GDS 360 EXTENDED DAY & EARLY GRASSHOPPER PROGRAMS

The GDS 360 Extended Day & Early Morning Grasshopper Programs include a variety of enrichment classes designed to build community and foster friendships in a fun and relaxed atmosphere. Complementing the GDS learning experience, these programs also offer physical and creative outlets for self-discovery and lifelong learning through structured classes, free-choice and group activities, and a Hopper Headquarters (formerly known as homework center).

LOGISTICS

The rules for the extended day programs are the same as the rules during the school day. As such, we expect children to be respectful, caring, and responsible with regards to the program staff, students, and supplies. Children who are unable to follow these guidelines may be referred to the program director or director of auxiliary programs and may ultimately be asked not to participate.

Cell Phone and Computer Use During GDS 360

Participants in the GDS 360 Extended Day Program may not use their cell phones or electronic devices during GDS 360 Hopper Headquarters (formerly known as homework center) or enrichment class time. Beginning at 3:45 p.m. cell phones should be turned off and put away in lockers or backpacks. This includes smartwatches and earbuds. If students would like headphones to listen to music, they may do so on their chromebooks with permission of the GDS 360 staff member. GDS 360 staff will specify designated cell phone usage times and locations after Hopper Headquarters). (See the GDS 360 Section for additional information.) (CF CELL PHONES AND ELECTRONIC DEVICES section of GDS parent-student handbook).

Students are expected to use their electronic devices, computers, and chromebooks only for school-related work and educational activities after school. Students may not play games, especially games involving violence (e.g., shooting games) during program time**.**

Program Times

The Early Grasshopper Program will operate every morning from 7:00 a.m. until 7:45 a.m.

GDS 360 operates daily from the end of classes until 6:30 p.m. All programs end promptly at 6:30 p.m. each day and students who have not been picked up by 6:30 p.m. will be assessed a late pick-up fee.

GDS 360 is offered on the day when GDS releases at noon (the day before winter break). Families have the option to register for participation in the field trip or to remain behind at school. Coverage is offered from 12:00 p.m. until 6:30 p.m.

Please note that GDS 360 does not operate on days when GDS is officially closed, including vacations, conference days, staff in-service days, and when the School is closed due to inclement weather.

GDS 360 does NOT meet on Field Day.

Inclement Weather

If school closes early due to inclement weather, GDS 360 will remain open for emergency purposes only until the last child is picked up; we ask parents to pick up their children as soon as possible. Refunds will not be provided.

Pick-Up Procedure

Families will enter the LMS Garage and proceed to the carline lanes. If families arrive before 5 p.m., they must connect with security at the entrance to the LMS to call for their students. Extended day carline takes place from 5 p.m. until 6 p.m. At 6 p.m., students will be picked up from the LMS main lobby.

Walking Home or Taking Public Transportation

Children who have permission to walk home or take public transportation home must leave campus by 4:00 p.m., or they will be registered as a drop-in. If they are registered for GDS 360 and allowed to walk home, please leave specific instructions in the carpool section of registration, including the days and times the permission applies. The GDS and GDS 360 staff reserve the right to determine if there are circumstances which make it unsafe for a child to walk home (for instance, weather or darkness) and to request that an adult come to pick up the child(ren).

With your permission to allow your child to walk home or take public transportation from the school, you acknowledge that GDS allows your child to leave campus or School supervision alone and that the child will be unaccompanied and out of the School's custody once they have left campus and that there are certain risks associated with being an unaccompanied child. You agree to release GDS from liability associated with leaving the School's supervision alone. You further understand that GDS may make a decision that it is unsafe to allow your child to walk home (for instance, in severe weather) and that in this case, your child will be enrolled in the GDS 360 program as a drop-in until it is safe to leave or until someone has arrived to pick up your child.

Evening Activities

Please make plans to pick up your child by the end of program if your child is staying for an evening activity on campus, such as a dance, performance, or sports practice. A GDS 360 staff member must remain with your child until they have been signed out and you will be responsible for any late pick-up fees incurred during that time. Financial Aid and staff discounts are not applicable toward these charges**.**

15-Minute Grace Period

Students are given a 15-minute grace period from the time a non-GDS 360 program ends to be picked up. Even if a parent is elsewhere in the building, your child will be considered a drop-in to GDS 360 if

they are unattended in any part of the building—including the Library or Main Lobby. In these cases, for their safety, your child will be enrolled in the GDS 360 and applicable drop-in charges will apply.

Restricted Areas

Areas of the School used by the GDS 360 Extended Day Program (such as the playground) are for GDS 360 students only. Non-GDS 360 students may not play in these areas, even under a parent's supervision. If your child would like to play in an area used by GDS 360, applicable drop-in charges will apply.

Teacher Absence

In some cases, a teacher of an enrichment class may be unable to attend or may become ill. When possible, we will let you know or find a substitute. When a substitute is not available, students will join drop-in programming, Clubhouse 360 Activities or Hopper Headquarters (formerly known as homework center). Make-up Classes are held on Friday afternoons.

Extended Day Health Capacities

Neither the Early Grasshopper Program nor the GDS 360 have a nurse on duty, though we have several staff members with up-to-date first aid and CPR certifications. We are not able to give any medication after school, except rescue inhalers and EpiPens. We are NOT able to give benadryl for allergies, medications for headaches, stomach aches, or any other over-the-counter medication that may be given during the day. If your child has health issues requiring medication other than rescue inhalers or EpiPens in the afternoon, please reach out to the Program Director and/or school nurse to determine whether we have the right accommodations in place to support your child. The program and the school will do our best to accommodate needs on a case by case basis (other than EpiPens and rescue inhalers).

REGISTRATION, FEES, AND FINANCIAL AID

Registration

Registration for all GDS 360 Extended Day Programs takes place online. For the 2025-26 school year, registration dates are as follows:

- Season 1: September 3, 2025 – November 21, 2025 (registration opens August 4, 2025)
- Season 2: December 1, 2025 – February 27, 2026 (registration opens October 27, 2025)
- Season 3: March 2, 2026 – May 29, 2026 (registration opens January 26, 2026)

Program Fees

The Early Morning Grasshopper program will be offered free for families for the 2025-26 school year.

There are fees associated with the GDS 360 Extended Day and Break Camp program. When you register for GDS 360, whether for an enrichment class, Clubhouse 360 (our structured free-play program), or Hopper Headquarters (formerly known as homework center), you will be responsible for a class fee for

the season. This fee will include a nonrefundable, minimum fee. This minimum fee includes the registration fee and any materials fees. Early registration discounts generally expire the week before the season begins**.**

Financial Aid

Families will receive the same percentage of financial aid for the GDS 360 program as they do for school tuition. A financial aid code will be emailed to all families receiving aid when registration opens. This code can be used during online registration. If you do not have the financial aid code, please contact the GDS 360 Director. The minimum fees for the GDS 360 program are nonrefundable in the case of a program cancellation and will not be prorated for financial aid.

Staff Parents and GDS 360

GDS staff whose children are GDS students are entitled to reductions in the GDS 360 program fees. While faculty and staff do not pay the full class rate, they must pay the minimum class fee or drop-in fee. Faculty/Staff discounts do not apply to any late pick-up fees. All other payment, registration, and cancellation policies apply to staff parents.

GDS 360 PAYMENT, CANCELLATION, AND REFUND POLICIES

Payment Policy

Payment may be made at the time of registration. You are financially responsible for all days for which you are registered, whether or not your student attends or if school is unexpectedly canceled (for instance, due to inclement weather). Bills will be sent home by email monthly and in hard copy three times a year. You may pay online through the online registration portal or by check to the Auxiliary Programs office**.**

Outstanding Balances

When registering for GDS 360, families will be asked to select a payment plan for the extended day program which will include several credit card and non-credit card options. If one does not select to have a card on file charged for any incidental 360 fees and/or if one's credit card is declined, GDS will attempt to make contact with the parent once and, if not resolved, will transfer the outstanding fee balance to TADS at the end of each month**.**

Students of families with outstanding balances and those who have not set up a payment plan will have their progress reports or report cards held. Students with large outstanding balances may not be permitted to register for additional programs.

Cancellation Policy

Minimum class fees are non-refundable. Should you decide to withdraw from a program, contact the 360 Director by email and in writing by the following dates:

- Season 1: Friday, September 19, 2025
- Season 2: Friday, December 12, 2025
- Season 3: Friday, March 13, 2026

All fees are non-refundable after the dates listed above. After that date, you are financially responsible for the entire season and the registration and materials fees regardless of whether or not your child attends.

Should you withdraw in writing from a class by the dates listed above and should your child's withdrawal or absence from a class bring the total number of students below the minimum number needed for the class to run (usually 8 students), you will not be refunded. If your child's withdrawal does not impact the ability of the class to run and is received on time, you will be responsible for paying for the minimum fee and a prorated portion of the balance of the fee.

GDS 360 DROP-IN AND LATE PICK-UP POLICIES AND FEES GDS 360

Drop-In Policy

As noted in the Parent/Student Handbook, if your child is on campus after 4:00 p.m. by the school's clock and is not actively supervised by a non-GDS 360 adult, they will be enrolled in the GDS 360 Program as a drop-in child. This includes students who are not with their tutors, students participating in a non-GDS 360 program, students who are returning from sports, etc. and who have not been picked up within 15 minutes of the determined end time. Even if a parent/guardian is in the building, the child will be considered a drop-in to GDS 360 if unattended in any part of the building including the library, Big Toy, and/or athletic spaces. In these cases, for safety, they will be enrolled in the GDS 360 Program and applicable drop-in charges will apply.

Drop-In Bundle

Drop-ins are not intended to be a regular part of your child's after-school care. However, we recognize that life happens and that you may occasionally need to leave your child at GDS while you're at a late meeting or because your regular childcare coverage schedule has changed. As part of GDS 360 registration, families may select a once-per-season drop-in bundle of 10 drop-ins at a reduced rate. No refunds are given if all drop-ins are not used. After the 10 drop-ins are used, regular drop-in fees apply. If you know you will need more than 10 drop-ins in a season, we recommend that you register for a GDS 360 class.

Drop-In Fees and Financial Aid If a student drops in on any day of the week, there is a flat charge of $55.

Consecutive Drop-Ins

Please note: If you drop in on the same day of the week for three relatively consecutive days of the week within one season (e.g., three Mondays within quick succession), you will be registered and charged for the GDS 360 program for that day unless arrangements are made at the start of the season.

Drop-Ins for Middle School Students

Due to the number of middle school after-school clubs, sports, and performances, the drop-in policy for middle school students differs. Middle school students will be charged for drop-ins at the rate of $10 per 15 minutes with a cap of $55 each day. Fees for pick-ups after 6:30 p.m. will not change. As most clubs end at 5:00 p.m., this will allow flexibility for families who would otherwise be signed up for the extended day program.

Late Pick-Ups Late pick-up fees are as follows:

- **First three late pick-ups for the year: fee is $15 for every 10 minutes after 6:30 p.m. (rounded up, by the School's clock) you are late**
- **Subsequent late pick-ups: $25 per 10 minutes after the fourth late pick-up.**

You will be billed for these charges on a monthly basis. An adult must enter the building to sign your child out of the program at the end of the day. A GDS 360 staff member must remain with your child until they have been signed out and you will be responsible for any late pick-up fees. Financial Aid is not applicable towards these charges, nor will the charge be adjusted for siblings, inclement weather, traffic, etc.

GDS 360 ENRICHMENT CLASS POLICIES

Class Absences

If your child is absent for three or more classes in a session or if your child does not wish to attend a class, we reserve the right to remove your child from the class with no refunds provided.

Class Times

Generally speaking, classes run from 4:00 to 5:00 p.m. In signing a child up for a class, we ask that parents inform their children that they are registered and expected to participate for the duration of the class and that parents pick up AFTER a class has ended whenever possible to avoid disrupting the activity.

Class Attendance and Early Pick-Ups

As a courtesy to the teacher and other students in the class, we ask that students remain in the class for the full class period except in emergencies. Students will not be called to go home during a class except in urgent situations. Should you know in advance that your child will be unable to attend the full class, please email the GDS 360 Program Director by 1:00 p.m. Depending on the time children need to be picked up, we may ask that they not participate in the class that day to prevent disruption to the class.

Should you pick up your child early from a given class three or more times in a season, we may ask that the student no longer participate in the class. No refunds will be given.

Minimum Registration

In general, a minimum of eight students must be registered for any class to move forward. Should a class be under-enrolled, we will let you know within one week of the class start date if it will be canceled.

Class Cancellations and Refunds

If we cancel a class in which your child is participating, GDS will provide a refund for any classes taking place after the cancellation decision has been made. If you cancel your child's participation in a class, regular cancellation policies will apply.

Sports Enrichment Classes and Winter/Rainy Weather

Children enrolled in a sports enrichment class taking place in the winter should be sure to bring sufficiently warm clothing for outside play. Should the weather be too cold or too wet, we will move indoors for alternate athletic activities (teamwork games, cooperative activities, strength and training, etc.). Parents will not receive a refund or credit should we be unable to play the sport outdoors.

Policy for siblings of 7th and 8th grade athletes

We recognize that 7th and 8th grade sports are mandatory for all students and that, occasionally, a team participating in a 7th or 8th grade sport may return to GDS after 4pm. For siblings of these athletes, they may remain on campus without a charge under the following circumstances:

- They must check in and wait quietly in the main LMS lobby for their sibling.
- They should let the GDS 360 representative know who their sibling is and what team the sibling is on.
- The student must be well-behaved and follow the instructions of the GDS 360 representative, the security guard, or other GDS adults in the space. Students who cannot follow instructions or who are unable to sit quietly to wait for their siblings will be signed into GDS 360's clubhouse or Hopper Headquarters (formerly known as homework center) at the drop-in rate.
- The sibling must be picked up within the 15-minute grace period of the scheduled arrival time of the athlete's sports team.