

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

March 28, 2012

The Regular meeting was called to order at 6:03 p.m. by President Linda Garcia in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance Rosemary Green, Director–Personnel led the Pledge of Allegiance.

Roll Call Trustee Linda Garcia Trustee Sonya Cuellar
Trustee Vivian Hansen Trustee Tony Peña
Trustee Alicia Anderson

Administrators Present David J. Verdugo, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kimberly Cole, Director-Special Education/ECE
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Rosemary Green, Director-Human Resources
Jim Monico, Director-Student Services
Manuel San Miguel, Director-Secondary/Alternative Education
Greg Buckner, Principal-Paramount High School
Michele Dutton, Principal-Mokler School
Topekia Jones, Principal-Paramount Park Middle School
Morrie Kosareff, Principal-Paramount High School-West
Jean Law, Principal-Buena Vista High School
Kevin Longworth, Principal-Hollydale School
Richard Morgan, Principal-Paramount Adult School/CDS
Kelly Williams, Principal-Wirtz School
Lihn Roberts, Facilitator/Supervisor-Instructional Improvement

Approve Agenda Trustee Anderson moved, Trustee Peña seconded and the motion
March 28, 2012 carried 5-0 to approve the March 28, 2012 Board meeting agenda.
1.97

Special Meeting Minutes Trustee Hansen moved, Trustee Cuellar seconded and the motion
March 8, 2012 carried 5-0 to approve the minutes of the Special Meeting held on March
1.98 8, 2012.

Regular Meeting Minutes Trustee Cuellar moved, Trustee Peña seconded and the motion carried
March 14, 2012 5-0 to approve the minutes of the Regular Meeting held on March 14,
1.99 2012.

3-28-12

REPORTS

| | |
|-----------------------------------|--|
| Student Board Representatives' | Kimberly Galvez- Paramount High School-West Campus and Claudia Mejia-Paramount Adult School, reported on school academic, athletic and extra-curricular activities. |
| Employee Representatives' Reports | <p>TAP President Deb Meyers shared that is wonderful to see all the student art work displayed in the Board room and the continued support for the Arts. Administrative surveys have begun. Survey Monkey has been piloted at Paramount High School. She wished to thank Dr. Deborah Stark, Dr. Randy Gray for meeting with Michelle Lewis and Jill VanZant regarding parent trainings.</p> <p>CSEA President Cheryl Browning reported that they are conducting site visits and verifying membership. CSEA looks forward to upcoming negotiations with the District.</p> |
| Board Member' Reports | <p>Trustee Anderson welcomed everyone and added that it was great to see so much beautiful artwork displayed in the Board room.</p> <p>Trustee Cuellar attended the WASC – Meet and Greet at PHS and the Annual Paramount City Council Reorganization meeting.</p> <p>Trustee Hansen joined the Paramount Elks Club in the delivery and distribution of dictionaries to 3rd grade students at Hollydale School. She attended along with Mr. Manuel San Miguel the K-12 Cerritos College Partnership meeting, she attended the Transitional Kindergarten Committee meeting and thanked Dr. Stark and Dr. Gray for facilitating the meeting.</p> <p>Trustee Garcia had no report.</p> <p>Trustee Peña wished everyone a Happy Easter. He attended the PHS Open House and toured some of the new construction.</p> |
| Superintendent's Report | <p><u>Superintendent Verdugo highlighted a variety of items:</u></p> <ul style="list-style-type: none">• Superintendent Verdugo attended the Paramount High School Open House night.• Dr. Verdugo participated in the Little Lake School District Golf Fundraiser event which raises money towards scholarships.• He shared that the California Department of Education recently shared a news release recognizing the District's SARB program for the 3rd year in a row. There will be a formal recognition reception in Anaheim soon. <p><u>TAG Art Winners</u></p> <p>The first place and special recognition student award winners of the 14th Annual Traditional Artists Guild Show were congratulated and introduced: Juliana Torres, Kindergarten; Karla Resendiz, First grade; Chail Monge, Second grade; Naomi Chaidez, Third Grade; Shirlyza Tieng, Fourth grade; Trinity Ortega, Sixth grade; Guadalupe Yanez, Seventh grade; Molan Thomas, Eighth grade; Genesis Thomas, Ninth</p> |

grade; Stacy Poy-Poy, Tenth grade; Clarissa Olive, Eleventh grade; Oscar Guerrero, Twelfth grade; Jacqueline Martinez, Judge's Award-Best Use of Color; Ourapun Thong, Judge's Award-Best Composition; Samuel Rodriguez, Superintendent's Award; Natalie Medina, TAG Chairman's Award; Kalany Resendiz, Parks and Recreation Commission's Award and Justin Mayer, Mayor's Award.

The Board of Education members and Superintendent Verdugo recognized the students for their artistic excellence and presented them with a Certificate of Merit. Superintendent Verdugo thanked John Nowlin, Show Chairman from the Traditional Artists Guild, for his continued support of our students in the area of visual arts. Mr. Nowlin reported that over 1,150 pieces of student art were submitted for this year's show.

Instructional Technology Update

Lihn Roberts, Facilitator of Instructional Improvement, shared that the purpose of the presentation is to provide information on the implementation of instructional technology (Mobi Whiteboards, Responders, ALEKS) and identify next steps for 2012-2013.

The Technology Use Plan is a three year plan that provides a vision and plan for instructional technology in Paramount Unified School District. All instructional software and hardware purchases align with improving academic achievement.

Technology Use Plan goals are to use instructional technology to enhance instruction and increase student achievement in grades K-12 and provide ongoing, sequential professional development that supports technology use in classrooms.

Mobi White Boards are interactive white boards that allow teachers to display writing on a screen while moving around their classrooms. Responders are remote devices given to each student to click on the right answer choice. The teacher immediately receives a visual display of student responses. Prior to implementation, teachers were provided with professional development on how to integrate technology into lesson design.

ALEKS is a web-based math program that uses artificial intelligence, it diagnoses student learning with a pre-test and tailors practice questions to each student's academic skills needs. Its content includes math standards for grades 3-12. ALEKS was first introduced and implemented at Paramount High School in 2007. In 2011, implementation at the 6-8 sites as part of double period math support. Initial professional development was provided to selected 6-8 math teachers and coaches with four follow-up sessions. District-wide learning walks were conducted at each site with principal, math coach and Educational Services staff.

The District will next support the purchase of iPads for SDC classes by providing professional development educational interactive apps. We

will continue professional development for Mobi and ALEKS, expand the 6-8 Technology electives to include two full year courses that align to CTE Pathways in high school and provide professional development for middle schools on required internet safety topics.

**BOARD MEETING
CALENDAR**

1.98

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to change the May 23, 2012 Board of Education meeting to Tuesday, May 22, 2012.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.99

Trustee Cuellar moved, Trustee Hansen seconded and the motion carried 5-0 to approve the Consent Items.

Human Resources

Personnel Report
11-14
2.99

Accept Personnel Report 11-14, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-12 State Budget Act and related legislation.

Agreement with the Office
of Administrative Hearings
(OAH), Department of
General Services of the
State of California, to
Conduct Teacher Hearings
for Categorically Funded
Temporary Teachers
2.99

Approve the services to be provided by the Office of Administrative Hearings, Department of General Services of the State of California, to conduct teacher hearings and issue proposed decisions.

Educational Services

Consultant and Contract
Services
3.99

Approve the Consultant and Contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-
County Study Trip
3.99

Approve the overnight and /or out-of-county study trips for students consistent with the District policies and instructional programs.

Business Services

Purchase Order Report
11-14
4.99

Approve Purchase Order Report 11-14, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
February 2012
4.99

Approve warrants for all funds through February with a total of \$9,578,079.04.

Donations
4.99

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

3-28-12

Consultant Services
4.99

Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.

ACTION ITEMS

General Services

Resolution 11-42,
April 2012 as Public
Schools Month
1.100

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 adopt Resolution 11-42 proclaiming April 2012 as Public Schools Month in the Paramount Unified School District.

Human Resources

Student Teaching
Agreement with Biola
University
2.101

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the agreement with Biola University for participation in the Student Teaching Program.

Presentation of Paramount
Unified School District's
Initial Reopener Proposal
for the 2012-13 Collective
Bargaining Agreement with
the California School
Employees Association
(CSEA), Chapter 447
2.102

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to receive for public review the District's 2012-13 initial contract proposal for the reopener of the collective Bargaining Agreement with the California School Employees Association (CSEA), Chapter 447.

Public Hearing on the
District's Initial Reopener
Proposal for the 2012-13
Collective Bargaining
Agreement with the
California School
Employees Association
(CSEA), Chapter 447
2.103

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to conduct a public hearing regarding the District's 2012-13 initial contract proposal for the reopener of the Collective Bargaining Agreement with the California School Employees Association (CSEA), Chapter 447.

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to close the public hearing regarding the District's 2012-13 initial contract proposal for the reopener of the Collective Bargaining Agreement with the California School Employees Association (CSEA), Chapter 447.

Educational Services

Intent to Apply for *Arts for
All* Teacher Professional
Development
3.104

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the application for the *Arts for All* Teacher Professional Development Grant Program. If funded, the grant will be implemented from August 2012 through December 2014.

Nonpublic School
Placements for Special
Education Students for the

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education

| | |
|---|---|
| 2011-12 School Year 3.105 | Plan for the 2011-12 school year. |
| Summer School and Extended School Year Program for 2012 3.106 | Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the 2012 Summer and Extended School Year Program, authorize the employment of teachers and support staff, and purchase supplies and materials as necessary. |
| Application for Local Educational Agencies in Program Improvement to be Supplemental Educational Services Providers for Cohort 2012 3.107 | Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to ratify the submission of the Supplemental Educational Services Providers Cohort 2012 application for Paramount Unified School District for the 2012-13 and 2013-14 school years. |
| Attorney Fee and Settlement Agreement for a Special Education Student 3.108 | Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve and authorize payment for services with a nonpublic agency and IEE services rendered with appropriate documentation and attorney fees for a settlement agreement for a special education student. |

Business Services

| | |
|---|--|
| 2011-12 Budget Adjustments as of February 28, 2012 4.109 | Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the 2011-12 Budget Adjustments for the General Funds, Unrestricted and Restricted, and Adult Education Fund, Building Fund and Self Insurance Fund. |
| Measure AA - Change Orders for Keppel School – Two-Story Classroom and Library/Media Building 4.110 | Trustee Peña moved, Trustee Cuellar seconded, and the motion carried 5-0 to accept Change Orders for Keppel School – Two-Story Classroom and Library/Media Building for a total of \$108,556 and increase the guaranteed maximum price from \$7,570,073 to \$7,678,629. |
| Increase of Architectural Fees for Paramount High School Projects – Measure AA 4.111 | Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the increase in the contract for architectural services from \$3,944,992 to a fixed fee of \$3,970,512, including reimbursables, and authorize the Superintendent or designee to complete all necessary documentation for finalization of the contract with LPA, Inc. |
| Measure AA – Change Orders for Paramount High School – Phase V Modernization 4.112 | Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to accept change orders for Paramount High School – Phase V Modernization for a total of \$122,985 and increase the guaranteed maximum price from \$15,110,216 to \$15,223,201. |
| Measure AA – Change Orders for Paramount High School – Phase IV Science and Medical Health | Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to accept change orders for Paramount High School – Phase IV Science and Medical Health Building reflecting the final reconciliation for the project budget, decreasing the guaranteed maximum price from |

Building
4.113

\$15,532,745 to \$15,432,745.

Authorization for Request
for Proposal for Architect
Services – Measure AA
4.114

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 to Authorize staff to prepare a Request for Proposal for Architect Services. Authorize the Superintendent or designee to advertise, interview, award, and execute all necessary documents to the lowest and most responsible bidder.

Notice of Completion –
McCarthy Building
Companies, Inc. –
Paramount High School
Science and Medical
Health Building
4.115

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to accept as completed the construction services agreement, site lease and sublease agreement with McCarthy Building Companies, Inc. for the Paramount High School Science and Medical Health Building, and authorize the Superintendent or designee to file the Notice of Completion and to make payment to all contracted parties upon expiration of the thirty-five-day lien period and determination that no liens are outstanding.

INFORMATION ITEMS

Business Services

Bid Summary – Field
Service Contracts

The Board received as information an update on the graduation rate data and Adequate Yearly Progress for Paramount High School and Buena Vista High School.

Average Daily Attendance
Summary Report Through
February 24, 2012 and the
Sixth Monthly School
Enrollment Report

The Board received as information the monthly school attendance reports for 2011-12.

New Administrative
Regulation 3351 – Food
Service
Operations/Cafeteria Fund

The Board received as information new Administrative Regulation 3551 – Food Service Operations/Cafeteria Fund.

ANNOUNCEMENTS

President Garcia reported that the next Regular Meeting would be April 25, 2012, at 6:00 p.m. – Boardroom of the District Office.

ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on March 28, 2012 at 7:04 p.m.

David Verdugo, Secretary
To the Board of Education

President

Vice President/Clerk

3-28-12