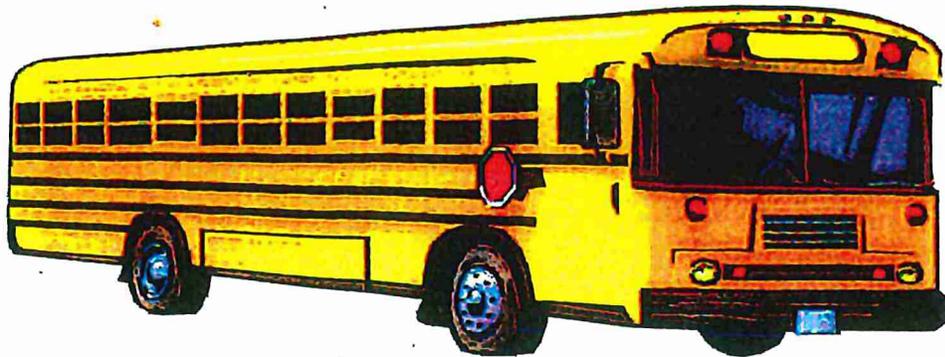


# HISD CODE OF STUDENT CONDUCT

## Transportation Service Safety Guidelines



### General Information

Students riding a bus should become familiar with the following bus rules, as safety is extremely important for safe transportation.

While on a bus, students are directly supervised by the bus driver. Students reported by the bus driver to have violated transportation rules may be deprived of the privilege of riding the school bus by an appropriate school administrator.

Additionally, parents and student should be aware that students at a designated bus stop awaiting school transportation or riding a school bus are considered to be engaged in a school-sponsored or school-related activity and are subject to the general rules for the administration of discipline as specified in Code of Student Conduct, in addition to potentially losing the privilege of receiving transportation.

Students should be at their bus stops 10 minutes before the scheduled pick-up time in a visible location. Buses will load at schools for seven minutes after the designated dismissal time. Once the buses have shut their loading doors to leave the school, students should not approach the buses in order to eliminate the potential of buses striking students.

Parent Copy

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# Transportation Service Safety Guidelines

Misbehavior on the school bus will result in the student being referred to his/her school administrator for appropriate disciplinary measures, which may include being deprived of the privilege of riding the school bus.

A video-monitoring system is used on buses, and the video may be used as a basis for determining disciplinary action. For the safety of students, drivers, and other persons, bus drivers have the authority to enforce the rules listed below. Student riders are expected to obey these rules for their safety and welfare:

1. Students should have in their possession a school ID card and school issued bus card.
2. Students shall wait in a safe place, clear of traffic and away from where the school bus stops.
3. Students shall wait in an orderly manner and avoid horseplay.
4. Students shall enter and exit the bus in an orderly manner.
5. Students are required to use and securely fasten three-point seat belts, when available, any time the bus is in motion. Students are encouraged to use and securely fasten lap belts, when available, any time the bus is in motion.
6. Students shall remain seated in an orderly manner while the bus is in motion and until the bus comes to a complete stop. Students must sit in their assigned seats at all times. Bus drivers have the authority to assign seats and/or make seating-assignment changes.
7. Students shall not tamper with bus windows, emergency doors, or any other bus equipment. Emergency doors and exits will be used in the event of a declared emergency or evacuation drill.
8. Students shall keep arms, legs, heads, and all personal effects inside the bus and out of the aisle.
9. Students shall not mark or deface the bus and/or its equipment. Any damage done to the bus is chargeable to the parent of the student responsible for the damage.
10. Students shall not fight, scuffle, throw objects, or possess/use laser pointers inside or outside the school bus or at the bus stop.

## HISD CODE OF STUDENT CONDUCT

### Transportation Service Safety Guidelines

11. Students who must cross the roadway before entering or after leaving the school bus shall cross the roadway 10 feet to the front of the bus and only after the bus has come to a complete stop, and upon the direction of the bus driver.
12. No one except school personnel, authorized adults, and school children assigned to a particular route or schedule may ride a bus, unless written permission is received from the appropriate school administrator.
13. Students shall not eat or drink, including candy and gum, or use any tobacco product while on the bus.
14. No student shall take or remove from another passenger personal effects of any kind.
15. Students shall use appropriate language while on the bus and shall not engage in conversation or activities considered to be vulgar, abusive, or demeaning.
16. Students shall wear classroom-acceptable attire while on the bus.
17. Students are not permitted to leave or board the bus at any location other than the assigned stops at home or school.

# HISD CODE OF STUDENT CONDUCT

## Transportation Service Safety Guidelines

Should the above rules be broken, students shall be reported to an appropriate school administrator, and discipline may be imposed in accordance with the rules contained in this Code.

Student: \_\_\_\_\_

Date: \_\_\_\_\_

Parent: \_\_\_\_\_

Date: \_\_\_\_\_

Return to Ms. Pinkney

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