

CVCS LAPTOP CARE

Five Tips for Taking Care of Your School Laptop



Use the Protective Case

Always keep your laptop in the school-provided hard-shell case to protect it from bumps, drops, and scratches.

Handle the Screen with Care

Avoid pulling the screen all the way back and always close the lid gently.

Transport it Safely

Keep it in a padded bag. Avoid tossing or throwing the backpack to prevent damage.

Store it Securely

Don't leave it unattended in public areas or places where it could be accidentally knocked over or stolen.

Avoid Stacking Heavy Items on Top

Don't put heavy books or other objects on top of your laptop, as this can damage the screen or case.

Students are financially responsible for lost or damaged devices and accessories. Replacement fees include \$88 (\$35 for JH) for lost chargers and up to the full cost of repair for damaged laptops. Repeated violations may also result in disciplinary consequences. For full details, please refer to the Technology Use Handbook.