

Hmong College Prep Academy

Date: May 21, 2015

Time: 4:30 PM

Location: HCPA Board Conference Room 2nd floor

Board of Directors Meeting Minutes

Present: Kalc Vang, Lucas Yang, James Cave, Jason Helgemoe, Maisian Schiung

Ex Officio Board Members: Dr. Christianna Hang

Guest(s): Pao Yang, Lisa Yang, Sandy Horn, Paul Hillmer, Judith Darling, Christianna Wordes

Opening:

Hmong Academy School Board convened for a Regular Board Meeting on Thursday, May 21, 2015 in the conference room at Hmong College Prep Academy 1515 Brewster Street, Saint Paul, Minnesota 55108. Mr. Kalc Vang, Board Chair called the meeting to order at 4:37 pm. He opened the meeting with the reading of Hmong College Prep Academy mission and vision statement followed by individual introduction of all board members and guests.

Business Consent Agenda Items:

- Approval May 21, 2015 board agenda & April 16, 2015 Meeting Minutes – Review/Approve
 - Motion to approve May 21, 2015 agenda and April 16, 2015 meeting minutes was moved by Mr. Jason Helgemoe and seconded by Mr. James Cave. **Motion passed unanimously.**
- HCPA and Bethel University Authorizer Sponsorship Contract – Review/Approve
 - Dr. Hang presented the revised Authorizer Sponsor Contract between Hmong College Prep Academy and Bethel University. The Contract is for a 5 year term (July 1, 2015 thru June 30, 2020).
 - Motion to approve the revised HCPA and Bethel University Authorizer Sponsor Contract was moved by Mr. Lucas Yang and seconded by Mr. Jason Helgemoe. **Motion passed unanimously.**
- April 2015 YTD Financials – Review/Approve – Judith Darling & Dr. Hang

2015-2016 Budget Proposal:

- Judith Darling and Dr Hang presented the 2015-2016 Budget with the following:
 - General Fund: Revenues of \$16,648,877 expenditures of \$16,359,119.00 and a transfer out of \$143,625.00.
 - Food service Fund: Revenues of \$1,002,700.00 expenditures of \$1,093,700.00 and a transfer in of \$80,025.00.
 - Community Service Fund: Transfer in of \$63,600.00 and expenditures of \$63,600.00
- Ms. Maisian Schiung motion to adopt the 2015-2016 budget as presented: Seconded by Mr. Lucas Yang. **Motion passed unanimously. Roll call approved by: James Cave, Jason Helgemoe, Lucas Yang, Kalc Vang, Maisian Schiung.**
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2014-2015 Amended Budget:

Judith and Christina Wordes presented the 2014-15 amended budget with the following:

- General Fund: Revenues of \$16,338,660.00. Expenditures of \$15,966,301.00 and a transfer out of \$62,000.00
- Food Service Fund: Revenues of \$965,400.00 and expenditures of \$1,024,355.00
- Community Service Fund: Transfer in of \$62,000.00 and expenditures of \$62,000.00.
- Mr. Lucas Yang made a motion to approve the 2014-2015 amended budget as presented: Seconded by Ms. Miasian Schiung. **Motion passed unanimously. Roll call approved by: James Cave, Jason Helgemoe, Lucas Yang, Kalc Vang, Maisian Schiung.**
- Board Nominations updates – Dr. Hang
 - Dr. Hang provided an updates on the 2015 Board Election. All voting ballots has been send via email and made available to all parents/staff. Voting will conclude on June 15, 2015 at 4:00pm. The nomination committee will meet on Monday June 15, 2015 at 4:30 to count the ballots. Nomination committee with report results during annual board meeting on June 19, 2015.

New Agenda Items:

- Renew and Non-Renewal At-Will Teacher Contract- Review/Approve
 - Dr. Hang discussed the renewal and non-renewal of teacher contracts. Motion to accept renew and non-renewal at-will teacher contract was moved by Mr. Lucas Yang and seconded by Mr. Jason Helgemoe. **Motion passed unanimously.**
- 2016 Charter School Lease Aid & Amendment – Review/Approve
 - Motion to approve 2016 Charter School Lease Aid & Amendment was moved by Mr. Jason Helgemoe and seconded by Mr. Lucas Yang. **Motion passed unanimously.**
- MSHSL adoption rules and policy – Review/Approve
 - Motion to approve MSHSL adoption rules and policy moved by Mr. James Cave and seconded by Ms. Maisian Schiung. **Motion passed unanimously.**

Meeting adjourned at 5:36 pm. Motion to adjourne meeting was moved by Mr. Lucas Yang and seconded by Ms. Maisian Schiung. **Motion passed unanimously.**