
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Va	
Action:	Motion passed	

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IV. Board Governance Committee

Agenda Item:	**b. Committee Members**	
Notes:	Five Members-Karen Klinkling, Mee Vang, Crystal Robideau, Blia Her, Heidi Pendroy, Joanna Klitzke. Chair of the Committee: Crystal Robideau	
Motion:	Motion to approve the members presented to serve as members of the Governance Committee	
Made by:	**1st:** Crystal Robideau	**2nd:** Fue Vue
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Va	
Action:	Motion passed	

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V. Acknowledge Quarterly Report Certificate Report for Bonds

Agenda Item:	**Acknowledge Quarterly Report Certificate Report for Bonds**	
Notes:	This document is for the school bond phase V project needed to be signed and submitted 15 days after end of the month to US Bank Trustee	
Motion:	Move to acknowledge Quarterly Report Certificate Report for Bonds	
Made by:	**1st:** Christy Yongvang	**2nd:** Fue Vue
Voted Yea: 5	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang	
Voted Nay: 0		
Abstain: 0		
Action:	Motion passed	

VI. IOWA (Identified Official with Authority) Form for MDE Secure Website System

Agenda Item:	**IOWA (Identified Official with Authority) Form for MDE Secure Website System**	
Notes:	Since Dr. Hang resigned, a new HCPA administrator needs to on MDE highest level of security website	
Motion:	Move to approve Ms. D as Chief Academic Office to be the name on the MDE Website System	
Made by:	**1st:** Christy Yongvang	**2nd:** Maisian Schiung
Voted Yea: 0	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang	
Voted Nay: 0		
Abstain: 0		
Action:	Motion passed	

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VII. Vendor Contracts Subject to Legal Review and Approval to Satisfy the Corrective Action Plan

Agenda Item:	**a. Dave Bonko - Contractor Agreement**

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Notes:	• Board Chair Christy presented that the contract does not seem to have much details. Dave Banko was on HERC board, which is a perceived as a conflict of interest. Best practice is to not have individuals who have been on the board to become contractors with the school again. Bethel requires to have all contracts reviewed by legal counsel. • Board member Crystal asks who will cover the things that he is doing if we terminate him. • Board Secretary Mee asks are we trying to take someone job away. • Vice Chair Maisian asks for more clarity around the facts and evidence that without these individuals' help as contractors, the school with its enrollment and marketing would not be where it is now. • Board Chair Christy motions to terminate contract with Dave Bonko. • Board members were dissatisfied and asked legal counsel James who recommended to the board to ask itself the questions if the board did approve such contract, does the board still require for their services and if there is a conflict with the vendor/consultant. Board members are still not able to find resolution, Board Chair Christy tables the matter and all remaining items on contract to discuss at the next board meeting.	
Motion:	Move to table the motion pending more information on how the school will complete the duties if the contract is served and after it has been reviewed by legal.	
Made by:	**1st:** Crystal Robideau	**2nd:** Christy Yongvang
Voted Yea: 0 Voted Nay: 0 Abstain: 0	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang	HCPA BOARD APPROVED NOV 2 9 2021
Action:	Motion passed	ORIGINAL DOCUMENT

VII. Vendor Contracts Subject to Legal Review and Approval to Satisfy the Corrective Action Plan

Agenda Item:	**b. Lisa Bonko - Consultant Offer Letter**	
Notes:		
Motion:	Move to table the motion pending more information on how the school will complete the duties if the contract is severed and after it has been reviewed by legal.	
Made by:	**1st:** Crystal Robideau	**2nd:** Christy Yongvang

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Voted Yea: 0 Voted Nay: 0 Abstain: 0	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang
Action:	Motion passed

VII. Vendor Contracts Subject to Legal Review and Approval to Satisfy the Corrective Action Plan

Agenda Item:	**c. Educators Innovators Inc., aka Jonathan Krown**	
Notes:		
Motion:	Move to table the motion pending more information on how the school will complete the duties if the contract is severed and after it has been reviewed by legal.	
Made by:	**1st:** Chrsty Yongvang	**2nd:** Mee Vang
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang	
Action:	Motion passed	

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VII. Vendor Contracts Subject to Legal Review and Approval to Satisfy the Corrective Action Plan

Agenda Item:	**d. FM Group - Fu Hang**	
Notes:		
Motion:	Move to table the motion pending more information on how the school will complete the duties if the contract is severed and after it has been reviewed by legal.	
Made by:	**1st:** Crystal Robideau	**2nd:** Christy Yongvang
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang	

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Action:	Motion passed

VIII. Ms. Bazis' Investigation Update

Agenda Item:	**Ms. Bazis' Investigation Update**
Notes:	Interviews have begun. Hope the report would complete by the end of the month. Still more people to interview. Board Chair Christy adds new update that November may not be ready yet but with a possible report by the end of December .

IX. HCP

Agenda Item:	**HCPA School Departments Update**
Notes:	Ms D as Chief Academic Officer outlines the day to day school operations as presented.

X. MSHSL Foundation Form A Grant

Agenda Item:	**MSHSL Foundation Form A Grant**	
Notes:	This for our students to play for free	
Motion:	move to approve the MSHSL Foundation Form A Grant signed by Board Chair, Christy Yongvang and Board Treasurer, Fue Vue	
Made by:	**1st:** Christy Yongvang	**2nd:** Mee Vang
Voted Yea: 5	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang	
Voted Nay: 0		
Abstain: 0		
Action:	Motion passed	

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XI. Finances

Agenda Item:	**a. YTD 2021 September Financial Statement**

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Notes:	September financial statement was previous reviewed with TAG at the request of board Chair for a meeting with Bethel asking for follow up questions on August statement with HCPA vendor BerganKDV	
Motion:	move to accept the YTD 2021 September Financial Statement	
Made by:	**1st:** Christy Yongvang	**2nd:** Fue Fue
Voted Yea: 0 Voted Nay: 0 Abstain: 0	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang	
Action:	Motion passed	

XI. Finances

Agenda Item:	**b. YTD 2021 October Financial Statement**	
Notes:		
Motion:	move to accept the YTD 2021 October Financial Statement	
Made by:	**1st:** Christy Yongvang	**2nd:** Fue Vue
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang	
Action:	Motion passed	

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XII. Closed Session

Agenda Item:	**Closed Session**
Notes:	MN statute 13.D.05, subd.2 for preliminary consideration of complaints and allegations against an employee
Motion:	Move to remove the closed session item from the agenda.

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Made by:	**1st:** Christy Yongvang	**2nd:** Fue Vue
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang	
Action:	Motion passed	

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XIII. Ajourn

Agenda Item:	**Adjourn**	
Notes:		
Motion:	To adjourn the meeting.7:09 pm	
:Made by:	**1st:** Christy Yongvang	**2nd:** Vue Fue
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christy Yongvang, Maisian Schiung, Fue Vue, Crystal Robideau, Mee Vang	
Action:	Motion passed	

The meeting adjourned at 7:09PM