



**Monday, September 14, 2020**  
**Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.**

The agenda for each Board of Education meeting is posted 72 hours in advance of each regular meeting and 24 hours before a special meeting. Closed Session may be conducted in accordance with applicable sections of California law.

On March 12, 2020, the Governor issued an Executive Order N-25-20 suspending parts of the Brown Act that included the following:

All requirements in... the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived." This means that Board Members may attend meetings remotely (i.e., by telephone or teleconference). Further, Board Meetings can proceed even if a quorum of the Board - or the entire Board - is participating remotely. This change also means that posting notices at the remote location and public access to the remote location are suspended, as well.

In compliance with the American with Disabilities Act, those requiring special assistance, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011 by 12:00 p.m., Monday, September 14, 2020 to enable the District to make reasonable arrangements.

**Public Comments at Board Meetings:**

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

In lieu of members of the public being physically present to address the Board, public comments may be submitted in writing to the Office of the Superintendent by 12:00 p.m., Monday, September 14, 2020. You can email the Office of the Superintendent at [publiccomment@paramount.k12.ca.us](mailto:publiccomment@paramount.k12.ca.us) or you can submit your comments by using one of the following links:

English: [bit.ly/PUSDeng040620](https://bit.ly/PUSDeng040620)

Spanish: [bit.ly/PUSDspan040620](https://bit.ly/PUSDspan040620)

The comments will also be provided to the Board. If you wish for your written comments to be read aloud, please indicate this specifically in your communication. Requests for written comments to be read aloud will be honored, subject to the Board's three (3) minute time limit on public comment.

If you would like to provide your public comment telephonically during the public hearing, please contact the Superintendent's Office by 12:00 p.m. Monday, September 14, 2020 to receive further information on how you can participate.

## **1. Opening Items**

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**Subject**

**1.1 Pledge of Allegiance**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 1. Opening Items

Access Public

Type Procedural

The Pledge of Allegiance will be led by: Dr. Myrna Morales, Assistant Superintendent-Human Resources

**Subject 1.2 Call To Order :\_\_\_\_\_**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 1. Opening Items

Access Public

Type Procedural

**Subject 1.3 Roll Call**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 1. Opening Items

Access Public

Type Procedural

Vivian Hansen, President  
Yesenia Cuarenta, Vice President  
Sonia De Leon, Member  
Linda Garcia, Member  
Carmen Gomez, Member

**Subject 1.4 Approve Agenda Regular Meeting September 14, 2020**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 1. Opening Items

Access Public

Type Action

Recommended Action Approve Agenda Regular Meeting September 14, 2020

**Subject** **1.5 Special Meeting Minutes July 27, 2020**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 1. Opening Items

Access Public

Type Action, Minutes

Recommended Action Approve Minutes of the Special Meeting July 27, 2020.

Minutes [View Minutes](#) for Jul 27, 2020 - Special Meeting of Board of Education - Conducted

**Subject** **1.6 Regular Meeting Minutes August 10, 2020**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 1. Opening Items

Access Public

Type Action, Minutes

Minutes [View Minutes](#) for Aug 10, 2020 - Regular Meeting of Board of Education - Conducted

Approve the Regular meeting Minutes August 10, 2020.

## **2. Employee Representative Reports**

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**Subject** **2.1 Employee Representative Reports**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 2. Employee Representative Reports

Access Public

Type Information, Reports

- TAP

- CSEA

## **3. Public Hearing**

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**Subject** **3.1 Hearing Guidelines**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 3. Public Hearing

Access Public

Type Information, Procedural

Public Comments at Board Meetings:

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opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

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English: [bit.ly/PUSDeng040620](https://bit.ly/PUSDeng040620)

Spanish: [bit.ly/PUSDspan040620](https://bit.ly/PUSDspan040620)

The comments will also be provided to the Board. If you wish for your written comments to be read aloud, please indicate this specifically in your communication. Requests for written comments to be read aloud will be honored, subject to the Board's three (3) minute time limit on public comment.

If you would like to provide your public comment telephonically during the public hearing, please contact the Superintendent's Office (562) 602-6011 by 12:00 p.m. Monday, September 14, 2020 to receive further information on how you can participate

## **4. Board Member's Report**

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### **Subject 4.1 Board Member Reports**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 4. Board Member's Report

Access Public

Type

Vivian Hansen, President

Yesenia Cuarenta, Vice President

Sonia De Leon, Member

Linda Garcia, Member

Carmen Gomez, Member

## **5. Superintendent's Report**

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### **Subject 5.1 Introduction**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 5. Superintendent's Report

Access Public

Type Information

Strawn Holmes, Dean of Students-Odyssey STEM Academy

### **Subject 5.2 Tutoring for Students - Partnership with City of Paramount**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 5. Superintendent's Report

Access Public  
Type Information

**Subject 5.3 2019-2020 Parent Survey Results**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 5. Superintendent's Report

Access Public  
Type Information

**Subject 5.4 Overview of Draft Learning Continuity and Attendance Plan**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 5. Superintendent's Report

Access Public  
Type Information

**Subject 5.5 2019-20 Unaudited Actuals**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 5. Superintendent's Report

Access Public  
Type Information

**Subject 5.6 District Bond Finance and Refunding**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 5. Superintendent's Report

Access Public  
Type Information

## **6. Board Meeting Calendar**

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**Subject**                    **6.1 Board Meeting Calendar**

Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	6. Board Meeting Calendar
Access	Public
Type	Action
Recommended Action	Schedule a Special Meeting of the Board of Education on Monday, September 21, 2020 or Monday, September 28, 2020 at 5:30 p.m.

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

**7. Consent Items**

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**Subject**                    **7.1 Approval Consent Items 7.2-7.4**

Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	7. Consent Items
Access	Public
Type	Action (Consent)
Recommended Action	Recommend of approval of Consent items as presented.

*These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.*

**Subject**                    **7.2 Personnel Report 20-03**

Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	7. Consent Items
Access	Public
Type	Action (Consent)
Recommended Action	Accept Personnel Report 20-03 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2020-21 State Budget Act and related legislation.

Goals                                    Focus Area 2: High Quality Teaching and Learning - Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards

**BACKGROUND INFORMATION:**

Following is Personnel Report 20-03, which reports details of personnel assignments, employment and terminations.

**POLICY/ISSUE:**

Board Policy 4110 – [Permanent Personnel - Certificated](#)  
Board Policy 4210 – [Recruitment & Selection - Certificated](#)  
Board Policy 4210 – [Permanent Personnel - Classified](#)  
Board Policy 4211 – [Recruitment & Selection - Classified](#)

**FISCAL IMPACT:**

As indicated in the attached personnel report.

**PREPARED BY:**

Myrna Morales, Assistant Superintendent – Human Resources  
Beatriz Spelker-Levi, Director of Personnel – Human Resources

File Attachments  
[Personnel Report 09.14.20..pdf \(301 KB\)](#)

*These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.*

**Subject**                                **7.3 Purchase Order Report 20-03**

Meeting                                Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category                                7. Consent Items

Access                                    Public

Type                                      Action (Consent)

Recommended Action    Approve Purchase Order Report 20-03 authorizing the purchase of supplies, equipment, and services for the District.

Goals                                      Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

**BACKGROUND INFORMATION:**

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

**POLICY/ISSUE:**

Board Policy 3300 – [Expenditures and Purchases](#)  
Board Policy and Administrative Regulation 3320 – [Purchasing Procedures](#)

**FISCAL IMPACT:**

As outlined in the attachment.

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services  
Cindy DiPaola, Director – Operations

File Attachments  
[Purchase Order Report 20-03.pdf \(147 KB\)](#)

*These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.*

**Subject**                      **7.4 Consultant and Contract Services Report 20-03**

Meeting                      Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category                      7. Consent Items

Access                      Public

Type                      Action (Consent)

Recommended Action      Approve the Consultant and Contract Services request authorizing contracts with consultants or independent contractors who provide specialized service as submitted.

Goals                      Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices  
  
Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership  
  
Focus Area 2: High Quality Teaching and Learning - Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

**BACKGROUND INFORMATION:**

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on continuing basis.

**POLICY/ISSUE:**

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services  
Board Policy 3300 – Expenditure and Purchases  
Board Policy and Administrative Regulation 3320 – Purchasing Procedures

**FISCAL IMPACT:**

As outlined in the attachment

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services  
Cindy DiPaola, Director – Operations

File Attachments  
[Consultant and Contract Services Report 20-03.pdf \(129 KB\)](#)

*These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.*

**8. Action Items**

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**Subject**                      **8.1 Paramount Unified School District Board Bylaws, Policies, and Regulations**

Meeting                      Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category                      8. Action Items

Access                      Public

Type                      Action

Recommended Action Submitted to the Board for second read and global adoption are the District's Board Bylaws, Policies and Regulations as presented.

Goals

- Focus Area 4: Parent and Community Partnerships - Goal 4: Establish and maintain meaningful, regular, and open two-way communication with all stakeholders
- Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership
- Focus Area 2: High Quality Teaching and Learning - Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards
- Focus Area 1: College and Career Ready Graduates - Goal 1: All students will graduate on time

In October 2019, Board President Hansen, Vice President Cuarenta along with Cabinet members and a representative from California School Boards Association participated in a three-day comprehensive Policy Development Workshop (PDW) to review and recommend comprehensive updates to existing bylaws, policies and regulations to help address key issues and achieve compliance with state and federal mandates.

The Board Bylaws, Policies and Regulation were presented to the Board at the August 10, 2020 Board meeting for a first read.

**File Attachments**

- 0000's Second Read.pdf (177 KB)
- 1000's Second Read.pdf (266 KB)
- 2000's Second Read.pdf (67 KB)
- 3000's Second Read.pdf (685 KB)
- 4000's Second Read.pdf (1,431 KB)
- 5000's Second Read.pdf (785 KB)
- 6000's Second Read.pdf (811 KB)
- 7000's Second Read.pdf (195 KB)
- 9000's Second Read.pdf (256 KB)

<b>Subject</b>	<b>8.2 Public Hearing – Learning Continuity and Attendance Plan for the 2020-21 school year</b>
Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	8. Action Items
Access	Public
Type	Action

Recommended Action Conduct a Public Hearing on the Learning Continuity and Attendance Plan, 2020-21

Goals

Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 4: All school facilities will be clean, orderly, well maintained, and modern

Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

Focus Area 2: High Quality Teaching and Learning - Goal 4: Technology will be used as a tool for enhancing, personalizing, and improving learning

Focus Area 2: High Quality Teaching and Learning - Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

Focus Area 2: High Quality Teaching and Learning - Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards

**BACKGROUND INFORMATION:**

Senate Bill 98, written to address school and district needs in light of the COVID-19 Pandemic, eliminates the requirement for a Local Control and Accountability Plan for the 2020-21 school-year and replaces it with the Learning Continuity and Attendance Plan. The Learning Continuity and Attendance Plan outlines the services PUSD will provide in the 2020-21 school year, including high quality distance learning, social emotional support, technology and meals for students. The required public notice was published in the Long Beach Press Telegram on September 1, 2020 and a link to view the plan was posted on the District website.

**POLICY/ISSUE:**

Education Code Section 52060-52077(8)(g)

**FISCAL IMPACT:**

None

**PREPARED BY:**

Deborah Stark, Assistant Superintendent, K-8 Ed. Services

File Attachments  
[Learning Continuity and Attendance Plan 2020-21.pdf \(224 KB\)](#)

**Subject 8.3 Public Hearing – Sufficiency of Instructional Materials**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 8. Action Items

Access Public

Type Action

Recommended Action Conduct a Public Hearing regarding the Sufficiency of Instructional Materials for the 2020-21 school year.

**BACKGROUND INFORMATION:**

In accordance with Education Code Section 60119, a public hearing must be held within the first eight weeks of school regarding the Sufficiency of Instructional Materials for the 2020-21 school year. The purpose of this public hearing is to determine whether each pupil in each District school has sufficient textbooks, instructional materials or both for use in class and to take home, consistent with the content and cycles of the curriculum framework adopted by the State Board of Education.

Notice of the Public Hearing was announced in the August 31, 2020 issue of the Long Beach Press Telegram and posted on the Paramount Unified School District website and the District Office in both English and Spanish

**POLICY/ISSUE:**

Education Code Section 60119, Hearings – [Ensure Sufficiency of Textbooks and Instructional Material](#)

**FISCAL IMPACT:**

None

**PREPARED BY:**

Renée Jeffrey, Director-K-5 School Support & Innovative Programs

<b>Subject</b>	<b>8.4 Resolution 20-13: Sufficiency of Instructional Materials</b>
Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	8. Action Items
Access	Public
Type	Action
Recommended Action	Adopt Resolution 20-13, assuring compliance with Education Code Section 60119 for State funds receivable for instructional materials for the 2020-21 school year.
Goals	Focus Area 2: High Quality Teaching and Learning - Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

**BACKGROUND INFORMATION:**

Paramount Unified School District conducted a public hearing in accordance with Education Code Section 60119 regarding the sufficiency of instructional materials for the 2020-21 school year. The attached resolution is submitted for approval assuring the State Superintendent of Public Instruction that the District complies with the necessary requirements.

Education Code Section 60119 states that the Governing Boards of school districts are subject to specified requirements to receive State funding for instructional materials. To be eligible to receive these funds for the purchase of textbooks and instructional materials, the Governing Board shall have held a public hearing to determine whether each pupil in each District school has sufficient textbooks or instructional materials or both, aligned to the academic content standards and consistent with the content and cycles of the curriculum framework adopted by the State Board of Education.

**POLICY/ISSUE:**

Education Code Section 60119, Hearings – [Sufficiency of Instructional Materials](#)

**FISCAL IMPACT:**

None

**PREPARED BY:**

Renée Jeffrey, Director-K-5 School Support & Innovative Programs

File Attachments  
[Resolution 20-13 Instructional Materials - Williams.doc.pdf \(57 KB\)](#)

<b>Subject</b>	<b>8.5 Contract with the Los Angeles County Office of Education (PO# 21-00569)</b>
Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	8. Action Items
Access	Public
Type	Action

Recommended Action Approve the contract with the Los Angeles County Office of Education to provide Advancement Via Individual Determination College and Career Readiness Services in 2020-21.

Goals Focus Area 1: College and Career Ready Graduates - Goal 2: All students will be eligible to attend a four-year college or university without the need for remediation

**BACKGROUND INFORMATION:**

Approve the contract with the Los Angeles County Office of Education to provide Advancement Via Individual Determination (AVID) College and Career Readiness Services for the District's AVID Excel Program. AVID Excel is an elective course specifically designed for Long-term English Learners (LTELs) in middle school. The focus of this elective is to meet the needs of LTELs with a goal of reclassification to Fluent English Proficient before high school and provide a pathway into high school AVID. Services will include professional learning, coaching/consulting with the District and school staff in 2020-21.

**POLICY/ISSUE:**

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

**FISCAL IMPACT:**

Not to exceed \$5,000 from Title III funds

**PREPARED BY:**

Renée Jeffrey, Director-K-5 School Support & Innovative Programs

**Subject** 8.6 Nonpublic Nonsectarian School/Agency Services Master Contract for Students in Special Education, 2020-21 School Year

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 8. Action Items

Access Public

Type Action

Recommended Action Approve the Nonpublic Nonsectarian School/Agency Services Master Contract for students in Special Education as determined by the students' Individual Education Plan for the 2020-21 school year.

Goals Focus Area 2: High Quality Teaching and Learning - Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards

**BACKGROUND INFORMATION:**

To facilitate appropriate educational progress, some students in special education require programs not available in the District. These students are placed in nonpublic schools (NPS) which provide the necessary programs and services. The District contracts on an as-needed basis or annually based on needs identified through the Individual Education Plan (IEP) process. The IEP team recommends an NPS placement when a student with a disability has exhausted all possible interventions and supports available at the school or district. Attached under separate cover is a list of nonpublic schools and treatment centers used by the District.

The NPS Master Contracts for 2020-21 are developed by the Greater Los Angeles Area SELPAs and include terms and conditions for periods of school closures that are in alignment with SB 98 requirements.

**POLICY/ISSUE:**

Education Code 56020-56040 – Education of Exceptional Children in Non-Public Schools  
Education Code 59300 – Cost to District of Pupil Attending a State-Operated School

**FISCAL IMPACT:**

Estimated cost not to exceed \$44,000 from special education funds and \$89,000 from mental health funds.

**PREPARED BY:**

File Attachments  
NPS Site.pdf (132 KB)

**Subject 8.7 Paper Education Company Inc. Agreement**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 8. Action Items

Access Public

Type Action

Recommended Action Approve the Education Company Inc. agreement for the 2020-21 school year.

Goals Focus Area 2: High Quality Teaching and Learning - Goal 4: Technology will be used as a tool for enhancing, personalizing, and improving learning

**BACKGROUND INFORMATION:**

The Paper Education Company will provide live online virtual tutoring to all students in grades 4-12. This service is available to students 24 hours a day, seven days a week. Tutoring is available in all of the core subject areas as well as others, and is available in both English and Spanish. The service also provides students feedback on essays written for their classes or for their college and scholarship applications within 24 hours (usually less). The City of Paramount will reimburse the district for a portion of the cost of this service. This resource will be an important tool in mitigating learning loss in our students as a result of the COVID-19 pandemic.

**POLICY/ISSUE:**

Board Policy 3322 - [Contracts](#)

**FISCAL IMPACT:**

Not to exceed \$307,331. The product will be funded at approximately 50% by the District (District Learning Loss Mitigation Funds) and a commensurate amount paid by the City of Paramount.

**PREPARED BY:**

Ryan Smith, Assistant Superintendent - Secondary Educational Services

File Attachments  
Paramount\_USD\_Paper Education SERVICE AGREEMENT\_2020\_2021.pdf (437 KB)  
W8BENE - PAPER EDUCATION COMPANY 2020.pdf (1,170 KB)  
CSDPA - Paramount USD - Paper.pdf (413 KB)

**Subject 8.8 Warrants for the Month of August 2020**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 8. Action Items

Access Public

Type Action

Recommended Action Approve warrants for all funds through August with a total of \$6,147,274.46.

Goals Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

**BACKGROUND INFORMATION:**

The following warrants were issued during the month of August.

**POLICY/ISSUE:**

Education Code, Section 42643 - Keeping a Register of Warrants Open to Public Inspection Required  
Board Policy 3326.1 – Warrants

**FISCAL IMPACT:**

As outlined in the attachment.

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services  
Patricia Tu, Director – Fiscal Services

File Attachments  
[Warrant Report August 2020.pdf \(47 KB\)](#)

**Subject 8.9 Notice of Completion – Field Service Contract**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 8. Action Items

Access Public

Type Action

Recommended Action Accept as completed the Field Service Contract as listed above and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Goals Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 4: All school facilities will be clean, orderly, well maintained, and modern

**BACKGROUND INFORMATION:**

Individual projects over \$15,000 require formal notice of completion and a five (5%) percent retention for each contract be held until the Board has accepted completion of the project.

**POLICY/ISSUE:**

Board Policy 7430 – Acceptance of Completed Projects

**FISCAL IMPACT:**

None

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services  
Cindy DiPaola, Director – Operations

File Attachments

**Subject**                      **8.10 SchoolsFirst Federal Credit Union ATM Lease**

Meeting                      Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category                      8. Action Items

Access                      Public

Type                      Action

Recommended Action      Approve the lease with SchoolsFirst Federal Credit Union for use of ATM machine at the District office location.

Goals                      [Focus Area 4: Parent and Community Partnerships - Goal 4: Establish and maintain meaningful, regular, and open two-way communication with all stakeholders](#)

**BACKGROUND INFORMATION:**

SchoolsFirst Federal Credit Union, once Orange County Teachers Federal Credit Union, has an ATM located at the District offices for the convenience of District employees. This lease will renew the ability to retain an ATM for use by District employees and general membership.

**POLICY/ISSUE:**

Board Policy 1330 – [Use of School Facilities](#)  
Education Code 17430 – [Leasing Facilities](#)

**FISCAL IMPACT:**

None

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services

File Attachments  
[SchoolsFirst Credit Union ATM Lease.pdf \(967 KB\)](#)

**Subject**                      **8.11 2019-2020 Unaudited Actuals**

Meeting                      Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category                      8. Action Items

Access                      Public

Type                      Action

Recommended Action      Approve the 2019-2020 Unaudited Actuals Financial Report.

Goals                      [Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership](#)

**BACKGROUND INFORMATION:**

After closing the District's 2019-2020 books, the District must file the Standardized Account Code Structure (SACS) Unaudited Actual Financial Report with the Los Angeles County Office of Education. The 2019-2020





2017, the District completed the issuance of the initial series of Bonds (“2017 Series A Bonds”) under the 2016 Bond Authorization to provide funding for the authorized Phase 1 School Projects. In 2019, the District completed the issuance of the second series of Bonds (“2019 Series B Bonds”) under the 2016 Bond Authorization to provide funding for the authorized Phase 2 School Projects. The District now plans to issue the third series of Bonds (“2020 Series C Bonds”) under the 2016 Bond Authorization to provide additional funding for the authorized Phase 3 School Projects.

**POLICY/ISSUE:**

Board Policy 3290 – Management of District Funds

**FISCAL IMPACT:**

2020 Series C Bond Proceeds of up to \$49.833 Million

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services

File Attachments  
[Resolution 20-16 2020 Series C Bond Issuance .pdf \(230 KB\)](#)

<b>Subject</b>	<b>8.15 Ratification – Bid Summary for Large Format Print and Related Services</b>
Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	8. Action Items
Access	Public
Type	Action
Recommended Action	Ratify the award of the mural and related services to Arete Digital Imaging, as the lowest responsive bidder.
Goals	Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

**BACKGROUND INFORMATION:**

At the meeting of December 10, 2018, the Board of Education authorized staff to seek bids and award contract for large format print services. The Board of Education further authorized the Superintendent or designee to advertise, review, award, and execute all documents to the lowest responsive bidder. The bid process is now complete, and the contract have been awarded to the lowest responsive bidder.

**POLICY/ISSUE:**

Board Policy 3313 – Bids and Quotations

**FISCAL IMPACT:**

Up to \$250,000 – Bond Fund  
Up to \$25,000 – General Fund

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services  
Cindy DiPaola, Director – Operations

File Attachments  
[Ratification Bid Summary for Large Format Print and Related Services.pdf \(43 KB\)](#)

<b>Subject</b>	<b>8.16 Sale, Disposal or Recycle of Surplus Property</b>
Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	8. Action Items
Access	Public
Type	Action
Recommended Action	Authorize staff to identify surplus or obsolete property, and further authorize the Superintendent or designee to arrange for the sale or disposal of District surplus property in accordance with Board Policy and the requirements of State law.
Goals	Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 4: All school facilities will be clean, orderly, well maintained, and modern

**BACKGROUND INFORMATION:**

The District is in possession of surplus equipment that is obsolete and not in use. Electronic equipment will be recycled or sold. Some surplus items may be donated from other agencies or companies which can be used for educational purposes by students. The attached list consists of surplus property equipment, furniture and electronic equipment, which will be sold at public auction. Upon completion of the sale at the warehouse site, these items will be purged from the equipment inventory of the District for insurance and auditing purposes.

**POLICY/ISSUE:**

Board Policy 3260 – Sale and Disposal of Books, Equipment and Supplies

**FISCAL IMPACT:**

Income to be determined after sale.

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services  
Cindy DiPaola, Director – Operations

File Attachments  
[Sale Disposal or Recycle of Surplus Property.pdf \(80 KB\)](#)

<b>Subject</b>	<b>8.17 Authorization to Bid for Service and Supplies and Field Service Contract Renewals and Increase Existing Field Services Contracts.</b>
Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	8. Action Items
Access	Public
Type	Action
Recommended Action	Authorize bid for general contractor, roofing, fire alarm, and computer supplies. Authorize increase to existing field service contracts. Further, authorize the Superintendent or designee to execute all necessary documents.
Goals	Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

**BACKGROUND:**

Staff is seeking authorization to bid for roofing, fire alarm, general contractor field service contract, supply of computers, and food service equipment. Staff is requesting increase to field services contracts for carpentry, painting, plumbing, and building supplies.

**POLICY/ISSUE:**

Board Policy 3313 – Bids and Quotations

**FISCAL IMPACT:**

None

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services  
Cindy DiPaola, Director – Operations

File Attachments  
[Bid for Service Supplies Contract Renewals and Increases.pdf \(41 KB\)](#)

<b>Subject</b>	<b>8.18 2020-2021 Budget Adjustments as of August 31, 2020</b>
Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	8. Action Items
Access	Public
Type	Action
Goals	Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

**BACKGROUND INFORMATION:**

Approve the 2020-2021 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund, Deferred Maintenance Fund and Measure I Fund.

**POLICY/ISSUE:**

Board Policy 3150 – Budget as Spending Plan

**FISCAL IMPACT:**

As reflected in the 2020-2021 Revised Budget report attached.

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services  
Patricia Tu, Director – Fiscal Services

File Attachments  
[2020-2021 Budget Adjustments Report as of 083120.pdf \(159 KB\)](#)

<b>Subject</b>	<b>8.19 Agreement with Addiction Treatment Technologies, LLC DBA Care Solace</b>
Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	8. Action Items

Access	Public
Type	Action
Recommended Action	Authorize staff to enter into the service agreement with Treatment Technologies, LLC DBA Care Solace and further authorize the Superintendent or designee to execute all necessary documents.
Goals	<p>Focus Area 4: Parent and Community Partnerships - Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries</p> <p>Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices</p>

**BACKGROUND INFORMATION:**

Care Solace is an online resource with a live 24/7 concierge meant to assist individuals in finding local mental health related programs and counseling services. Care Solace's web-based system works alongside our multi-tiered systems of support (MTSS) as a tool for school staff and families to connect with community-based mental healthcare resources and providers. The proprietary care navigation system taps into a vast database of mental healthcare resources to find carefully vetted local therapists and programs in minutes. Students, their families and school district staff can access Care Solace services.

**POLICY/ISSUE:**

Board Policy 1210 – Community Relations

**FISCAL IMPACT:**

\$20,070 (\$5,070 from District General Funds and \$15,000 to be paid by Alliance of Schools for Cooperative Insurance Programs (ASCIP))

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services

File Attachments  
 Care Solace PUSD Service Agreement 070120-063021.pdf (281 KB)

<b>Subject</b>	<b>8.20 Agreement with SECTRAN Security Inc.</b>
Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	8. Action Items
Access	Public
Type	Action
Recommended Action	Authorize staff to enter into the service agreement with SECTRAN Security Inc. and further authorize the Superintendent or designee to execute all necessary documents.
Goals	Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

**BACKGROUND INFORMATION:**

SECTRAN Armored Inc. will be replacing Garda Inc. to provide cash vault and armored truck services to the District. This service vital to the transport of cash deposits from the District and delivery to our banking institutions.

**POLICY/ISSUE:**

Board Policy 3290 – Management of District Funds

**FISCAL IMPACT:**

Not to exceed \$2,000 for Fiscal Year 2020-2021

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services

Patricia Tu, Director – Fiscal Services

File Attachments  
[Sectran Security Armored Service Agreement 2020-22.pdf \(126 KB\)](#)

## 9. Information Items

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<b>Subject</b>	<b>9.1 Monthly Financial Statements, August 2020</b>
Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	9. Information Items
Access	Public
Type	Information
Goals	Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

**BACKGROUND INFORMATION:**

Business Services Staff has prepared a financial statement for each fund in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, Expenditures through August 31, 2020.

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services

Patricia Tu, Director – Fiscal Services

File Attachments  
[Monthly Financial Statements August 2020.pdf \(576 KB\)](#)

<b>Subject</b>	<b>9.2 Monthly Financial Statements, August 2020 – Special Education</b>
Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	9. Information Items
Access	Public
Type	Information
Goals	Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

**BACKGROUND INFORMATION:**

Business Services Staff is providing a financial statement for Special Education in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, Expenditures through August 31, 2020.

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services  
Patricia Tu, Director – Fiscal Services

File Attachments  
[Monthly Financial Statements August 2020 Special Education .docx \(27 KB\)](#)

**Subject**                    **9.3 Monthly Financial Statements, August 2020 – Self-Insurance Fund – Health and Welfare**

Meeting                    Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category                    9. Information Items

Access                      Public

Type                        Information

Goals                        Focus Area 3: Positive School Climate and Environments Conducive to Learning - Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

**BACKGROUND INFORMATION:**

Business Services Staff is providing a financial statement for Fund 67.0 in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, Expenditures through August 31, 2020.

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent – Business Services  
Patricia Tu, Director – Fiscal Services

File Attachments  
[Monthly Financial Statements August 2020 Self Ins Fund-Health and Welfare.pdf \(101 KB\)](#)

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**10. Announcements**

**Subject**                    **10.1 Next Regular Meeting Monday, October 12, 2020, 6:00 p.m**

Meeting                    Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category                    10. Announcements

Access                      Public

Type                        Information

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**11. Closed Session**

**Subject**                    **11.1 Time: \_\_\_\_\_**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 11. Closed Session

Access Public

Type

**Subject 11.2 Conference with Labor Negotiator per Govt. Code 54957.6**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 11. Closed Session

Access Public

Type Discussion

**District Representative: Myrna Morales  
-CSEA**

**Subject 11.3 Conference with Legal Counsel - Anticipated Litigation per Govt. Code 54956.9 (b)**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 11. Closed Session

Access Public

Type

**Subject 11.4 Public Employee Discipline/Dismissal/Release per Govt. Code Section 54957.6**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 11. Closed Session

Access Public

Type

**12. Open Session**

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**Subject 12.1 Time: \_\_\_\_\_**

Meeting Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.

Category 12. Open Session

Access Public

Type

## 13. Adjournment

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<b>Subject</b>	<b>13.1 Time:</b> _____
Meeting	Sep 14, 2020 - Regular Meeting of Board of Education - Conducted Telephonically - 6:00 p.m.
Category	13. Adjournment
Access	Public
Type	