

**REGULAR MEETING
OF BOARD OF EDUCATION**

AGENDA

June 27, 2012

The Board of Education will meet in Open Session at 6:00 p.m. in the Board of Education room at the District Office, 15110 California Avenue, Paramount, California. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order _____

Pledge of Allegiance Kimberly Cole, Director-Special Education/ECE

Roll Call Linda Garcia Sonya Cuellar
Vivian Hansen Tony Peña
Alicia Anderson

Approve Agenda June 27, 2012 Approve the Regular Meeting agenda of June 27, 2012.

Motion_____ Second_____ Vote_____

Special Meeting Minutes June 13, 2012 Approve the minutes of the Special Meeting held on June 13, 2012. 1

Motion_____ Second_____ Vote_____

Motion_____ Second_____ Vote_____

REPORTS

1. Employee Representatives’ Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
2. Board Members’ Reports – Reports on visits to schools, conferences attended or scheduled meetings.
3. Superintendent’s Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
 - a. Bulletin Boards – Lincoln School
 - b. Parent Involvement Update
 - c. Budget Update

**BOARD MEETING
CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion_____ Second_____ Vote_____

HEARING SECTION

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion_____ Second_____ Vote_____

General Services

1.1-C Representatives to Athletic Leagues for 2012-13	<u>Staff Recommendation:</u> Approve Dr. Greg Buckner, Paramount High School Principal, Mr. Alex Acosta, Athletic Director and Ms. Anna Yasuhara, Athletic Director, as District representatives to athletic leagues for 2012-13.	17
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Human Resources

2.1-C Personnel Report 11-19	<u>Staff Recommendation:</u> Accept Personnel Report 11-19 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-2012 State Budget Act and related legislation.	18
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Educational Services

3.1-C Consultant and Contract Services	<u>Staff Recommendation:</u> Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.	29
3.2-C Overnight and/or Out-of- County Study Trips	<u>Staff Recommendation:</u> Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.	31
3.3-C Services Agreement with the Los Angeles County Sheriff's Department for a School Resource Officer	<u>Staff Recommendation:</u> Approve the Services Agreement with the Los Angeles County Sheriff's Department for a School Resource Officer from July 1, 2012 through June 30, 2017.	34
3.4-C Memorandum of Understanding with Atlantic Recovery Services	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with Atlantic Recovery Services to provide after-school substance abuse prevention education sessions for selected students at Paramount High School, Buena Vista High School, Community Day School and Alternative Education Center for the 2012- 13 school year.	35
3.5-C Memorandum of Understanding with El Camino College Compton Center for the 2012-13 School Year	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with El Camino College Compton Center to provide after school instruction for selected students at Buena Vista High School for the 2012-13 school year.	37

3.6-C Memorandum of Understanding with Kaiser Permanente Downey Medical Center	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with Kaiser Permanente Downey Medical Center to allow visiting physicians to educate students in the Cal-SAFE Program for the 2012-13 school year.	39
3.7-C Memorandum of Understanding with El Nido/Adolescent Family Life Program	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with El Nido/Adolescent Family Life Program to provide services to pregnant or parenting teenagers who participate in the California School Age Families Education Program for the 2012-13 school year.	41
3.8-C Memorandum of Understanding with the Arc Los Angeles and Orange Counties Schools to Community Transition Service for Adult Students with Disabilities	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with The Arc Los Angeles and Orange Counties Schools to Community Transition Service for adult students with disabilities for the 2012-13 school year.	44
3.9-C Contract with California State University, Long Beach and the Math Engineering and Science Achievement Program	<u>Staff Recommendation:</u> Approve the contract with California State University Long Beach to provide the Math Engineering and Science Achievement Program for approximately 300 middle and high school students in 2012-13.	45
<u>Business Services</u>		
4.1-C Purchase Order Report 11-19	<u>Staff Recommendation:</u> Approve Purchase Order Report 11-19 authorizing the purchase of supplies, equipment, and services for the District.	46
4.2-C Warrants for the Month of May 2012	<u>Staff Recommendation:</u> Approve warrants for all funds through May with a total of \$9,574,614.21.	58
4.3-C Donations	<u>Staff Recommendation:</u> Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.	60
4.4-C Consultant Services	<u>Staff Recommendation:</u> Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.	61

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

Educational Services

- 3.1-A
Revised Middle School
Technology Electives
Courses
- Staff Recommendation: Approve *Computer Applications* and *MultiMedia Design* course outlines in order to enhance middle school students' opportunities to develop skills with technology
- Motion _____ Second _____ Vote _____
- 63
Sep
Cvr
- 3.2-A
Physical Education
Exemption for High
School Students
- Staff Recommendation: Approve the physical education exemptions for students who have not passed the Physical Fitness Test and need an academic support class in 2012-13 to pass the California High School Exit Exam.
- Motion _____ Second _____ Vote _____
- 64
- 3.3-A
New High School
Course: *Introduction to
Engineering Design*
- Staff Recommendation: Approve course *Introduction to Engineering Design* to expand Career Technical Education curricular offerings for high school students.
- Motion _____ Second _____ Vote _____
- 67
Sep
Cvr
- 3.4-A
New Adult School
Course: *Electrician 1A-
4A*
- Staff Recommendation: Approve new *Electrician* course outlines for Paramount Adult School for the 2012-13 school year.
- Motion _____ Second _____ Vote _____
- 69
Sep
Cvr
- 3.5-A
New Adult School
Course: *Medical
Assistant*
- Staff Recommendation: Approve new *Medical Assistant* course and course outline for Paramount Adult School for the 2012-13 school year.
- Motion _____ Second _____ Vote _____
- 70
Sep
Cvr
- 3.6-A
Memorandum of
Participation with
Downey-Montebello
Special Education Local
Plan Area for the 2012-
13 School Year
- Staff Recommendation: Approve the Memorandum of Participation with Downey-Montebello Special Education Local Plan Area for the 2012-13 school year.
- Motion _____ Second _____ Vote _____
- 71

3.7-A WorkAbility I Grant Application for the 2012-13 School Year	<u>Staff Recommendation:</u> Ratify the application of the WorkAbility I Grant for the 2012-13 school year to provide supervision of special education students' on-the-job training and subsidized wages for high school and transition students and career awareness activities for middle school students.	75
	Motion _____ Second _____ Vote _____	
3.8-A Memorandum of Understanding with Downey Unified School District for the 2012-13 School Year	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with Downey Unified School District for reimbursement of students who receive Individual Educational Plan services by California Children Services Medical Therapy Unit for the 2012-13 school year.	76
	Motion _____ Second _____ Vote _____	
3.9-A Waiver of Physical Education Requirement for Graduation	<u>Staff Recommendation:</u> Ratify the waiver of physical education requirement for graduation for a high school senior who has met the required criteria.	78
	Motion _____ Second _____ Vote _____	
3.10-A Revised Board Policy 6146.4 – <u>High School Graduation Requirements</u>	<u>Staff Recommendation:</u> Accept for second reading and adopt proposed revised Board Policy 6164.4 – <u>High School Graduation Requirements</u> which reflects the recent passage of Assembly Bill 1330.	79
	Motion _____ Second _____ Vote _____	
3.11-A Three Year Budget Proposal for Paramount Adult School, 2012-2015	<u>Staff Recommendation:</u> Approve three year budget reduction proposal for Paramount Adult School which aligns with the District's Fiscal Stabilization Plan.	84 Sep Cvr
	Motion _____ Second _____ Vote _____	
3.12-A Memorandum of Understanding with Construction Craft Training Center for 2012-13	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with Construction Craft Training Center for materials and support for a new Electrician Program at Paramount Adult School in 2012-13.	85
	Motion _____ Second _____ Vote _____	

Business Services

4.1-A
Public Hearing – 2012-
2013 Budget

Staff Recommendation: Conduct a public hearing prior to the approval of the 2012-2013 budget. 87

OPEN HEARING

Motion _____ Second _____ Vote _____

CLOSE HEARING

Motion _____ Second _____ Vote _____

4.2-A
Proposed Budget for
2012-13 and the
Estimated Actual
Financial Report for
2011-12

Staff Recommendation: Approve the Proposed Budget for 2012-13 and the Estimated Actual Financial Report for 2011-12 and authorize submission to the County Superintendent of Schools. Authorize staff to make budgeted transfers as appropriate throughout the year. 88
Sep
Cvr

Motion _____ Second _____ Vote _____

4.3-A
Resolution 11-48, Annual
Delegation of
Administrative Authority
to Process Routine
Budget Revisions,
Adjustments, and
Transfers

Staff Recommendation: Adopt Resolution 11-48, authorizing the Los Angeles County Superintendent of Schools to process routine budget revisions, adjustments, and transfers. 89

Motion _____ Second _____ Vote _____

4.4-A
Resolution 11-49,
Temporary Interfund
Borrowing

Staff Recommendation: Adopt Resolution 11-49, Temporary Interfund Borrowing between any of the Districts operating funds. 92

Motion _____ Second _____ Vote _____

4.5-A
Resolution 11-50,
Temporary Transfers
from the School Pools
Fund Maintained by the
Los Angeles County
Treasurer

Staff Recommendation: Adopt Resolution 11-50, Temporary Transfers from the School Pools Fund maintained by the Los Angeles County Treasurer. 94

Motion _____ Second _____ Vote _____

4.6-A
Increase of Architectural
Fees for Paramount High
School Projects –
Measure AA

Staff Recommendation: Approve the increase in the contract for architectural services from \$3,970,512 to a fixed fee of \$3,990,012 including reimbursables, and authorize the Superintendent or designee to complete all necessary documentation for finalization of the contract with LPA, Inc. 97

Motion _____ Second _____ Vote _____

4.7-A Measure AA – Change Orders for Paramount High School – Phase V Modernization	<u>Staff Recommendation:</u> Accept Measure AA – Change Orders for Paramount High School – Phase V Modernization for a total of \$1,000,000, and increase the guaranteed maximum price from \$15,223,201 to \$16,223,201.	99
	Motion _____ Second _____ Vote _____	
4.8-A Reissuance of Warrant After Expiration of the Valid Period	<u>Staff Recommendation:</u> Approve the reissuance of the warrant after expiration of the valid period.	103
	Motion _____ Second _____ Vote _____	
4.9-A 2011-12 Budget Adjustments as of May 31, 2012	<u>Staff Recommendation:</u> Approve the 2011-12 Budget Adjustments for the General Funds, Unrestricted and Restricted.	104
	Motion _____ Second _____ Vote _____	
4.10-A School Lunch Pricing	<u>Staff Recommendation:</u> Approve the request to increase the Cafeteria Meal Prices for the 2012-2013 school year.	108
	Motion _____ Second _____ Vote _____	

CONFERENCE ITEMS

These items are presented for advanced planning and to assist the Board in establishing further agenda items. The Board may, however, take action on the following:

Human Resources

2.1-CF Revised Board Policy 4118.4 - <u>Professional Attire</u>	Accept for first reading the proposed revised Board Policy 4118.4 – <u>Professional Attire</u> which is being revised in order to maintain a professional standard of dress and grooming.	111
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Educational Services

3.1-CF Revised Board Policy 4149 – <u>Tobacco-Free Workplace</u>	Accept for first reading the proposed revised Board Policy 4149 - <u>Tobacco Free Workplace</u> which will establish consistency and uniformity with California Education Code.	114
3.2-CF Revised Board Policy 5145.11 – <u>Questioning and Apprehension by Law Enforcement</u>	Accept for first reading proposed revised Board Policy 5145.11 – <u>Questioning and Apprehension by Law Enforcement</u> which was revised in order to comply with Educational Code.	118

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

Educational Services

3.1-I
K-8 Visual and
Performing Arts Update

Submitted for the Board's information is the K-8 Visual and Performing Arts (VAPA) update.

123

ANNOUNCEMENTS

Next Regular Meeting Wednesday, July 11, 2012, 6:00 p.m. Boardroom of the District Office.

Staff/Employee
Comment Per
Government Code 54957

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code 54957.

CLOSED SESSION

Time _____

CLOSED SESSION AGENDA

June 27, 2012

1. Conference with Real Property Negotiator
2. Liability Claims
3. Public Employee Appointment
4. Public Employment
 - a. Program Director – Early Childhood Education
5. Public Employee Performance/Evaluation
 - a. Superintendent's Evaluation
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
11. Student Discipline
12. Governance Team Items

OPEN SESSION

Time _____

ADJOURNMENT

Time _____

Motion _____ Second _____ Vote _____