

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**AGENDA**

**April 25, 2012**

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California, to conduct its business meeting. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order \_\_\_\_\_

Pledge of Allegiance Troy Marshall, Director-Technology

Roll Call Linda Garcia Sonya Cuellar  
Vivian Hansen Tony Peña  
Alicia Anderson

Approve Agenda April 25, 2012 Approve the Regular Meeting agenda of April 25, 2012.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Regular Minutes March 28, 2012 Approve the minutes of the Regular Meeting held on March 28, 2012. 1

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**REPORTS**

1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra curricular activities.  

Angelica Lopez	Paramount High School
Kimberly Galvez	Paramount High School-West
Antoinette Flores	Buena Vista High School
Claudia Mejia	Paramount Adult School
2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
  - a. Bulletin Boards – Keppel School
  - b. Student Recognition:
    - Collins: California Department of Agriculture Award
    - PHS Men's Soccer Team
  - c. Safe & Civil Schools Update
  - d. Budget Update

**BOARD MEETING  
CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**HEARING SECTION**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**Human Resources**

2.1-C Personnel Report 11-15	<u>Staff Recommendation:</u> Accept Personnel Report 11-15 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-12 State Budget Act and related legislation.	9
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**Educational Services**

3.1-C Consultant and Contract Services	<u>Staff Recommendation:</u> Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.	18
3.2-C Overnight and/or Out-of- County Study Trips	<u>Staff Recommendation:</u> Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.	20

**Business Services**

4.1-C Purchase Order Report 11-15	<u>Staff Recommendation:</u> Approve Purchase Order Report 11-15 authorizing the purchase of supplies, equipment, and services for the District.	24
4.2-C Warrants for the Month of March 2012	<u>Staff Recommendation:</u> Approve warrants for all funds through March with a total of \$9,119,135.25.	31
4.3-C Donations	<u>Staff Recommendation:</u> Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.	33
4.4-C Consultant Services	<u>Staff Recommendation:</u> Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.	35

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

**General Services**

1.1-A  
Resolution 11-43,  
California Day of the  
Teacher

Staff Recommendation: Adopt Resolution 11-43, recognizing the District's teachers for their commitment, dedication, professionalism, and contributions to the educational success of students. 37

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

1.2-A  
Resolution 11-44,  
Classified School  
Employee Week

Staff Recommendation: Adopt Resolution 11-44, recognizing classified employees of Paramount Unified School District for their contributions, dedication and support for the educational success of students. 39

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Human Resources**

2.1-A  
Resolution 11-45,  
Elimination or Reduction  
of Specified Classified  
Positions for 2012-2013

Staff Recommendation: Adopt Resolution 11-45, to eliminate or reduce specified classified positions effective July 1, 2012 due to lack of work or lack of funds. 41

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.2-A  
Resolution 11-46,  
Adopt Final Layoff  
Resolution  
Implementing the  
Reduction or  
Discontinuance of  
Particular Kinds of  
Certificated Services  
and Authorizing Notice  
of Termination and  
Release to Specified  
Temporary Certificated  
Employees before May  
15, 2012

Staff Recommendation: Adopt Resolution 11-46, which shall constitute final action to (1) effectuate the reduction or discontinuance of the particular kinds of categorically funded certificated services being performed by temporary certificated employees as previously identified in Resolution 11-39 and (2) release the specified affected temporary certificated employee performing in or backfilling for employees performing in categorically funded positions and authorize the Superintendent or designee to give final notice of release before May 15, 2012 to those temporary certificated employees previously provided with a preliminary notice of layoff. 44

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Educational Services**

3.1-A Comprehensive School Safety Plans for the 2011-12 School Year

Staff Recommendation: Approve the Comprehensive School Safety Plans for the 2011-12 school year as approved by the School Site Council at each site. 50

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.2-A Nonpublic School Placements for Special Education Students for the 2011-12 School Year

Staff Recommendation: Approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2011-12 school year. 52

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.3-A Service Agreement with Rethink Autism

Staff Recommendation: Approve the service agreement with Rethink Autism, Inc. Program will be implemented at Wirtz Pre-School and Hollydale School for the 2012-13 school year. 53

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Business Services**

4.1-A 2011-12 Budget Adjustments as of March 31, 2012

Staff Recommendation: Approve the 2011-12 Budget Adjustments for the General Funds, Unrestricted and Restricted, and Adult Education Fund, and Cafeteria Fund. 54

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.2-A Agreement with Demsey, Filliger & Associates

Staff Recommendation: Approve the agreement with Demsey, Filliger & Associates to provide an actuarial study of other postemployment benefits and present the study to the Board of Education. 61

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.3-A Sale, Disposal or Recycle of Surplus Property

Staff Recommendation: Authorize staff to identify surplus or obsolete property, and further authorize the Superintendent or designee to arrange for the sale or disposal of District surplus property in accordance with Board Policy and the requirements of State law. 63

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.4-A Agreement for Services with The Kendrick Group, LLC for 2012-2013 and Submission of E-Rate Applications for 2013-14 **Staff Recommendation:** Approve the 2012-13 contract agreement with The Kendrick Group, LLC to provide services for E-Rate filings for all District schools, and authorize staff to submit the 2013-14 E-Rate applications, as appropriate, to meet all deadlines. 65  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.5-A Notice of Completion – E-Rate-Funded Network Cabling Project at Paramount High School **Staff Recommendation:** Accept as completed the network cabling work at Paramount High School and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding. 67  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**CONFERENCE ITEMS**

These items are presented for advanced planning and to assist the Board in establishing further agenda items. The Board may, however, take action on the following:

2.1-CF Proposed New Board Policy 4219.2 – Employment Responsibility Accept for first reading the proposed new Board Policy 4219.2 – Employment Responsibilities. 69

**Business Services**

4.1-CF Revised Board Policy 3553 – Free or Reduced-Price Meals Accept for first reading revised Board Policy 3553 – Free or Reduced-Price Meals, updated and renumbered from 3542.31 – Food Services: Free or Reduced Price Meals to conform to CSBA’s suggested policies and regulations guidelines and current laws and regulations. 71

**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

**Educational Services**

3.1-I Williams Settlement Quarterly Uniform Complaint Summary Submitted for the Board’s information is the required Williams Settlement Quarterly Uniform Complain Summary for the third quarter January 1 - March 31, 2012. 81

**Business Services**

4.1-I Average Daily Attendance Summary Report Through March 23, 2012 and the Seventh Monthly School Enrollment Report	Staff will present the monthly school attendance reports for 2011-12.	83
4.2-I Monthly Financial Statements, March 2012	Staff will present in J-200 format a Financial Statement for each fund for the months July to March 2012.	93
4.3-I Monthly Financial Statements, March 2012 – Special Education	Staff will present in J-200 format a Financial Statement for the Special Education Fund for the months July to March 2012.	105
4.4-I Monthly Financial Statements, March 2012 – Self-Insurance Fund – Health and Welfare	Staff will present in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months July to March 2012.	107

**ANNOUNCEMENTS**

Next Regular Meeting May 9, 2012, 6:00 p.m. –  
Progress Park Plaza located at 15500 Downey Ave,  
Paramount, CA.

Staff/Employee  
Comment Per  
Government Code  
54957

Prior to Closed Session, as necessary, staff/employee  
comments are taken per Government Code 54957.

**CLOSED SESSION**

Time \_\_\_\_\_

**CLOSED SESSION AGENDA**

April 25, 2012

1. Conference with Real Property Negotiator
2. Liability Claims
3. Public Employee Appointment
4. Public Employment
5. Public Employee Performance/Evaluation
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Resignation/Retirement

8. Conference with Labor Negotiator
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
11. Student Discipline
  - a. Board hearing to consider expulsion of Student E-8.
12. Governance Team Items

**OPEN SESSION**

Time \_\_\_\_\_

**ADJOURNMENT**

Time \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_