CDSD Cyber Academy
2025-2026 Compact

Welcome to CDSD Cyber Academy. Please read and sign the CD Cyber Compact. Once you have it completed and have your proof of residency, please email it to our office at cyberacademy@cdschools.org. If you have any questions, please contact our office at (717) 214-5076 ext. 90309.

Dear CDSD Cyber Academy Students and Families:

This compact outlines how the CDSD Cyber Academy staff, families, and students will share the responsibility for academic and emotional success. It is essential that the school and families develop a partnership to meet this goal. Please take time to read over all information provided. Once you have completed looking over our Compact, please acknowledge your acceptance of our Academy Compact by signing the last page.

Our Mission:
The Central Dauphin School District Cyber Academy provides our students with a personalized virtual learning experience focused on student-teacher relationships and individualized academic achievement.

Attendance:
CDSD Cyber Academy families will be required to report any daily student absences (illness) by sending an emailed or scanned excuse to cdsdcyberattendance@cdschools.org. A parent/guardian handwritten signature must be submitted along with the absence excuse. This must be submitted within three days upon return from being sick. If an excuse is not submitted upon return to school, such absence will be classified as illegal until an excuse is forthcoming. A doctor's certificate is required for absence due to illness, for three (3) or more consecutive days and may be requested or for a shorter period if requested by the school. Parents are urged to secure a doctor's excuse for any absence if such a visit has been made. If you have any additional questions regarding your child's specific situation and what is required, please contact our office.

- Educational Trip Forms are available via our district website & must be submitted prior to the trip occurring.
- The CDSD Cyber Academy adheres to the Central Dauphin School district board approved attendance policies. Please refer to our Attendance Board policy for additional details

No internet access, power outage or school-issued computer technical issues:

- Students who are absent due to the school-issued computer technical issues must contact Technical Support and notify the Cyber Academy Attendance Office with the Technical Support Ticket number as the reason for the absence.
    - CDSD Technical Support can be reached by phone at **(717)346-9452**
    - To submit a help ticket please visit: **https://cdschools.sysaidit.com/servicePortal/**
- Students are encouraged to establish an alternative plan for events that affect access to technology.
    - For issues related to access to power or the internet, it is recommended that students go to the local library or any other public locations with internet access.
- If a student does not have access to a backup plan, they must notify the Cyber Academy Attendance Office of the reason for the absence with a handwritten signature & notify their teacher.

High School Students transferring during the school year
We strongly encourage our high school students and their families to speak with their in-building school counselor to review credits and academic standing. Understanding your credits and how they impact your transcript is essential, as not all credits may transfer. Reviewing this information will help ensure you stay on track toward graduation.

Attendance & Live Instruction for Blended Students:

Live Class Times/Schedule:
Your child's courses will be available to be viewed in HAC (Home Access Center). Their live zoom classes will be provided by their teacher. Please make sure that your child knows what time they should be logging into class each day.

Virtual Instruction

CDSD Cyber Academy instruction and assignments will be provided using Google Classroom/Canvas. Students are required to attend live virtual sessions with their class as detailed in their schedule. During live virtual instructional sessions, teachers may record the instruction for students to use later. Please contact the teacher for any questions regarding live recordings.

Important Information:

1. All CDSD Cyber Academy Blended students are required to:
    a. Log on each school day and complete work
    b. Log into all scheduled live lessons
    c. Notify our office immediately when it is not possible to log in due to technical difficulties by calling (717)214-5076 ext. 90309.
    d. Return telephone calls and/or respond to emails from school staff regarding attendance and participation

Daily Attendance:

1. Daily attendance will be taken by:
    1. Students in grades K - 8 will have their attendance recorded by their grade level teacher each day by joining morning meeting.
        i. If your teacher is absent for the day- you must complete the assignments that are provided by your teacher.
    b. Students in grades 9- 12 will have their attendance recorded by submitting their attendance through the attendance link located on their Homeroom teacher's Canvas Page.
        ii. All students must submit their attendance by 9:10 am each day or they will be recorded as absent

Attendance for Asynchronous Students:

Key attendance points:

1. All CDSD Cyber Academy Asynchronous students are required to:
    a. Complete Edmentum/Canvas coursework each week
    b. Notify our office immediately when it is not possible to log in due to technical difficulties by calling (717)214-5076 ext. 90309.
    c. Return telephone calls and/or respond to emails from school staff regarding attendance and participation.
    d. Collaborate with your CDSD Teacher who is your mentor.
2. Weekly attendance will be recorded based on successfully completing a CDSD Calendar weeks amount of Edmentum/ Canvas coursework each week
3. Failure to complete any Edmentum/Canvas coursework, will result in unexcused absences
4. If a student does no coursework for an entire CDSD Calendar week, and has not submitted an excused absence, they will receive unexcused absences for the entirety of the CDSD Calendar school week
5. To be considered 100% present for a school week, CDSD Cyber Academy Asynchronous students must complete and submit a CDSD Calendar weeks' worth of Edmentum/Canvas coursework.
6. If a student has failed to participate and complete work in their Edmentum/Canvas courseware for an extended amount of time, they will be asked to return to in-person learning immediately

Extracurricular Activities & Interscholastic Athletics

1. The CDSD Cyber Academy follows the district's Code of Conduct requirements for a student to be eligible to participate on a weekly basis, which is passing 4 credits.
2. Eligibility is determined for Edmentum Asynchronous students by meeting the following information:
    1. A student must be "on pace" or "slightly off pace" & their current grade must be 60% or higher
    2. Beginning on December 1st (to the end of the 2nd Marking period) & May 1st (to the end of the 4th marking period) if a student has a 60% or higher as their "Course grade" this will also be reflected as a passing class & make the student eligible.
3. If your child would like to play a sport in college, the parent and/or child must inform the school counselor each year & be enrolled in our Edmentum NCAA approved courses. The school counselor will be able to provide you with the website link to check NCAA eligible courses.

Material Pick-Up

Families may be asked to pick-up additional instructional materials periodically at the administration building. The teacher will contact you if this is necessary.

Grading:
CDSD Cyber Academy students will follow all CDSD grading policies and procedures as detailed in Board Policy 213.

Enrollment Commitment:
We encourage our CDSD Cyber family's pledge a commitment to our Cyber Academy for an academic year, however, we understand that circumstances change. We prioritize doing what is best for our students and families. The CDSD Cyber Academy is designed to provide flexibility for our families and allow a student to return to in-person instruction at the end of the marking period for secondary students and end of the trimester for elementary students. A parent or guardian must notify our office by emailing cyberacademy@cdschools.org before the end of the marking period/trimester requesting your student return to the building and complete the google form. Seniors should not move back to the building after the 2nd marking period.

State Testing:
Students are required to participate in PSSA Testing in grades 3-8 and Keystone testing in High School (Algebra I, English 10, and Biology). Students will be required to take all portions of the PSSA and Keystone exams at the appropriate grade level and course and will be notified of the specific testing arrangements by the Cyber Academy principal. State requirements are subject to change.

School Responsibilities:

The CDSD Cyber Academy staff takes great pride in our program and will enthusiastically adhere to the following responsibilities because we are student centered.
The CDSD Cyber Academy staff will:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement as follows:
    - An approved curriculum that aligns with state standards
    - Research-based instructional programs
    - Highly qualified teachers to implement the curriculum
    - Access to a support network of teachers, counselors, specialists, and administrators
- Provide a student-centered, engaging learning experience where strong, positive student-teacher relationships are emphasized.
- Provide all necessary materials to the students and families to ensure student success.
- Provide encouragement, guidance, and structure.
- Provide parents/guardians with frequent reports on their child's progress, including areas of strength and growth. Our focus is on progress, not perfection.
- Provide parents/guardians reasonable access to staff.
    - Staff members will be available via email, by phone, or scheduled meetings.
- Provide opportunities for open two-way communication and teacher-family collaboration.
- Provide opportunities for extracurricular activities and experiences for students and families.
- Follow all IEP, GIEP, and 504 accommodations with enthusiastic fidelity

Family Responsibilities:

Families play an integral role in the learning process for all our CDSD Cyber Academy elementary students and by collaboratively working together we will be able to help all of our students be successful.

We, as parents/guardians, will support our child's learning in the following ways:

- Provide a quiet, organized place for our child to work with all needed materials available.
- Create a routine or schedule for at-home learning which includes wake up, work time, brain breaks/physical activity, and bedtime.
- Ensure our child attends all live lessons.
- Oversee completion and submission of schoolwork by our child.
- Assist our child with technology (e.g., logging into live video conferences, charging devices, accessing online content, etc.). Contact District Tech Support with technology issues as soon as they occur.

- Allow our child to do her own work and make mistakes. *(This will allow the teacher to target instruction based on your child's needs.)*
- Pick up materials as requested.
- Engage, as appropriate, in decisions relating to our child's education.
- Maintain open communication with our child's teacher by asking questions and sharing information and concerns.
- Read and respond to teacher/school communications.
- *If at any time you leave our school district, you must notify our office to withdraw your child.*

Student Responsibilities:

Students will share the responsibility to improve my academic achievement and achieve the State's high standards. Specifically, they will:

- Try their best and do my own work.
- Do their assignments to the best of my ability and submit them on time.
- Ask for help when needed.
- Check your email on a daily basis.
- Log into live lessons before the starting time, & ready to learn
- Have all the materials ready at the start of each lesson.
- To do their best to find a place to learn free from distractions, so they can focus all of their attention on learning.
- Follow directions and engage in activities and discussions.
- Take care of learning materials and use equipment properly.
- Celebrate moments of achievement and accomplishment

Cyber Academy Academic Honesty Acknowledgement Form for Students and Parents/Guardians

Central Dauphin School District is committed to providing rigorous and relevant coursework through Cyber Academy. The expectation of all CDSD students is that they produce their own work in all courses, whether they meet face-to-face or are held online, to maintain the highest academic standards of honesty. While we recognize that most students regularly demonstrate these characteristics, it never hurts to remind people of both the expectations and consequences. With that in mind, we are requiring any students and parents/guardians that choose Cyber Academy to read and review the academic honesty standards to which all students will be held. To ensure these are read, we are requiring both the student and a parent/guardian to sign the form to acknowledge receipt of these academic honesty standards, types of academic dishonesty and consequences for such dishonesty. More information is also available for your reference in the CDSD Code of Conduct.

CDSD Academic Honesty Standards:

- Keep your username and password confidential
- Never allow anyone else to log-in to your account
- Produce your own work
- Complete course activities yourself
- Take course quizzes, tests and/or exams without the assistance of others

Examples of Academic Dishonesty Include (but are not limited to):

- Copying from others on an assignment or assessment
- Allowing another student to copy from you on an assignment or assessment
- Having someone else produce work you submit as your own
- Having someone else complete an assessment you were assigned
- Giving another student information that offers them an advantage (i.e.: telling them what to expect on a test)
- Plagiarism – using words or ideas of others without proper credit given (citing sources)

Consequences:

Each infraction will be looked at on a case-by-case basis to determine the consequence(s) that is/are most appropriate to the specific offense. These include earning a zero (0) on assignment/assessment, removal from the cyber course and the course retaken in an in-class setting, and/or inability to take any additional cyber courses through the Central Dauphin School District.

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CDSD Cyber Academy Academic Honesty Acknowledgement Form for Students and Parents/Guardians

Student Name:_____ Student ID #_____

Signing below is your acknowledgement of reading the standards of academic honesty, types of academic dishonesty and the consequences for such dishonesty. Please note that failure to submit this form with all required signatures will result in your removal from CORE and placement in a face-to-face class.

Student Name (Printed): _____
Date: _____

Student Signature: _____
Date: _____

The role of parents and guardians is very important to student success. We are asking for parental/guardian support in our efforts to teach students the importance of academic honesty and the consequences that could arise by failing to abide by these standards. Your signature below indicates you have read the standards of academic honesty, types of academic dishonesty and the consequences for such dishonesty stated on the first page of this form.

I verify that I do, in fact, reside at the residence listed in this enrollment packet. I will notify the Central Dauphin School District of any information that changes, including but not limited to, a change in telephone number, residence address, or primary custodial parent. I further verify that I have not misled, withheld, or falsified any information.

Parent/Guardian Name (Printed): _____
Date: _____

Parent/Guardian Signature: _____
Date: _____