

Fort Stockton Independent School District

Butz Preparatory Academy

Parent and Student Handbook Addendum



2025-2026

Butz Preparatory Academy
400 S Young St.
Fort Stockton, TX 79735
432-336-4121

Welcome

Hello and welcome to Butz Preparatory Academy. The sole purpose of the Butz campus is to provide students with an alternative educational setting to help them succeed in all academic areas. We aim to allow students to work at a manageable pace to help them get back on track to graduate or maintain a steady pace to graduate on time.

School Hours

The Butz Preparatory Academy will be open from 8:00 am to 4:30 pm. Friday students will be released at 12:30 pm. Breakfast for those attending will be from 7:45 am to 8:00 am. The drop-off location is located at North entrance 1 and 2 on Young Street.

Attendance Guidelines

Regular attendance is critical to your child's success in school. Students are expected to arrive on campus at the designated time. All students attending the Butz Preparatory Academy must maintain a minimum attendance of 90 percent of the days. Students who fail to maintain the required attendance will need to complete an attendance recovery plan and possibly attend a truancy court. Failure to complete the attendance recovery plan will result in the student returning to their original home campus to complete all necessary schoolwork. Parents/Legal Guardians will be notified when a student is in danger of losing eligibility to attend the Butz Preparatory Academy due to excessive absences.

See the Attendance Charts in the Appendix.

Check-in and Check-out Procedure

Students will be required to sign in after arriving at class. If a student needs to be checked out, they will need to sign out at the front office desk. Students may only be checked out by parent/guardian or with principal's approval. If no one is available to answer the door please call 432-336-4121.

Conduct and Discipline

All students attending the Butz Preparatory Academy will follow the rules outlined in the FSISD Student Code of Conduct. The Code of Conduct contains the school district's requirements for student conduct and behavior while at school or under the school's jurisdiction. The Code of Conduct also explains the kinds of disciplinary action school officials can take in response to violations of the rules according to the FSISD Student Code of Conduct. If you have any questions about conduct or discipline rules, please refer to the Code of Conduct or call your campus administrator.

Possession and Use of Personal Communications Devices, Including Cell Phones and Other Electronic Devices

In accordance with state law, the district prohibits the use of a personal communication device (such as cell phones, tablets, and smartwatches) while on school property during the school day. For more information about permitted use in certain circumstances and disciplinary measures that apply to this prohibition, see the Student Code of Conduct and policy FNCE(LOCAL).

The use of cell phones or any device capable of capturing images is strictly prohibited in locker rooms or restroom areas while at school or at a school-related or school-sponsored event.

The student will turn in all electronic devices upon entering the Butz Academy classroom. The devices will be kept in a box in the principal's office and turned in at the end of the student's school day.

The consequences of failing to turn in an unauthorized electronic device are as follows:

1st Offence – the device will be picked up and turned in to the campus principal and held in the office until the end of the school week. A conference with the student and the parent will take place before the item is picked up by the parent.

2nd Offence – the device will be picked up and kept at the office. The student will be assigned to 1 day of ISS, the device may be picked up by a parent after student has completed the ISS assigned time and a parent conference has taken place.

3rd Offence - the device will be picked up and kept at the office. The student will be assigned to 2 days of ISS; the device may be picked up by a parent after student has completed the ISS assigned time and a parent conference has taken place.

4th Offence – the device will be picked up and kept at the office. The student will be assigned 10 days of DAEP time. The device will be returned to the parent after the student has completed the DAEP assignment.

Refusal to turn in electronic devices will result in 3 days suspension and a DAEP placement.

Classroom Expectations

- The student is expected to complete all the assigned work for the day.
- Students must maintain a 90% attendance.
- Students will follow all the rules found in the FSISD Student Code of Conduct.
- Students will follow all the rules found in the Technology Acceptable Use Policy.
- Students are expected to treat each other, the workspace, and the educator with respect.
- Students will not be allowed to wear facial piercings outside of earrings on their ears. Any visible facial piercing will need to be removed.
- Dress modestly and appropriately for the classroom.
- One student will use the restroom at a time for each gender.
- Cell phones and other electronic devices will be placed in the designated box as students enter the classroom.
- Use of profanity in the classroom or on campus will not be tolerated. Disciplinary action will be taken if the student uses inappropriate language and/or profanity.

Campus and District Calendars

Students will follow the designated campus and district calendars. Parents and students will be notified if any changes take place.

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Food Service

Fort Stockton ISD will provide breakfast and lunch for all students attending the Butz Academy.

The Butz Academy campus is not considered an open campus and students attending the campus during the lunch period will be required to stay on campus for lunch. Students will be allowed to bring their own lunch from home. A microwave is available to warm up food.

Food deliveries from family members, door dash, or any other entity will no longer be allowed.

Students that do not follow these rules will have consequences ranging from ISS placement to removal from the Butz Academy program.

Transportation

If a student needs school transportation please contact the campus principal, Omar Sanchez, at 432-336-4121.

Students choosing to drive themselves and will be parking on school property will need to acquire a parking permit. Parking permits will be handed to students after they have provided a legal driver's license and insurance.

If a student is not able to produce the documents the student will not be allowed to park on school property.

Daily Procedures

- The school day is from 8:00 am to 4:30 pm.
- Students will be released at 12:30 pm on Fridays.
- Students will enter the building through the main entrance on Young Street.
- All Students will sign in as they enter the classroom. The sign-in sheet will be on the counter as you enter the classroom.
- Breakfast will be available from 7:45 a.m. to 8:00 a.m.
- Students should start working promptly at 8:00 a.m.
- Morning break at 9:45 a.m.
- Lunch will be from 12:00 a.m. to 12:30 p.m.

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- Students will receive breaks throughout the day.
- Students will need to be checked out in the main office by a parent/guardian or principal/teacher if contact is made with parent.

For questions or concerns please contact:

Omar Sanchez, Campus Principal

432-336-4121

email: omar.sanchez@fsisd.net

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Appendix

Pick up and Drop off



Butz Preparatory Academy
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Butz Preparatory Academy School Year Calendar 2025-2026



FORT STOCKTON

INDEPENDENT SCHOOL DISTRICT

20|25 26 CALENDAR

2025-2026 Butz Academy Calendar

August							September							October							November						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
July 28	29	30	31	1	2		1	2	3	4	5	6					1	2	3	4					1		
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29
31																					30						

December							January 2026							February							March						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31								29	30	31				

April							May							June							July						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3						1	2	1	2	3	4	5	6				1	2	3	4	
6	7	8	9	10	11		3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	

Semester 1 Student Days =	86	Semester 2 Student Days =	82	Total Student Days =	168	Staff Days =	183
Semester 1 Instructional Minutes =	39780	Semester 2 Instructional Minutes =	38220	Total Instructional Minutes =	78000	S1= 96	S2= 87
Staff Professional Development		Student/Staff Holiday		Early Release		Testing Window	
School Board Meeting		Student Holidays		Special Event		G - Graduation	
Begin 9-Weeks	End 9-Weeks	Progress Reports Distributed By	Report Cards Distribution Deadline	Summer School			

Staff Professional Development

July 29 - New Staff Orientation

July 30 - August 8

August 29

December 19

January 5

February 9

March 6

May 15, 18-19

Student/Staff Holiday

September 1 - Labor Day

October 13 - Columbus/Indigenous Day

November 24-28 - Thanksgiving

December 22-Jan 2 - Christmas

January 19 - MLK Day

February 16 - President's Day

March 9-13 - Spring Break

April 3-6 - Easter

May 25 - Memorial Day

Weather Recovery Days

Minimum 840 excess minutes met

Additional days required for 187 employees = 4

78,000-75,600 2,400 Surplus Instructional Minutes

2,890/420 6 Reserve Instructional Days

78,270 Instructional Minutes ISD Base (Campus Calendars may have adjustments)

Revised 7/23/25

Texas Education Code requires a minimum of 75,600 minutes of instruction. Minutes calculations based on the shortest FHSISD Instructional Day of 470 minutes.
TEA minimum full-day = 420 minutes / half-day = 240 minutes
Calendar may be revised at any time to fit the needs of the District

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Daily Bell Schedule for 2025-2026



FORT STOCKTON
 INDEPENDENT SCHOOL DISTRICT

Butz Preparatory Academy 2025 - 2026

Bell Schedule				
Monday to Thursday Schedule				
Period	Start	End	Length	
	7:45 AM	8:00 AM	15	Breakfast
1	8:00 AM	9:00 AM	60	
2	9:00 AM	9:50 AM	50	
3	9:50 AM	11:20 AM	90	
4	11:20 AM	12:00 PM	40	
5	12:00 PM	12:30 PM	30	Lunch
6	12:30 PM	2:00 PM	90	
7	2:00 PM	3:30 PM	90	
8	3:00 PM	4:30 PM	90	

Friday Schedule				
Period	Start	End	Length	
	7:45 AM	8:00 AM	15	Breakfast
1	8:00 AM	8:35 AM	35	
2	8:35 AM	9:15 AM	40	
3	9:15:00 AM	10:05 AM	50	
4	10:05 AM	10:35 AM	30	
5	10:35 AM	11:05 AM	30	
6	11:05 AM	11:35 AM	30	
7	11:35 AM	12:00 PM	25	
7	12:00 PM	12:30 PM	30	

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INDEPENDENT SCHOOL DISTRICT

101 W DIVISION
FORT STOCKTON, TEXAS 79735
432-336-4000
432-336-4008 FAX

Dear Fort Stockton ISD Families and Community,

Please know that we are committed to seeing every student succeed, but that success starts with one simple action: **Showing Up**. This last school year, over 50 students were retained primarily due to failure to meet the 90% attendance requirement outlined in Texas' compulsory attendance laws coupled with poor performance state assessments.

This isn't just a number, it's a call to action. There is a strong correlation between poor attendance and poor performance on state exams. Simply put, when students aren't in school, they fall behind.

To address this, we are once again raising expectations with our PASS (Pathways for Academic Success & Support) Program. PASS is a clear and proactive system to help families understand how attendance impacts learning, promotion, and long-term achievement. Alongside this letter, you'll find easy-to-follow flowcharts and an attendance classification guide that explain how different types of absences are counted, and how they affect your child's path to success.

This isn't about discipline, it's about transparency. The PASS Program outlines, from the very start of the school year, how attendance and academic progress go hand in hand. It also shows that supports or interventions may be needed if a student falls off track.

However, we can't do this alone. We are asking every parent and guardian to join us in this effort. That means ensuring your child attends school regularly, engaging with their teachers, and helping them stay focused and motivated. Your involvement is essential, because no school can replace the power of a parent's commitment.

We also ask our broader community: local leaders, businesses, and neighbors to help reinforce the value of education. Whether it's offering encouragement, flexibility, or simply asking a student how school is going, it all matters. Together, we can ensure our students don't just get by, but that they thrive.

Let's make academics a priority. Let's make success the norm. Let's PASS this forward!

Respectfully,

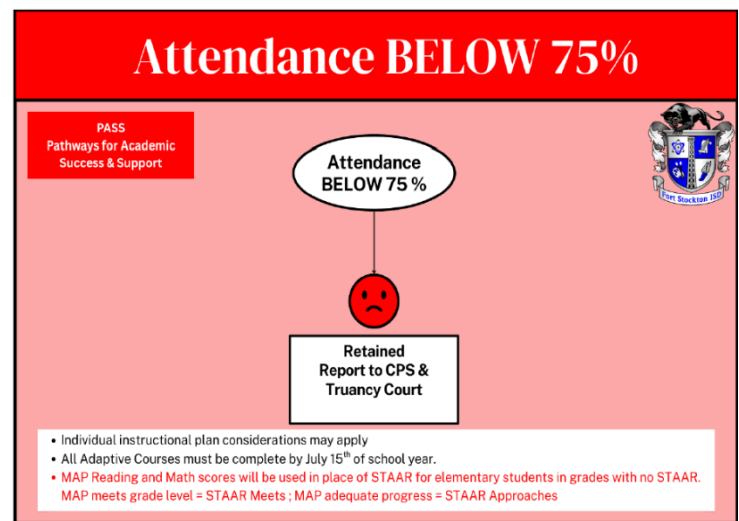
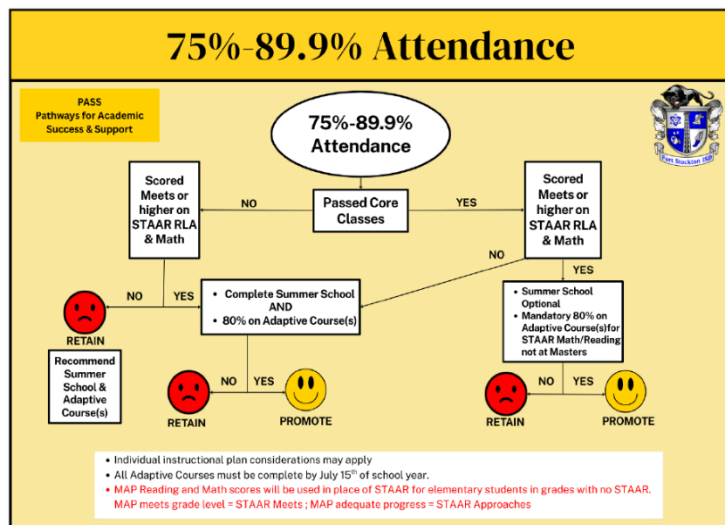
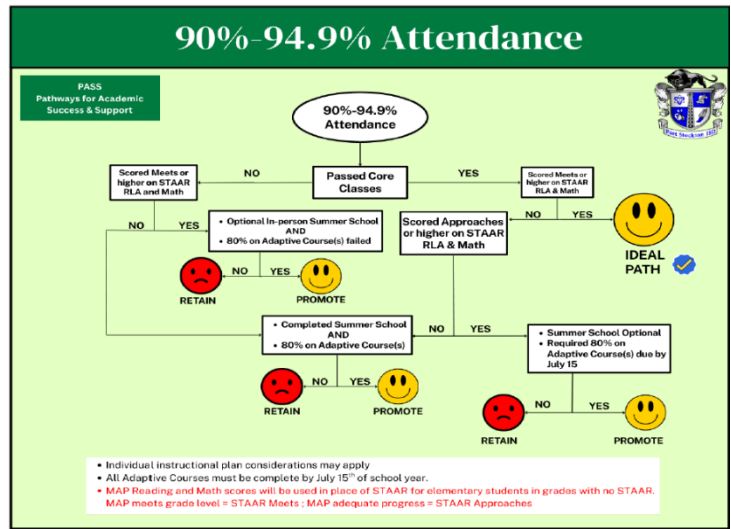
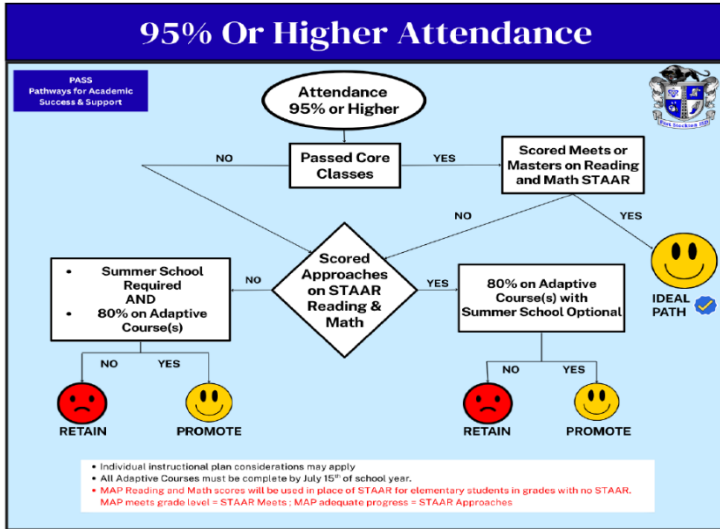
Gabriel Zamora

Dr. Gabriel Zamora, CSM(Ret.)
Fort Stockton ISD-Superintendent
gabriel.zamora@fsisd.net

The mission of the Fort Stockton Independent School District is to remain totally committed to the development of students as life-long learners and productive, self-sustaining contributors to society.



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FSISD Attendance Classification Guide

Color	Type of Absence	Description	Impact on ADA / 90% Rule
Blue	(Best) Not Absent	Student is present for the day.	No impact on ADA or 90% Rule.
Green	(2 nd Best) Excused – Does Not Affect ADA or 90% Rule	<ul style="list-style-type: none"> - School-sponsored events or field trips - Documented healthcare appointments (attends part of day and return with note) - Required court appearances (with documentation) - Some Religious holy days (Admin) - Deployment-related absences for military families - Citizenship proceedings - College visits (up to 2 days for 11th & 12th) - Government-related appointments - TEA-sanctioned testing/activities - Play "Taps" at a Funeral - Serve as an official Election worker 	Does not count against ADA or 90% Rule.
Yellow	(3 rd Best) Excused – Counts Against 90% Rule	<ul style="list-style-type: none"> - Illness with parent note (no medical proof) - Family funerals - Personal or family emergencies (Admin) - Travel or family events - Court appearances without documentation - Weather-related absences (school open) - Limited mental health days (if applicable) - Transportation issues (non-district) 	Counts against 90% Rule. Does not affect ADA if excused. May require attendance committee review if excessive.
Red	(Not Good) Unexcused	<ul style="list-style-type: none"> - No note provided - Not approved by policy or admin - Skipping class or unauthorized leave - Non-emergency personal reasons - Excessive tardies - Absences after note limit exceeded 	Counts against ADA and 90% Rule. May result in truancy filings, credit loss, or disciplinary action.

Excused Absence – Can make up work missed

Unexcused Absence – Lose privilege of making up work