

**SPECIAL MEETING
OF BOARD OF EDUCATION**

MINUTES

June 13, 2012

The Special Meeting of the Board of Education was called to order at 5:38 p.m. by President Linda Garcia in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

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| Roll Call | Trustee Linda Garcia Trustee Vivian Hansen Trustee Alicia Anderson | Trustee Sonya Cuellar Trustee Tony Peña |
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| Pledge of Allegiance | Ranita Browning, Director-Fiscal Services led the Pledge of Allegiance. |
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| Administrators Present | David J. Verdugo, Superintendent Michael Conroy, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Deborah Stark, Assistant Superintendent-Educational Services Ranita Browning, Director-Fiscal Services Kimberly Cole, Director-Special Education/ECE Cindy DiPaola, Director-Maintenance & Operations Randy Gray, Director-Curriculum & Instruction/Projects Rosemary Green, Director-Human Resources Troy Marshall, Director-Technology Manuel San Miguel, Director-Secondary/Alternative Education Jeff Bowers, Principal-Gaines School Greg Buckner, Principal-Paramount High School Morrie Kosareff, Principal-Paramount High School-West Richard Morgan, Principal-Paramount Adult School/CDS Pamela Williams, Principal-Lincoln School |
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| Approve Special Meeting Agenda June 13, 2012 1.141 | Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the Special Meeting agenda of June 13, 2012. |
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HEARING SECTION

There were no speakers during the Hearing Section.

INFORMATION ITEMS

General Services

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| 1.1-l | As part of the District's Fiscal Stabilization Plan, there is a proposal to |
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Adult School Three-Year
Budget 2012-2015

reduce additional funding over the next three years from the Adult School as outlined in the State's Tier III Flexible Spending programs. Paramount Unified School District has outlined three goals for the Adult School that aligns with the District's Stabilization Plan yet continues to offer support and services to adults and concurrently enrolled high school students.

Mr. Manuel San Miguel, Director-Secondary/Alternative Education and Mr. Richard Morgan, Principal-Paramount Adult School, presented the Adult School's three year budget reduction proposal, outlined current work and the next steps.

Paramount Unified School District's Fiscal Stabilization Plan outlines the need for Paramount Adult School to reduce General Fund expenditures by \$1 Million dollars by 2014-15. The Adult School has created a three year budget that meets that objective yet continues to offer support and services to adults and concurrently enrolled students.

The Adult School established three goals that align with the District's Fiscal Stabilization Plan while continuing to offer support and services to adults and concurrently enrolled high school students. Those goals are:

- Maintain an Adult School Program that meets the needs of the community
- Support concurrently enrolled high school students
- Provide adequate administrative coverage to ensure the safety of students and staff

| Expenditures | <u>2012-2013</u> | <u>2013-2014</u> | <u>2014-2015</u> |
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| ESL classes | (\$383,762) Reduce 10 school days | (\$343,842) Eliminate Friday classes which only affects morning | (\$297,762) Reduce 5 ESL classes while still maintaining the continuum of ESL instruction from level 1 to level 7 |
| High School Diploma track classes | (\$213,275) Reduce 10 school days | (\$197,315) Eliminate Friday classes which only affects morning | (\$182,590) Reduce afternoon high school diploma lab from 3 to 2 teachers. Does not reduce number of concurrent students serviced |
| CTE classes | (\$73,760) Reduction of 10 school days | (\$69,770) Eliminate Friday classes which only affects morning | (\$20,000) Adjust flexible revenue sources where classes cover costs and add medical services classes to earn profit |
| Distance Learning ESL Classes | (\$48,640) Reduction of 10 school days | (\$42,655) Eliminate Friday classes which only affects morning | (\$0) Eliminate the Distance Learning Program. |
| Classified and Administrative Staff | (\$1,049,937) Remains the same as 2011-2012 | (\$872,417) Reduce two classified positions and remaining classified employees to 11 months as a result of reduced school year | (\$810,417) Reduce one classified position as a result of reduced school year |

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| Teacher on Special Assignment (TOSA) | (\$67,014) Reduction of 10 school days | (\$59,034) Eliminate Friday classes which only affects morning | (\$59,034) |
| Student Workers | (\$11,483) Reduction of 10 school days | (\$10,483) Eliminate Friday classes which only affects morning | (\$0) Eliminate student worker program. |
| Administrative Costs & Supplies | (\$178,902) Includes: instructional supplies, security, printing, licensing fees, charge backs, repair charges, custodial supplies, admin. supplies | (\$177,642) | (\$144,732) Reductions spread among these components, keeping cuts away from classroom as much as possible. |
| Perkins | (\$25,000) Restricted money spent on CTE to replace aging technology | (\$25,000) | (\$25,000) |
| Benefits (14.73%) | (\$101,431) Reductions in salaries reduces this amount | (\$98,995) Reductions in salaries reduces this amount | (\$75,174) Reductions in salaries reduces this amount. |
| Indirect (4.37%) | (\$61,821) 4.37% of salaries | (\$50,622) | (\$35,066) |
| Expenditures TOTAL | \$2,215,025 | \$1,947,775 | \$1,649,775 |

The District would like to look at increasing registration fees beginning with the 2012-13 school year. In 2012-13 there would be a \$20 increase, in 2013-14 a \$10 increase and in 2014-15 a \$10 increase.

In March 2012, Dr. Conroy and Mr. Morgan met to discuss the Fiscal Stabilization Plan's proposed \$1,000,000 reduction to the Adult Schools allocation. Also in March, Mr. Morgan met with the Adult Schools leadership team to inform them of the reduction. A meeting also took place with Mr. Morgan and Rosemary Green to explore the implications for staffing. In April 2012, a meeting with Adult School staff took place to inform them of the reductions and possible solutions. Mr. Morgan also met with PAS student representative group to discuss the Fiscal Stabilization Plan and the possibility of increased fees and reduced services. During the months of May and June 2012, planning meetings have been taking place to discuss the three year plan for complying with the Fiscal Stabilization Plan.

The District's will recommend approval of the budget plan to the Board at

the June 27, 2012 Board meeting. It will plan to prepare and present a new calendar to staff and students, develop a timeline in preparation of future budget reductions and evaluate and adjust administrative support to align with reduction at Paramount Adult School.

ADJOURNMENT

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Special Meeting of the Board of Education held on June 13, 2012 at 5:55 p.m.

David J. Verdugo Ed.D., Secretary
To the Board of Education

President

Vice President/Clerk