

# Saucon Valley School District Academic and Personnel Committee

August 6, 2025 – 5:00 pm  
District Office Conference Room

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*Welcome to the Academic and Personnel Committee meeting. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting, and we look forward to your questions and comments.*

*We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.*

**Committee Members - William Broun, Cedric Dettmar, Tracy Magnotta, Shamim Pakzad**

## **Committee Agenda**

- I. Call to the Order** – *Tracy Magnotta, Committee Chair*
- II. Pledge of Allegiance**
- III. Recording of Attendance** – *Tracy Magnotta, Committee Chair*
- IV. Motion to Approve Agenda** –
- V. Approval of Minutes** – July 2, 2025
- VI. Courtesy of the Floor to Visitors – Agenda Items Only** - *Visitors should state their name and address.*
- VII. Update:** High School Schedule/ Assignments
- VIII. New Business**
- IX. Old Business**
- X. Citizens' Inquiries and Comments** – *Visitors should state their name and address.*
- XI. Announcements**  
**Future Meetings** ~ Wednesday, September 3, 2025 – 5:00 PM
- XII. Motion to Adjourn Meeting**

Saucon Valley School District  
Academic and Personnel Committee  
Minutes of July 2, 2025

Present at the July 2, 2025, Academic & Personnel Committee were Committee Members - Mr. William Broun, Mr. Cedric Dettmar, and Dr. Shamim Pakzad - online. Mrs. Tracy Magnotta was absent. Also present were Superintendent Jaime Vlasaty, David Bonenberger, Business Manager, and Robert Frey, Director of Student and Community Relations.

- I. **Call to the Order** –*Cedric Dettmar, Committee Member* - 5:05 pm
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Tracy Magnotta, Committee Chair*  
3-present, 1-absent Magnotta)
- IV. **Motion to Approve Agenda** – Mr. Broun, seconded by Dr. Pakzad, moved to approve the agenda. Vote: 3-yes, 0-no, 1-absent (Magnotta)
- V. **Approval of Minutes** – Mr. Broun, seconded by Dr. Pakzad, moved to approve the minutes of April 2, 2025. Vote: 3-yes, 0-no, 1-absent (Magnotta)
- VI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- VII. **Discussion & Action:** Textbook Adoption Review  
The committee reviewed the following three books and agreed to move them to the Board for approval:  
AP Environmental Science – Environmental Science for the AP Course  
Achieve for Environmental Science for the AP Course  
AP Precalculus – Assessment Platform for AP Precalculus  
Math Medic Core Assessment Platform  
AP Precalculus AP Exam Review Course  
AP Seminar – Harbrace Essentials with Resources for Writing in the Disciplines
- VIII. **Discussion & Action:** Policy 827 – Conflict of Interest  
The committee reviewed Policy 827 and agreed to move it to the Board for the first reading.
- IX. **Discussion:** Policy 409 – Assignment and Transfer  
The committee reviewed and discussed Policy 409; teachers and other Board members were part of the discussion and gave their input on the policy. The committee agreed to move it to the Board for the first reading.
- X. **New Business** - None
- XI. **Old Business** - None
- XII. **Citizens' Inquiries and Comments** – None
- XIII. **Announcements**  
**Future Meetings** ~ Wednesday, August 6, 2025 – 5:00 PM
- XIV. **Motion to Adjourn Meeting** – Dr. Dettmar adjourned the meeting at 7:10 pm