

WELCOME TO THE COLLEGE AND CAREER CENTER



CAREER EDUCATION TECHNICIAN- Sury Urbina
HOURS: 8:45 AM – 3:15 PM (Lunch 12:35pm-1:05pm)
MONDAY-FRIDAY (when school is in session)

EMAIL: surbina@tusd.net

PHONE: (209) 830-3370 ext. 3056

<https://westhigh.tracy.k12.ca.us/academics-programs/college-and-career-center>

WORK PERMITS:

- If you are a student between the ages of 12-17 and are employed, the State of California requires that you have a work permit on file with your employer. To be eligible, you must maintain a minimum 2.0 GPA and have 15 hours or less of Saturday School hours. For further information, instructions, and forms, visit the College and Career Center page of the West High website: <https://westhigh.tracy.k12.ca.us/academics-programs/college-and-career-center> or stop by the Career Center during lunch or after school.
- To help maintain confidentiality and to keep your social security number safe, official work permits are issued to student's TUSD student email account. Student prints and signs the official work permit and submits the official work permit to their **employer**.
- If you are interested in work experience classes for high school credit, please see your counselor. If enrolled in work experience, consult with Mrs. Cabrera to learn more about the class and see Ms. Urbina in the College and Career Center so your work permit can be updated to reflect work experience enrollment allowing you more hours and to leave campus early.

JOB OPPORTUNITIES:

- The Career Center posts job opportunities on the Career Center News and Scholarships Remind App, College and Career Center page of the WHS website, and in the student bulletin as they are received. It is the student's responsibility to locate a job utilizing the various resources available. The Career Center does not place students in jobs.

COMMUNITY SERVICE OPPORTUNITIES

- Tracy Unified School District does not have a Community Service requirement for graduation. However, some West High programs have a CS requirement such as AVID, SEA, and FFA. The Career Center provides log sheets and posts community service opportunities for students. All students are encouraged to provide service to our community. Keeping track of your hours is helpful for college and scholarship application requirements. Log sheets **are not** turned in to the Career Center. Only Block W participants are required to turn in their monthly community service log sheets.

COLLEGE INFORMATION:

- Our local colleges are UC Merced, CSU Stanislaus, and San Joaquin Delta College-reps from these institutions are available to assist WHS students regarding **ALL** UCs, CSUs, and California Community Colleges.
- Apply for 4 year universities and colleges the first semester of Senior Year (UC application opens Aug. 1st each year, CSU opens October 1st each year). **Submission period** for UC application opens October 1st and CSU application opens November 1st. The deadline to submit for both UC and CSU apps is November 30th, unless otherwise posted. Apply for Community Colleges late fall or early spring-varies by college.
- **BE SURE YOUR COUNSELOR REVIEWS ALL COLLEGE APPLICATIONS BEFORE YOU SUBMIT!**
- Private universities have various fall and spring application openings and deadlines. The best way to determine dates for private universities is to visit their websites. Common App is used for many private institutions. It's a one stop shop where you can store your information and then apply directly from Common App.
- The Career Center arranges for college admissions reps to visit our campus in the fall and spring each year. Listen for announcements in the student bulletin or visit the College and Career Center page of the WHS website for a calendar of events.

- Start researching and visiting colleges as early as freshman year. There are many college fairs locally with several institutions providing information in one place. Colleges and Universities also have virtual tours and admissions information on their websites.

CAREER INFORMATION:

- What career are you interested in? How much money do you want to make? What schooling do I need? Am I suited for this job? Answers to these questions and more can be found by doing a search on the internet. To help guide you, there is a “Resources for Planning Your Future- Career, College, Military” handout on the College and Career Center page of the WHS website.

SAT, PSAT, and ACT INFORMATION:

- The SAT and ACT are college entrance exams. College Board is your site for SAT and ACT is its own entity. The ACT tests includes Science content while SAT does not. Colleges generally accept either SAT and/or ACT scores. It is advised that you visit the websites of the colleges/universities you are interested in for more information.
- Juniors may choose to take the PSAT/NMSQT in fall of Junior Year. This may qualify juniors for the National Merit Scholarship program. See College Board for more specific information.
- SAT and ACT fee waivers are available to qualified students. Refer to the fee waiver information posted on College Board or ACT website or posted on the College and Career Center webpage for more info.

SCHOLARSHIP INFORMATION:

- Most scholarships advertised through the Career Center are for seniors, however, there are scholarships for grades 9 and up that are posted as received. In fall of senior year, most scholarships are on a nationwide basis. In spring of senior year, local Tracy clubs and organizations will offer scholarships for graduating seniors. Scholarships are posted as they are received on the College and Career Center page of the WHS website and sent out on the CC News & Scholarship Remind App.
- Be sure to read all scholarship instructions and take note of the deadlines!! Be sure you meet the requirements to apply.
- There are many free scholarship search websites available. Create a profile and scholarships are sent to you based on your selections. Visit the scholarship section of the College and Career Center webpage for more details. Also check the website of the college you plan to attend for scholarships offered.
- Never pay money to apply for scholarships! You can apply for free!

FINANCIAL AID INFORMATION:

- The FAFSA (Free Application for Federal Student Aid) opens for students to apply for federal (and state) financial aid October 1st of senior year unless otherwise posted. The California Dream Act is also available at this time.
- FAFSA and Dream Act workshops are held in the fall to early spring to assist parents and students with applications. Workshop information will be announced when available.
- Cal Grant aid will be determined from the submitted FAFSA. There is not a separate application for Cal Grant. However, you will need to create an account with Cal Grant once the FAFSA is completed. Instructions will be provided to you with your FAFSA email correspondence.
- Never pay money to apply for FAFSA! This application is free.

US MILITARY INFORMATION:

- Recruiters from the various US Military Branches visit West High throughout the year. Information is available on the College and Career Center page of the WHS website.