

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**AGENDA**

**February 22, 2012**

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California, to conduct its business meeting. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order \_\_\_\_\_

Pledge of Allegiance                      Cindy DiPaola, Director- Maintenance & Operations

Roll Call                                      Linda Garcia                                      Sonya Cuellar  
    Vivian Hansen                                      Tony Peña  
    Alicia Anderson

Approve Agenda                              Approve the Regular Meeting agenda of February 22,  
February 22, 2012                              2012.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Approve Special Study                      Approve the minutes of the Special Study Session held      Page  
Session Minutes                              on February 8, 2012.    1  
February 8, 2012

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**REPORTS**

1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra curricular activities.  

Angelica Lopez	Paramount High School
Kimberly Galvez	Paramount High School-West
Bree Peters	Buena Vista High School
Claudia Mejia	Paramount Adult School
2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
  - a. English Learners – Assessment Results and New ELD Curriculum Update
  - b. Budget Update

**BOARD MEETING  
CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**HEARING SECTION**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**Human Resources**

2.1-C Personnel Report 11-12	<u>Staff Recommendation:</u> Accept Personnel Report 11-12 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-12 State Budget Act and related legislation.	11
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**Educational Services**

3.1-C Consultant and Contract Services	<u>Staff Recommendation:</u> Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.	21
3.2-C Professional Activities Report 11-3	<u>Staff Recommendation:</u> Approve the Professional Activities Report 11-3 for a District employee's attendance at an out-of-state professional activity.	27

**Business Services**

4.1-C Purchase Order Report 11-12	<u>Staff Recommendation:</u> Approve Purchase Order Report 11-12 authorizing the purchase of supplies, equipment, and services for the District.	28
4.2-C Warrants for the Month of January 2012	<u>Staff Recommendation:</u> Approve warrants for all funds through January with a total of \$9,161,806.55.	32
4.3-C Consultant Services	<u>Staff Recommendation:</u> Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.	34

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

**General Services**

1.1-A Selection of Representatives, California School Boards Association Delegate Assembly- Region 24	<u>Staff Recommendation:</u> Select up to eight (8) candidates to serve as representatives to the California School Boards Association Delegate Assembly-Region 24.  Motion _____ Second _____ Vote _____	35
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**Educational Services**

3.1-A Revised Board Policy – 5030 – <u>Student Wellness</u>	<u>Staff Recommendation:</u> Accept for second reading and adopt the proposed revised Board Policy 5030 – <u>Student Wellness</u> reflecting current changes in United States Codes and Public Laws.  Motion _____ Second _____ Vote _____	49
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3.2-A 2012-2013 Single School Plans for Student Achievement for K-12 Schools	<u>Staff Recommendation:</u> Approve the Single School Plans for Student Achievement which have been updated to authorize expenditure of the 2011-12 budget for all K-12 schools.  Motion _____ Second _____ Vote _____	66
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3.3-A Nonpublic School Placement for Special Education Students for the 2011-12 School Year	<u>Staff Recommendation:</u> Approve the placements for special education students, as determined by the students' Individual Education Plans for the 2011-12 school year.  Motion _____ Second _____ Vote _____	67
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3.4-A School Accountability Report Card	<u>Staff Recommendation:</u> Approve for distribution to parents, the 2010-11 School Accountability Report Cards which will be available on our District website and in printed format.  Motion _____ Second _____ Vote _____	69
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3.5-A Advocate Fee and Settlement Agreement for a Special Education Student	<u>Staff Recommendation:</u> Approve and authorize payment for services with a Nonpublic agency and IEE services rendered with appropriate documentation and attorney fees for a settlement agreement for a special education student.  Motion _____ Second _____ Vote _____	70
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**Business Services**

4.1-A  
2011-12 Budget  
Adjustments as of  
January 31, 2012

Staff Recommendation: Approve the 2011-12 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund, Building Fund, Capital Facilities Fund, School Facilities Fund, Special Reserve for Capital Outlay Fund, Cafeteria Fund and Self-Insurance Funds.

72

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.2-A  
Authorization for  
Request for Proposal –  
Taxi Services

Staff Recommendation: Authorize staff to prepare Request for Proposal for Taxi Services. Authorize the Superintendent or designee to advertise, review, award and execute all necessary documents to the lowest responsive and responsible bidder(s).

90

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**CONFERENCE ITEMS**

These items are presented for advanced planning and to assist the Board in establishing further agenda items. The Board may, however, take action on the following:

**Business Services**

4.1-CF  
New Board Policy 3551  
– Food Service Operations/Cafeteria Fund

Accept for the first reading new Board Policy 3551 – Food Service Operations/Cafeteria Fund to include current information related to State and Federal law requirements.

91

**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

**Educational Services**

3.1-I  
Revised Administrative  
Regulation 5144 –  
Discipline/Punishment

Submitted for the Board's information is revised Administrative Regulation 5144– Discipline/Punishment which reflects changes in District processes, procedures, and compliance requirements.

97

**Business Services**

4.1-I  
Monthly Financial  
Statements, January  
2012

Staff will present in J-200 format a Financial Statement for each fund for the months July to January 2012.

103

4.2-I Monthly Financial Statements, January 2012 – Special Education	Staff will present in J-200 format a Financial Statement for the Special Education Fund for the months July to January 2012.	115
4.3-I Monthly Financial Statements, January 2012 – Self-Insurance Fund – Health and Welfare	Staff will present in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months July to January 2012.	117
4.4-I Average Daily Attendance Summary Report Through January 27, 2012 and the Fifth Monthly School Enrollment Report	Staff will present the monthly school attendance reports for 2011-12.	119
4.5-I New Administrative Regulation 3460 – <u>Financial Reports and Accountability</u>	Submitted for the Board's information is new Administrative Regulation 3460 – <u>Financial Reports and Accountability</u> .	129
4.6-I New Administrative Regulation 3550 – <u>Food Service/Child Nutrition Program</u>	Submitted for the Board's information is new Administrative Regulation 3550 – <u>Food Service/Child Nutrition Program</u> .	137
4.7-I New Administrative Regulation 3580 – <u>District Records</u>	Submitted for the Board's information is new Administrative Regulation 3580 – <u>District Records</u> .	143
4.8-I Measure AA – Change Orders for Paramount High School – Phase IV Science and Medical Health Building	Staff will present an update on Change Orders for Paramount High School – Phase IV Science and Medical Health Building within the Guaranteed Maximum Price.	148

**ANNOUNCEMENTS**

Next Regular Meeting March 14, 2012, 6:00 p.m. – Boardroom of the District Office.

Staff/Employee  
Comment Per  
Government Code  
54957

Prior to Closed Session, as necessary, staff/employee  
comments are taken per Government Code 54957.

**CLOSED SESSION**

Time \_\_\_\_\_

**CLOSED SESSION AGENDA**

February 22, 2012

1. Conference with Real Property Negotiator
2. Liability Claims
3. Public Employee Appointment
4. Public Employment
5. Public Employee Performance/Evaluation
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
11. Student Discipline
12. Governance Team Items

**OPEN SESSION**

Time \_\_\_\_\_

**ADJOURNMENT**

Time \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_