



**Cactus Shadows High School**  
5802 E. Dove Valley Road, Scottsdale, AZ 85266  
(480)575-2400  
cshs.ccusd93.org

---

Dear CSHS Parents and Guardians,

As we prepare for the 2025–2026 school year, Cactus Shadows High School is implementing updates to our attendance policies in alignment with the CCUSD93 Student Handbook. These changes are part of our ongoing commitment to student safety, academic success, and the development of responsible habits that contribute to lifelong learning.

### **Attendance and Tardy Procedures (Effective August 4, 2025):**

To promote accountability and improve daily attendance, the following policies will be enforced:

#### **Excused Absences**

An absence will be excused if one of the following occurs:

- A parent/guardian signs the student in at the attendance office or,
- The student provides medical documentation for an appointment when returning from campus and within 24 hours of the absence or,
- A parent/guardian calls within 24 hours of the absence.

#### **Tardiness**

- A student arriving more than 10 minutes late to periods 2-6 will be marked absent.
- Tardy notifications via phone call or written note will **not** be accepted. A tardy can only be excused with a parent sign in or medical documentation.

#### **First Hour Tardies**

- An unexcused tardy to first hour results in an automatic Lunch Detention on the same day.
- These tardies will also count toward the total number of tardies in the progressive discipline process below.

*\*Please note outside drinks will not be allowed in during instructional time - they will be held in the front office and students can retrieve them at lunchtime.\**