

## All Students Need To Claim Their Accounts



### Student Account Claiming Steps:

1. **Navigate to the Portal:** Go to the CCPS Launchpad at [www.launchpad.classlink.com/clayton](http://www.launchpad.classlink.com/clayton).
2. **Begin the Process:** Click the "Claim my account" button.
3. **Enter Student Details:** Students will need to input the following information: (Just as it looks in Infinite Campus)
  - First Name
  - Last Name
  - Student ID number (This will be their 7-digit student ID number, for example, 0123456).
4. **Set a Secure Password:** Students will be prompted to create and confirm a new password. Please encourage them to choose something secure but also memorable.
5. **Success!:** The account has been created. The student may now log in.

If a student encounters issues, please first ensure their details are entered correctly. For further assistance, please reference the [ClassLink Dashboard](#).