



Cleburne ISD Personal Electronic Communication Device Storage Procedures (CHS, Wheat, & Smith)

To comply with HB1481 passed by the 89th Texas Legislature and signed into law by the Texas Governor, and to promote an optimal learning and social atmosphere within Cleburne ISD, students are required to refrain from using personal electronic communication devices **(including: cell phones, smart watches, Bluetooth hearing devices, gaming devices, and any other wireless electronic communication devices)** in the school building. Students in grades 5-6 will be provided with a storage pouch each day that does not leave the campus. Students in grades 7-12 will be assigned a personal Yondr Pouch to keep. Students are expected to carry their Yondr pouch daily and ensure it's in non-damaged, usable condition upon return at the end of the academic year. Students in grades PK-4 will be expected to have personal electronic communication devices powered off and stored away from sight (consequences for violating the cell phone policy will mirror those detailed below).

Statement of Expectations

CISD Staff will state expectations clearly and reinforce the importance of maintaining a personal electronic communication free environment throughout the school year. Administrators will monitor violations to inform them of the need for reinforcement and support. CISD's focus will be on the mitigation of educational distractions precipitated by the use of personal electronic communication devices during instructional time.

At the Beginning of the School Day:

1. Before entering the school premises, students must power off their devices.
2. Before entering the building and while awaiting the opening of school doors, students must place all personal electronic communication devices in their designated Yondr Pouch. (grades 5-6 will receive a Yondr pouch upon entry each day)
3. Once the personal electronic communication devices are safely stowed inside the pouch, students should securely seal the Yondr Pouch using the locking mechanism and store it in their backpack **in the presence of a door monitor**.
4. It is the student's responsibility to ensure their pouch is securely fastened.
5. Students without their assigned pouch upon arrival will go to the office and turn their devices in to be stored for the day.

Throughout the School Day:

1. Students should maintain all personal electronic communication devices securely within their assigned Yondr Pouch for the entirety of the school day.
2. In the event of leaving campus for an appointment, students should unlock their pouch at the main office before leaving the building. Upon returning, students will check in the office and relock their pouch.
3. Accessing personal electronic communication devices anywhere on campus during the school day is strictly prohibited.

Conclusion of the School Day:

1. Upon the conclusion of the school day, students should unlock their pouch utilizing the unlocking bases provided by the campus door monitors and can begin using their devices.
2. Students should retrieve their personal electronic communication devices from the pouch.
3. Students should securely seal the empty pouch and store it in their backpack for the following day. It is the students' responsibility to keep track of their assigned pouch. (grades 5-6 will return the pouch to the appropriate location on campus prior to their departure)

Lost or Damaged Pouches

If the lost or damaged pouch, the student will be responsible for the \$30.00 replacement fee and subject to consequences allowed in the CISD Student Code of Conduct.

Consequences

If a student's personal electronic communication device is visible at all during the day (a student is found using device that is not securely in a Yondr pouch, etc.) the following consequences will be enforced:

**Any student refusing to turn over their device to an Administrator will immediately be suspended for the day and a parent meeting will be scheduled to discuss expectations.*

1st Offense

- The devices will be stored in the assistant principal's office for the remainder of the day, and the parent or guardian will be notified.
- A warning will be issued to both the student and the parent or guardian about further consequences for failing to comply with the personal electronic communication device policy.
- Students must complete a behavior contract to confirm their understanding and future adherence to the policy.

- Only the parent or guardian is permitted to pick up the confiscated device. Students are not allowed to retrieve their own devices.
- The offense will be recorded in Skyward, using the cell phone violation action code

2nd Offense

- The devices will be stored in the assistant principal's office for the remainder of the day, and the parent or guardian will be notified.
- Only the parent or guardian will be allowed to pick up the confiscated device; students are not permitted to retrieve their own devices.
- The student will be assigned one day of in-school suspension (ISS).
- The offense will be recorded in Skyward, using the cell phone violation action code.

3rd Offense

- The devices will be stored in the assistant principal's office for the remainder of the day, and the parent or guardian will be notified.
- Only the parent or guardian will be allowed to pick up the confiscated device; students are not permitted to retrieve their own devices.
- The student will be assigned 3 days of in-school suspension (ISS)
- The offense will be recorded in Skyward, using the cell phone violation action code.

4th Offense & Beyond

- The devices will be stored in the assistant principal's office for the remainder of the day, and the parent or guardian will be notified.
- Only the parent or guardian will be allowed to pick up the confiscated device; students are not permitted to retrieve their own devices.
- An in-person meeting will be scheduled with the parent or guardian.
- The offense will be recorded in Skyward, using the cell phone violation action code.
- The 4th offense and beyond will be considered insubordination for refusing to comply with school rules and guidelines related to personal electronic communication device use. This will be treated as a serious offense up to and including placement in the Discipline Alternative Education Program (DAEP) for habitual offenders.