

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

January 25, 2012

The Closed Session meeting was called to order at 5:05 p.m. by President Linda Garcia in the Closed Session room at the District Office, 15110 California Avenue, Paramount, California.

Roll Call	Trustee Linda Garcia Trustee Vivian Hansen Trustee Alicia Anderson	Trustee Sonya Cuellar Trustee Tony Peña
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Approve Closed Session Agenda January 25, 2012 1.36	Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to approve the Closed Session meeting agenda of January 25, 2012.
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CLOSED SESSION

President Garcia reported that the Board had discussed public employee appointment and public employee discipline/dismissal/release.

The following action was taken in Closed Session:

Human Resources

Public Employee Appointment 2.37	The Board of Education unanimously voted to approve the appointment of Edgar Ortega as Assistant Principal-Paramount High School.
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ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Closed Session Meeting of the Board of Education held on January 25, 2012 at 5:54 p.m.

REGULAR MEETING

The Regular meeting was called to order at 6:02 p.m. by President Linda Garcia in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance	Ranita Browning, Director-Fiscal Services led the Pledge of Allegiance.
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Roll Call	Trustee Linda Garcia Trustee Vivian Hansen Trustee Alicia Anderson	Trustee Sonya Cuellar Trustee Tony Peña
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Administrators Present Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kimberly Cole, Director-Special Education/ECE
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Rosemary Green, Director-Human Resources
Troy Marshall, Director-Technology
Jim Monico, Director-Student Services
Manuel San Miguel, Director-Secondary/Alternative Education
Greg Buckner, Principal-Paramount High School
Morrie Kosareff, Principal-Paramount High School-West
Richard Morgan, Principal-Paramount Adult School/CDS
Lihn Roberts , Facilitator/Supervisor-Instructional Improvement

Approve Agenda
January 25, 2012
1.38
Trustee Anderson moved, Trustee Peña seconded. Assistant Superintendent Morales informed the Board that items 3.1-A was being pulled from the agenda and will be brought back at a future meeting. The motion carried 5-0 to approve the Regular Meeting agenda of January 25, 2012 as amended.

Regular Meeting Minutes
January 11, 2012
1.39
Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the minutes of the Regular Meeting held on January 11, 2012.

REPORTS

Student Board
Representatives'
Angelica Lopez-Paramount High School, Kimberly Galvez- Paramount High School-West Campus, Ruby Solache-Buena Vista High School, and Claudia Mejia-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representatives'
Reports
TAP President Deb Meyers shared that she felt the Adult Transition program at the Paramount Adult School is the best around. She added that is truly a jewel within the District and distributed their most recent newsletter. She extended an invitation to the Board for the upcoming CTA Legislative brunch that will be taking place on February 4, 2012.

CSEA President Joanne Garner was present but no report was provided.

Board Member' Reports
Trustee Anderson had not report.
Trustee Cuellar attended the School Services Workshop that covered the state budget.
Trustee Hansen had no report.
Trustee Garcia had no report.
Trustee Peña visited Zamboni Middle School.

Student Recognition – PHS CTE Graphic Design Award Winners

Assistant Superintendent Dr. Morales and the Board of Education recognized Paramount High School students whose screen printing work was submitted to the annual Specialty Graphic Imaging Association screen printing competition that took place in New Orleans during the National Convention. This year Paramount High School students Janine Loera and Cassandra Montenegro received the Honorable Mention awards. Casandra Myers received Gold Medal awards for her print on White and Black. In addition, Casandra also received the “Best of Show” for her Spring Time print.

Their work was also entered into the Imprinted Sportswear Show that took place in Long Beach just recently and again PHS Girls received awards with Aimee Montoya receiving the “Best of Show” for her piece.

Student Recognition-PHS Girls' Tennis Team – 2011 SGVL Champions

Assistant Superintendent Dr. Morales and the Board of Education recognized the Paramount High School Girls' Tennis team on their success for earning the 2011 SGVL Champions Title.

This year's Varsity team led by Coach Curtis Mu included Mayra Briones, Bianca Felix, Kelly Florimon, Alejandra Franco, Miriana Hernandez, Karina Luquin, Isabel Perez, Maria Toledo, Sally Varela, and Valeria Vidal.

On Line Grade Book and Attendance Update

Mr. Jim Monico, Director-Student Services provided the Board with an On Line Grade Book and Attendance Update.

In 2010-11, Paramount High School-Senior and West Campus implemented web based attendance. The conversion to this system has the following benefits: eliminates scanning of attendance, streamline attendance procedures for teachers, provides teachers additional capabilities and quicker access to information, more effective and efficient attendance collection process for site data technicians and allows teachers more instructional time.

At the elementary and middle schools, a meeting took place with Hollydale school staff to discuss the process and timelines. In February, a meeting with all K-5 school representatives will take place to discuss the process and timelines and K-5 school will host staff meetings for staff development. In March, all K-5 school will go live with online attendance. Also in March, a meeting with all 6-8 middle schools is scheduled to discuss the process, timeline and posting of grades. In April, all 6-8 middle schools will go live with online attendance. In May, planning for online attendance will take place for Buena Vista High School and Community Day School.

After conducting a pilot program in 2010-11, all K-5 progress reports and report cards are now completed electronically. The report cards are part of the Genesis Student Information System. A trainer of trainer

model was used to train K-5 teachers on the new report card. Pilot teachers who were early users of the program were given materials to train others at their schools. A mid-year debrief and assessment will take place in February, 2012 to assess needs and make refinements.

The 6-12 grade book pilot includes setting up a common on line grade book, through the Genesis system, that supports our policy on grading. This pilot will take place in three phases.

- Phase 1 – October 2011- January 2012

Key pilot teachers work with Genesis staff to align Grade Book with PUSD Grading Policy and Regulations and develop a plan for the expanded pilot.

- Phase 2 – February 2012-June 2012

Expanded pilot representing all middle and high schools is trained on the use of the Genesis Grade Book and Parent Vue.

- Phase 3 – 2012-2013

The high school grade book pilot will be expanded to include 9-12 teachers from every department at all secondary schools.

In October 2011, a Grade Book Task Force was formed for the purpose to pilot the use of the Genesis Grade book and Parent Vue in grades 6-12 and to align the Grade Book program with the PUSD Board Policy on Grading and recent research on effective grading practices.

The expanded pilot group of 25 teachers representing each middle school and high school will meet in February, March, April and May. Teachers will use the web based program for grading during second semester. Feedback on progress and needs will be collected throughout the pilot. Gradebook progress and implementation will be communicated to all middle schools. Pilot teachers will be used as resources for training all middle school teachers in fall 2012. Full implementation for middle schools will take place in 2012-13. High school campuses will participate in an extended pilot during 2012-13 year in order expand teacher participation.

Budget Update

Dr. Michael Conroy, Assistant Superintendent-Business Services provided the Board with an update on the budget.

Dr. Conroy shared that Governor Brown has proposed increases to education funding, contingent on the passage of a major tax initiative in November. At present moment, we don't have many specifics because the end result is not known. We are being advised by legislative analysts to budget as if the initiatives have not passed and plan conservatively and maintain prudent reserves.

Unfortunately, there is a lot of uncertainty at the moment as details have not been projected from Sacramento and it is not looking very encouraging. The legislative process is just now beginning to take

place in Sacramento to develop Senate Bills to adjust the current budget year.

District staff is scheduled to meet with the District's Budget Study Committee to share the information that is known at this time.

**BOARD MEETING
CALENDAR**

There were no changes to the Board Meeting Calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.40

Trustee Peña moved, Trustee Hansen seconded and the motion carried 5-0 to approve the Consent Items.

Human Resources

Personnel Report
11-10
2.40

Accept Personnel Report 11-10, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-12 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.40

Approve the Consultant and Contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Memorandum of
Understanding with Los
Angeles County
Department of Mental
Health for Services to
Special Education Students
3.40

Ratify the agreement with Los Angeles County Department of Mental Health for the provision of services to Special Education students for the 2011-12 school year.

Memorandum of
Understanding with the Arc
Los Angeles & Orange
Counties School to
Community Transition
Service for Adult Students
with Disabilities
3.40

Approve the agreement with The Arc Los Angeles and Orange Counties Schools to Community Transition Service for Adult Students with Disabilities for the 2011-12 school year.

Business Services

Purchase Order Report
11-10
4.40

Approve Purchase Order Report 11-10, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
December 2011

Approve warrants for all funds through December with a total of \$9,514,056.62.

Consultant Services
4.40

Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.

Donations
4.40

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

Human Resources

Resolution 11-36:
Teachers Instructing Single
Subject Classes per
Education Code 44263
2.41

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adopt Resolution 11-36: Teachers Instructing Single Subject Classes per Education Code Section 44263 for the 2011-12 school year.

Resolution 11-37:
Teachers Instructing
Multiple Subject Classes
per Education Code
44256(b)
2.42

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to adopt Resolution 11-37: Teachers Instructing Multiple Subject Classes per Education Code Section 44256(b) for the 2011-12 school year.

Presentation of the
Teachers Association of
Paramount (TAP) Initial
Reopener Proposal for the
2011-12 Collective
Bargaining Agreement with
Paramount Unified School
District
2.43

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to receive for public review the Teachers Association of Paramount 2011-12 initial reopener proposal of the Collective Bargaining Agreement with Paramount Unified School District.

Public Hearing on the
Teachers Association of
Paramount Initial Reopener
Proposal for the 2011-12
Collective Bargaining
Agreement with Paramount
Unified School District
2.44

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to conduct a public hearing regarding the Teachers Association of Paramount 2011-12 initial reopener proposal of the Collective Bargaining Agreement with Paramount Unified School District.

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to close the public hearing regarding the Teachers Association of Paramount 2011-12 initial reopener proposal of the Collective Bargaining Agreement with Paramount Unified School District.

Educational Services

Title III Plan for Year 4

This item was pulled from the agenda.

Nonpublic School
Placement for Special
Education Students for the
2011-12 School Year
3.45

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the placements for special education students, as determined by the students' Individual Education Plans for the 2011-12 school year.

Business Services

2011-12 Budget
Adjustments as of
December 31, 2011
4.46

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the 2011-12 Budget Adjustments for the General Funds, Unrestricted and Restricted, and Cafeteria Fund.

Measure AA – Change
Orders for Paramount High
School – Phase III Field
House
4.47

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to accept the change orders for a total of \$758,271 and increase the guaranteed maximum price from \$12,407,433 to \$13,165,704 and authorize the Superintendent or designee to review and execute all necessary documents for payments.

New Board Policy 3400 –
Management of District
Assets/Accounts
4.48

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to accept for second reading and adopt new Board Policy 3400 - Management of District Assets/Accounts to include current information related to State and Federal law requirements.

New Board Policy 3516.5 –
Emergency Schedules
4.49

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to accept for second reading and adopt new Board Policy 3516.5 – Emergency Schedules to include current information related to State and Federal law requirements.

Measure AA – Change
Orders for Keppel School –
Two-Story Classroom and
Library/Media Building
4.50

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to accept the change orders for a total of \$110,000 and increase the guaranteed maximum price to \$7,570,073, and authorize the Superintendent or designee to review and execute all necessary documents for payments.

CONFERENCE ITEMS

New Board Policy 3460 –
Financial Reports and
Accountability

The Board accepted for the first reading new Board Policy 3460 – Financial Reports and Accountability to include current information related to State and Federal law requirements.

New Board Policy 3550 –
Food Service/Child
Nutrition Program

The Board accepted for the first reading new Board Policy 3550 – Food Service/Child Nutrition Program.

New Board Policy 3580 –
District Records

The Board accepted for the first reading new Board Policy 3580 – District Records, which is updating and replacing Board Policy 2270 – Records Retention to conform to CSBA's suggested policies and regulations guidelines.

INFORMATION ITEMS

Educational Services

New Administrative Regulation 5145.2 – Freedom of Speech/Expression

The Board received as information new Administrative Regulation 5145.2 – Freedom of Speech/Expression which reflects changes in District processes, procedures, and compliance requirements.

Paramount High School Second Semester Fundraiser Activities for 2011-12 School Year

The Board received as information Paramount High School's second semester fund-raising events for the 2011-12 school year.

LEA Plan Update

The Board received as information the LEA Plan Update. In September 2011, Paramount Unified School District contracted with Pivot Learning Partners (PLP) as our External Assistance Provider for the 2011-12 school year.

Business Services

Monthly Financial Statements, December 2011

The Board received as information J-200 format a Financial Statement for each fund for the months July to December 2011.

Monthly Financial Statements, December 2011- Special Education

The Board received as information J-200 format a Financial Statement for the Special Education Fund for the months July to December 2011.

Monthly Financial Statements, December 2011 – Self-Insurance Fund – Health and Welfare

The Board received as information J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months July to December 2011.

Average Daily Attendance Summary Through December 9, 2011, and the Fourth Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2011-12.

Measure AA – Change Orders for Paramount High School – Phase IV Science and Medical Health Building

The Board received as information an update on Change Orders for Paramount High School – Phase IV Science and Medical Health Building within the Guaranteed Maximum Price.

Measure AA – Change Order for Paramount High School – Phase V Modernization

The Board received as information an update on Change Orders for Paramount High School – Phase V Modernization within the Guaranteed Maximum Price

ANNOUNCEMENTS

President Garcia reported that the next Regular Meeting would be February 8, 2012, at 6:00 p.m. – Boardroom of the District Office.

ADJOURNMENT

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on January 25, 2012 at 7:11 p.m.

David Verdugo, Secretary
To the Board of Education

President

Vice President/Clerk