NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
EHS/HEAD START/STATE PRESCHOOL
Policy Committee Meeting
Minutes of the meeting
Wednesday, May 14, 2025
9:00 a.m.

1.0 Welcome/Call to order by: PC Vice President Kimberly Perez 9:11 a.m.

1.1 Pledge of Allegiance by: Parliamentarian Tracy Marie Salvacion

1.2 Moment of Silence: For Williams Syndrome Awareness month, Mother's Day and Solidarity

1.3 Announcement of Quorum by: PC Vice President Kimberly Perez – 9 members present

1.4 Ordering and Approval of Agenda for: Wednesday, May 14, 2025

Motion:	Terry Salvacion	Community Representative
Seconded:	Tracy Marie Salvacion	Ramona

Discussion: None

Approved: 8 Opposed: 0

1.5 Approval of Minutes for: Thursday, April 17, 2025

Motion:	Tracy Marie Salvacion	Ramona
Seconded:	Terry Salvacion	Community Representative

Discussion: None

Approved: 8 Opposed: 0

1.6 President's Report: PC Vice President Kimberly Perez welcomed everyone and expressed her gratitude to all PC Representatives for attending the meeting.

1.7 Director's Report: Ms. Loretta Gallegos, Assistant Director provided a detailed overview of the Director's report, which included the PIR Indicators and information from the Office of Head Start. We are 98% enrolled in Head Start, 78% in Early Head Start, 86% in EHS CB and 73% in EHS Home Base. The CSPP program is 80% enrolled. There are spaces available in most sites.

She went over the LACOE monitoring reports received in April and the Unusual Incidents reported last month; As well as the Information Memorandums and Program Instructions from the Office of Head Start issued this month.

Copies of this report were provided to PC Representatives with more detailed information.

1.8 Finance Report: The PC Finance Secretary Marcie Vaca provided this report. She shared that we have a healthy budget of 29.4% remaining. She went over the breakdown of the finance report and Program Assistant Director Loretta Gallegos provided a detailed explanation on the grants and expenses.

We have two Budget Adjustment Requests as action items on today's agenda. We met our Non-Federal Share match for Head Start, but not for EHS so we are applying for a waiver for EHS.

Copies of this report were provided to PC Representatives with more detailed information.

1.9 School Readiness Report: Parliamentarian Tracy Marie Salvacion reported that the Education Coordinator Maria Salazar-Gallo shared that this month the teachers are focusing on transitions, preparing the students to transition to their corresponding class for the next school year.

There was a parent workshop titled "The Road Ahead" which provided parents information and tools on how to support their children through transitions. She also shared information on transition books that are available to support students.

A list on TK/Kindergarten visitation days was provided to PC members; These are the assigned days that parents can go visit their child's feeder school and get to know the teachers and schools.

End of the school year celebrations: No graduation cap and gowns, balloons, or outside food is allowed. There will be a family picnic with watermelon, provided by the school kitchen on the last day of school.

1.10 Bylaws Report: No report.

Discussion: None

1.11 Community Partnership/Health and Safety Report: None

1.12 Personnel Report: PC Vice President Kimberly Perez shared this report and the vacancies. We are continuously hiring, please encourage anyone interested to apply.

Copies of this report were provided to PC Representatives with more detailed information.

Discussion: None

1.13 LACOE Policy Council Representative Report: LACOE Representative Picolya Robinson shared the key points from the Policy Council meeting. The Policy Council elected a new Recording Secretary to fill a vacancy. There was a presentation from SPIRITT Family Services highlighting their programs and services.
The Education and Transitions Committee members delivered an informative presentation on Transition into kindergarten.

LACOE HSEL Executive Director Luis Bautista presented his administrative report and shared that there's a slight improvement of the future budget situation for Head Start. He also provided information on how parents can advocate for their programs.
Two budget action items were approved by Policy Council.

PC members received information on a variety of resources from the Special Needs Network to support parents.
Upcoming workshop: Growing Brain Series, scheduled to begin in August 2025.

Discussion: None

1.14 DELAC Parent Representative Report: DELAC Representatives Rachel Murillo and Yessica Delgado shared information from the DELAC meeting; they talked about the California English

Learners Roadmap that provides guidance to schools, districts and counties to support and embrace English Learners.
They also talked about the California Healthy Youth Act which mandates that middle schools and high schools provide sexual education to students at least once a year. Parents can opt to not allowing their children to take this class.
The monthly theme was "My Mental Health" and the importance of parents to be mentally healthy so that they can help the rest of the family and teach their children how to cope with emotions.

Discussion: None

1.15 Board Report: Program Assistant Director Loretta Gallegos, shared that all Head Start items/BARs were approved at the April 14th meeting.

2.0 PUBLIC COMMENT: None

3.0 Action Items:

3.1 Finance: Budget Adjustment Request BAR 44-418 for Early Head Start Basic Non-Federal Match

Motion:	Picolya Robinson	Ramona EHS HB
Seconded:	Terry Salvacion	Community Representative

Discussion: None

Approved: 10 Opposed: 0

3.2 Finance: Budget Adjustment Request BAR #44-424 Staffing Changes Head Start Basic

Motion:	Terry Salvacion	Community Representative
Seconded:	Yessica Delgado	Glazier

Discussion: None

Approved: 10 Opposed: 0

4.0 Elections:

HS LACOE Representative: None
Corresponding Secretary: None

5.0 Presentation: Disabilities Coordinator Mary Ann Villalobos discussed IEP and IFSPs. She spoke about the responsibilities and expectation the district has to provide support services for students with disabilities. Procedural safeguards tell parents about their rights and legal codes about children with disabilities.
She also trains teachers about Child Find Federal Law to ensure inclusion and protects the rights of students with disabilities.

6.0 Announcements: Water Festival Family Fun coming up as an end of the school year celebration on May 27th. Free CPR class for parents on May 28, limited spaces available, sign up on the link provided. Please check monthly calendar and flyers for program events/workshops.

7.0 Adjournment

Motion: Tracy Marie Salvacion Ramona

Seconded: Estelita Amenero Ramona EHS CB

Time: 10:52 am

Minutes taken by PC Representatives Gabriela Covarrubias and Estelita Amenero