

# Paramount Unified School District



15110 California Avenue, Paramount, California 90723-4378  
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## BOARD OF EDUCATION

LINDA GARCIA

*President*

VIVIAN HANSEN

*Vice President*

ALICIA ANDERSON

*Member*

SONYA CUELLAR

*Member*

TONY PEÑA

*Member*

RUTH PÉREZ

*District Superintendent*

## **REGULAR MEETING OF BOARD OF EDUCATION**

### **MINUTES**

**August 14, 2017**

The meeting was called to order at 6:02 p.m. by President Linda Garcia in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance	Renee Jeffrey, Director-K-5 School Support & Innovative Programs, led the Pledge of Allegiance.	
Roll Call	Trustee Linda Garcia Trustee Vivian Hansen Trustee Alicia Anderson	Trustee Sonya Cuellar Trustee Tony Peña - ill
Administrators Present	Ruth Pérez, Superintendent Ruben Frutos, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Ryan Smith, Assistant Superintendent-Secondary Educational Services Deborah Stark, Assistant Superintendent-Educational Services Daniel Aguilar, Director-Safety & Security David Daley, Director-Special Education Renee Jeffrey, Director-K-5 School Support & Innovative Programs Scott Law, Director-Facilities and Project Management Margarita Rodriguez, Director-Research & Evaluation Manuel San Miguel, Director-Student Services Beatriz Spelker-Levi, Director-Personnel Chris Stamm, Director-Nutrition Services Patricia Tu, Director-Fiscal Services Morrie Kosareff, Principal-Buena Vista High School Keith Nuthall, Principal-Specialized High School Mike Ono, Principal-Paramount High School Darren Platt, Principal-Keppel School Elizabeth Salcido, Principal-Paramount High School-West Alicia Megofna, Assistant Principal-Paramount High School-West Michelle Soto, Assistant Principal-Jackson School	

Approve Agenda  
August 14, 2017  
1.256

Trustee Anderson moved, Trustee Cuellar seconded the motion. Superintendent Pérez informed the Board that Action Item 1.1-A was being pulled from the agenda as a request from OFL Charter school was received requesting to withdraw their petition. The motion carried 4-0 to approve the agenda of the Regular Meeting of August 14, 2017

as amended.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

Approve Regular Meeting  
Minutes July 17, 2017  
1.257

Trustee Hansen moved, Trustee Anderson and the motion carried 3-1-0 to approve the minutes of the Regular Meeting of July 17, 2017.

Ayes: 3 – Trustees Anderson, , Garcia, Hansen  
Abstention: 1 – Trustee Cuellar  
Absent 1 – Trustee Peña

## **REPORTS**

Employee Representative  
Reports

There was no representative present for CSEA.

TAP president April O'Connor shared that new teacher orientation was great. Association has had two bargaining sessions. She is looking forward to the first day of school for 2017-18.

Board Members' Reports

Trustee Anderson attended the monthly Ad Hoc meeting, the City Council meeting, and the Concert in the Park featuring the Mariachi Divas.

Trustee Cuellar welcomed everyone and hoped that everyone has a nice summer. She attended the Board and Superintendent Governance Retreat.

Trustee Garcia welcomed everyone. President Garcia attended Concert in the Park featuring the Mariachi Divas and also attended the Barrio Reunion.

Trustee Hansen attended the monthly Ad Hoc meeting, the AVID training in Anaheim and the Board and Superintendent Governance retreat.

Superintendent's Report

Superintendent Dr. Pérez highlighted the following:

- ❖ Superintendent Pérez that teachers have logged over 1,000 hours of professional development.
- ❖ Dr. Pérez announced that District students will return on school on Wednesday, August 16.
- ❖ Dr. Pérez wished to thank the Nutrition Services and Maintenance & Operations departments for their support in getting ready for the new school year.
- ❖ Superintendent Pérez attended the CEL training in Seattle.
- ❖ Dr. Pérez thanked the Board for their support to reach out to legislators.

### Introductions

#### Darrenn Platt

Darrenn Platt received his Bachelor's Degree in History from California State University, Long Beach and his Master's Degree in Educational Administration from California State University, Dominguez Hills.

Darrenn was a Teacher, Coach, Activities Director, and Teacher on Special Assignment in Bellflower Unified School District. He was a teacher and then Assistant Principal in Los Alamitos Unified School District. For the past three years, Darrenn has served as an Assistant Principal, Principal and then Coordinator in Huntington Beach City School District.

Darren is known as a positive and compassionate professional who works well with others. He is a great team player who listens with respect and care and possesses a wealth of ideas.

We welcome Darrenn as Principal of Keppel Elementary School.

#### Keith Nuthall

Keith Nuthall received his Bachelor's Degree in Physical Science from California Polytechnic State University, San Luis Obispo and his Master's Degree in Education from National University.

Keith was a Physics Teacher in Oceanview and Poway Districts. He served as a central office Technology Specialist. He was a Senior Project Director for an Education Development Center in Massachusetts. Keith was a High School Reform Program Manager in the San Diego Unified School District. Keith was a Director of Assessment, Accountability, and Evaluation at the San Diego County Office of Education from 2006 through 2009.

In 2010, he became a Middle School Principal in Escondido Union School District. For the past six years, Keith has served as Principal at Del Lago Academy in Escondido Union High School District.

Keith possesses strong leadership skills and can provide motivation and expertise in many areas. He is a person with strong ethics and an educator with great commitment to public education.

We welcome Keith as Principal of the new Specialized High School.

#### Mike Ono

Michael Ono received his Bachelor's Degree in Physical Education from California State University, Long Beach.

Michael has served as a Teacher, Athletic Director, and Dean of Students in Long Beach Unified School District. Michael was an Assistant Principal in Long Beach Unified School District, Garden Grove Unified School District, and Centinela Valley Union High School District from 2004 through 2012. In 2012, he became a Principal at Leuzinger High School in Centinela Valley. For the past two years, Michael has served as the Assistant Superintendent of Human Resources in Centinela Valley.

Michael strengths are in collaboration, culture, climate and team building. He is known for his ability to bring out the best in everyone with whom he works.

We welcome Mike as the Principal of Paramount High School.

#### Michelle Soto

Michelle Soto received her Bachelor's Degree in Liberal Studies from

California State University, Dominguez Hills and her Master's Degree in School Leadership from the University of Southern California.

Michelle is a Paramount High School graduate and was a recipient of the Maureen P. McCarthy Foundation teaching scholarship. After graduating, Michelle was hired as a Special Day Class teacher at Paramount Park Middle School. For the past two years, Michelle has served as a Teacher on Special Assignment at Alondra Middle School.

Michelle is well regarded and is known for her professional commitment and quality of work. She is dedicated to students by ensuring they have the best experience and education in our schools. We welcome Michelle as Assistant Principal of Jackson Middle School.

#### Alicia Megofna

Alicia Megofna received her Bachelor's Degree in Physical Education from California State University, Dominguez Hills and her Master's Degree in Educational Administration from Azusa Pacific University. Alicia is currently working on her Doctorate in Organizational Leadership from Grand Canyon University.

Alicia was hired as a Physical Education teacher at Paramount High-West Campus in 1999. Since 2004, she has served as a Teacher on Special Assignment over special projects. Alicia has actively overseen and facilitated special programs, Federal Program Monitoring reviews and successful WASC reviews.

Alicia is known for being a dedicated and hard-working educator with outstanding organizational skills.

We welcome Alicia as Assistant Principal of Paramount High-West Campus.

#### Facilities and Projects Update

Mr. Ruben Frutos, Assistant Superintendent-Business Services and Mr. Scott Law, Director-Facilities and Project Development provided the Board with an update on the various projects including planning, development and implementation stages for PHS-West campus renovation, Specialized High School at Lakewood, Tanner Elementary walkways, Network & Computer systems, modular buildings and Bond funding.

The presentation in its entirety is available on the District website.

### **BOARD MEETING CALENDAR**

There were no changes to the Board meeting calendar.

### **HEARING SECTION**

There were no speakers during the hearing section.

### **CONSENT ITEMS**

0.259

Trustee Cuellar, Trustee Anderson seconded and the motion carried 4-0 to approve the Consent items.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

## **General Services**

California School Boards  
Association (CSBA) –  
GAMUT Online Services  
1.259

Ratified and approve the California School Boards Association GAMUT Online Service agreement for 2017-18.

## **Human Resources**

Personnel Report  
17-02  
2.259

Accepted Personnel Report 17-02, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2017-18 State Budget Act and related legislation.

Consultant Services  
3.259

Ratified the consultant services request authorizing contracts with consultant or independent contractors who provide specialized services, as submitted.

## **Educational Services**

Consultant and Contract  
Services  
3.259

Approved the consultant and contract services request authorizing contracts with consultant or independent contractors who provide specialized services, as submitted.

Memorandum of  
Understanding with Upward  
Bound Program at California  
State University, Long Beach.  
3.259

Approved the Memorandum of Understanding with the Upward Bound program at California State University Long Beach to provide college outreach services to students at Paramount High School in the 2017-18 school year.

## **Business Services**

Purchase Order Report 17-02  
4.259

Approved Purchase Order Report 17-02 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of  
July 2017  
4.259

Approved warrants for all funds through June with a total of \$15,742,215.77.

Agreement for Use of  
Facilities – Our Lady of the  
Rosary  
4.259

Approved the lease agreement for use of a relocatable unit at Our Lady of the Rosary from September 1, 2017 through August 31, 2018.

Agreement for Use of  
Facilities - Four Square  
Church Parking Lot  
4.259

Approved the Agreement for Use of Facilities, Four Square Church Parking Lot, and authorize the Superintendent or designee to execute all necessary documents.

Acceptance of Donations  
4.259

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed suitable by the District.

Consultant Services  
4.259

Approved the consultant services requests authorizing contracts with consultants or independent contractors who provide specialized services, and authorize the Superintendent or designee to execute all necessary documents.

## **ACTION ITEMS**

### **General Services**

Resolution 17-09, Denying  
the Petition for Opportunities  
For Learning-Paramount

This item was pulled from the agenda as Petitioners requested to withdraw their petition.

### **Human Resources**

Resolution 17-07 Institutional  
Memberships for the 2017-18  
School Year  
2.260

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 4-0 to adopt Resolution 17-07 authorizing Paramount Unified School District's institutional memberships for the 2017-18 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

Fieldwork Experience  
Agreement with the University  
of La Verne  
2.261

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the agreement with the University of La Verne for participation in fieldwork experience.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

### **Educational Services**

Agreement with California  
Women, Infants and Children  
Supplemental Nutrition  
Program  
3.262

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the agreement with the South Los Angeles Health Projects WIC Supplemental Nutrition Program to provide health and nutrition information to District families for the 2017-18 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

The Frostig Center  
Consultant Agreement  
3.263

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 4-0 to approve The Frostig Center consultant agreement to provide professional development to teachers at St. Pancratius Catholic School.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

Great Minds Consultant  
Agreement  
3.264

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve Great Minds consultant agreement to provide professional development to teachers at Our Lady of the Rosary Catholic School.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

Memorandum of  
Understanding with California  
State University Long Beach  
to Provide Practicum Interns  
in Social Work  
3.265

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 4-0 to ratify the Memorandum of Understanding with the California State University Long Beach to provide up to four social worker practicum interns from March 14, 2017 through June 30, 2022.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

Extended Day High School Program for the 2017-18 school year  
3.266

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 4-0 to approve an Extended Day High School program for the 2017-18 school year including hourly employment of certificated and classified staff.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

Center for Educational Leadership Consulting Agreement  
3.267

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 4-0 to ratify amended agreement with Center for Educational Leadership Consulting to provide professional development for all principals.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

### **Business Services**

Resolution 17-08, Establishing Fund 21.1 for Measure I Funds  
4.268

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 4-0 to adopt Resolution 17-08, establishing Fund 21.1 – Bond Fund for accountability of Measure I funds.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

Claim Rejection  
4.269

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 4-0 to reject Claim No. 2017:001 and remand to the District's insurance carrier for adjudication.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

Agreement for Services with Prosum  
4.270

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 4-0 to approve the agreement with Prosum for technology projects and managed services, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

### **CONFERENCE ITEMS**

Revised Board Policy 1242.1-Parent Involvement – Title 1 Programs

The Board received as first reading proposed revised Board Policy 1242.1-Parent Involvement – Title 1 Programs which reflects current State requirements.

### **INFORMATION ITEMS**

#### **Educational Services**

Student Fundraisers at Buena Vista, Paramount High School, Paramount High School-West Campus

Submitted for the Board's information is a list of proposed student organization fundraising activities.

**Business Services**

Bid Summary – Pizza  
Delivery Services

The Board received a summary of bid results for LED lighting replacement for Lakewood, Buena Vista and Adult Education.

**ANNOUNCEMENTS**

President Garcia reported that the next Regular Meeting would be Monday, September 11, 2017 at 6:00 p.m. – Boardroom of the District Office.

Staff Employee Comments  
Per Government Code 54957

There were no staff/employee comments.

**CLOSED SESSION**

The Board adjourned to Closed Session at 7:10 p.m. to discuss Conference with Legal Counsel-Anticipated Litigation and Public Employment.

**OPEN SESSION**

The Board reconvened to Regular Session at 9:01 p.m. President Garcia reported that they discussed Conference with Legal Counsel-Anticipated Litigation and Public Employment.

The following action was taken in Closed Session:

Public Employment  
2.271

Trustee Hansen moved, Trustee Anderson seconded and the motion carried 4-0 to approve the appointment of Aaron Downing as Dean of Students effectively as soon as mutually agreeable.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

Public Employment  
2.272

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 4-0 to approve the appointment of Sarah Higgins as Program Administrator effective as soon as mutually agreeable.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

**ADJOURNMENT**

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 4-0 to adjourn the Regular Meeting of the Board of Education held on August 14, 2017 at 9:02 p.m.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent 1 – Peña

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Ruth Pérez, Secretary  
To the Board of Education

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President/Clerk