

WEHMIA

HCPA Board of Directors Special Board Meeting

Meeting Date: Monday, November 29, 2021
Type of Meeting: Board Meeting
Started Time: 5:08 PM
Adjourned: 7:27 PM

Location: Hmong College Prep Academy - Board Room
Minute Taker: Crystal Robideau and Krista Skoglund
Facilitator: Maisian Schiung, Vice Chair

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

I. Call to Order: HCPA Vice Chair, Maisian Schiung called the meeting to order at 05:08 PM.

Jim Martin: Make a determination that in the MN State Statute 13.D.021 in-person meeting is not practical or prudent for Mee Vang.

II. Roll Call - Open Session:

Y	N	Name ; h	
	X	Christy Yongvang - Board Chair	
x		Maisian Schiung - Board Vice Chair	
x		Fue Vue - Board Treasure	
x		Crystal Robideau - Board Member	
x		Mee Vang - Board Secretary - via Zoom	
x		Christianna Hang - Superintendent	
x		Scott Brown - TAG (The Anton Group)	1-
x		John Cairns - Legal Council-via Zoom	
x		Luke Mead - Facilities Manager - via Zoom	
x		Nick Taintor - BeroenKDV	
x		Michelle Hoffman - CliftonAllenLarson	
x		Krista Skoglund - K-5 Director of Teaching and Learning	

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x		Heather Ross - Bethel Charter Oversight Committee Member
x		Karen Noelle Schmidt Künzing - CharterSource- via Zoom
x		Danijela Duvinak - (Ms D) HCPA Chief Academic Officer
x		James Martin - James Martin Law Firm Zoom
X		Wendy Wachter - BergankDV Zoom
X		Heidi Pendry - HCPA Teacher

2. Consent Approval: Approval of Agenda

Agenda Item:	a. Special Board Agenda	
Notes:	<p>Fue moved that item 13 and 14 - 13b be striked, strike 14 because it is identical to 13a, move item 13 to 14</p> <p>Crystal - strike 3a - it will be addressed in the governance committee report and move 3c down to 4i</p>	
Motion:	Motion to approve the agenda items with modifications as stated by board members.	
Made by:	1st: Fue Vue	2nd: Crystal Robideau
Voted Yea: 4 Voted Nay: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes	
Abstain: 0		
Action:	Motion passed 4-0	HCPA BOARD APPROVED

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2. Consent Approval: Approval of Agenda

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Agenda Item:	b. Special Board Meeting Minutes -11/17/2021	
Notes:	<u>Make correction to III, e. Maisian Schiung motioned. Add last name.</u>	
Motion:	Motion to approve the Special Board Meeting Minutes of 11/17/2021	
Made by:	1st: Fue Vue	2nd: Maisian Schiung_____

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Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes
Action:	Motion passed 4-0 _____

3.

Agenda Item:	a. Appoint a new Baord Member	
Notes:	item striked per motion of agenda	
Motion:		
Made by:	1st:	2nd:
Voted Yea: 0 Voted Nay: 0 Abstain: 0		HCPA BOARD APPROVED DEC 1 6 2021
Action:	Motion passed - 0-0 _____ (ORIGINAL DOCUMENT _

3.—Update of Board Member Resignation / Filling Vacancies _____

Agenda Item:	b. Approve HCPA Vice Chair resignation	
Notes:		
Motion:	Move to approve the resignation of Maisian Schuing HCPA Board Seat G effective 11/30/2021	
Made by:	1st: Crystal Robideau	2nd: Mee Vano
Voted Yea: 3 Voted Nay: 0 Abstain: 1	Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes Maisian Schiung-abstain	
Action:	Motion passed - 3-0 _____	

3. Update of Board Member Resignation / Filling Vacancies

Agenda Item:	c. Appoint two HCPA board members to sit on HERC Baord	
Notes:	Item moved to 4i during motion to approve agenda.	
Motion:		
Made by:	1st:	2nd:
Voted Yea: 0 Voted Nay: 0 Abstain: 0		
Action:	Motion passed - 0-0	

4. Governance Committee Report

Agenda Item:	a. Support the board's recommendation to appoint Richard Perry to Seat G	
Notes:		
Motion:	Move to approve the appointment of Richard Perry to Seat G on HCPA's board of governance.	
Made by:	1st: Crystal Robideau	2nd: Mee Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes	
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Action:	Motion passed - 4-0	DEC 16 2021

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4. Governance Committee Report

Agenda Item:	b. Adding Toni Marie O'Daniel to the Governance Committee	
Notes:	Collage and Scholarship Manager	
Motion:	Move to add Toni Marie O'Daniel to the Governance Committee	
Made by:	1st: Crystal Robideau	2nd: Maisian Schuing _____



Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes
Action:	Motion passed - 4-0

4. Governance Committee Report

Agenda Item:	c. Recommendation to review one fo the Community/Parent seats to include a teacher	
Notes:		
Motion:	Move to update HCPA's Bylaws to revise the Community/Parent seat E to be Community, Parent or Teacher.	
Made by:	1st: Crystal Robideau	2nd: Maisian Schuing
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes 1 HCPA BOARD APPROVED	
Action:	Motion passed - 4-0	DEC 6 2021 J

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4. Governance Committee Report

Agenda Item:	d. Update on Governacne Board screening process	
Notes:		
Motion:	Move to approve the HCPA board of directors Screening Process established by the Governance Committee.	
Made by:	1st: Mee Vang	2nd: Fue Vue
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes	
Action:	Motion passed - 4-0	



Made by:	1st: Maisian Schiung	2nd: Fue Vue
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes	
Action:	Motion passed - 4-0	
5. Acknowledgements		
Agenda Item:	c. Acknowledge Bethel extension on Correction Action Plan to 12/31/2021	
Notes:	Action items due November 30 - CFO , independent audit of the financials.and review of Bylaws.	
Motion:	Move to acknowledge Bethel extension on Correction Action Plan to 12/31/2021	
Made by:	1st: Maisian Schiung	2nd: Fue Vue
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes J HCPA BOARD APPROVED	
Action:	Motion passed - 4-0	DEC 16 2021
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5. Acknowledgements		
Agenda Item:	d. Acknowledge HCPA Board Chair letter to MN State Auditor	
Notes:		
Motion:	Move to acknowledge HCPA's Board Chair letter to MN State Auditor.	
Made by:	1st: Crystal Robideau	2nd: Fue Vue
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes	
Action:	Motion passed - 4-0	

Notes:	lteam was previously table.	
Motion:	Move to terminate the understood contract in order to submit a new contract to administration to submit to legal counsel for review.	
Made by:	1st: Crystal Robideau	2nd: Mee Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes	
Action:	Motion passed - 4-0	

7. Vendor Contracts Subject to Legal Review and Approval to Satisfy the Corrective Action Plan
Tabled From 11/17/2021 Special Board Meeting

Agenda Item:	b. Lisa Bonko - Consultant Offer Letter	
Notes:		
Motion:	Move to terminate the consultant offer letter with Lisa Bonko in order for her to submit a new contract to be negotiation with HCPA;s CAO and to be reviewed by legal counsel.	
Made by:	1st: Crystal Robideau	2nd: Mee Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes	
Action:	Motion passed -4-02	DEC 16 2021

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7. Vendor Contracts Subject to Legal Review and Approval to Satisfy the Corrective Action Plan
Tabled From 11/17/2021 Special Board Meeting

Agenda Item:	c. Education Innovators Inc aka Jonathan Krown
Notes:	The board would administration
Motion:	Move to direct administration to negotiation with mr. Krown for an amended or revised contract.

Made by:	1st: Crystal Robideau	2nd: Maisian Schiung
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes	
Action:	Motion passed - 4-0	

7. Vendor Contracts Subject to Legal Review and Approval to Satisfy the Corrective Action Plan Tabled From 11/17/2021 Special Board Meeting

Agenda Item:	d. FM Group - Fue Hanq	
Notes:	FM Group submitted a withdrawal letter.withdrawling as Project Manager	
Motion:	Move to accept the withdrawal letter from Fu Hang, FM Group effective 11/17/2021	
Made by:	1st: Maisian Schiung	2nd: Crystal Robideau
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes	
Action:	Motion passed - 4-0 HCPABVATVT "	

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8. Update on Phase V Project - New Middle School Building

Agenda Item:	Update on Phase V Project - New Middle School Building
Notes:	Luke Mead was appointed by Christy Yongvang to take over as Project Manager. Everything is expected to be completed by December 17, 2021.

9. Revised Conflict of Interest Form for Board Members, Staff and Vendors

Agenda Item:	Revised Conflict of Interest Form for Board Members, Staff and Vendors	
Notes:		
Motion:	Move to approve the updated Conflict of Interest Resolution with the revisions presented by the Governance Committee.	
Made by:	1st: Crystal Robideau	2nd: Fue Vue
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes	
Action:	Motion passed - 4-0	

10.. 2021-2022 Asynchronous Day / Parent Connections Proposal on 12/8/21, 2/16/2022, and 5/18/2022

Agenda Item:	2021-2022 Asynchronous Day / Parent Connections Proposal on 12/8/21, 2/16/2022, and 5/18/2022	
Notes:	Students will be at home at school and teachers will be connecting with familie, collaborating and catching up.	
Motion:	I move to update the school calendar to reflect 2021-2022 Asynchronous days / Parent Connectison proposed date 12/8/21 and two additional dates to be determined pending review.	
Made by:	1st: Crystal Robideau	2nd: Maisiaun Schiung
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes	HCPA BOARD APPROVED
Action:	Motion passed - 4-0	ORIGINAL DOCUMENT

11. CharterSource contract as Amended

Agenda Item:	CharterSource contract as amended
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Notes:	Updates 3B: Addendum to Compensation	
Motion:	Move to approve the amended contract with CharterSource.	
Made by:	1st: Crystal Robideau	2nd: Fue Vue
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes	
Action:	Motion passed - 4-0	

12.. Transition Team Update on CFO

Agenda Item:	Transition Team Update on CFO
Notes:	Had a number of applicants. Narrowed down to three team. Should be able to provide board with a recommend by next meeting in December.

13.. Finance Committee Report

Agenda Item:	a. FY 2021 - 2022 audit report by CLA	
Notes:	Finance Committe meet 11/29. Reviewed Michelle Hoffman went over the audited financial statement.	
Motion:	Move to accept the FY 2020 - 2021 audit reported by CliftonAllenLarson	
Made by:	1st: Crystal Robideau	2nd: Fue Vue
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Maisian Schiung-yes, Fue Vue-yes, Crystal Robideau-yes, Mee Vang-yes	
Action:	Motion passed - 4-0	

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Agenda Item:	b. YTD October Financial Statement by BerganKDV	
Notes:	jteam requested to be striked from agenda at time of motion.	
Motion:		
Made by:	1st:	2nd:
Voted Yea: 0		
Voted Nay: 0		
Abstain: 0		
Action:		

14. FY 2021-2022 Audit Report by Clifton Larson Allen LLP (CLA)

Agenda Item:	FY 2021-2022 Audit Repoort by Clifton Larson Allen LLP	
Notes:	Request to be striked during motion of agenda approval Item is identical to 13a.	
Motion:		
Made by:	1st:.....	2nd:
Voted Yea: 0		
Voted Nay: 0		
Abstain: 0	I Hem BOARD APPROVED I	
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Agenda Item:	Adjourn	
Notes:		
Motion:	To adjourn the meeting.7:27 pm	
Made by:	1st: Maisian Schiung	2nd: Fue Vue
Voted Yea: 4	Maisian-Schiung-yes, Fue-Vue-yes^c_p/ç_t_a Robideau-yes. Mee Vang-yes	

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Voted Nay: 0	
Abstain: 0	
Action:	Motion passed - 4-0 .zu.

The meeting adjourned at 7:27PM

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