# Overlook PTO Meeting Minutes

April 8, 2025 @ 6:30 PM in the Overlook Elementary Library
(Attendance: M. Bailey, C. Blythin, D. Ryder, K. Ott, L. Williams, A. Rossi, L. Pal, G. Schleifer, K. Ashby, C. Smith, A. Addis, C. Shaffer)

**Welcome and Introductions**
March Meeting Minutes Approval- (1st M. Bailey 2nd A. Rossi)
February Budget and Expense Review Approval (1st Ott 2nd Mindie)
The Cotton Candy Machine has been purchased and is available in the PTO closet for event use.

**Board Reports-**
**Vice President-** The VP presented a revised version of the bylaws for review. The group engaged in a discussion regarding membership, requiring Board Members to be dues paying members and having completed the process to be School Board Approved, discussed whether teachers should be dues paying members in order to apply for teacher grants, discussed adding a line item indicating additional teacher grants may be applied for if funds are available, and gathered recommendations regarding how to handle meetings where less than five dues paying individuals are present. The VP will present the final revision of the bylaws at the May PTO meeting for approval.

**Principal Report-** The 1st grade students will be attending a field trip to the Akron Children's Museum. The 3rd and 4th grade students will be taking the Reading state test on April 15th. Students will complete part 1 of the test in the AM and part 2 of the test in the PM. The process will be repeated on April 24th when the 3rd and 4th grade students complete the Math assessment. The 2nd grade students are having a taco party on April 16th. The Spring Book fair is scheduled for April 21-23. The Spring Overlook Open House where families can visit classrooms and shop the Book Fair is scheduled for Tuesday, April 22nd from 6-7:00 PM. The Fine Arts Festival is Friday, May 2nd and Saturday, May 3rd. The 4th grade students are hoping to take a walking field trip to view the Fine Arts Festival exhibits. Mr. Ryder thanked the people who helped with Overlook's Got Talent. Mr. Ryder indicated he was both proud and impressed with the show. Approximately, 400 items were donated by Overlook Families for the Great Domino Effect.

**Teacher Grants**
Mrs. Larabee submitted a grant for a bookshelf, supply bags, and reusable checklists.
Ms. Gervase and Mrs. Bennett combined their grant money and requested $300 for games and game prizes for the 4th grade Carnival. The games will be available for school wide use following the Carnival.
Ms. Lavin is requesting $150 for butterfly chairs, headphones, and insect stuff.
Mrs. Kirven and Mrs. Berger are requesting $300 for a Reader's Theater Pack. Mr. Ryder will cover the cost of the Reader's Theater Pack beyond the $300.

Due to a surplus of funds for this school year, Specials/Encore Teachers may choose to apply for an additional $150 teacher grant due to items available through the Scholastic catalog not relating to the subject area of the courses.

**Teacher Liaison-** Thank you for approving the grant for the pavilion at the Akron Zoo. The certificates for the scholarship recipients are ready. K. Ott will get the certificates to C. Hunter. K. Ott would welcome the opportunity to present the awards to the scholarship recipients. K. Ott had both individuals as kindergarten students.

**New Business**
**Fall Movie Night-** We are seeking a committee chair for this committee. T. Behrens is considering being the chair of this event. M. Bailey spoke with T. Behrens to give T. Behrens details of the committee. T. Behrens will update the PTO Board with a decision by Thursday of this week. UPDATE- T. Behrens will serve this committee as the committee chair.

**Committee Updates**

**Dine to Donate**- The committee chair is working to confirm the Dine to Donate for May. Swenson's is the Dine to Donate night planned for April. Swenson's has multiple requirements that must be met in order for the PTO to earn a portion of the sales as a fundraiser.

**Rubber Ducks Night-** Mr. Yoder is having students practice and prepare for singing the National Anthem at the game during class time. The students are familiar with the song since the song was prepared for the Veteran's Day program.

**Spirit Sales**- Neither C. Hunter nor the committee chair was available to facilitate the spirit sale during lunch on Friday, April 11th. Therefore, the sale was canceled. Mr. Ryder indicated April 25 or May 2nd were options for planning an additional spirit sale.

**Egg My Yard**- The committee needs additional help for Saturday egg delivery. The committee chair will post the sign-up again to Facebook. Donations have been tricky this year. The event has brought in $700 in sales. The question was posed of whether to keep the event or remove it for next year due to low participation and competition. Several community organizations including Girl Scouts host Egg My Yard events.

**Incredible Kid Day**- Thank you B. Kuhn for your work on this event. The committee handed out popsicles, pens and bookmarks. Thank you to G. Schleifer and C. Hunter for passing items out on Incredible Kid Day. Mrs. Ott recommended smaller popsicles for kindergarten students. Mrs. Ott indicated the large Otter Pops were too big for many of the kindergarten students to finish.

**Spring Flower Sale**- - The Spring Flower Sale netted just over $1,400 in profit for Overlook PTO. Pick up day will be Monday, May 5 11:00-3:00 PM and 4:00-6:00 PM pending we have volunteers available. Pick up is in the back parking lot, rain or shine. Families may send a proxy to pick up the flowers if those times are conflicting. We will need volunteers to help off load the truck and help load up orders. A SignUpGenius will be posted to the PTO Facebook page closer to the time.

**Scholarship Committee**- The committee has finalized everything. C. Hunter has received the recipient names from the High School Counselors. Mrs. Ott has the names of the recipients and is making certificates.

**Overlook's Got Talent**- The show was great. The students had fun. Everything seemed to go well. The committee chair would like to thank everyone who helped with the show. The video of the show is ready. The committee chair will be emailing the video to families and posting the video to the Overlook PTO Facebook. The students performed the show for Overlook Students.

**4th Grade End of Year Event**- The event is scheduled for May 29th from 6-8 PM. There will be a photo booth, DJ Johnny, food, and fun. There will be many photo opportunities and people on site to take pictures that will be shared out. Thank you to K. Matheny & family for designing and donating shirts for all 4th grade students. In addition to the Luau, the 4th grade students will be participating in a pool party at the Wadsworth YMCA on May 31, from 4-6 PM. Thank you to C. Shaffer and L. Moore for sharing their experience, décor, and photos from previous events.

**3rd/4th Grade Breakfast-** Most items on the SignUpGenius have been spoken for. The committee chair is optimistic that funds budgeted for the event may not be needed.

**PTO Sponsored Yes Day**- The committee chair will meet with Mr. Ryder to begin formulating a plan for the event.

**Staff Appreciation**- Staff Appreciation week is being moved to the week of April 28-May 2. The 4th Grade teachers have a week long PD scheduled for the week originally designated as Staff Appreciation week. S. Smith is working on flyers. L. Klancer is working to confirm the food being served throughout the week and volunteers. A sign up will go out for volunteers to sign up. A coffee truck is planned for the end of the week. Thank you to Ohm Aesthetic Coffee Co. for working with the PTO to make the coffee truck available to Overlook Staff during Staff Appreciation week.

Adjourn: K. Ott- 1st  A. Rossi- 2nd