SOUTH WASHINGTON COUNTY SCHOOLS
SCHOOL BOARD
7362 East Point Douglas Rd S.
Cottage Grove, MN 55016

ADMINISTRATIVE REPORT

DATE:	August 7, 2025
TOPIC:	4.2 Overview of SoWashCo Schools Language Access Plan
PRESENTER:	Shawn Hogendorf, Director of Communications Dr. Meghan Hickey, Executive Director of Student Support Services
REFERENCE TO POLICY/STATUTE:	123B.32 Language Access Plan

A. **PURPOSE OF REPORT**

a. Starting in the 2025-2026 school year, during a regularly scheduled public board hearing, a school board must adopt a language access plan that specifies the district's process and procedures to render effective language assistance to students and adults who communicate in a language other than English.

b. The purpose of this Language Access Plan is to document the procedures planned or in place at South Washington County Schools (SoWashCo Schools) to ensure meaningful access to district services and information to limited English speakers (EL) in a language and format they can use and understand.

c. The language access plan must be available to the public and included in the school's handbook.

d. The language access plan must include how the district and its schools will use trained or certified spoken language interpreters for communication related to academic outcomes, progress, determinations, and placement of students in specialized programs and services.

e. The language access plan must also. Includer how families and communities will be notified of their rights under this plan.

f. The board must review the plan every two years and update the plan as appropriate.

B. **RECOMMENDATION**

a. Sharing information prior to requesting School Board approval of SoWashCo Schools Language Access Plan in September.

C. **CONNECTION TO STRATEGIC PRIORITY**

a. Student Experience
b. Engagement and Partnerships