

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

June 27, 2012

The Regular meeting was called to order at 6:02 p.m. by President Linda Garcia in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance Kim Cole, Director–Special Education/ECE led the Pledge of Allegiance.

Roll Call Trustee Linda Garcia Trustee Sonya Cuellar
Trustee Vivian Hansen ^{late 6:21p.m.} Trustee Tony Peña
Trustee Alicia Anderson

Administrators Present David J. Verdugo, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kimberly Cole, Director-Special Education/ECE
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Troy Marshall, Director-Technology
Manuel San Miguel, Director-Secondary/Alternative Education
Chris Stamm, Director-Nutrition Services

Approve Agenda Trustee Anderson moved, Trustee Peña seconded and the motion
June 27, 2012 carried 4-0 to approve the June 27, 2012 Board meeting agenda.
1.167

Special Meeting Minutes Trustee Peña moved, Trustee Cuellar seconded and the motion carried
June 13, 2012 4-0 to approve the minutes of the Regular Meeting held on June 13,
1.168 2012.

Regular Meeting Minutes Trustee Cuellar moved, Trustee Anderson seconded and the motion
June 13, 2012 carried 4-0 to approve the minutes of the Regular Meeting held on June
1.169 13, 2012.

REPORTS

Employee Representatives' No TAP representative was present.
Reports No CSEA representative was present.

Board Member' Reports Trustee Anderson attended the Buena Vista High School and
Paramount High School Graduation ceremonies.

Trustee Cuellar attended the Buena Vista High School and Paramount High School Graduation ceremonies and wished everyone a great summer break.

Trustee Garcia attended the Buena Vista High School and Paramount High School Graduation ceremonies and added that she was very proud of all the students.

Trustee Peña attended the Buena Vista High School and Paramount High School Graduation ceremonies and wished everyone a happy summer break.

Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Superintendent Verdugo attended the Buena Vista High School and Paramount High School graduation ceremonies.
- Dr. Verdugo shared with the Board a rendition of the proposed display of Anniversary bricks that will be relocated to areas throughout the Paramount High School.

Bulletin Boards – Lincoln School

Principal Pamela Williams presented an overview of the Boardroom bulletin boards representing Lincoln's School's student work. The bulletin boards reflect the theme of "Exploring Lincoln's Lion Pride...throughout the curriculum" enhancing the educational message sent to visitors and District office employees.

Parent Involvement Update

Dr. Randy Gray, Director Curriculum & Instruction provided the Board with an update on Parent Involvement. The purpose of the presentation is to provide data on parent involvement opportunities and participation, offer a summary of responses to Title 1 parent survey questions and present detailed information on Parent Volunteer Task Force and next steps.

At District Level, parent volunteer opportunities include District English Learner Advisory Committee, Student Health Advisor/Wellness Committee and Parent Education Academy. At the site level, there is English Learner Advisory Committee, School Site Council, PTA, Family Nights, Volunteer Programs, and Parent Education Workshops.

Dr. Gray also shared participation rates during Back to School Night, Parent Conferences and Open House. During Back to School Night, the average attendance throughout the District was 80% at grades K-5 and 86% at grades 6-8. Parent Conference attendance average throughout the District was 84 % at the K-5 level and 82% at the 6-8 level. Open House averages were 83% at the K-5 level and 78% at 6-8 level.

The District also offered two Parent Education Academies that were well attended. The first one was held on February 3, 2012 at Paramount Adult School focusing on the topic, Attendance: School Matters presented by Los Angeles County Office of Education which had seventy-five parents attend. The second Parent Education Academy

took place on April 20, 2012 also at Paramount Adult School and had eighty-six parents attend. The topic of this academy was K-1 Parent Volunteers and was presented by District kindergarten teachers.

The District will be establishing a Parent Volunteer Task Force in 2012-13 which the purpose will be to review current practices and provide recommendations for opportunities for parents to volunteer, guidelines and procedures for parent volunteers and volunteer training and education topics.

Budget Update

Dr. Michael Conroy, Assistant Superintendent-Business Services provided the Board with a Budget update. Dr. Conroy reported that the state's budget is constantly changing on a daily basis and is challenging as we prepare for the 2012-13 school year.

Over the past ten years, the percentage of the unrestricted General Fund total expenses dedicated to salaries and related benefits has increased. Personnel costs make up 90% of the District's Unrestricted General Fund expenses for the 2012-13 school year, 9% is for services and other operating expenses and 1% is for books and supplies. Based upon salary schedules, step & column, known costs and formulas, the District's personnel related expenses will continue to increase during the next three years.

The District's 2012-13 Budget adoption is based upon the Governor's tax initiative not passing. The 2012-13 Multi-year budget projections indicate that the District will not meet its operational expenditure needs in the 2013-14 school year. The District is projected to have a budget shortage in excess of \$8.6 million. Between now and the budget adoption in June 2013, the District will need to cut its operating expenses by over \$8 million by reducing programs, services, and staffing, otherwise the District may need to look for financial assistance from the State.

The District has begun discussions with TAP & CSEA to discuss items of mutual interest. One such topic is the budget. The District will address employee concessions. The District reduced budgeted Books and Supplies by 72% for 2012-13, and will continue monitoring "other operating expenses." In addition, the District will begin developing various 2013-14 budget reduction options to present to the Board in December should the tax initiative not pass in order to address the budget shortfall.

Assembly Bill (AB0 1476 included imposition of a midyear "trigger" cut totaling \$2.74 billion to school revenue limits, in the event that the tax increases in the Governor's November budget initiative are not approved by the voters. The amount of the proposed midyear trigger for K-14 education has varied since the introduction of the Governor's Budget in January, beginning at \$370 per ADA, and growing to an estimated high of \$479 per ADA during the spring, before settling at \$457 per ADA. The trigger cut has been viewed, as the balancer among

changes in the cost of program spending tagged as Proposition 98, deferral buybacks, and the estimated proceeds from the Governor's tax initiative.

The "trigger" cut translates into an average of \$457.47 per unit of average daily attendance or and additional ongoing cut of approximately \$182,000 that was not included in the District's 2012-13 Budget Adoption. The State budget gives districts authorization to reduce the school year by up to an additional 15 instructional days each year in 2012-13 and 2013-14, for a possible total of 20 days each year, which must be negotiated. The State budget also gives districts the choice to receive mandate funding from either a \$28-per average daily attendance block grant or claiming under the traditional cost-based process.

The District will seek Board approval of the 2012-13 District Budget tonight. It is expected that the Governor will sign the State's budget this week. The District's budget will be submitted to LACOE and by August 15, 2012, LACOE is required to approve, conditionally approve or disapprove the District's budget.

BOARD MEETING CALENDAR

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to cancel the July 11, 2012 Board Meeting and reschedule it to July 25, 2012.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.170

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to approve the Consent Items.

General Services

Representatives to Athletic
Leagues for 2012-13
1.170

Approve Dr. Greg Buckner, Paramount High School Principal, Mr. Alex Acosta, Athletic Director and Ms. Anna Yasuhara, Athletic Director, as District representatives to athletic leagues for 2012-13.

Human Resources

Personnel Report
11-19
2.170

Accept Personnel Report 11-19, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-12 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.170

Approve the Consultant and Contract Service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-
County Study Trips
3.170

Approve the overnight and/or our-of-county study trips for students consistent with the District policies and instructional programs.

<p>Services Agreement with the Los Angeles County Sheriff's Department for a School Resource Officer 3.170</p>	<p>Approve the Services Agreement with the Los Angeles County Sheriff's Department for a School Resource Officer from July 1, 2012 through June 30, 2017.</p>
<p>Memorandum of Understanding with Atlantic Recovery Services 3.170</p>	<p>Approve the Memorandum of Understanding with Atlantic Recovery Services to provide after-school substance abuse prevention education sessions for selected students at Paramount High School, Buena Vista High School, Community Day School and Alternative Education Center for the 2012-13 school year.</p>
<p>Memorandum of Understanding with El Camino College Compton Center for the 2012-13 School Year 3.170</p>	<p>Approve the Memorandum of Understanding with El Camino College Compton Center to provide after school instruction for selected students at Buena Vista High School for the 2012-13 school year.</p>
<p>Memorandum of Understanding with Kaiser Permanente Downey Medical Center 3.170</p>	<p>Approve the Memorandum of Understanding with Kaiser Permanente Downey Medical Center to allow visiting physicians to educate students in the Cal-SAFE Program for the 2012-13 school year.</p>
<p>Memorandum of Understanding with El Nido/Adolescent Family Life Program 3.170</p>	<p>Approve the Memorandum of Understanding with El Nido/Adolescent Family Life Program to provide services to pregnant or parenting teenagers who participate in the California School Age Families Education Program for the 2012-13 school year.</p>
<p>Memorandum of Understanding with the Arc Los Angeles and Orange Counties Schools to Community Transition Service for Adult Students with Disabilities 3.170</p>	<p>Approve the Memorandum of Understanding with The Arc Los Angeles and Orange Counties Schools to Community Transition Service for adult students with disabilities for the 2012-13 school year.</p>
<p>Contract with California State University, Long Beach and the Math Engineering and Science Achievement Program 3.170</p>	<p>Approve the contract with California State University Long Beach to provide the Math Engineering and Science Achievement Program for approximately 300 middle and high school students in 2012-13.</p>

Business Services

<p>Purchase Order Report 11-19 4.170</p>	<p>Approve Purchase Order Report 11-19, authorizing the purchase of supplies, equipment, and services for the District.</p>
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Warrants for the Month of May 2012 4.170	Approve warrants for all funds through May with a total of \$9,574,614.21.
Donations 4.170	Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.
Consultant Services 4.170	Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.

ACTION ITEMS

Educational Services

Revised Middle School Technology Electives Courses 3.171	Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to approve <i>Computer Applications</i> and <i>MultiMedia Design</i> course outlines in order to enhance middle school students' opportunities to develop skills with technology.
Physical Education Exemption for High School Students 3.172	Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the physical education exemptions for students who have not passed the Physical Fitness Test and need an academic support class in 2012-13 to pass the California High School Exit Exam.
New High School Course: <i>Introduction to Engineering Design</i> 3.173	Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to approve course <i>Introduction to Engineering Design</i> to expand Career Technical Education curricular offerings for high school students.
New Adult School Course: <i>Electrician 1A-4A</i> 3.174	Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve new <i>Electrician</i> course outlines for Paramount Adult School for the 2012-13 school year.
New Adult School Course: <i>Medical Assistant</i> 3.175	Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to approve new <i>Medical Assistant</i> course and course outline for Paramount Adult School for the 2012-13 school year.
Memorandum of Participation with Downey- Montebello Special Education Local Plan Area for the 2012-13 School Year 3.176	Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the Memorandum of Participation with Downey-Montebello Special Education Local Plan Area for the 2012-13 school year.
WorkAbility I Grant Application for the 2012-13 School Year 3.177	Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to ratify the application of the WorkAbility I Grant for the 2012-13 school year to provide supervision of special education students' on-the-job training and subsidized wages for high school and transition students and career awareness activities for middle school students.

<p>Memorandum of Understanding with Downey Unified School District for the 2012-13 School Year 3.178</p>	<p>Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with Downey Unified School District for reimbursement of students who receive Individual Educational Plan services by California Children Services Medical Therapy Unit for the 2012-13 school year.</p>
<p>Waiver of Physical Education Requirement for Graduation 3.179</p>	<p>Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to ratify the waiver of physical education requirement for graduation for a high school senior who has met the required criteria.</p>
<p>Revised Board Policy 6146.4 – <u>High School Graduation Requirements</u> 3.180</p>	<p>Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to accept for second reading and adopt proposed revised Board Policy 6164.4 – <u>High School Graduation Requirements</u> which reflects the recent passage of Assembly Bill 1330.</p>
<p>Three Year Budget Proposal for Paramount Adult School, 2012-2015 3.181</p>	<p>Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 to approve three year budget reduction proposal for Paramount Adult School which aligns with the District's Fiscal Stabilization Plan.</p>
<p>Memorandum of Understanding with Construction Craft Training Center for 2012-13 3.182</p>	<p>Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with Construction Craft Training Center for materials and support for a new Electrician Program at Paramount Adult School in 2012-13.</p>

Business Services

<p>Public Hearing – 2012-2013 Budget 3.185</p>	<p>Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to Conduct a public hearing prior to the approval of the 2012-2013 budget.</p> <p>There were no speakers during the hearing section.</p> <p>Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to close the public hearing.</p>
<p>Proposed Budget for 2012-13 and the Estimated Actual Financial Report for 2011-12 3.186</p>	<p>Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the Proposed Budget for 2012-13 and the Estimated Actual Financial Report for 2011-12 and authorize submission to the County Superintendent of Schools. Authorize staff to make budgeted transfers as appropriate throughout the year.</p>
<p>Resolution 11-48, Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers 3.187</p>	<p>Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adopt Resolution 11-48, authorizing the Los Angeles County Superintendent of Schools to process routine budget revisions, adjustments, and transfers.</p>

Resolution 11-49, Temporary Interfund Borrowing 3.188	Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to adopt Resolution 11-49, Temporary Interfund Borrowing between any of the Districts operating funds.
Resolution 11-50, Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer 3.189	Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to Adopt Resolution 11-50, Temporary Transfers from the School Pools Fund maintained by the Los Angeles County Treasurer.
Increase of Architectural Fees for Paramount High School Projects – Measure AA 3.190	Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the increase in the contract for architectural services from \$3,970,512 to a fixed fee of \$3,990,012 including reimbursables, and authorize the Superintendent or designee to complete all necessary documentation for finalization of the contract with LPA, Inc.
Measure AA – Change Orders for Paramount High School – Phase V Modernization 3.191	Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to accept Measure AA – Change Orders for Paramount High School – Phase V Modernization for a total of \$1,000,000, and increase the guaranteed maximum price from \$15,223,201 to \$16,223,201.
Reissuance of Warrant After Expiration of the Valid Period 3.192	Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the reissuance of the warrant after expiration of the valid period.
2011-12 Budget Adjustments as of May 31, 2012 3.193	Trustee Peña moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the 2011-12 Budget Adjustments for the General Funds, Unrestricted and Restricted.
School Lunch Pricing 3.195	Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the request to increase the Cafeteria Meal Prices for the 2012-2013 school year.

CONFERENCE ITEMS

Human Resources

Revised Board Policy 4118.4 - Professional Attire The Board accepted for first reading proposed revised Board Policy 4118.4 – Professional Attire which is being revised in order to maintain a professional standard of dress and grooming.

Educational Services

Revised Board Policy 4149 – Tobacco-Free Workplace The Board accepted for first reading the proposed revised Board Policy 4149 - Tobacco Free Workplace which will establish consistency and uniformity with California Education Code.

Revised Board Policy
5145.11 – Questioning and
Apprehension by Law
Enforcement

The Board accepted for first reading proposed revised Board Policy 5145.11 – Questioning and Apprehension by Law Enforcement which was revised in order to comply with Educational Code.

INFORMATION ITEMS

Educational Services

K-8 Visual and Performing
Arts Update

The Board received as information the K-8 Visual and Performing Arts (VAPA) update.

ANNOUNCEMENTS

President Garcia reported that the next Regular Meeting would be July 25, 2012, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:29 p.m. to discuss public employment, public employee performance/evaluation, conference with labor negotiator and governance team items.

The Board of Education re-opened the Regular meeting at 7:30 p.m. for further discussion of item 3.3-C.

The Board adjourned to Closed Session at 7:32 p.m. to discuss public employment, public employee performance/evaluation, conference with labor negotiator and governance team items.

The following action was taken in Closed Session:

Public Employment
2.196

The Board of Education voted unanimously the appointment of Maria Elida Garcia as Program Director-Child Development Programs.

OPEN SESSION

The Board reconvened to Regular Session at 9:37 p.m. President Garcia reported that the Board had discussed public employment, public employee performance/evaluation, conference with labor negotiator and governance team items.

ADJOURNMENT

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on June 27, 2012 at 9:38 p.m.

David Verdugo, Secretary
To the Board of Education

President

Vice President/Clerk

6-27-12