

**REGULAR MEETING
OF BOARD OF EDUCATION**

AGENDA

January 25, 2012

The Board of Education will meet in Closed Session at 5:00 p.m. in the Closed Session Room at the District Office, 15110 California Avenue, Paramount, California, to conduct its business meeting. Closed Session may be conducted in accordance with applicable sections of California law.

The Regular meeting of the Board of Education will follow at 6:00 p.m. in the Boardroom.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order _____

Roll Call	Linda Garcia	Sonya Cuellar
	Vivian Hansen	Tony Peña
	Alicia Anderson	

Approve Closed Session Meeting Agenda January 25, 2012	Approve the Closed Session Meeting Agenda January 25, 2012.
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Motion _____ Second _____ Vote _____

1. Public Employee Appointment
 - a. Assistant Principal – PHS

2. Public Employee Discipline/Dismissal/Release
 - a. Employee # 2442
3. Governance Team Items

OPEN SESSION

Time _____

ADJOURNMENT

Time _____

Motion _____ Second _____ Vote _____

REGULAR MEETING

6:00 p.m.

Call to Order _____

Pledge of Allegiance Ranita Browning, Director- Fiscal Services

Roll Call
 Linda Garcia Sonya Cuellar
 Vivian Hansen Tony Peña
 Alicia Anderson

Approve Agenda January 25, 2012 Approve the Regular Meeting agenda of January 25, 2012.

Motion_____ Second_____ Vote_____

Regular Minutes January 11, 2012 Approve the minutes of the Regular Meeting held on January 11, 2012. Page 1

Motion_____ Second_____ Vote_____

REPORTS

1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra curricular activities.

Angelica Lopez	Paramount High School
Kimberly Galvez	Paramount High School-West
Lizbeth Martinez	Buena Vista High School
Claudia Mejia	Paramount Adult School

2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.

3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
 - a. Student Recognition
 - PHS CTE Graphic Design Award Winners
 - PHS Ladies Tennis
 - b. On Line Grade Book and Attendance Update
 - c. Budget Update

**BOARD MEETING
CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion_____ Second_____ Vote_____

HEARING SECTION

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion_____ Second_____ Vote_____

Human Resources

2.1-C Personnel Report 11-10	<u>Staff Recommendation:</u> Accept Personnel Report 11-10 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-12 State Budget Act and related legislation.	9
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Educational Services

3.1-C Consultant and Contract Services	<u>Staff Recommendation:</u> Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.	26
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3.2-C Memorandum of Understanding with Los Angeles County Department of Mental Health for Services to Special Education Students	<u>Staff Recommendation:</u> Ratify the agreement with Los Angeles County Department of Mental Health for the provision of services to Special Education students for the 2011-12 school year.	28
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3.3-C Memorandum of Understanding with The Arc Los Angeles & Orange Counties School to Community Transition Service for Adult Students with Disabilities	<u>Staff Recommendation:</u> Approve the agreement with The Arc Los Angeles and Orange Counties Schools to Community Transition Service for Adult Students with Disabilities for the 2011-12 school year.	29
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Business Services

4.1-C Purchase Order Report 11-10	<u>Staff Recommendation:</u> Approve Purchase Order Report 11-10 authorizing the purchase of supplies, equipment, and services for the District.	30
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4.2-C Warrants for the Month of December 2011	<u>Staff Recommendation:</u> Approve warrants for all funds through December with a total of \$9,514,056.62.	33
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4.3-C Consultant Services	<u>Staff Recommendation:</u> Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.	35
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4.4-C Donations	<u>Staff Recommendation:</u> Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.	36
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ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

Human Resource

2.1-A Resolution 11-36: Teachers Instructing Single Subject Classes per Education Code 44263	<u>Staff Recommendation:</u> Adopt Resolution 11-36: Teachers Instructing Single Subject Classes per Education Code Section 44263 for the 2011-12 school year. Motion _____ Second _____ Vote _____	37
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2.2-A Resolution 11-37: Teachers Instructing Multiple Subject Classes per Education Code 44256(b)	<u>Staff Recommendation:</u> Adopt Resolution 11-37: Teachers Instructing Multiple Subject Classes per Education Code Section 44256(b) for the 2011-12 school year. Motion _____ Second _____ Vote _____	40
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2.3-A Presentation of the Teachers Association of Paramount (TAP) Initial Reopener Proposal for the 2011-12 Collective Bargaining Agreement with Paramount Unified School District	<u>Staff Recommendation:</u> Receive for public review the Teachers Association of Paramount 2011-12 initial reopener proposal of the Collective Bargaining Agreement with Paramount Unified School District. Motion _____ Second _____ Vote _____	43
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2.4-A Public Hearing on the Teachers Association of Paramount Initial Reopener Proposal for the 2011-12 Collective Bargaining Agreement with Paramount Unified School District	<u>Staff Recommendation:</u> Conduct a public hearing regarding the Teachers Association of Paramount 2011-12 initial reopener proposal of the Collective Bargaining Agreement with Paramount Unified School District. Motion _____ Second _____ Vote _____ Close the public hearing regarding the Teachers Association of Paramount 2011-12 initial reopener proposal of the Collective Bargaining Agreement with Paramount Unified School District. Motion _____ Second _____ Vote _____	45
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Educational Services

3.1-A Title III Plan for Year 4 Staff Recommendation: Approve the Title III Plan for Year 4 Addendum that describes educational services for English Learner students provided through Federal and State Funds required by the *No Child Left Behind Act*. 47
Sep
Cvr

Motion _____ Second _____ Vote _____

3.2-A Nonpublic School Placement for Special Education Students for the 2011-12 School Year Staff Recommendation: Approve the placements for special education students, as determined by the students' Individual Education Plans for the 2011-12 school year. 48

Motion _____ Second _____ Vote _____

Business Services

4.1-A 2011-12 Budget Adjustments as of December 31, 2011 Staff Recommendation: Approve the 2011-12 Budget Adjustments for the General Funds, Unrestricted and Restricted, and Cafeteria Fund. 50

Motion _____ Second _____ Vote _____

4.2-A Measure AA – Change Orders for Paramount High School – Phase III Field House Staff Recommendation: Accept the change orders for a total of \$758,271 and increase the guaranteed maximum price from \$12,407,433 to \$13,165,704 and authorize the Superintendent or designee to review and execute all necessary documents for payments. 56

Motion _____ Second _____ Vote _____

4.3-A New Board Policy 3400 – Management of District Assets/Accounts Staff Recommendation: Accept for second reading and adopt new Board Policy 3400 - Management of District Assets/Accounts to include current information related to State and Federal law requirements. 60

Motion _____ Second _____ Vote _____

4.4-A New Board Policy 3516.5 – Emergency Schedules Staff Recommendation: Accept for second reading and adopt new Board Policy 3516.5 – Emergency Schedules to include current information related to State and Federal law requirements. 64

Motion _____ Second _____ Vote _____

4.5-A Measure AA – Change Orders for Keppel School – Two-Story Classroom and Library/Media Building	<u>Staff Recommendation:</u> Accept the change orders for a total of \$110,000 and increase the guaranteed maximum price to \$7,570,073, and authorize the Superintendent or designee to review and execute all necessary documents for payments.	67
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Motion _____ Second _____ Vote _____

CONFERENCE ITEMS

These items are presented for advanced planning and to assist the Board in establishing further agenda items. The Board may, however, take action on the following:

4.1-CF New Board Policy 3460 – <u>Financial Reports and Accountability</u>	Accept for the first reading new Board Policy 3460 – <u>Financial Reports and Accountability</u> to include current information related to State and Federal law requirements.	71
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4.2-CF New Board Policy 3550 – <u>Food Service/Child Nutrition Program</u>	Accept for the first reading new Board Policy 3550 – <u>Food Service/Child Nutrition Program.</u>	78
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4.3-CF New Board Policy 3580 – <u>District Records</u>	Accept for the first reading new Board Policy 3580 – <u>District Records</u> , which is updating and replacing Board Policy 2270 – <u>Records Retention</u> to conform to CSBA’s suggested policies and regulations guidelines.	83
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INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

Educational Services

3.1-I New Administrative Regulation 5145.2 – <u>Freedom of Speech/Expression</u>	Submitted for the Board’s information is new Administrative Regulation 5145.2 – <u>Freedom of Speech/Expression</u> which reflects changes in District processes, procedures, and compliance requirements.	91
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3.2-I Paramount High School Second Semester Fundraiser Activities for 2011-12 School Year	Submitted for the Board’s information are Paramount High School’s second semester fund-raising events for the 2011-12 school year.	96
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3.3-I LEA Plan Update	Submitted for the Board's information is the LEA Plan Update. In September 2011, Paramount Unified School District contracted with Pivot Learning Partners (PLP) as our External Assistance Provider for the 2011-12 school year.	99
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Business Services

4.1-I Monthly Financial Statements, December 2011	Staff will present in J-200 format a Financial Statement for each fund for the months July to December 2011.	101
4.2-I Monthly Financial Statements, December 2011- Special Education	Staff will present in J-200 format a Financial Statement for the Special Education Fund for the months July to December 2011.	113
4.3-I Monthly Financial Statements, December 2011 – Self-Insurance Fund – Health and Welfare	Staff will present in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months July to December 2011.	115
4.4-I Average Daily Attendance Summary Through December 9, 2011, and the Fourth Monthly School Enrollment Report	Staff will present the monthly school attendance reports for 2011-12.	117
4.5-I Measure AA – Change Orders for Paramount High School – Phase IV Science and Medical Health Building	Staff will present an update on Change Orders for Paramount High School – Phase IV Science and Medical Health Building within the Guaranteed Maximum Price.	127
4.6-I Measure AA – Change Order for Paramount High School – Phase V Modernization	Staff will present an update on Change Orders for Paramount High School – Phase V Modernization within the Guaranteed Maximum Price	130

ANNOUNCEMENTS

Next Regular Meeting February 8, 2012, 6:00 p.m. – Boardroom of the District Office.

Staff/Employee
Comment Per
Government Code
54957

Prior to Closed Session, as necessary, staff/employee
comments are taken per Government Code 54957.

ADJOURNMENT

Time _____

Motion _____ Second _____ Vote _____