

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**AGENDA**

**May 22, 2012**

The Board of Education will meet in Open Session at 6:00 p.m. in the Board of Education room at the District Office, 15110 California Avenue, Paramount, California. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order \_\_\_\_\_

Pledge of Allegiance                      Manuel San Miguel, Director-Secondary/Alternative Education

Roll Call                                      Linda Garcia                                      Sonya Cuellar  
    Vivian Hansen                                      Tony Peña  
    Alicia Anderson

Approve Agenda                              Approve the Regular Meeting agenda of May 22, 2012.  
May 22, 2012                                      Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Regular Minutes                              Approve the minutes of the Regular Meeting held on                      1  
May 9, 2012                                      May 9, 2012.  
    Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**REPORTS**

1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra curricular activities.  

Maria Rivera	Paramount High School
Kimberly Galvez	Paramount High School-West
Antoinette Flores	Buena Vista High School
Claudia Mejia	Paramount Adult School
2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
  - a. Student Recognition:
    - PHS Gates Millennium Scholars
  - b. California Common Core Standards Update
  - c. Budget Update

**BOARD MEETING  
CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**HEARING SECTION**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**Human Resources**

2.1-C Personnel Report 11-17	<u>Staff Recommendation:</u> Accept Personnel Report 11-17 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-2012 State Budget Act and related legislation.	7
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**Educational Services**

3.1-C Consultant and Contract Services	<u>Staff Recommendation:</u> Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.	14
3.2-C Overnight and/or Out-of- County Study Trips	<u>Staff Recommendation:</u> Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.	21
3.3-C Professional Activities Report 11-04	<u>Staff Recommendation:</u> Approve the Professional Activities Report 11-04 for District employees' attendance at an out-of-state conference.	26

**Business Services**

4.1-C Purchase Order Report 11-17	<u>Staff Recommendation:</u> Approve Purchase Order Report 11-17 authorizing the purchase of supplies, equipment, and services for the District.	27
4.2-C Warrants for the Month of April 2012	<u>Staff Recommendation:</u> Approve warrants for all funds through April with a total of \$9,521,078.45.	30
4.3-C Donations	<u>Staff Recommendation:</u> Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.	32

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

**Human Resource**

2.1-A  
2012-2013 School  
Calendar

Staff Recommendation: Adopt the proposed calendar for the 2012-2013 school year. 33

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Educational Services**

3.1-A  
Amendment to Contract  
for Los Angeles  
Universal Preschool  
Grant

Staff Recommendation: Approve acceptance of the Amendment Contract for additional funds from the Los Angeles Universal Preschool Grant. 35

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.2-A  
Transfer of the Los  
Angeles County Office of  
Education Programs and  
Services to Paramount  
Unified School District

Staff Recommendation: Approve the transfer of all instructional 10<sup>th</sup> through 12<sup>th</sup> grade academic programs and services currently being operated by LACOE by the 2012-13 school year to Paramount Unified School District. 36

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.3-A  
Application for the  
Elementary and  
Secondary School  
Counseling Grant for  
2012-2013

Staff Recommendation: Approve the District's application for the Elementary and Secondary School Counseling Grant for the 2012-2013 school year. 38

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.4-A  
New High School  
Course Two Year  
Algebra 1A and 1B for  
the 2012-2013 School  
Year

Staff Recommendation: Approve course for two year Algebra 1A and 1B in order to provide additional time and support for students to master algebraic concepts and skills. 40

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.5-A  
High School Course  
Outlines: Principles of  
Engineering Design for  
the 2012-2013 School  
Year

Staff Recommendation: Approve course and authorize purchase of instructional materials for a new course, Principles of Engineering Design to expand Career Technical Education curricular offerings for high school students. 41

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.6-A Proposed Change in Criteria for Reclassification of English Learners	<u>Staff Recommendation:</u> Approve revisions to the District's reclassification criteria for English Learners.	43
	Motion _____ Second _____ Vote _____	

**Business Services**

4.1-A 2011-12 Budget Adjustments as of April 30, 2012	<u>Staff Recommendation:</u> Approve the 2011-12 Budget Adjustments for the General Funds, Unrestricted and Restricted, and Adult Education Fund, Child Development Fund, Cafeteria Fund and Self Insurance Funds.	46
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Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.2-A New Board Policy 3300 – <u>Expenditures and Purchases</u>	<u>Staff Recommendation:</u> Accept for the second reading and adopt new Board Policy 3300 – <u>Expenditures and Purchases</u> to conform to CSBA's suggested policies and regulations guidelines and current laws and regulations.	58
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Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**CONFERENCE ITEMS**

These items are presented for advanced planning and to assist the Board in establishing further agenda items. The Board may, however, take action on the following:

**General Services**

1.1-CF Revised Board Bylaw 9122 – <u>Vice President/Clerk</u>	Accept for the first reading revised Board Bylaw 9122 – <u>Vice President/Clerk</u> revised to include current information related to State and Federal law requirements and to conform to CSBA's suggested policies and regulations guidelines.	63
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**Educational Services**

3.1-CF Revised Board Policy 6163.4 – <u>Student Use of Technology</u>	Accept for first reading proposed revised Board Policy 6163.4 – <u>Student Use of Technology</u> reflecting current District practice.	67
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**Business Services**

4.1-CF New Board Policy 3110 – <u>Transfer of Funds</u>	Accept for the first reading new Board Policy 3110- <u>Transfer of Funds</u> , which is updating and replacing Board Policy 3140 – <u>Transfer of Funds Between Categories; Amendments</u> , to conform to CSBA's suggested policies and regulations guidelines.	72
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## **INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

### **Business Services**

4.1-I 2011-2012 End-of-the-Year Projection Report	Staff will present a review of the End-of-the-Year Projection Report which has been provided to the Board under separate cover.	79 Sep Cvr
4.2-I Revised Administrative Regulation 3553 – <u>Free and Reduced-Price Meals</u>	Submitted for the Board's information is revised Administrative Regulation 3553 – <u>Free and Reduced-Price Meals</u> .	80
4.3-I Retire Board Policy 3120 – <u>Development of Budget Documents</u>	Submitted for the Board's information is Board Policy 3120 – <u>Development of Budget Documents</u> , being retired because it is outdated.	85
4.4-I Retire Administrative Regulation 3120 – <u>Development of Budget Documents</u>	Submitted for the Board's information is Administrative Regulation 3120 – <u>Development of Budget Documents</u> , being retired because it is outdated.	87
4.5-I Retire Board Policy 3123 – <u>Public Hearing on Publication Budget</u>	Submitted for the Board's information is Board Policy 3123 – <u>Public Hearing on Publication Budget</u> , being retired because it is outdated.	89
4.6-I Retire Board Policy 3130 – <u>Adoption of Budget</u>	Submitted for the Board's information is Board Policy 3130 – <u>Adoption of Budget</u> , being retired because it is outdated.	91
4.7-I Retire Board Policy 3150 – <u>Budget as Spending Plan</u>	Submitted for the Board's information is Board Policy 3150 – <u>Budget as Spending Plan</u> , being retired because it is outdated.	93

### **ANNOUNCEMENTS**

Next Regular Meeting Wednesday, June 13, 2012, 6:00 p.m. Boardroom of the District Office.

Staff/Employee  
Comment Per  
Government Code  
54957

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code 54957.

**CLOSED SESSION**

Time \_\_\_\_\_

**CLOSED SESSION AGENDA**

May 22, 2012

1. Conference with Real Property Negotiator
2. Liability Claims
3. Public Employee Appointment
4. Public Employment
5. Public Employee Performance/Evaluation
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
11. Student Discipline
12. Governance Team Items

**OPEN SESSION**

Time \_\_\_\_\_

**ADJOURNMENT**

Time \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_