

**STATUTORY MEETING
OF
BOARD OF EDUCATION**

AGENDA

December 11, 2017

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California, to conduct its business meeting. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order _____

Pledge of Allegiance Greg Francois, Director-Secondary Education/CTE

Roll Call Linda Garcia Sonya Cuellar
Vivian Hansen Tony Peña
Alicia Anderson

**BOARD
ORGANIZATION**

1. Election of Officers Board Year 2017-2018
- President:
Nomination: _____
Nominated by _____ Second _____ Vote _____
- Vice President/Clerk:
Nomination: _____
Nominated by _____ Second _____ Vote _____

2. Secretary to the Board
Designate the Superintendent of Schools, Ruth Pérez as Secretary to the Board of Education in accordance with Education Code Section 35025.

Motion _____ Second _____ Vote _____

3. Representative to County Committee on School District Organization
Select a District School Board representative to elect members of the County Committee on School District Organization in accordance with Education Code Section 35023.

Nomination: _____

Nominated by _____ Second _____ Vote _____

4. Representative to Los Angeles County School Trustees Association
Select a District School Board representative to the Los Angeles County School Trustees Association for the 2017-18 Board Year.

Nomination: _____

Nominated by _____ Second _____ Vote _____

5. Establish the Board of Education Meetings' Day, Time, and Place
Establish the day, time, and place of Board of Education meetings for the 2018 calendar year.

Motion _____ Second _____ Vote _____

**REGULAR MEETING
December 11, 2017**

Approve Agenda December 11, 2017
Approve the Regular Meeting agenda of December 11, 2017.

Motion _____ Second _____ Vote _____

Regular Minutes November 13, 2017
Approve the minutes of the Regular Meeting held on November 13, 2017. 1

Motion _____ Second _____ Vote _____

**MEETING
CELEBRATION
BREAK**

REPORTS

1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra-curricular activities.

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|-----------------|----------------------------|
| Angel Macias | Paramount High School |
| Isis Moreno | Paramount High School-West |
| Olivia Gonzalez | Buena Vista High School |
| Enrique Marquez | Paramount Adult School |

2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
 - a. Recognition
 - b. Sexual Health Education Update
 - c. First Interim Report

**BOARD MEETING
CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion_____ Second_____ Vote_____

HEARING SECTION

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Motion_____ Second_____ Vote_____

Human Resources

2.1-C
Personnel Report
17-08

Staff Recommendation: Accept Personnel Report 17-08 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2017-18 State Budget Act and related legislation.

Educational Services

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| 3.1-C Consultant and Contract Services | <u>Staff Recommendation:</u> Approve the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted. | 18 |
| 3.2-C Contract with California State University, Long Beach and the Mathematics, Engineering, and Science Achievement Program | <u>Staff Recommendation:</u> Ratify the contract with California State University, Long Beach for the MESA Program during the 2017-18 school year. | 21 |
| 3.3-C Overnight and/or Out- of County Study Trips | <u>Staff Recommendation:</u> Approve the overnight and/or out-of-county study trip for students consistent with the District policies and instructional programs. | 30 |

Business Services

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|---|--|----|
| 4.1-C Purchase Order Report 17-08 | <u>Staff Recommendation:</u> Approve Purchase Order Report 17-08 authorizing the purchase of supplies, equipment, and services for the District. | 32 |
| 4.2-C Warrants for the Month of November 2017 | <u>Staff Recommendation:</u> Approve warrants for all funds through November with a total of \$15,232,606.16. | 34 |
| 4.3-C Consultant Services | <u>Staff Recommendation:</u> Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services, and authorize the Superintendent or designee to execute all necessary documents. | 37 |
| 4.4-C Acceptance of Donations | <u>Staff Recommendation:</u> Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District. | 39 |
| 4.5-C Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo | <u>Staff Recommendation:</u> Approve the Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo for the period September 1, 2017 through August 31, 2018 and authorize the Superintendent or designee to execute all necessary documents. | 40 |

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

General Services

1.1-A Nominations for CSBA Delegate Assembly – Region 24 Staff Recommendation: Nominate any Board member on a California School Boards Association member board to serve a two-year term as a representative to the California School Boards Association’s Delegate Assembly from Region 24. 41

Nomination: _____
Nominated by _____ Second _____ Vote _____

Human Resources

2.1-A Establishment of a Job Description for Coordinator of Instructional Technology, and Establishment of, and Employment Authorization for, One Full-Time Coordinator of Instructional Technology Staff Recommendation: Approve the job description of Coordinator of Instructional Technology, and establishment of, and employment authorization for, one full-time Coordinator of Instructional Technology. 42

Motion _____ Second _____ Vote _____

2.2-A Establishment of Noon Duty Aides as part of Classified Service Approve the establishment of Noon Duty Aides being added to the Classified Service effective January 1, 2018. 46

Motion _____ Second _____ Vote _____

2.3-A Dietetic Internship Agreement with Utah State University Approve the agreement with Utah State University for participation in community nutrition learning experiences for Dietetic Interns. 47

Motion _____ Second _____ Vote _____

Educational Services

3.1-A New Board Policy 6142.94 – History-Social Science Instruction Staff Recommendation: Accept for second reading and adopt new Board Policy 6142.94 – History-Social Science Instruction to reflect information and requirements in the California History-Social Science Framework. 54

Motion _____ Second _____ Vote _____

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| <p>3.2-A Revised Board Policy 6141 – <u>Curriculum Development and Evaluation</u></p> | <p><u>Staff Recommendation:</u> Accept for second reading and adopt proposed revised Board Policy 6141 – <u>Curriculum Development and Evaluation</u> which reflects current requirements and District processes related to textbooks and curriculum.</p> | <p>57</p> |
| <p>Motion _____ Second _____ Vote _____</p> | | |
| <p>3.3-A Richard Furbush, Inc. Consultant</p> | <p><u>Staff Recommendation:</u> Approve <i>Richard Furbush, Inc.</i> consultant to provide an Independent Educational Evaluation for a student.</p> | <p>61</p> |
| <p>Motion _____ Second _____ Vote _____</p> | | |
| <p>3.4-A DirectEd Educational Services Consultant</p> | <p><u>Staff Recommendation:</u> Approve DirectEd Educational Services consultant to provide an Independent Educational Evaluation for a student.</p> | <p>62</p> |
| <p>Motion _____ Second _____ Vote _____</p> | | |
| <p>3.5-A Attorney Fees and Settlement Agreement for a Special Education Student</p> | <p><u>Staff Recommendation:</u> Approve and authorize payment for attorney fees and settlement agreement for a special education student.</p> | <p>63</p> |
| <p>Motion _____ Second _____ Vote _____</p> | | |
| <p>3.6-A Attorney Fees and Settlement Agreement for a Special Education Student</p> | <p><u>Staff Recommendation:</u> Approve and authorize payment for attorney fees and resolution agreement for a special education student.</p> | <p>64</p> |
| <p>Motion _____ Second _____ Vote _____</p> | | |
| <p>3.7-A Parent Engagement Academy Agreement</p> | <p><u>Staff Recommendation:</u> Approve the Parent Engagement Academy agreement to provide the FACTOR program at both Paramount High School and Paramount High School West Campus.</p> | <p>65</p> |
| <p>Motion _____ Second _____ Vote _____</p> | | |
| <p>3.8-A Teacher Development Group Agreement</p> | <p><u>Staff Recommendation:</u> Approve the Teacher Development Group agreement to provide a 4-day mathematics professional development series, and two 3-day Studio sessions with Paramount Unified School District Secondary School principals, mathematics coaches and teachers.</p> | <p>69</p> |
| <p>Motion _____ Second _____ Vote _____</p> | | |

3.9-A Academic Cap & Gown Staff Recommendation: Approve quote from Academic Cap & Gown for the purchase of cap and gowns for Paramount Unified School District's graduates. 77

Motion _____ Second _____ Vote _____

3.10-A New Physical Education Elective Course: Racquet Sports Staff Recommendation: Approve the adoption of the Racquet Sports course and the purchase of related equipment. 79 Sep Cvr

Motion _____ Second _____ Vote _____

3.11-A New Physical Education Elective Course: Aerobics Staff Recommendation: Approve the adoption of the Aerobics course and the purchase of related equipment. 81 Sep Cvr

Motion _____ Second _____ Vote _____

3.12-A Honors Designation for Select PLTW Courses at Paramount High School Staff Recommendation: Approve the select PLTW courses with Honor's designation. 83

Motion _____ Second _____ Vote _____

3.13-A Memorandum of Understanding with Cerritos College for Site-bridging College Liaison Staff Recommendation: Approve the Memorandum of Understanding with Cerritos College to provide a College Site-bridging College Liaison at Buena Vista High School and Paramount High School for the 2018-19 school year. 85

Motion _____ Second _____ Vote _____

3.14-A Articulation Agreement for CTE Health Career Academy Exploration Course with Cerritos College Staff Recommendation: Authorize the Credit by Examination Articulation Agreement Health Career Academy Exploration course at Paramount High School. 92 Sep Cvr

Motion _____ Second _____ Vote _____

Business Services

4.1-A First Interim Report 2017-18 Staff Recommendation: Approve the 2017-18 First Interim Report with a positive certification. 94 Sep Cvr

Motion _____ Second _____ Vote _____

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| 4.2-A 2017-18 Budget Adjustments as of First Interim | <u>Staff Recommendation:</u> Approve the 2017-18 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund and Measure I Fund. | 95 |
| | Motion _____ Second _____ Vote _____ | |
| 4.3-A Authorization to Re-Bid Network Cabling, Authorization for Audio Visual Installations and Building Supplies, Window Purchase and Field Service Contract Increases | <u>Staff Recommendation:</u> Authorize the increase of field service contract for carpentry; roofing; heating, ventilation and air-conditioning (HVAC); and electrical services. Authorize the Superintendent or designee to execute all necessary documents. Authorize staff to prepare bid specifications for audio/visual installations and building supplies, window purchases and network cabling. Authorize the Superintendent or designee to advertise, review, award, and execute all necessary documents to the lowest responsive and responsible bidder(s). | 102 |
| | Motion _____ Second _____ Vote _____ | |
| 4.4-A Notice of Completion – Field Service Contract | <u>Staff Recommendation:</u> Accept as completed the Field Service Contract for resurfacing, sealing, and re-striping of the parking lot at Hollydale, and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding. | 104 |
| | Motion _____ Second _____ Vote _____ | |
| 4.5-A Resolutions 17-15 through 17-24, Signature Authorizations | <u>Staff Recommendation:</u> Adopt Resolutions 17-15 through 17-24, Signature Authorizations through December 10, 2018. | 105 |
| | Motion _____ Second _____ Vote _____ | |
| 4.6-A Revised Board Policy 3515 – <u>Safety</u> | <u>Staff Recommendation:</u> Accept for second reading and adopt proposed revised Board Policy 3515 – <u>Safety</u> for first reading, which reflects changes to state and federal laws and regulations. | 109 |
| | Motion _____ Second _____ Vote _____ | |
| 4.7-A Reissuance of Warrant After Expiration of the Valid Period | <u>Staff Recommendation:</u> Approve the reissuance of the warrant after expiration of the valid period. | 113 |
| | Motion _____ Second _____ Vote _____ | |

4.8-A Staff Recommendation: Approve the online software services agreement with BenTek, Inc., and an Option to Approve an Affordable Care Act Service Agreement. Authorize the Superintendent or designee to execute all necessary documents. 114

Approval of Online Software Services Agreement with BenTek, Inc., and Option to Approve an Affordable Care Act Service Agreement

Motion _____ Second _____ Vote _____

4.9-A Staff Recommendation: Approval to submit the application documents for interconnection for solar services to benefit from the grandfathering eligibility window and to finalize, sign and complete all necessary documents. 141

California Public Utilities Commission - Application for Solar Rates Grandfathering Eligibility

Motion _____ Second _____ Vote _____

ANNOUNCEMENTS

Staff/Employee Comment Per Government Code 54957

Next Regular Meeting January 8, 2018, 6:00 p.m. – Boardroom of the District Office.

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code 54957.

CLOSED SESSION

Time _____

CLOSED SESSION AGENDA

December 11, 2017

1. Conference with Legal Counsel – Anticipated Litigation per Govt. Code 54956.9 (2 cases)
2. Conference with Labor Negotiator per Govt. Code 54957.6
District Negotiator: Myrna Morales
- TAP
- CSEA
3. Public Employee Performance/Evaluation per Govt. Code 54957
a. Superintendent (Professional Review)
4. Public Employee Discipline/Dismissal/Release per Govt. Code 54957
5. Student Discipline
a. Board hearing to consider expulsion of Student E-3.

OPEN SESSION

Time _____

ADJOURNMENT

Time _____

Motion _____ Second _____ Vote _____