

**REGULAR MEETING
OF BOARD OF EDUCATION**

AGENDA

March 28, 2012

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California, to conduct its business meeting. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order _____

Pledge of Allegiance Rosemary Green, Director- Personnel

Roll Call Linda Garcia Sonya Cuellar
 Vivian Hansen Tony Peña
 Alicia Anderson

Approve Agenda Approve the Regular Meeting agenda of March 28,
March 28, 2012 2012.

Motion_____ Second_____ Vote_____

Special Meeting Minutes Approve the minutes of the Special Meeting held on 1
March 8, 2012 March 8, 2012.

Motion_____ Second_____ Vote_____

Motion_____ Second_____ Vote_____

REPORTS

1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra curricular activities.

Angelica Lopez	Paramount High School
Kimberly Galvez	Paramount High School-West
Antoinette Flores	Buena Vista High School
Claudia Mejia	Paramount Adult School

2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
 - a. TAG Art Show Student Winners
 - b. Instructional Technology Update
 - c. Budget Update

**BOARD MEETING
CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion_____ Second_____ Vote_____

HEARING SECTION

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion_____ Second_____ Vote_____

Human Resources

2.1-C
Personnel Report
11-14

Staff Recommendation: Accept Personnel Report 11-14 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-12 State Budget Act and related legislation.

11

2.2-C
Agreement with the
Office of Administrative
Hearings (OAH),
Department of General
Services of the State of
California, to Conduct
Teacher Hearings for
Categorically Funded
Temporary Teachers

Staff Recommendation: Approve the services to be provided by the Office of Administrative Hearings, Department of General Services of the State of California, to conduct teacher hearings and issue proposed decisions.

20

Educational Services

3.1-C
Consultant and Contract
Services

Staff Recommendation: Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

22

3.2-C
Overnight and/or Out-of-
County Study Trips

Staff Recommendation: Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

24

Business Services

4.1-C
Purchase Order Report
11-14

Staff Recommendation: Approve Purchase Order Report 11-14 authorizing the purchase of supplies, equipment, and services for the District.

27

4.2-C
Warrants for the Month
of February 2012

Staff Recommendation: Approve warrants for all funds through February with a total of \$9,578,079.04.

31

4.3-C Donations Staff Recommendation: Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District. 33

4.4-C Consultant Services Staff Recommendation: Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services. 34

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

General Services

1.1-A Resolution 11-42, April 2012 as Public Schools Month Staff Recommendation: Adopt Resolution 11-42 proclaiming April 2012 as Public Schools Month in the Paramount Unified School District. 35
Motion _____ Second _____ Vote _____

Human Resources

2.1-A Student Teaching Agreement with Biola University Staff Recommendation: Approve the agreement with Biola University for participation in the Student Teaching Program. 37
Motion _____ Second _____ Vote _____

2.2-A Presentation of Paramount Unified School District's Initial Reopener Proposal for the 2012-13 Collective Bargaining Agreement with the California School Employees Association (CSEA), Chapter 447 Staff Recommendation: Receive for public review the District's 2012-13 initial contract proposal for the reopener of the collective Bargaining Agreement with the California School Employees Association (CSEA), Chapter 447. 40
Motion _____ Second _____ Vote _____

2.3-A Public Hearing on Paramount Unified School District's Initial Reopener Proposal for the 2012-13 Collective Bargaining Agreement with the California School Employees Association (CSEA), Chapter 447	<u>Staff Recommendation:</u> Conduct a public hearing regarding the District's 2012-13 initial contract proposal for the reopener of the Collective Bargaining Agreement with the California School Employees Association (CSEA), Chapter 447.	42
	Motion _____ Second _____ Vote _____	
	Close the public hearing regarding the District's 2012-13 initial contract proposal for the reopener of the Collective Bargaining Agreement with the California School Employees Association (CSEA), Chapter 447.	
	Motion _____ Second _____ Vote _____	

Educational Services

3.1-A Intent to Apply for <i>Arts for All</i> Teacher Professional Development	<u>Staff Recommendation:</u> Approve the application for the <i>Arts for All</i> Teacher Professional Development Grant Program. If funded, the grant will be implemented from August 2012 through December 2014.	44 Sep Cvr
	Motion _____ Second _____ Vote _____	

3.2-A Nonpublic School Placements for Special Education Students for the 2011-12 School Year	<u>Staff Recommendation:</u> Approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2011-12 school year.	45
	Motion _____ Second _____ Vote _____	

3.3-A Summer School and Extended School Year Program for 2012	<u>Staff Recommendation:</u> Approve the 2012 Summer and Extended School Year Program, authorize the employment of teachers and support staff, and purchase supplies and materials as necessary.	47
	Motion _____ Second _____ Vote _____	

3.4-A Application for Local Educational Agencies in Program Improvement to be Supplemental Educational Services Providers for Cohort 2012	<u>Staff Recommendation:</u> Ratify the submission of the Supplemental Educational Services Providers Cohort 2012 application for Paramount Unified School District for the 2012-13 and 2013-14 school years.	49 Sep Cvr
	Motion _____ Second _____ Vote _____	

3.5-A Attorney Fee and Settlement Agreement for a Special Education Student Staff Recommendation: Approve and authorize payment for services with a nonpublic agency and IEE services rendered with appropriate documentation and attorney fees for a settlement agreement for a special education student. 50

Motion _____ Second _____ Vote _____

Business Services

4.1-A 2011-12 Budget Adjustments as of February 28, 2012 Staff Recommendation: Approve the 2011-12 Budget Adjustments for the General Funds, Unrestricted and Restricted, and Adult Education Fund, Building Fund and Self Insurance Fund. 52

Motion _____ Second _____ Vote _____

4.2-A Measure AA - Change Orders for Keppel School – Two-Story Classroom and Library/Media Building Staff Recommendation: Accept Change Orders for Keppel School – Two-Story Classroom and Library/Media Building for a total of \$108,556 and increase the guaranteed maximum price from \$7,570,073 to \$7,678,629. 61

Motion _____ Second _____ Vote _____

4.3-A Increase of Architectural Fees for Paramount High School Projects – Measure AA Staff Recommendation: Approve the increase in the contract for architectural services from \$3,944,992 to a fixed fee of \$3,970,512, including reimbursables, and authorize the Superintendent or designee to complete all necessary documentation for finalization of the contract with LPA, Inc. 64

Motion _____ Second _____ Vote _____

4.4-A Measure AA – Change Orders for Paramount High School – Phase V Modernization Staff Recommendation: Accept change orders for Paramount High School – Phase V Modernization for a total of \$122,985 and increase the guaranteed maximum price from \$15,110,216 to \$15,223,201. 67

Motion _____ Second _____ Vote _____

4.5-A Measure AA – Change Orders for Paramount High School – Phase IV Science and Medical Health Building Staff Recommendation: Accept change orders for Paramount High School – Phase IV Science and Medical Health Building reflecting the final reconciliation for the project budget, decreasing the guaranteed maximum price from \$15,532,745 to \$15,432,745. 69

Motion _____ Second _____ Vote _____

4.6-A
 Authorization for
 Request for Proposal for
 Architect Services –
 Measure AA

Staff Recommendation: Authorize staff to prepare a Request for Proposal for Architect Services. Authorize the Superintendent or designee to advertise, interview, award, and execute all necessary documents to the lowest and most responsible bidder.

72

Motion _____ Second _____ Vote _____

4.7-A
 Notice of Completion –
 McCarthy Building
 Companies, Inc. –
 Paramount High School
 Science and Medical
 Health Building

Staff Recommendation: Accept as completed the construction services agreement, site lease and sublease agreement with McCarthy Building Companies, Inc. for the Paramount High School Science and Medical Health Building, and authorize the Superintendent or designee to file the Notice of Completion and to make payment to all contracted parties upon expiration of the thirty-five-day lien period and determination that no liens are outstanding.

73

Motion _____ Second _____ Vote _____

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

Business Services

4.1-I
 Bid Summary – Field
 Service Contracts

Staff will provide a summary of bid results for field service contracts for plumbing, carpentry, concrete, and carpet.

75

4.2-I
 Average Daily
 Attendance Summary
 Report Through
 February 24, 2012 and
 the Sixth Monthly
 School Enrollment
 Report

Staff will present the monthly school attendance reports for 2011-12.

77

4.3-I
 New Administrative
 Regulation 3351 – Food
 Service
 Operations/Cafeteria
 Fund

Submitted for the Board’s information is new Administrative Regulation 3551 – Food Service Operations/Cafeteria Fund.

87

ANNOUNCEMENTS

Next Regular Meeting April 25, 2012, 6:00 p.m. – Boardroom of the District Office.

Staff/Employee
Comment Per
Government Code
54957

Prior to Closed Session, as necessary, staff/employee
comments are taken per Government Code 54957.

CLOSED SESSION

Time _____

CLOSED SESSION AGENDA

March 28, 2012

1. Conference with Real Property Negotiator
2. Liability Claims
3. Public Employee Appointment
4. Public Employment
5. Public Employee Performance/Evaluation
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
11. Student Discipline
12. Governance Team Items

OPEN SESSION

Time _____

ADJOURNMENT

Time _____

Motion _____ Second _____ Vote _____