



**AGENDA FOR MONDAY, AUGUST 4, 2025, AT 7:30 AM
REGULAR SCHOOL BOARD MEETING**

The Milford Board of Education will hold this meeting electronically and in-person in the District Office Conference Room, 906 Lakeview Avenue, Milford, DE 19963. Public comment will be held in-person only.

Public may access this meeting at the following link:

<https://milford.webex.com/milford/j.php?MTID=m2de1550404f8979b005a10a843919801>

Webinar number: 2630 904 0695

Webinar password: iMiCf8Qgq66 (46423874 from phones)

To access the meeting via audio conference, members of the public may use the following information:

Dial: +1-415-655-0001 US Toll

Access code: 263 090 40695

1. Call to Order by President

2. Roll Call

_____ Mr. Scott Fitzgerald

_____ Mr. Victor “Butch” Elzey

_____ Mr. Matt Bucher

_____ Mrs. Jennifer Massotti

_____ Mrs. Ashlee Connell

_____ Ms. Yanelle Powell

3. Pledge of Allegiance

4. Approval of Minutes

A. Regular Meeting Minutes for July 21, 2025 **Action Item**

5. Adjournment to Executive Session **Action Item**

6. Return to Open Session **Action Item**

7. Changes to Agenda

8. Personnel – Dr. Laura Bond

A. Personnel *Action Item*

9. Public Comment

10. Board Discussion

A. Introduction of Recommended Draft Revisions of Board Policies

1 Revised Board Policy 6111 – Curriculum Development - First Read

11. Adjournment *Action Item*

Milford School District
Regular Meeting.
July 21, 2025

**MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR
BOARD MEETING
July 21, 2025**

Board Members in Attendance	
Mr. Scott Fitzgerald	Mrs. Ashlee Connell
Mr. Matt Bucher	Mr. Travis Moorman, Executive Secretary
Mr. Butch Elzey	
Mrs. Jennifer Massotti	

The Regular Meeting of the Milford Board of Education was called to order by President Scott Fitzgerald at 7:30 AM on Monday July 21, 2025, at the Milford District Office,

PLEDGE OF ALLEGIANCE

Mr. Scott Fitzgerald led everyone in reciting the Pledge of Allegiance

APPROVAL OF MINUTES

MOTION MADE BY Mr. Matt Bucher / SECONDED BY Mrs. Ashlee Connell to accept the July 7, 2025, minutes as presented with the change to remove the asterisks verbiage in italics under Academic Excellence **Motion passed unanimously.**

ADJOURNMENT TO EXECUTIVE SESSION

MOTION MADE BY Mrs. Ashlee Connell / SECONDED BY Mrs. Jennifer Massotti at 7:40 AM to adjourn to executive session. **Motion passed unanimously.**

RETURN TO OPEN SESSION

MOTION MADE BY Mr. Matt Bucher / SECONDED BY Mrs. Jennifer Massotti at 8:35 AM to return to open session. **Motion passed unanimously.**

CHANGES TO AGENDA

No changes were proposed to the July 21, 2025, agenda.

EMPOWERING AND INVESTING IN OUR PEOPLE: Mrs. Laura Bond

Personnel report was presented by Dr. Laura Bond requesting report be accepted as presented in executive session. **MOTION MADE BY Mr. Matt Bucher / SECONDED BY Mrs. Ashlee Connell** to approve the Personnel report as presented in executive session. **Motion passed unanimously.**

SUDENT MATTER

Dr. Jessica Weller presented Student Matter 2025-47. **MOTION MADE BY Mrs. Ashlee Connell / SECONDED BY Mr. Matt Bucher** to table Student Matter 2025-47 until the next board meeting. **Motion passed unanimously.**

PUBLIC COMMENT - No Public Comments

BOARD DISCUSSION

Policy #5406 – Gun Safe School Act presented by Dr. Jessica Weller for approval.

MOTION MADE BY / SECONDED BY to approve Policy #5406 – Gun Safe School Act Motion passed unanimously.

Dr. Jessica Weller presented the MCA and MHS School Improvement Plan for approval **MOTION MADE BY Mr. Matt Bucher / SECONDED BY Mrs. Jennifer Massotti** to approve the MCA and MHS School Improvement Plan **Motion passed with four yes votes and one abstention.**

Milford School District
Regular Meeting.
July 21, 2025

ADJOURNMENT

MOTION MADE BY Matt Bucher / SECONDED BY Mrs. Ashlee Connell that the Regular meeting of the Milford Board of Education held on Monday July 21, 2025, at 7:30 AM. be adjourned.

Donna E. Robinson, Executive Recording Secretary

POLICY

6111

CURRICULUM DEVELOPMENT POLICY, REVIEW AND ADHERANCE

~~GUIDING PRINCIPLES~~
Development and Review

This District shall conduct a review and/or replacement of textbooks, instructional materials, lab equipment, and computers at least every five (5) years. ~~Curriculum development~~ **The District will use this process to ensure that all curriculum and instructional resources are standards-aligned, responsive, and meet the needs of all learners. The curriculum review process will include consideration of:**

- Broad-based representation and involvement of all teachers in the program development and may include parents, students and other community groups.
- Continuous program improvement through evaluating, modifying and changing based on assessment data.
- **Applicable state and federal laws and instructional standards.**
- **Professional learning** ~~Staff development~~ focusing on **state standards**, analysis of student assessment data and the appropriate application of ~~new~~ **evidence-based** instructional strategies.
- Instruction that is developmentally appropriate, student-centered and research-based.
- An appropriate and embedded assessment system to be implemented by all teachers involved with the curricular program.
- Implementation of integrated/interdisciplinary instruction where appropriate.
- Universal utilization of technology supports where adopted as part of the program.
- Technology resources (including staff development, hardware, and software) will be focused, as part of the curricular adoption (not as add-ons).

PROCESS COMPONENTS

IDENTIFYING AND ASSESSING NEEDS:

1. The administration will define direction and parameters for the committee including a review of student data to determine if there is a need for instructional materials updates. When the administration determines there is a need, they will define direction and procedure.
2. A formally appointed curricular committee will conduct the process. All schools and grade clusters relevant to program area will be represented on the committee.
3. The strengths and weaknesses of the current program will be evaluated. This will include consideration of data results.

ESTABLISHING CRITERIA:

4. Program criteria will be established, taking into consideration research, and professional literature, legislative code/regulations, national trends, state standards/assessment, district assessments, and instructional technology. and the recommendations of other professional educational organizations. State standards and the assessment system, as well as a district assessment system, Research-based evidence will be the key foundational pieces foundation for the curricular review and adoption.
5. The focus for the district instructional assessment system is the state content standards, not the instructional resources (such as textbooks) or district objectives. Prior to screening, piloting or selecting textbooks or other instructional resources materials selection, the assessment system for that content area must be defined and fully developed such that the instructional materials are fully aligned to the state content standards and district assessment system. The assessment system should be supported by technology so that labor is reduced and analysis of data is enhanced.
6. Technological resource requirements will be considered, so that the infusion of technology into instruction is appropriate. and existing technology is emphasized. The Loti classification system may be used as one of sources of information for making decisions regarding the adoption and purchase of technology.
7. A plan for the development of reporting student progress, promotion, and graduation issues will be a part of the curriculum development process.
8. The committee will create a staff development plan for: a) the committee; b) the pilot teachers; c) all staff.
9. The instructional approach must be student-centered and activity-based.

10. The curriculum **and resources** ~~being developed~~ must articulate with other grade levels and subject areas, as appropriate.

PILOTING AND INITIAL IMPLEMENTATION

11. When a pilot is necessary, it must be developed, implemented, and evaluated including opportunities for teachers and ~~parents~~ **families and students** to observe and understand the new approaches. The structure and organization of the pilot should be designed by the curricular review committee. It should include an appropriate number of teachers at the necessary schooling levels. ~~It may be linked with the development of units as they are completed.~~ Professional development will be provided to the pilot teachers, as needed. Evaluation of the pilot must be linked with the assessment system.
12. ~~If not selected from existing published programs, the curriculum must be written using the district standardized unit format.~~
13. All teachers who will be using the new/revised curriculum must have an opportunity to review and make recommendations for modification, if needed.
14. ~~The Committee~~ **committee** ~~will~~ **may** make modifications based on the evaluation of pilot experiences.
15. ~~Presentation of the program will be made to all teachers for their approval.~~
16. The final curriculum will be presented to the school board for adoption. The committee and administration will consider opportunities to inform the community and strengthen support for the adopted instructional program as an enhancement of the District's mission and goals.
17. As part of the full implementation process, the administration and committee conduct professional development for all involved staff. All involved teachers are required to teach the adopted program and to participate fully in the staff development.
18. The administration and committee will meet and confer periodically to check progress, share experiences and outcomes, address questions and concerns, and make changes as needed based on student assessment data.

Adherence to the Curriculum

Education for effective citizenship is a major goal of the Milford School District. To achieve this goal, students should have an opportunity to examine controversial/sensitive issues within the context of their formal education experiences. The purpose of this policy

is to establish guidelines for teaching the curriculum while protecting students' mental health, and minimizing distractions, which result from adults silencing dissent or explicitly or implicitly imposing their personal beliefs.

Definitions:

“District Staff”_ Includes all paid full-time, part-time, substitute, and volunteer staff members.

“Educational Environment”_ Includes any and all activities in which students participate for which the district is responsible, including, but not limited to, the classroom environment, classroom materials and curriculum and District transportation.

To assist District Staff and students, the Board requires:

A. Instructional Materials

- The topics selected for study must align with the school curriculum.
- The content of the instructional materials must be appropriate to the maturity and developmental levels of the students.
- Problems and issues selected for discussion and study will be current, significant, and of interest to students.
- Teachers may use visual aids or instructional materials to enhance learning provided they comply with this policy and other District policies.

B. Responsibilities of the Student

- Students have a responsibility to undertake the study multiple sides of an issue, to listen to other viewpoints with an open mind, and to evaluate issues on an intellectual, rather than an emotional basis.

C. Rights and Responsibilities of District Staff

- District Staff shall allow the equal and unbiased investigation of multiple sides of a topic. This means providing students with learning materials that are relevant to the course of study, as defined in the course objectives and are appropriate to the maturity level and intellectual ability of the students.
- The District Staff, as a moderator and a participant, will point out the possibility of errors in statements of students and writers and the possibility of alternative points of view. The District Staff will see that facts, evidence and aspects of an issue are impartially presented and that students are helped to evaluate their sources of data as well as their methods for reaching conclusions.
- District Staff shall encourage students to examine, analyze, and evaluate all available information so that each may form his/her own opinions.
- District Staff have the right to express their opinions but shall ensure that students understand that it is opinion and not an authoritative answer. District Staff will not attempt to limit or control the judgment of students, directly or

indirectly, and shall not encourage the acceptance of ideas, opinions, or beliefs of a particular group or ideology.

- District Staff shall not use his/her position to further personal political aims or opinions.
- The District Staff will seek the advice of an administrator when in doubt about the appropriateness of introducing an issue in class.
- The American and State of Delaware flags, Milford Buccaneers logo, college/university flags, US military flags, and emblems related to the collective bargaining unit (and its membership) may be displayed as classroom, office, and hallway decorations.
- The District Staff will seek the advice of an administrator when in doubt about the appropriateness of a classroom decoration or a visual display related to a lesson.

D. Rights and Responsibilities of the Administration

- When District Staff has doubts about the appropriateness of discussing certain controversial/sensitive issues in the classroom and seeks the advice of an administrator, the administrator should offer guidance. If the administrator and staff member are unable to agree, the matter will be referred to the Director of Teaching & Learning or designee.
- No adult group has the right, without authorization of the administration, to present arguments for or against any issue directly to students or to the class. The staff member, may however, with administration approval, invite representatives of different viewpoints to appear before the class to discuss their opinions.
- To further content neutrality, administration shall not permit the one-sided presentation of political/ideological decorations, visual aids, or instructional materials, whether for or against any cause or issue.

ADOPTED: 8/20/84; 6/20/05