

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

October 24, 2012

The Regular meeting was called to order at 6:01 p.m. by President Linda Garcia in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

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| Pledge of Allegiance | Ranita Browning, Director–Fiscal Services led the Pledge of Allegiance. |
| Roll Call | Trustee Linda Garcia
Trustee Vivian Hansen
Trustee Alicia Anderson
Trustee Sonya Cuellar
Trustee Tony Peña |
| Administrators Present | David J. Verdugo, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kimberly Cole, Director-Special Education/ECE
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Rosemary Green, Director-Human Resources
Troy Marshall, Director-Technology
Jim Monico, Director-Student Services
Manuel San Miguel, Director-Secondary/Alternative Education
Jeff Bowers, Principal-Gaines School
Greg Bucker, Principal-Paramount High School
Lynn Butler, Principal-Alondra Middle School
Morrie Kosareff, Principal-Paramount High School West
Richard Morgan, Principal-Paramount Adult School
Lisa Nunley, Principal-Jackson Middle School
Elizabeth Salcido, Principal-Zamboni Middle School
Connie Toscano, Principal-Los Cerritos School
Pamela Williams, Principal-Lincoln School
Lee Besler, Assistant Principal-Alondra Middle School
Andrea Aguilar-Nuno, Assistant Principal-Jackson Middle School
Hilda Verdugo-Assistant Principal-Zamboni Middle School |
| Approve Agenda
October 24, 2012
1.277 | Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to approve the Regular meeting agenda of October 24, 2012. |
| Regular Meeting Minutes
October 10, 2012
1.278 | Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the minutes of the Regular Meeting held on October 10, 2012. |

REPORTS

Student Board Representatives'	Maria Rivera-Paramount High School, Avery De La Cruz- Paramount High School-West Campus, and Roxanne Thomas-Paramount Adult School reported on school academic, athletic and extra-curricular activities.
Employee Representatives' Reports	<p>TAP President Deb Meyers reported that she felt privileged to stand in the Boardroom and see so many schools being recognized for all their achievements. She wished to thank Superintendent Verdugo, Paramount High School Administration, Gaines School staff, Cindy DiPaola and CSEA for their support of Proposition 30.</p> <p>No CSEA representative was present.</p>
Board Member' Reports	<p>Trustee Anderson attended the Paramount High School Varsity Football game vs. Lynwood High School and Downey High School. She attended the MESA Kick-off event; she visited Jackson and Tanner schools, and also attended the District's PTA Principals and Presidents meeting.</p> <p>Trustee Cuellar attended the MESA Kick-off event; she visited the Autism Center at Hollydale school and wished to thank Kevin Longworth-Principal and Kim Cole-Director for having running such a great program. She has been working with Superintendent Verdugo, Asst. Superintendent Debbie Stark and Director Kim Cole on the District presentation that will be presented during the Annual CSBA Education Conference in San Francisco.</p> <p>Trustee Hansen attended the Paramount High School Varsity Football game vs. Downey High School and also the MESA Kick-off event.</p> <p>Trustee Garcia had no report.</p> <p>Trustee Peña attended the Paramount High School Varsity Football game vs. Lynwood High School and Downey High School. He also attended the District's Safety Committee meeting.</p>
Superintendent's Report	<p><u>Superintendent Verdugo highlighted a variety of items:</u></p> <ul style="list-style-type: none">• Superintendent Verdugo welcomed over 400 students and Advisors to the MESA Kick-off held at Paramount High School.• Dr. Verdugo participated in the ACSA Strategic Planning sessions that involved participants throughout the state.• The District participated in a District-wide Disaster Drill and he was very happy on how well the drill went.• He attended the Paramount High School varsity football game vs. Downey High School.• Superintendent Verdugo joined State Superintendent Tom Torlakson in a rally that took place in Cerritos.

School Recognition – Academic Performance on STAR 2012

Superintendent Verdugo and the Board of Education congratulated and presented Alondra Middle School, Gaines School, Jackson Middle School, Lincoln School, Los Cerritos School, and Zamboni Middle School with a congratulatory replica banner on their high achievements on the STAR tests. Schools will be receiving a formal banner that will allow them to display at their school site for the community.

School Achievements

Alondra Middle School

- Met all State and Federal targets in 2011 and 2012
- Achieved an API of 816
- Increased its API by 60 points in two years

Gaines School

- Met all State and Federal targets in 2012
- Achieved an API of 825 points

Jackson Middle School

- Met all State and Federal targets in 2011 and 2012
- Successfully exited Program Improvement
- Increased its API by 57 points in two years

Lincoln School

- Met all State API targets in 2012
- Achieved an API of 835 points

Los Cerritos School

- Met all State API targets in 2012
- Achieved an API of 804 points

Zamboni Middle School

- Met all State API targets in 2012
- Achieved an API of 807 points
- Increased its API by 59 points in two years

Paramount High School Accomplishments and Goals

Manuel San Miguel, Director-Secondary & Alternative Education shared that the purpose of the presentation is to update the Board on Paramount High School's SMART goals and initiatives for the 2011-12 school year, to report on the work of academic coaches and outcome of the WASC visitation and to review the District's next steps.

Dr. Greg Buckner, Principal-Paramount High School shared the PHS SMART goals which are:

- Increase the percentage of students who pass core academic courses by 10%
- Increase the percentage of students who are on track for graduation by 7%
- Meet API and AYP targets

- Overall API score for PHS rose 34 point to 738
- Met API targets for all students and subgroups
- The API gain was highest among all high schools in surrounding school districts
- AYP Language Arts target – 77.8% proficient – targets not met Overall or for significant subgroups
- AYP Mathematics target – 77.4% proficient – overall proficiency Increased from 45% to 47.3% - only target met was English Learner students 37.8% proficient
- Increase the proficiency rate of all significant subgroups taking the CAHSEE

Dr. Buckner added that all Core teachers were provided staff development on Direct Interactive Instruction, Administrators focused on monitoring the implementation of instructional strategies during weekly learning walks, formal observations and PLC meetings, advanced placements and honors course offerings and enrollment have increased and cycle of inquiry was used to refine instructional practices of academic teams and focus interventions for individual students.

Mr. Morrie Kosareff, Principal-Paramount High School-West, shared that in examining data, the African American Student Achievement Initiative solicited information from students, parents, and staff on an ongoing basis to determine and implement strategies that increase the academic achievement of African American students. Mathematics and Language Arts teachers worked in teams, through common planning periods and sharing common students, to develop interventions that increase the academic achievement of all students. Language Arts, Math and Science teams administered common interim assessments every 2-3 weeks in order to analyze data and provide timely interventions.

Academic Coaches supported the Academic Program in the following ways:

- Monitoring and supporting implementation of quality first instructional practices
- Increasing the rigor of curriculum and assessments
- Leading Academic Team leaders and teachers through cycle of inquiry and Learning Walks
- Providing seamless curricular programs and assessments for courses offered at both campuses

In 2011-12, Paramount High School received the following commendations:

- Awarded WASC accreditation status of 6 year with a 3 year review
- Commitment of faculty's use of data and technology to increase student achievement
- Opportunities for students to take rigorous course offerings
- Focused staff development

The WASC Action Plan consists of:

Action Plan 1: Increase student achievement by establishing and monitoring support for all students including all subgroups as measured by CST's and CAHSEE.

Action Plan 2: Increase the enrollment opportunities and academic performance in advanced level courses to reflect the school's diverse population.

Action Plan 3: Raise student achievement as measured through CST and CAHSEE performance and ensure core classes align rigor with California State standards.

The District's next steps include:

- Paramount High School and West Campus will continue to provide and monitor the implementation of professional development for teachers, coaches and administrators
- Coaches will support academic teams in developing SMART Goals and using the Cycle of Inquiry to measure progress. Administrators will monitor academic teams' SMART goals to assure they align with school priorities and goals
- Coaches and administrators will meet regularly to discuss the result of interim assessments and plan support strategies for teachers and students
- High School SMART goals will be reviewed, revised and updated to reflect current and desired conditions.

BOARD MEETING CALENDAR

There were no changes to the Board meeting calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.279

Trustee Cuellar moved, Trustee Peña seconded and the motion carried 5-0 to approve the Consent Items.

Human Resources

Personnel Report
12-06
2.279

Accept Personnel Report 12-06, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2012-13 State Budget Act and related legislation.

Educational Services

Consultant Contract and
Services
3.279

Approve the consultant and contract services request authorizing contract services request authorizing contracts with consultant or independent contractors who provide specialized services, as submitted.

Contract for Participation in
Marine Education
Programs
3.279

Approve the Contract for Participation in Marine Education Programs with the Los Angeles County Office of Education for the 2012-13 school year.

Business Services

Purchase Order Report 12-06 4.279	Approve Purchase Order Report 12-06, authorizing the purchase of supplies, equipment, and services for the District.
Warrants for the Month of September 2012 4.279	Approve warrants for all funds through September with a total of \$11,712,480.76.
Donations 4.279	Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.
Consultant Services 4.279	Approve the consultant and contracted services request authorizing contracts with consultants or independent contractors who provide specialized services.

ACTION ITEMS

Human Resources

2012-13 Declaration of Need for Fully Qualified Educators 2.280	Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the 2012-13 Declaration of need for Fully Qualified Educators in Paramount Unified School District for submission to the California Commission on Teacher Credentialing.
Resolution 12-10: Teachers Instructing Single Subject Classes per Education Code 44263 2.281	Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to adopt Resolution 12-10: Teachers Instructing Single Subject Classes per Education Code Section 44263 for the 2012-13 school year.
Resolution 12-11: Teachers Instructing Multiple Subject Classes per Education Code 44256(b) 2.282	Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to adopt Resolution 12-11: Teachers Instructing Multiple Subject Classes per Education Code Section 44256(b) for the 2012-13 school year.
Teachers Instructing Subjects per Education Code Section 44258.7(b) - Coaching 2.283	Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to approve the list of teachers instructing subjects per Education Code Section 44258.7(b) - Coaching for the 2012-13 school year.

Educational Services

K-12 Single School Plans for Student Achievement for 2012-13 3.284	Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the K-12 Single School Plans for Student Achievement which have been updated to authorize expenditure of the 2012-13 budget.
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Waiver of Physical Education Requirement for Graduation
3.285

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to approve waiver from physical education requirement for a high school student due to medical condition.

Nonpublic School Placements for Special Education Students for the 2012-13 School Year
3.286

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2012-13 school year.

Memorandum of Understanding with AYUDA-Rotary-USC Dental Clinics
3.287

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to approve the Memorandum of Understanding between AYUDA-Rotary-USC Dental Clinics and Paramount Unified School District to provide dental services for one hundred twenty (120) students in grades second through sixth on December 1, 2012 in the Paramount High School cafeteria.

Business Services

2012-13 Budget Adjustments as of September 30, 2012
4.288

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 approve the 2012-13 Budget Adjustments for the General Funds, Unrestricted and Restricted and School Facilities Fund.

CONFERENCE ITEMS

New Board Policy 5118.1 – Open Enrollment Act Transfers

The Board accepted for first reading proposed new Board Policy 5118.1 – Open Enrollment Act Transfers which will establish consistency and uniformity with California Education Codes.

INFORMATION ITEMS

Educational Services

District Year 3 Program Improvement Status for 2012-13

The Board received as information an update of the Program Improvement Year 3 current requirements that have been met.

Business Services

Monthly Financial Statements, September 2012

The Board received as information in J-200 format a Financial Statement for each fund for the months of July to September 2012.

Monthly Financial Statements, September 2012 – Special Education

The Board received as information in J-200 format a Financial Statement for the Special Education Fund for the months July to September 2012.

Monthly Financial Statements, September 2012 – Self-Insurance Fund – Health and Welfare

The Board received as information in J-200 format a Financial statement for the Self-Insurance Fund – Health and Welfare for the months July to September 2012.

Average Daily Attendance
Summary Report Through
September 14, 2012 and
the First Monthly School
Enrollment Report

The Board received as information the monthly school attendance reports for 2012-13.

ANNOUNCEMENTS

President Garcia reported that the next Regular Meeting would be November 14, 2012, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:24 p.m. to discuss conference with labor negotiator and governance team items.

There following action was taken in Closed Session:

Educational Services

Student Discipline
Student E-1
3.289

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to expel Student E-1 for the first and second semester of the 2012-13 school year.

OPEN SESSION

The Board reconvened to Regular Session at 9:54 p.m. President Garcia reported that the Board had discussed conference with labor negotiator and governance team items.

ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on October 24, 2012 at 9:55 p.m.

David Verdugo, Secretary
To the Board of Education

President

Vice President/Clerk