

# Klickitat School District #402

Board of Directors Regular Meeting – Minutes

Wednesday, June 25, 2025 | 6:30 PM | Klickitat Community Center

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## I. Call to Order and Flag Salute

The meeting was called to order at 6:32 PM. The flag salute was conducted.

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## II. Roll Call

Board members present: Traci, Kenny, Brandon

Board member absent: Rachel (excused) Kenny 1<sup>st</sup>, Brandon 2<sup>nd</sup>

Also present: Superintendent and members of the public

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## III. Agenda Review

Classified Position was noted as an ACTION option versus just Discussion - Corrected

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## IV. Communications

- Board members acknowledged the completion of the school year and shared appreciation for staff.
  - No public comment was provided during this portion.
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## V. Consent Agenda

The Board approved the consent agenda Kenny 1<sup>st</sup>/Brandon 2<sup>nd</sup>, which included:

- Minutes from the May 28, 2025 regular board meeting
- June 2025 financial reports
- Payroll and vouchers
  - General Fund: \$1,309,681.96
  - ASB Fund: \$34,410.61
  - Transportation Vehicle Fund: \$56,164.67

- Capital Projects Fund: \$959.20
  - Payroll Vouchers: \$26,798.50
  - ASB Vouchers: \$4,743.22
  - AP Vouchers: \$182,128.74
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## **VI. Reports and Discussion**

### **Superintendent Report Highlights:**

- End-of-year updates completed
  - Facilities projects underway (e.g., painting, fire system work)
  - Transition planning and administrative coverage discussed
  - Comments on the regional wildfires and impact on district summer work and safety
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## **VII. Old Business**

- Board vacancy for Position #5 remains open
  - Board continued discussion on school mascot and unification of school identity (currently including Dragons, Vikings, and Vandals) **Board made action on changing the district, K-12 to a single mascot (Vandals) Brandon 1<sup>st</sup>, Traci 2<sup>nd</sup> ; Kenny opposed.**
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## **VIII. New Business**

### **A. ESD #112 Contract Renewals (Approved):**

- Business Management: \$33,987.00
- Student Assistance Specialist: \$64,513.00
- Network Support Services: \$72,404.87
  - For each; Kenny 1<sup>st</sup>, Brandon 2<sup>nd</sup>, all favored.

### **B. Classified Salary Schedule Update (Approved):**

- 2.5% IPD applied to classified salary schedules for 2025–2026
  - Kenny 1<sup>st</sup>, Brandon 2<sup>nd</sup>, all favored.

### **C. Hiring Updates (Approved):**

- Approval of three new certified teaching positions
  - For each; Kenny 1<sup>st</sup>, Brandon 2<sup>nd</sup>, all favored.

**D. Additional Hiring Needs Discussed:**

- Kitchen Assistant
- Maintenance position
- Title I Paraprofessional for Classroom – Board Expressed intent to continue support and budgeting for position and other positions at elementary classrooms for 25-26

**E. Administrative Contracts (Approved):**

- Approval of 2025–2026 administrative contract renewals - TABLED
- Discussion about possible return to a K–12 principal structure - TABLED

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**IX. Upcoming Dates**

- Next Regular Board Meeting: July 23, 2025
- Work session to be scheduled if needed for superintendent transition or interviews

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**X. Adjournment**

The meeting was adjourned at 7:53 PM.

**MINUTES REVIEWED AND APPROVED AT July 30, 2025 Meeting**

DIRECTOR Trace L Kessinger

DIRECTOR [Signature]

DIRECTOR [Signature]

DIRECTOR [Signature]

DIRECTOR PS VACANT

SECRETARY [Signature] 7/30/25



**KLICKITAT SCHOOL DISTRICT**  
**VOUCHER CERTIFICATION**  
**AND AUDIT VERIFICATION**

We, the undersigned members of the Board of Directors of Klickitat School District, Klickitat County, Washington, do hereby certify that merchandise and services on the vouchers listed below, as audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment on this 25th day of June, 2025 in the amount of \$213,670.46

Secretary: [Signature] Director: [Signature]  
 Director: Tracey Hovemyer Director: RACHEL EXCUSED 6/25  
 Director: [Signature] Director: POS #5 VIOLANT

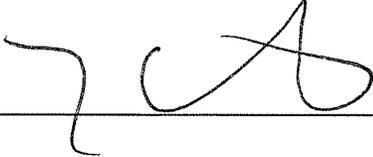
Beginning Voucher #	Ending Voucher #	Dated	Amount	Fund
177884	177890	6/6/2025	\$ 2,992.83	General Fund
177891/177893	177894	6/13/2025	\$ 2,523.58	General Fund
0	0	1/0/1900	\$ -	General Fund
0	0	1/0/1900	\$ -	General Fund
0	0	1/0/1900	\$ -	General Fund
0	0	1/0/1900	\$ -	General Fund
9000000194	9000000198	6/2/2025	\$ 9,765.84	General Fund - AP ACH
0	0	1/0/1900	\$ -	General Fund - AP ACH
0	0	1/0/1900	\$ -	General Fund - AP ACH
9000000199	9000000205	06/13/205	\$ 3,994.57	General Fund - AP ACH
202100052	202100052	6/22/2025	\$ 7,521.68	General Fund - AP BMO
0	0	1/0/1900	\$ -	General Fund - AP BMO
0	0	1/0/1900	\$ -	General Fund - Comp Tax (EFT)
177892	177892	6/13/2025	\$ 1,415.50	ASB Fund
0	0	1/0/1900	\$ -	ASB Fund
0	0	1/0/1900	\$ -	ASB Fund
202100052	202100052	6/22/2025	\$ 1,153.30	ASB Fund - AP BMO
			\$ -	ASB Fund - AP ACH
0	0	1/0/1900	\$ -	ASB Fund - AP ACH
9000000199	9000000205	6/13/2025	\$ 2,174.42	ASB Fund - AP BMO
0	0	1/0/1900	\$ -	ASB Fund - AP BMO
0	0	1/0/1900	\$ -	ASB Fund - Comp Tax (EFT)
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund - AP ACH
0	0	1/0/1900	\$ -	Capital Projects Fund - AP ACH
0	0	1/0/1900	\$ -	Capital Projects Fund - AP ACH
0	0	1/0/1900	\$ -	Capital Projects Fund - AP ACH
0	0	1/0/1900	\$ -	CPF Fund - Comp Tax (EFT)
0	0	1/0/1900	\$ -	Transportation Vehicle Fund
0	0	1/0/1900	\$ -	Transportation Vehicle Fund - ACH
177535	177535	6/30/2025	\$ 1,996.77	General Fund Payroll
177536	177545	6/30/2025	\$ 32,567.49	General Fund Payroll (AP)
9000000729	9000000757	6/30/2025	\$ 96,314.09	ACH Payroll (Direct Deposits)
44	45	6/30/2025	\$ 51,250.39	Payroll Taxes - EFT/Retirement
0	0	1/0/1900	\$ -	ACH Payroll Benefits AP
0	0	1/0/1900	\$ -	ACH Payroll (AP) Unemployment - workers comp
<b>Total Vouchers</b>			<b>\$213,670.46</b>	



**KLICKITAT SCHOOL DISTRICT**  
**VOUCHER CERTIFICATION**  
**AND AUDIT VERIFICATION**

I, Kendrick Lester, the duly appointed auditing officer of Klickitat School District, do hereby certify under penalty of perjury that the materials have been furnished, the services have been rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against Klickitat School District and that I am authorized to authenticate and certify to said claim.

Date: 6/25/25

Signed: 

Beginning Voucher #	Ending Voucher #	Dated	Amount	Fund
177884	177890	6/6/2025	\$ 2,992.83	General Fund
177891/177893	177894	6/13/2025	\$ 2,523.58	General Fund
				General Fund
				General Fund
				General Fund
9000000194	9000000198	6/2/2025	\$ 9,765.84	General Fund - AP ACH
				General Fund - AP ACH
				General Fund - AP ACH
9000000199	9000000205	06/13/205	\$ 3,994.57	General Fund - AP ACH
202100052	202100052	6/22/2025	\$ 7,521.68	General Fund - AP BMO
				General Fund - AP BMO
				General Fund - Comp Tax (EFT)
177892	177892	6/13/2025	\$ 1,415.50	ASB Fund
				ASB Fund
				ASB Fund
202100052	202100052	6/22/2025	\$ 1,153.30	ASB Fund - AP BMO
9000000199	9000000205	6/13/2025	\$ 2,174.42	ASB Fund - AP ACH
				ASB Fund - AP ACH
			0.00	ASB Fund - AP BMO
				ASB Fund - AP BMO
				ASB Fund - Comp Tax (EFT)
				Capital Projects Fund
				Capital Projects Fund
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				ACH Payroll Benefits AP
				ACH Payroll (AP) Unemployment - w
<b>Total Vouchers</b>			<b>\$ 213,670.46</b>	



**KLICKITAT SCHOOL DISTRICT**  
**VOUCHER CERTIFICATION**  
**AND AUDIT VERIFICATION**

**Board Date: June 25, 2025**

	Voucher numbers	Amount
<b>Payroll:</b>	177535 - 9000000757	\$182,128.74
<b>General Fund:</b>	177884 - 9000000205	\$26,798.50
<b>Capital Projects Fund:</b>	0 - 0	\$0.00
<b>ASB Fund:</b>	<i>202100052 - 202100051</i>	\$4,743.22
<b>Transportation-Vehicle Fund:</b>	0 - 0	\$0.00
<b>Total</b>		<b>\$213,670.46</b>

**By:**

**Date:**

6/25/2025

