

STUDENT HANDBOOK

LIVERMORE

High School

Home of the Cowboys



www.livermorehighschool.org

LIVERMORE HIGH SCHOOL

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STUDENT HANDBOOK 2025-2026

DAILY BELL SCHEDULE



LIVERMORE HIGH SCHOOL 2025-2026 BELL SCHEDULE



MONDAY / TUESDAY Anchor Day			WEDNESDAY Block Day Odd			THURSDAY Block Day Even			FRIDAY Anchor Day		
PERIOD	BEGINS	ENDS	PERIOD	BEGINS	ENDS	PERIOD	BEGINS	ENDS	PERIOD	BEGINS	ENDS
A	7:17AM	8:22AM				A	7:17AM	8:22AM	A	7:17AM	8:22AM
1	8:30AM	9:25AM	1	8:30AM	10:05AM	2	8:30AM	10:05AM	1	8:30AM	9:25AM
2	9:33 AM	10:28AM							2	9:33AM	10:28AM
3	10:36AM	11:31AM	3	10:13AM	11:48AM	4	10:13AM	11:48AM	3	10:36AM	11:31AM
4	11:39AM	12:34PM	CAP	11:56AM	12:26PM				4	11:39AM	12:34PM
LUNCH	12:34PM	1:04PM	LUNCH	12:26PM	12:56PM	LUNCH	11:48AM	12:18PM	LUNCH	12:34PM	1:04PM
5	1:12PM	2:07PM	5	1:04PM	2:39PM	CAP	12:26PM	1:21PM	5	1:12PM	2:07PM
6	2:15PM	3:10PM				6	1:29PM	3:04PM	6	2:15PM	3:10PM
B	3:18PM	4:23PM				B	3:12PM	4:17PM	B	3:18PM	4:23PM

HOME OF THE COWBOYS!



LIVERMORE HIGH SCHOOL

MISSION

Our mission is to provide all students a challenging, standards-based, socially responsible education in a safe and nurturing environment.

VISION

Livermore High School's vision is to foster the academic, social, emotional, and physical growth of every student. All students acknowledge their own and others' unique qualities, act with integrity, and graduate ready for college and/or a career.

“Everyday is a great day to be a Cowboy!”

LHS STUDENT LEARNING OUTCOMES (SLO'S)

LHS graduates will possess the following knowledge and skills needed for **LIFE:**

L. Literacy and Critical Thinking: Literacy focuses on the reading, writing, speaking and listening proficiency of our students. In its broader sense, it covers proficiency in technology, managing information, developing relationships with others and solving problems collectively.

I. Innovation: Innovation focuses on creativity and, in the area of assessment, on different assessment modes to determine progress toward course mastery. The use of CTE Capstone Projects are examples of our long-term goals and assessment for students progressing through the Career and Technical Education programs.

F. Fitness: Fitness at Livermore High School extends beyond the school environment to the formation of healthy habits and lifestyle. Our goal in the area of physical fitness is to increase parent awareness and continue to build focused lessons and activities to target our areas of greatest need. Healthy eating and healthy choices are a component of our program development. Emotional health as a result of an empathetic and physically safe environment is a key component and a high priority.

E. Ethics: Are moral principles that determine standards for human behavior. It is a challenging concept given diverse opinions based on cultural and personal beliefs.

LHS POSITIVE BEHAVIOR MATRIX (COWBOY HEROES)

Honor Education- The LHS community recognizes that globally the advantage of 12 continuous years of education is something that only reaches the privileged few. This is our students' last chance to receive education at no cost to them, and one of the last opportunities to be provided a meeting space to gather with peers and engage in discussions with support of someone with extensive knowledge in the subject area.

be **Respectful-** To achieve all other aspects of Cowboy HEROES, we must first be respectful: of ourselves, of each other, and of the learning spaces provided.

be **Open Minded-** To make the most of teaching and learning, we must be open to others' experiences, open to new ideas, open to trying something new, and open to continue trying to master a new skill even when it is difficult.

be **Engaged-** To make the high school educational experience most rewarding, we must be willing to engage in all areas of teaching and learning. Sometimes it is easier to engage in learning some things than others, and we strive to stay engaged with teaching and learning, stay engaged with school activities (sports, clubs, programs), and stay engaged with each other as a learning community.

be **Safe-** Above all, school must be a safe place to learn. We all take personal responsibility to assure physical and social/emotional safety for all LHS students, staff, and families.

Behavior Matrix Link: [LHS COWBOY HEROES](#)

ACADEMICS AT LIVERMORE HIGH

Grade Reporting: Final grades are posted on Schoology at the end of each Semester according to the following schedule:

Semester 1 Progress Report: The last day of the marking period is October 3rd. Progress Report Grades will be emailed home by October 17th.

Semester 1 Final Grades: The last day of the semester is December 19th, grades posted during the week of January 5th

Semester 2 Progress Report: The last day of the marking period is March 20th. Progress Report Grades will be emailed home by April 3rd.

Semester 2 Final Grades: the last day of the semester is May 28th, grades posted during the week of June 1st.

At any time, students or parents can request a printed grade report from any teacher.

COURSE SCHEDULE

Please note that the master schedule of classes is built based on students' course requests. Students make their course selections in February prior to the school year schedule taking place. Please choose your courses for the year wisely. Each course is yearlong. Students are expected and required to complete both semesters of their selected course.

PLEASE NOTE:

- **Schedule change requests will not be accepted for the 2025-2026 school year.**
- **Counselors will only address programmatic errors made by the school.**
- **Changes due to a change of mind after course registration will not be considered.**
- **Students cannot request specific teachers.**

CLASS STANDING

Each class you pass with a D- or above earns you 5 credits. For UC/CSU A-G college requirements, a C- or higher is required. You must complete a minimum of 60 credits per year to be on track for graduation. You must complete 240 credits to successfully pass graduation requirements.

CREDIT RECOVERY/REPEATING COURSES

Each failed class earns 0 credits and must be made up in summer school or by an alternate method. You should repeat a course if (1) you have failed a course, (2) you did not earn the grade to meet a prerequisite of the next level course, or (3) you did not earn a “C-” or higher in a college preparatory course. You should meet with your counselor to discuss your academic status and make sure you are on track for graduation.

Transcripts: Your academic record

The registrar’s office maintains an accurate transcript for each LHS student that includes all courses taken, grades earned, and credit earned during the student’s four years of high school. All courses taken at LHS are recorded; courses taken elsewhere are recorded only if they count toward the student’s graduation progress and are taken at accredited institutions (such as other high schools or summer school programs, or district-approved online institutions). Courses taken more than once remain on the transcript, and all grades and credit earned are counted toward graduation progress and computed in the student’s cumulative GPA.

LIBRARY

You must have your Student ID card to check out library books and materials.
There is a fine of five cents per day for books returned late to the library.

WORK PERMITS

Information about Work Permits is located at the Activities Window. Students under 18 must have a work permit in order to work. Students must also have a minimum 2.0 grade point average along with a positive attendance and behavior record to obtain a work permit. Permits to Work and Employ may be denied or canceled at any time by a school official whenever it is determined that school work, attendance, or health of a minor is impaired by the employment of this

minor.

LOCKERS

A limited number of lockers are available to students on a first come, first served basis. A sign up list is kept at the Activities Window. Lockers are school property and, by law, are subject to random, unannounced searches. LHS does not guarantee the safety of property left in a locker and will not replace property if it is stolen.

STUDENT RECOGNITION

HONOR ROLL

Students achieve Honor Roll status by earning a weighted grade point average of 3.0 or higher during one grading period and Principal's Honor Roll status for weighted GPA of 3.7 or higher.

ACADEMIC "BLOCK L" AWARDS

Awards are based on Cumulative GPA's for each semester. (GPA's are based on weighted grades.)

To earn a Block L:

- The student must have a GPA of 3.7 or higher for 2 consecutive semesters.
 - To earn the 1 st star: The student must have a GPA of 3.7 or higher for 4 consecutive semesters.
 - To earn the 2 nd star: The student must have a GPA of 3.7 or higher for 6 consecutive semesters.
 - To earn the 3 rd star: The student must have a GPA of 3.7 or higher for 7 consecutive semesters.

Any break in the sequence becomes a disqualification. For example: The first 2 semesters the student earned a 3.7 or higher and received a block. The third semester it dropped below the required GPA. The fourth and fifth semesters the student earned the required 3.7 again. Because it was not consecutive, the student will not receive a star.

**On the student's transcript, the Cumulative GPA at the end of the semester is reflective of a weighted GPA.*

**Calculations are made at the end of the 1 st semester. Freshmen have only completed 1 semester at this point so they will not qualify for a block or star. Seniors are the only group who have taken 7 semesters at this point and therefore, are the only group that could potentially earn the 3 rd star.*

**Semester 2 of students' senior year does not count toward totals for the Block L award.*

HONOR CORDS

Students who graduate from LHS with a cumulative, weighted GPA of 3.5 or higher at the end of their 1st semester of their senior year are awarded an Honor Cord to wear at graduation.

Cum Laude - GPA 3.5-3.69

Magna Cum Laude - GPA 3.7-3.89

Summa Cum Laude - GPA 3.9 or higher

CTE Cord

Students who complete at least one Career Technical Education (CTE) Pathway with a C or higher while at Livermore High earn a CTE cord to wear at graduation.

SCRIPT L AWARD

LHS awards a Script L to students who excel in academics, extracurricular activities, and school service. To earn the award, students must accumulate 100 points for academics, activities, and service. For every additional 50 points earned, a star is awarded. Forms and information about Script L are available at the Activities Window. See Mrs. Castro for information.

ATTENDANCE POLICIES & PROCEDURES

All ABSENCES MUST BE CLEARED WITHIN 3 DAYS of the student's return to school. When possible, please inform the school of the absence before it occurs.

Absences can only be cleared by a parent/guardian.

You may report an absence in one of two ways (email preferred):

- **Email** the attendance office at LHSattendance@LVJUSD.org
- **Call** the 24-Hour Attendance Recorder at (925) 606-4812 ext2333

REPORT THE FOLLOWING:

1. Student's first name and ID number
2. Date and duration of the absence
3. Reason for absence
4. Identify yourself (i.e. relationship to student)

REPORT TO THE ATTENDANCE OFFICE:

1. **TO SIGN OUT BEFORE** you leave for an appointment (doctor/dentist, illness, or for personal reasons)
2. **TO SIGN IN** when checking back into school
3. When you do not feel well
4. If campus entrance gates and doors are locked when you come late to school

EMERGENCIES

Students and parents who feel they face an emergency situation that requires them to make contact during school hours should do this through the Attendance Office. Students answering phone calls or texts during instructional time are in violation of the school [Electronics/Cell Phone Policy](#).

OFF CAMPUS DURING LUNCH

Off campus lunch is a privilege that is extended to Seniors in [good standing](#) at the school. **Only** seniors in good standing may leave campus during lunch. This privilege may be revoked due to attendance concerns, lack of academic performance, or behavioral issues/referrals.

All other students must remain on campus for lunch. Students leaving campus (other than Seniors with the privilege to do so) are subject to disciplinary action including but not limited to: detention(s), loss of privileges (attending sporting events or other school activities, co-curricular activities and participation, etc.)

Procedures: Seniors who wish to leave campus for lunch must do so through the Cowboy Alley gate only, both when leaving and returning to campus. All Seniors **must** show their ID cards when leaving campus and returning to campus.

***Seniors who return to campus late, or who do not adhere to these procedures will have their ID cards held and lose privileges for three days.**

PACKAGE DROP OFF AND FOOD DELIVERY

To ensure the safety and security of our campus and students we do not allow students to have food delivered via food delivery services, including services like DoorDash and Grubhub, and we will strictly enforce this policy. Any food delivery service attempting to deliver, will promptly be sent away. This does NOT apply to parents bringing lunches to our school office. We ask that you use the front office drop off system when delivering any packages to the front office. If you have dropped off food/packages for your student, please note that they will be notified in class and directed to pick up at the Activities window during lunch or passing period and not during instructional time. If it is imperative that your student come to the office immediately to pick up their package, please notify the office staff for further assistance.

EXCUSED AND UNEXCUSED ABSENCES

Absences from school or from a class can be excused only for a few specific reasons as determined by the California Department of Education and only if the student brings a note or a parent calls the Attendance Office within three days of

the absence. Excused absences are absences for school business, illness, doctor's appointments, court dates, religious observances, or funerals. Other absences cannot be recorded as excused.

It is important that students have their absences excused because teachers are not required to accept work that was due on a day in which the student's absence was unexcused. For excused absences, students have the same number of days as excused absences from the due date to turn in their work.

Please see our [attendance policy and procedures](#) for how to excuse an absence.

LATE TO SCHOOL/CLASS

Entering a class late can significantly disrupt the learning environment for all students. If you are late to school, go directly to class. Your teacher will determine if you can make up work that you missed. If you are late to school and cannot get back on campus due to locked gates or entrance doors, go to the Attendance Office for assistance.

LEAVING SCHOOL During Instructional Time

If you need to leave school during the day, (for example, to go to a doctor's appointment), go to the Attendance Office and check out *before* leaving. The Attendance Office will check your note or call your parent/guardian to make sure that the absence is excused. If you leave school and do not check out at the Attendance Office, your absence will be marked unexcused. Additionally, if you return to school from an appointment, you must check back in at the Attendance Office.

VISITORS

All adults who have business on the campus must obtain a pass from the Attendance Office. Adult guests must sign in and must wear a visitor pass while on campus. No student guests are permitted to visit during school hours.

CLOSED CAMPUS

Livermore High School is a closed campus. This means that students may not leave campus during the school day unless 1) they have been signed out at the Attendance Office or 2) they are a senior with privileges to leave campus during lunchtime. Seniors will have this privilege depending on their prior reporting period grades and it may be revoked for disciplinary reasons, grades, attendance issues, and/or moving violations received while off campus during lunchtime.

STUDENT GOVERNMENT

Student government includes Student Legislature and Class Government (Senior, Junior, Sophomore and Freshman). Each class elects officers and representatives who then plan class activities, rallies, fund-raisers, and community projects. Classes hold frequent meetings to plan events. Listen to the Daily Gram for announcements of meetings.

Student Legislature consists of class officers, class representatives, and student body officers and commissioners. Student Legislature helps plan school-wide assemblies, campus cleanup days, staff appreciation days, and other special projects. Student Legislature meetings are run by the Student Body President according to provisions set forth in the Student Body Constitution and Bylaws. Copies are available at the Activities Window.

ACTIVITIES

ID CARDS

In the interest of promoting safety and keeping inappropriate individuals off our campus, Livermore High School requires all students to possess their ID cards on their person at ALL times. Failure to do so may result in disciplinary action.

A current 2025-2026 card must be shown to buy tickets or items at the Activities Window, to be admitted to school dances, and to pick up your yearbook. Seniors must show their ID card when leaving campus for lunch. Lost ID cards may be replaced for a \$5 fee at the Activities Window.

ASSOCIATED STUDENT BODY (ASB) STICKERS

Show your school spirit and save money in the process by purchasing an Associated Student Body (ASB) Emblem for your ID card. For the year 2025-

2026 year, the ASB emblem costs \$85 for 9th, 10th and 11th grade students. The ASB emblem is \$125 for 12th grade students. Buy an emblem and you will be able to attend all home athletic contests for free, and you will be able to attend dances at a reduced price. An ASB Emblem saves money.

ASB WEB STORE

Many items (dance tickets, sports contributions, etc.) are available online through the Cowboy Webstore link at <https://www.livermoreschools.org/livermorehigh>. The web store accepts credit or debit cards with a Visa or MasterCard logo. If your student is blocked from purchasing in the office they will also be blocked from purchases on-line.

DANCES

Dances are school-sponsored events for students who have a positive attendance, academic and behavior record. Attending dances is a privilege extended to students in good standing. A dance agreement/behavior contract will be part of the ticket purchase process for every school dance. If a student violates the dance policy, an administrator will take their school ID card. If a student violates the dance policy a second time, he/she will be immediately removed from the dance, without refund, and his/her parents will be notified.

To attend any of our school functions, a student must be in “good standing.”

What is good standing?

The definition of “**good standing**” is:

- Academic
 - *No “F’s” on the semester report card prior to the dance/event, or at the time of purchase to the event
- Attendance
 - *No more than 5 unexcused class periods in the current semester
 - *No more than 10 unexcused tardies in the semester when ticket sales begin.
 - *No more than 2 unexcused tardies the week the event occurs.
- Citizenship
 - *No suspensions
 - *No more than 2 [School Expectations Violations](#)
 - *No more than 1 Level 1 Behavior Violations (See Secondary School Discipline Policy)

**Administration may revoke a student's good standing status with cause.*

All school rules apply at all events/dances.

- *Homecoming, Jr. Prom and Sr. Ball are all events that require formal attire.*
- *Tickets for dances are never sold at the door.*
- *Be sure to bring your current 2025-2026 student ID card to all dances. You will **not** be admitted without your ID.*
- *You must have a guest pass for any outside guests.*
- *Everyone attending a dance must arrive within the first hour and no one can leave a dance before the last hour.*
- *Remember that all students will be subject to a “breathalyzer” check (via an alcohol detection device) prior to entry to the event.*
- *No inappropriate or suggestive dancing will be allowed.*

GUESTS/GUEST PASSES

Homecoming, Junior Prom and Senior Ball, are the only dances that you may bring a non-LHS guest. Pick up a Guest Pass form from the Activities Window at least five days prior to ticket sales. Completed forms are to be returned to the Activities Window for Vice Principal approval. Once approved, tickets may be purchased. You must accompany your guest to the dance and make sure your

guest has an ID that verifies his/her age. No middle school students or students over the age of 20 are allowed at LHS dances. The Junior Prom and Senior Ball are off campus events and are only open to members of the respective class and invited guests 20 years of age or younger.

STUDENT PUBLICATIONS

The journalism and yearbook classes at LHS publish the school newspaper and the yearbook. Students may submit a letter to the editor, art, photography, poetry, or other creative works to the newspaper publication. See the journalism/yearbook teacher to make submissions.

CLUBS

There are a wide variety of student led clubs at LHS. To join a club, listen to the Daily Gram for meeting times. To start a club, recruit eight students who are interested, find a faculty sponsor, and write a statement of purpose. Forms to start a club are available at the Activities Window. All LHS clubs are open to all LHS students. Many of the clubs at Livermore High are listed on the school website, and can be found under Student Life by selecting “Clubs.” You may also [click here](#) to be directed to the club list. Ask at the Activities Window for more information about our clubs.

ATHLETIC PROGRAM

All students who have no more than one “F” and at least a 2.0 unweighted GPA for their most recent semester are eligible to participate in the extra-curricular athletics program. Sophomores only may be eligible for a PE waiver, if in their Freshmen year they earned a “B” or higher in a PE course and passed the Fitness Gram, and are participating in a sport during their 10th grade year. Students are required to have a current physical exam (administered by an M.D.) each school year. In addition, transportation, equipment, and other participation contributions for the various teams will be discussed with the participants and their families. The Athletic Director and team coaches will have details about these matters as they apply to the various sports.

EAST BAY ATHLETIC LEAGUE SCHOOLS

Amador Valley High School

California High School

Carondelet High School

De La Salle High School

Dublin High School

Foothill High School

Granada High School

Monte Vista High School

San Ramon High School

Dougherty Valley High School

Information about athletics offered at LHS can be found on the school website under Athletics, or by using [this link](#). Select a season (fall, winter, spring) from the menu to view the various athletic programs.

AVENUES OF COMMUNICATION

TEACHERS

Communicating with teachers: Parent-Student-Teacher communication is an integral part of our education system. To this end, all teachers have voicemail and email (see website) which facilitates this communication. Teachers regularly check both and should reply within 48 hours. Should there be a need to contact a teacher with a question, comment or concern, please follow the guidelines listed below. If a problem arises, these guidelines will help expedite a successful resolution:

1. High school students are learning to be their own advocates. This is a valuable life skill and a powerful tool to develop as a young adult. Parents are welcome to contact teachers and alert them of an issue, but students should attempt to resolve the issue directly with the teacher first.
2. Discussion of the issue should remain between student, parent, and the teacher. Soliciting public opinion without directly addressing the issue with the immediate parties concerned may hinder a successful resolution.
3. Remember, there are always two sides to every story. A student's concerns as well as the concerns of the teacher or administrator should be respectfully considered as resolution is reached.
4. Being open to discussing a problem/issue is a vital component to resolution.
5. If students or parents feel the problem has not been resolved, a vice principal will be available to help ensure resolution.

Conflict resolution: Problems that occur in a class should initially be discussed between the student (and parent) and the teacher. If the problem is not resolved to the satisfaction of both parties, the problems should then be discussed with the student's vice principal. If the vice principal, as mediator between the parent and teacher, is unable to resolve the conflict, the principal will be invited to participate in the final steps toward resolution.

Contacting students during school hours: Parents/guardians, relatives, friends, etc. may not call, text, or deliver messages directly to students during school hours, even in the case of an emergency. The nature of all emergencies must be disclosed to an administrator who will facilitate the delivery of the message in a timely

manner. Per the school [Cell Phone Policy](#), students' phones should be silenced and put away during instructional time, so parents should not attempt to contact students on their cell phones. Parents can call the attendance office at 606-4812 ext. 2333 if they need to contact their student during school hours.

How to contact staff: To email a teacher, use the first letter of his/her first name and the entire last name followed by @lvjUSD.org (i.e. for Andrew Smith, contact asmith@lvjUSD.org). To reach a teacher via voicemail, please call 606-4812 followed by the teacher's extension.

WELLNESS CENTER

Recognizing that academic success is closely linked to social and emotional wellness, the purpose of the Wellness Center is to provide a physical space for the establishment of the PBIS behavioral supports, mental health support, and the social support needed for all students to achieve social/emotional wellness. An LHS counselor provides primary oversight of the wellness center with additional staff support.

Program Components:

- Restorative Practices- The wellness center serves as an emotional sanctuary, where students can come for de-escalation, and reflection.
- Wayfinder- Social and emotional curriculum that helps students understand the emotional responses they experience, understand that these are often normal, and learn healthy ways to regulate their emotions.
- Student Culture Keepers:
Culture Keepers make it possible to have a campus culture which creates safer spaces at school for students to speak their truths and to listen to others without judgment, both inside and outside of the classroom. They are the leaders who bring to life the cultural imprint of our organization through systems and processes, tools and communication, and personal relationships.
- The Culture Keepers are the overarching student organization for peer wellness resources which run through the Wellness Center: The Student Forum, groups focused on anxiety, depression, anger management, grief, and substance abuse, AABLE, AASP, and LatinX group meetings, First Gen counseling anxiety, running COST/maintaining COST data, and

maintaining SWIS data (specific to student concerns run through Culture Keepers).

VICE PRINCIPALS

Vice principals deal with discipline issues and student progress toward graduation. They will be available to help resolve a conflict with a teacher or other staff member after the guidelines listed above have been followed. In addition to the Wellness Center, vice principals are also a contact for students with emotional or personal challenges.

COUNSELORS

The LHS counselors offer support services that cover the three domains of the National School Counseling Standards in academic, personal/social and career.

Academic:

- Academic scheduling
- Support students to meet graduation requirements and college entrance requirements
- Provide intervention for classroom success

Personal/Social (see Wellness Center above):

- Ensure that the students are adequately supported in areas impacting their overall well-being.
- Available for short term one-on-one counseling and crisis intervention as needed including referral to outside resources.
- Work with Vice Principals to help students adapt and be successful in the high school community.
- Help students develop life skills for high school and beyond (organization, test-taking tips, time management, study tips, healthy coping skills, etc.).

Career:

- Offer workshops to assist students prepare for their future such as test preparation and college application preparation.
- Collaborate with the Career Center in assisting students in setting and implementing personal goals for life after high school.

Confidentiality:

By law, most of what students share with their guidance counselor is protected by confidentiality. However, there are a few exceptions to this rule which usually pertain to student or school safety. Below are examples of information that is NOT confidential.

1. Academics
2. Harm to self
3. Harm to others (threats to others' safety)
4. Others' harming students (neglect, physical or sexual abuse or assault, etc.)
5. Violations on school property (stealing, using or distributing drugs/weapons, harm to school property/vandalism, etc.)

If you are ever unsure about what is considered confidential, please ask your counselor to review the limits of confidentiality and answer any questions you have. As counselors, our ultimate goal is to provide a safe and welcoming environment for students to share, while at the same time, ensuring both student and school safety.

TELEPHONE DIRECTORY
(925) 606-4812 Main Line

Principal, Ms. Roxana Mohammed ext. 2322

Students with last name:

A-F see vice principal, Mr. Dan Musselman ext. 2456

G-L see vice principal, Mr. David Martinez ext. 2320

M-R see vice principal, Mrs. Alyson Noble ext. 2323

S-Z see vice principal, Mrs. Lisa Keck ext. 2322

Students with last name:

A-G see counselor, Mrs. Elaina Edwards ext. 2344

H-O see counselor, Mr. Edress Waziri ext. 2426

P-Z see counselor, Mrs. Bohl ext. 2312

Wellness center, contact Mr. Zachary Radecke ext. 2455

SUPPORT STAFF

LHS OFFICE HOURS

7:30am – 4:00pm

Need other information or help? Call the LHS Main Line to hear instructions about how to reach various school departments.

NURSE

Students who need the services of the nurse should go to the Nurse's Office, Attendance Office or tell any adult on campus.

CHILD WELFARE ATTENDANT

CWA's review student attendance and truancy every day. Their main goal is to support students in attending school. They communicate with parents and help solve attendance issues. CWA's also support teachers with student attendance problems.

CAMPUS SUPERVISORS

Campus supervisors are available on campus throughout the day. They do all they can to ensure the safety of all students and the orderliness of the campus. They can assist students with a variety of problems and are an excellent source of information. Students must follow instructions from campus supervisors just the same as they do from any other adult on campus. Failure to do so will result in disciplinary action.

SCHOOL RESOURCE OFFICER (SRO)

There is a School Resource Officer assigned to LHS. The officer is a member of the Livermore Police Department and is on campus to create positive relations with the youth of Livermore. The officer also assists the school administration with school related incidents and criminal investigations.

LOST AND FOUND

Students should inquire at the Activities Window about items lost or stolen on campus.

PARENT/COMMUNITY INVOLVEMENT

PARENT TEACHER & STUDENT ASSOCIATION (PTSA)

PTSA is to contribute toward an enriched educational and social experience for LHS students, staff and families. They provide volunteers, creating and organizing the event, offering planning ideas, or communicating with families to gather participation and donations.

[PTSA Link](#)

BOOSTERS CLUB

The Boosters Club is composed of parents actively supporting boys' and girls' athletics at LHS. Boosters Club is primarily funded by membership dues, contributions, and fundraisers. Funds raised are used to purchase sports related equipment and services that are not provided by the school district. Every sport has a parent representative.

[Boosters Club Link](#)

LIVERMORE HIGH SCHOOL/GRANADA HIGH SCHOOL BOOSTERS

The LHS/GHS Boosters are a group of former Livermore High School athletes, former students, and civic-minded businessmen and businesswomen to foster and stimulate scholarship and athletics in the community high schools.

[LHS/GHS Boosters Link](#)

ALUMNI ASSOCIATION

LHSAA creates opportunities for alumni to interact with each other and to provide ongoing support for current LHS students, faculty and administration in their mission of "preparing every student for future education and productive citizenship." To date, they have funded almost a quarter million dollars of grants to teachers, clubs and programs of Livermore High. Please consider supporting the [Livermore High School Alumni Association](#) by visiting their website.

COMMUNITY HELP AGENCIES

HOTLINES

Ambulance/Fire/Police (Emergency)	911
Crisis Hotline	(800) 784-2433
Homeless Hotline	(800) 808-6444
Teen Crisis	(800) 999-9999
National Runaway Hotline	(800) 786-2929
Suicide Prevention (24 hours)	(800) 309-2131

DRUG AND ALCOHOL SERVICES

Stanford University Hospital

Woodside Family Health

Psychiatric Services/Hospitals

Children's Hospital (Pleasanton)

Children's Hospital (Fremont)

Gladman Hospital-Oakland

Highland County Hospital (Oakland)

ALCOHOL SERVICES

AA (Alcoholics Anonymous)	(925) 829-0666
Alateen/Al-Anon	(925) 932-6770
AXIS	(925) 462-1755
After Hours Crisis	(800) 309-2131

TREATMENT CENTERS

John Muir	(925) 939-3000
Thunder Road	(510) 653-5040
Pregnancy	(925) 449-5887
Birthright	(925) 449-5887
Planned Parenthood	(925) 838-2108
Horizon School-Age	(925) 426-4275

ABUSE, RAPE, AND CRISIS SHELTERS

Child Protective Services (CPS)	(510) 259-1800
Rape Crisis	(925) 449-5842
Shepherds' Gate	(925) 449-4283
Tri-Valley Haven	(925) 449-5842

AIDS/STD INFORMATION/SUPPORT

AIDS Hotline	(800) 367-AIDS or (800) 367-2437
AIDS Project of East Bay	(510) 663-7979
San Francisco AIDS	(415) 487-3000 or (415) 255-8336
Foundation AXIS Community Health Center	(925) 462-1755

COUNSELING SERVICES

East Bay Family Services	(925) 373-0620
Horizons	(925) 371-4747
AXIS Community Health Center	(925) 462-1755

Eating Disorders

Eden Hospital	(510) 537-1234
Stanford University Hospital	(650) 723-5440
Woodside Family Health	(916) 927-9300

Psychiatric Services/Hospitals

Children's Hospital (Pleasanton)	(925) 463-8970
Children's Hospital (Fremont)	(510) 796-1100
Gladman Hospital-Oakland	(510) 536-8111
Highland County Hospital (Oakland)	(510) 437-4366

CODE OF CONDUCT

CHEATING AND PLAGIARISM

Cheating and plagiarism are serious offenses that undermine the integrity of the educational process.

Cheating and Plagiarism include, but are not limited to:

- Presenting the work, ideas, or efforts of another or AI as one's own.
- Allowing one's own work to be presented as the work of another, and using books, notes or calculators as helpers for tests or assignments when the teacher has not approved their use.
- It is not plagiarism or cheating if a student is doing group work as directed by a teacher or if a student incorporates the work of others with appropriate citation.

As there is no defense for cheating, LHS sees no need for an initial leniency. The policy of Livermore High School is not to distinguish between 'degrees' of seriousness. Cheating is cheating regardless of the importance or weight of the assignment.

First Occurrence:

- The student will receive no credit and no make-up privileges.
- The teacher will notify the student's parents, by documented phone call or in writing.
- A referral will be sent to the grade level vice-principal and will be kept in the student's file as long as the student is enrolled at LHS.
- If a teacher sees a student copying work from another class, s/he will contact the teacher of that class.

Subsequent Occurrences:

- Same steps as the first occurrence are followed.
- The student's Vice Principal will set up a conference with the student, parent, and teacher to inform the parent of the second referral and to discuss the serious nature and consequences of this offense.
- The second referral, even if from a different teacher, may be grounds for failing. If the student does fail, a statement to this effect shall be placed in the student's permanent record.

DRESS CODE

This regulation specifies standards that promote a positive and safe learning environment for students. Annual notice of this regulation shall be provided to students, parents, and staff. In addition, each school site council or other school committee shall regularly review these standards. District and school dress codes shall be enforced on the school campus and at any school-sponsored activity. Appropriate dress for school dances, graduation activities and other special events will be communicated to parents and students by the school.

STANDARDS

Students shall dress appropriately for educational activities in which they will participate so as not to endanger their health, safety, or welfare, or that of others, or cause a disruption to the educational process.

1. Shoes shall be worn at all times unless not required as part of an instructional activity.
2. Clothing, accessories, and jewelry shall be free of writing, pictures, symbols or any other insignia which are crude, vulgar, profane, obscene, libelous, slanderous, or sexually suggestive. Clothing, accessories, or jewelry that degrade any cultural, religious, or ethnic values, that advocate racial, ethnic, or religious prejudice or discrimination, or that promote sex, the use of tobacco, drugs, or alcohol, or any unlawful acts are prohibited.
3. Dark glasses shall not be worn indoors, except for valid medical reasons authorized by the administration and verified in writing by a physician.
4. Clothes shall be sufficient to conceal undergarments. See-through tops and bare abdomens are prohibited.
5. Gang-related clothing or accessories, including but not limited to bandannas, or other symbols, emblems, or insignia are prohibited. School officials shall consider student history and information obtained from community agencies and resources when making these judgements.

The dress code shall be modified as appropriate to accommodate a student's religious or cultural observance, health condition, or other circumstance deemed necessary by the principal or designee. In addition, the principal or designee may impose dress requirements to accommodate the needs of special school activities, physical education classes, athletic activities, and other extracurricular and

cocurricular activities.

Final determination of what constitutes appropriate dress shall be made by the school administration.

DISCIPLINE PROCEDURES FOR DRESS CODE

The following procedures and consequences shall be followed when there have been violations of the Student Dress Code. When practical, students shall not be directed to correct a dress code violation during instructional time or in front of other students.

First Referral

The student shall be brought to the school office, and a parent/guardian contact shall be made. The student shall receive a warning and shall be reminded of the dress code requirements by the principal or vice-principal. A change of clothes is required. The student shall be sent home if necessary. The violation shall be documented.

Second Referral

The student shall be brought to the school office, and a parent/guardian contact shall be made. A change of clothes is required. A parent conference may be held as necessary. The student may receive detention and may lose school privileges. The violation shall be documented.

Third Referral

The student shall be brought to the school office, and a parent/guardian contact shall be made. A parent conference is required. The student shall receive detention and lose privileges. Community service may also be required by the school administration. The violation shall be documented.

UNAUTHORIZED AREAS

Students are not allowed to loiter in unauthorized areas during school hours.

LITTER AND TRASH

Students are expected to help everyone in keeping the classrooms, the campus, and surrounding neighborhood clean and free of litter. Please use garbage cans and recycling bins.

PARKING

Only students with LHS parking permits will be allowed to park in the student parking lot. (Additional parking is available on streets near campus.) Students may not park in the St. Michael's parking lot, the LHS Staff parking areas or any other part of the LHS campus. The visitors' parking area is also off limits for students. These spaces are for parents or people who have business with school officials. Students' cars parked in the staff lot or in visitors' spaces will receive a parking ticket. Students parked in the student parking lot without a parking permit will also receive a parking ticket.

POSTING SIGNS

Students may post signs regarding school activities or elections on any of the bulletin boards provided around campus. Do not attach signs to walls, windows, or doors. Signs and posters may be posted inside classrooms with teacher permission. All signs must be in good taste and must be approved in advance by an LHS administrator. Signs may not advertise businesses or products. Unauthorized signs will be removed.

BICYCLES, SKATEBOARDS, SKATES, AND SCOOTERS

Riding bicycles, skateboards, skates, or scooters on campus is never allowed. Bicycles must be locked in designated bike racks, and skateboards, skates, and scooters must be carried on campus.

SMOKING, VAPING AND TOBACCO USE OR POSSESSION

Tobacco-Free Schools:

The Board of Education recognizes the health hazards associated with smoking, vaping and the use of tobacco products, including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff.

The Board prohibits the use of any tobacco products at any time in District-owned or leased buildings, on District property and in District vehicles.

This prohibition applies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off District property. Any written joint use agreement governing community use of District facilities or grounds shall include notice of the District's tobacco-free schools policy and consequences for violations of the policy.

The Board prohibits the use of products containing tobacco and/or nicotine, including, but not limited to, smokeless tobacco, snuff, chew, clove and electronic cigarettes, electronic hookahs, and other vapor emitting devices, with or without nicotine content, that mimic the use of tobacco products any time, in District-owned or leased building, on school or District property, and in school or District vehicles. However, this section does not prohibit the use or possession of prescription products, or other cessation aids such as nicotine patches or nicotine gum. Student use or possession of such products must conform to laws governing student use and possession of medications on school property.

The Board prohibits smoking or use of any tobacco-related products and disposal of any tobacco-related waste within 25 feet of any District playground, except on a public sidewalk located within 25 feet of the playground.

CELL PHONES AND OTHER ELECTRONICS

Cell Phones and Electronic Devices

Our cell phone and electronics policy aims to create a conducive learning environment for all students. The use of communication devices is allowed on campus and during school sponsored activities, but is subject to specific restrictions outlined below. Communication devices include cellular/wireless phones, video/audio recording devices, and any other technology designed for similar purposes or electronic communication.

Permitted Use of Cell Phones and Communication Devices:

1. **Before and After School:** Students are allowed to use their cell phones and communication devices before and after school hours.
2. **Passing Period and Lunch:** Students can use their cell phones and communication devices during passing periods and lunch breaks.

Prohibited Use of Cell Phones and Communication Devices:

1. **Instructional Time:** During class time, all cell phones and electronic communication devices must be silenced or turned off, and put away out of sight to minimize distractions and disruptions to the learning environment.
2. **Misuse:** At no time are students allowed to use communication devices inappropriately on campus, or in a way that disrupts the learning environment on campus. This includes any use for threatening, harassing, ridiculing, or cyberbullying.
3. **Privacy and Photography:** Cell phone cameras and other devices are not to be used to photograph, videotape, or record students or staff at school or school sponsored activities without the prior consent of parents/guardians and approval of school staff.

Responsibility for Electronic Devices:

1. **Damage or Loss:** The school will not be held responsible for the damage or loss of electronic communication devices brought on campus or to school-sponsored activities, regardless of whether the device is in the possession of a student or school official.

Consequences:

1. **First Office Referral:** All of the following will occur: 1. Student meeting with their Vice Principal. 2. Phone is held with the Vice Principal until the end of the school day. 3. Parent/Guardian notification. The student may retrieve their phone after school.
2. **Second Office Referral** - All of the following will occur: 1-3 from First Offense. Parent/Guardian must retrieve the student's phones.
3. **Third Office Referral** - All of the following occur: All steps from Offense 1 and 2; SST meeting with a parent, VP, counselor, and general education teacher; and a behavior plan that may include the student turning their phone in to their VP on a daily basis.

*Please note that this policy is subject to change in alignment with district guidelines. The ultimate goal of this policy is to promote a positive learning environment, minimize disruptions in class, and ensure the responsible use of cell phones and communication devices among our students. We appreciate your cooperation in adhering to these guidelines to create a respectful and focused learning environment for all students.

See Also:

[LVJUSD Board Regulation 5136.36: Student Use of Electronic Communication Devices](#)
[LVJUSD Board Policy 5144: Discipline](#)

**LIVERMORE VALLEY JOINT UNIFIED
SCHOOL DISTRICT
SECONDARY SCHOOL DISCIPLINE POLICY**

The Livermore School District wants each student to enjoy a secure learning environment and a rich educational experience.

This discipline policy was developed to promote consistency in dealing with unacceptable behaviors and to require students to become increasingly more responsible for their behavior. We believe that if students clearly understand the rules and the consequences for inappropriate behaviors, they can make intelligent choices. We expect parents to recognize the importance of school rules and to cooperate with their enforcement. Hence, we ask that parents and students read and discuss this handbook.

We know that the vast majority of our students are considerate, well behaved and responsible. We will make a consistent effort to notice, praise and reward these positive behaviors.

Consequences for inappropriate behavior should include opportunities for the student to learn from his/her mistake. Whenever possible, students should be included in intervention programs that will help them acquire the skills to make positive choices in the future.

STUDENT RESPONSIBILITIES

- To attend school on a regular basis
- To be on time and prepared to work
- To bring required materials & assignments
- To know and comply with school rules
- To treat staff and fellow students with respect regardless of ethnic, group, religion, gender, sexual orientation, color, race, national origin, and physical or mental ability
- To respect public and private property
- To follow directions of school staff
- To behave in a way that does not disrupt the learning of others
- To know and comply with the district discipline policy
- To dress appropriately (B.P. 5332 Student Dress Code)

PARENT RESPONSIBILITIES

- To send students to school neat, clean and appropriately dressed and ready to learn
- To instill in students an attitude that school is important
- To schedule and attend school conferences when appropriate
- To assure prompt and regular attendance at school
- To be available to school staff during the day by informing the school of current phone numbers for home, work or emergency
- To cooperate with school staff in helping students with academic, discipline or attendance problems
- To notify the school whenever a student cannot attend
- To know and comply with classroom and school rules and review the requirements with students

TEACHER RESPONSIBILITIES

- To establish classroom expectations for behavior
- To require compliance with classroom and school rules and review consequences
- To teach the prescribed courses of study in a professional manner
- To maintain a safe and well-organized classroom environment conducive to learning
- To make every attempt to communicate with parents and administrators when student behavior is unsatisfactory
- To treat parents, students and fellow staff members with respect regardless of ethnic group, religion, gender, sexual orientation, color, race, national origin and physical or mental ability.
- To be consistent in applying classroom and school rules.

ADMINISTRATOR RESPONSIBILITIES

- To inform staff, students, and parents on a regular basis about school and district discipline standards
- To be consistent in applying the district discipline policy
- To work with School Resource Officers, School Community Liaison, and campus personnel in implementing the district discipline policy
- To thoroughly investigate before determining if a violation has been committed
- To give them the opportunity to tell their side of a discipline issue.
- To treat teachers, parents, and staff members with respect regardless of ethnic group, religion, gender, sexual orientation, color, race, national origin, and physical or mental ability
- To inform parents immediately or as soon as possible about student discipline matters
- To provide parents with information

- To treat students with respect and always regarding the process of any discipline procedure
- To notify parents when students are interviewed by law enforcement

BEHAVIOR CATEGORIES

Unacceptable student behavior is grouped from the least serious to the most serious. Repeated disregard of school rules leads to increasingly serious consequences. These rules apply while students are on school grounds, while going to or coming from school, during the lunch period whether on or off campus, and during, or while going to or coming from a school sponsored activity such as athletic events, dances, and other extra/co-curricular activities [E.C. 48900(p)]. Schools may have additional written rules appropriate to their particular campus, which further explain what is summarized here.

Suspension from school can only be imposed when other means of correction fail to bring about proper conduct. However, a pupil may be suspended on a first offense for the following violations:

The pupil committed any of the following violations:

- Caused or threatened to cause physical injury.
- Willfully used force on another person except in self-defense.
- Possessed a dangerous object.
- Possessed, used, or furnished a controlled substance or alcoholic beverage.
- Arranged to sell or furnish a “look alike” controlled substance.
- Committed robbery or extortion.
- The pupil’s presence at school causes a danger to persons or property.
- The pupil’s presence at school threatens to disrupt the instructional process.

CLASSROOM EXPECTATIONS

Teachers will establish classroom rules and inform students and parents/guardians about these guidelines. Rules will specify both behavior and academic expectations that the student must meet to be successful. Examples are coming to class on time, bringing the required materials, and following teacher directions. If classroom rules are disregarded and learning is disrupted, the teacher will take one or more of the following actions:

- Student/teacher conference.
- Teacher-held detention.

- Additional assignments.
- Parent contact/conference.
- Office referral.
- Suspension from class.
- Repeated violations may result in suspension from school.

SCHOOL EXPECTATIONS

Schools will establish standards of behavior that promote positive school climate and campus safety. Parents/guardians and students will be informed about these guidelines. Examples of behaviors that are disruptive and not acceptable are:

- Inappropriate dress
- Disrespect to other students
- Disrespect to school staff
- Loitering in restricted areas
- Profanity/abusive language
- Littering
- Use of skateboards, roller blades, razors or any wheeled mode of transportation on campus during school operational hours
- Possession of radios, tape players, laser pointers or other items considered disruptive
- Possession of electronic signaling devices such as cell phones and IPODS are permitted with certain conditions
- Defiance or disobedience
- Forging or falsifying school information/correspondence
- Violating the computer and network electronic information policy

Consequences:

First Offense: One or more of the following shall occur:

- Parent/guardian contact/conference
- Written warning
- Behavior intervention/support
- Detention
- Exclusion from school activities
- School/community service

Second Offense: One or more of the following shall occur:

- Parent/guardian contact/conference
- Written warning
- Behavior intervention/support
- Detention
- Exclusion from school activities
- School/community service
- 1-3 day suspension from school

Third Offense: One or more of the following shall occur:

- Parent/guardian contact/conference
- Written warning
- Behavior intervention/support
- Detention
- Exclusion from school activities
- School/community service
- 1-5 day suspension from school

**LEVEL I BEHAVIORS - SUSPENSION AND/OR POSSIBLE
POLICE INVOLVEMENT MAY OCCUR**

- Disruption of school activities.
- Willful defiance of school authorities, including failure to identify oneself when asked by a school employee, and failure to report to an administrator or timeout room when sent
- Verbal threats and/or intimidation of others including sexual harassment, bullying or teasing
- Possession of realistic toy weapons; imitation firearm
- Possession or use of tobacco or tobacco products
- Gang related activity or attire
- Possession or sale of drug paraphernalia
- Obscene act or habitual profanity or vulgarity
- Causing or attempting to cause damage to school or private property
- Theft/attempted theft of school or private property or possession of stolen property
- Unauthorized operation of a motor vehicle on campus

- Possession or use of pepper spray; tear gas

Consequences: A parent/guardian conference will be made for each violation. In addition:

First Offense:

- 1-3 day suspension
- Exclusion from school activities
- Police involvement
- Behavior intervention/support

Second Offense:

- 1-5 day suspension from school
- Exclusion from school activities
- Police involvement
- Behavior intervention/support
- Alternative education program

Third Offense:

- 1-5 day suspension
- Exclusion from school activities
- Police involvement
- Behavior intervention/support
- Recommendation for expulsion

LEVEL II BEHAVIORS - SUSPENSION REQUIRED; POSSIBLE EXPULSION RECOMMENDATION

(E.C. 48900)

- Caused, attempted to cause or threatened physical injury to another person (i.e. fighting).
- Willfully used force on another person except in self-defense.
- Possession of a dangerous object.
- Possession or use of alcohol or controlled substances.
- Hate violence and/or degrading or inflammatory behavior towards others.
- Offering to sell a controlled substance and delivering a substitute.
- Intimidation or threats to school staff.
- Continued disruption of school activities or repeated willful defiance of school authorities.
- Harassment/intimidation of a witness.
- Terroristic threats.
- Aided or abetted the infliction or attempted infliction of physical injury.
- Offered, arranged or negotiated to sell, or sold Soma.

Consequences: Suspension is required in accordance with the Education Code. A parent/guardian conference will be made for each violation.

In addition:

First Offense: One or more of the following shall occur:

- 3-5 day suspension
- Exclusion from school activities
- Behavior intervention/support
- Police involvement
- Recommendation for expulsion

Second Offense: One or more of the following shall occur:

- 5-day suspension
- Exclusion from school activities
- Behavior intervention/support
- Police involvement
- Involuntary transfer to another school
- Recommendation for expulsion

Third Offense: One or more of the following shall occur:

- 5-day suspension

- Exclusion from school activities
- Behavior intervention/support
- Police involvement
- Involuntary transfer to another school

LEVEL III BEHAVIORS - RECOMMENDATION FOR EXPULSION IS MANDATED BY LAW (E.C. 48915 A)

- Causing serious physical injury to another person, except in self-defense.
- Possession of any firearm, knife, explosive or other dangerous object of no reasonable use to the pupil at school (i.e., firecrackers or anything that fires a projectile, including BB guns & pellet guns).
- **Unlawful possession of a controlled substance, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.**
- Robbery or extortion.
- Assault or battery upon a school employee.

Consequences: The following shall occur:

- Parent conference within 5 days.
- 3-5 day suspension, exclusion from school activities.
- Police report.

In some cases the following shall occur in addition to the consequences listed above:

- Written extension of suspension pending expulsion hearing.
- Involuntary transfer to another school or program.

**LEVEL IV BEHAVIORS –
EXPULSION IS MANDATED BY LAW (E.C. 48915 C)**

- Possession, selling, or otherwise furnishing a firearm.
- Brandishing a knife at another person.
- Unlawfully selling a controlled substance.
- Committing or attempting to commit a sexual assault or sexual battery.
- Possession of an explosive.

Consequences: All of the following shall occur:

- Parent/guardian conference within 5 days.
- 1-5 day suspension, exclusion from school activities.
- Police report.
- Mandatory recommendation for expulsion.
- Written extension of suspension pending expulsion hearing.

EXPLANATIONS OF SPECIFIC BEHAVIORS AND TERMS

Abusive/Malicious Teasing- Any words or gestures intended to insult, hurt feelings or show defiance. Remarks or actions intended to harm another student or see him/her suffer

Aggressive/Intentional Fighting- Willful intent to injure another student. A student who aids or abets the infliction or attempted infliction of physical injury to another person may be suspended. **(48900t)**

Appropriate Dress- Clothes shall be sufficient to conceal undergarments. See-through tops and bare abdomens are prohibited. “Gang related apparel” is prohibited on campus (E.C. 35183). The School Board Policy on Student Dress Code policy #5332 is available online at **www.livermoreschools.com**.

Bicycles- Students may ride bicycles to school; helmets are required. For their protection, bikes should have a strong lock and chain, and be parked in the bike racks provided. Bikes may be ridden in designated areas or walked on school grounds during regular school hours. Skates, skateboards, roller blades, or any other wheeled mode of transportation may not be ridden on school grounds.

Bullying- A student or group of students that through repeated physical, written, verbal or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel **(BP 5131.2)**.

Cyberbullying- The transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation **(BP 5131)**

Detention - School- Restriction from normal school activities such as recess and lunch, for disciplinary or other reasons as determined by the school administration. Detaining a student beyond the normal school day as determined by the teacher or principal as allowed under district policy.

Disruption of School Activities- Irresponsible interruptions of the learning process of other students will be followed by a consequence. Repeated disruptions may lead to a suspension.

Disrespect of Others Students/Staff- Failure to be courteous or thoughtful towards other students/staff. Behavior and/or language which degrades the unique qualities of an individual such as race, ethnicity, culture, heritage, sexuality, physical/mental attributes, religious beliefs or practices, will not be tolerated and may be cause for suspension and/or expulsion. Individuals who believe they have been subjected to such language or behavior should report the incident to a teacher or administrator. **(BP 5145.3 and BP 5145.9)**

Electronic Signaling Devices –The possession of electronic signaling devices such as pagers and cell phones are permitted under restricted conditions **(BP 5131.2)**

Expulsion - Students can be denied attendance at all schools within the school district for a specified period of time. State law prescribes the reasons and procedures for expulsion. Students can be expelled only by the school board. **(BP/R 5144.1)**

Fighting - Students are responsible to settle their differences in a civil manner. A student who allows him/her to be provoked into fighting will be considered as guilty as the one who starts the fight.

Assault - Assault is the unlawful attempt, coupled with the present ability, to commit a violent injury on the person of another. The injury does not have to occur; an attempt to do so constitutes an assault.

Battery - Battery is striking or touching another person with intent to harm. If the assault or battery is serious enough it will be classified as a Level III offense, and the student will be recommended for expulsion.

Sexual Harassment - Sexual harassment violates State and Federal law and School District Policy. Unwelcomed sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitutes sexual harassment when it creates an intimidating, hostile or offensive environment. Students should report such incidents to school staff. Copies of Board Policy 5145.7, Sexual Harassment, are available at each school site.

School Hours- Students should arrive at school no earlier than 15 minutes before class starts and should go home immediately upon dismissal unless part of an authorized program. No supervision is provided for students who arrive earlier or stay later.

School Property- Includes, but is not limited to, electronic files and databases.

Suspension from School - Removal of a student from school for one to five days. Students may not be present on any school campus or at school activities during the period of suspension. **(BP/R 5144.1 and AR 5144.2)**

Suspension On Campus- Removal from class and/or other school activities

Willful Defiance - Students are responsible for listening to and following the directions of adults in authority without undue delay. All adults who work at the school have the right and responsibility by law to supervise student behavior. Students who refuse to comply with staff directives may be suspended on the first offense.