

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

September 26, 2012

The Regular meeting was called to order at 6:01 p.m. by President Linda Garcia in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance Jim Monico, Director–Student Services led the Pledge of Allegiance.

Roll Call Trustee Linda Garcia Trustee Sonya Cuellar
Trustee Vivian Hansen Trustee Tony Peña
Trustee Alicia Anderson

Administrators Present David J. Verdugo, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kimberly Cole, Director-Special Education/ECE
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Rosemary Green, Director-Human Resources
Troy Marshall, Director-Technology
Jim Monico, Director-Student Services
Manuel San Miguel, Director-Secondary/Alternative Education
Greg Buckner, Principal-Paramount High School
Morrie Kosareff, Principal-Paramount High School-West
Jean Law, - Principal-Buena Vista High School/Alternative Ed. Center
Richard Morgan, Principal-Paramount Adult School
Lihn Roberts, Facilitator/Supervisor

Approve Agenda Trustee Cuellar moved, Trustee Peña seconded and the motion carried
September 26, 2012 5-0 to approve the Regular meeting agenda of September 26, 2012.
1.253

Regular Meeting Minutes Trustee Anderson moved, Trustee Hansen seconded and the motion
September 12, 2012 carried 5-0 to approve the minutes of the Regular Meeting held on
1.254 September 12, 2012.

REPORTS

Student Board Maria Rivera-Paramount High School, Avery De La Cruz- Paramount
Representatives' High School-West Campus, Aisleem Garcia-Buena Vista High School,
and Roxanne Thomas-Paramount Adult School reported on school
academic, athletic and extra-curricular activities.

Employee Representatives' Reports

TAP President Deb Meyers shared that it is not an easy job being president of TAP. She added that the Bargaining Chair person has resigned from her position after 25 years of being chair. It will be very difficult for all as she is a wonderful woman who will be hard to replace. She met with her Executive team and they are a great supportive team. She is currently working hard on the initiatives. She attended the Safe and Smart Fair and had a PTA booth. She added that Paramount has an amazing community.

No CSEA representative was present.

Board Member' Reports

Trustee Anderson attended the Paramount Pop Warner Grand Opening game, she attended the Lincoln school and Paramount High School Back to School night and the City's annual Safe and Smart Fair.

Trustee Cuellar attended the City's annual Safe and Smart Fair and extended her thanks to all staff who was present for their participation and for providing great information. She also attempted to attend the Back to School at Alondra School and unfortunately parking was not available.

Trustee Hansen attended the City's annual Safe and Smart Fair and extended her appreciation to students, she attended Buena Vista High schools Back to School, the Insurance Committee meeting. She added that Paramount High School is a phenomenal place. Students are so thrilled and she wished to congratulate and thank Michael Conroy and Cindy DiPaola and everyone involved with the construction at Paramount High School.

Trustee Garcia attended Lincoln Schools Back to School night.

Trustee Peña visited Mokler school on opening day and also attended the PHS v. Bellflower varsity football game.

Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Superintendent Verdugo facilitated the monthly joint Superintendent/TAP meeting.
- Dr. Verdugo attended the ACSA Superintendents Council meeting as well as joining the ACSA Strategic Planning Committee to develop a comprehensive ACSA Strategic Plan.
- He attended the Paramount High School vs. Long Beach Milliken varsity football game.
- He attended the monthly Ad Hoc meeting.

Update on LEA Plan Implementation

Dr. Deborah Stark, Assistant Superintendent-Educational Services shared that the purpose of the presentation is to review Year Three Program Improvement requirements for districts, provide and update on LEA Plan initiatives implemented last year and outline the District's next steps.

Dr. Stark shared that Paramount Unified School District entered the third year of Program Improvement in 2010-11. Districts are required to write an LEA plan that addresses five (5) performance goals:

1. All students will attain proficiency in reading and mathematics by 2012-13
2. All Limited English Proficient students will become proficient in English and reach high academic standards in reading and math
3. All students will be taught by highly qualified teachers
4. All students will be educated in learning environments that are safe, drug-free and conducive to learning
5. All students will graduate from high school

Paramount Unified School District's LEA Plan outlined specific actions to address the instructional needs of student sub-groups that did not meet AYP targets:

- English Learners
- Students with Disabilities
- African American Students

Paramount Unified School District focused on the following priority areas in 2011-12:

- Raise English Learners' achievement in Language Arts and Mathematics
- Provide professional development to principals and teacher leaders that focuses on EL students
- Provide Academic Coaches in Math, Language Arts and Science at PHS and West Campus to support effective teaching and use of assessments.

Lihn Roberts, Facilitator/Supervisor-Instructional Improvement added that as we look at raising English Learners' Achievement, in collaboration with Pivot Learning Partners, K-8 principals and coaches participated in professional development and school visits focused on the following topics:

Session 1: How are EL students engaged in learning?

Session 2: How are English Learners held accountable for speaking and participating?

Session 3: How do we address the needs of PUSD's Long Term English Learners?

Session 4: How do we assure that all students, including EL students, are required to think at high levels?

All second and third grade teachers participated in professional development on how to increase students' use of academic language through structured academic talk. Follow up support was also provided through school and District learning walks. Middle and high school ELD teachers participated in professional development on the newly adopted *Inside Language, Literacy and Content* (grades 6-8) and *Edge* (grades 9-12) ELD textbooks and materials. Common pacing guides and assessments were developed. Principals and Language Arts Coaches participated in learning walks to support and monitor the use of these

new materials and assessments. Academic Coaches were hired at PHS and West Campus to support teachers in ELA/ELD, math and science. Pivot Learning Partners provided four days of professional development for administrators and coaches on topics that included:

- The role of the coach
- How to run effective PLC meetings
- How to use assessment results as part of a Cycle of Inquiry
- Strategies for differentiating coaching support

The District's next steps include:

1. In the second year of implementation of PUSD's LEA Plan we will extend what we learned from last year's focus on EL students to address the needs of both EL and African American students. Principals and coaches will participate in professional development to analyze the achievement of African American students and identify best practices. Some of the topics that will be covered are:
 - What does the data for PUSD's African American students show?
 - What does current research say about best practices?
 - What are the best practices we can put in place to address the needs of African American students?
2. Submit end of the year report of outlining progress made in 2011-12 to the California Department of Education.

BOARD MEETING CALENDAR

There were no changes to the Board meeting calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS 0.255

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to approve the Consent Items.

General Services

Professional Activity 12-02
1.255

Approve the Professional Activity Report 12-02 for the Superintendent's attendance at an out-of-state conference, as submitted.

Human Resources

Personnel Report
12-04
2.255

Accept Personnel Report 12-04, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2012-13 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.255

Approve the Consultant and Contract Service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-County Study Trips
3.255

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs

Memorandum of Understanding with the University of California, Irvine for the 2012-13 School Year
3.255

Approve the Memorandum of Understanding with the University of California, Irvine's Early Academic Outreach Program for post-secondary education support at Paramount High School in 2012-13.

Business Services

Purchase Order Report 12-04
4.255

Approve Purchase Order Report 12-04, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of August 2012
4.255

Approve warrants for all funds through August with a total of \$4,972,887.92.

Donations
4.255

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

General Counsel Services with Atkinson, Andelson, Loya, Ruud, & Romo
4.255

Approve the agreement for General Counsel Services with Atkinson, Andelson, Loya, Ruud & Romo for the period September 1, 2012 through June 30, 2013.

ACTION ITEMS

General Services

Resolution 12-08, Support Schools & Public Safety Protection Act (Proposition 30) and Our Children Our Future: Local Schools and Early Education Investment Act (Proposition 38)
1.256

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 adopt Resolution 12-08, in support of Schools & Public Safety Protection Act (Proposition 30) and Our Children Our Future: Local Schools and Early Education Investment Act (Proposition 38).

Human Resources

Establishment of Two 7-Hour, 10 Month PE/Locker Room Assistants at Paramount High School
2.257

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the establishment of two 7-hour-per-day/10 month PE/Locker Room Assistants for Paramount High School.

Public Hearing –
Negotiated Tentative
Agreement between
Paramount Unified School
District and the California
School Employees
Association (CSEA) -
Chapter 447 Regarding a
Ten-Day Reduction in
2012-13 and an Eight-Day
Reduction in 2013-14 for
Specifically Designated
Positions that are Part of
the CSEA Bargaining Unit
2.258

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to hold a public hearing regarding the Tentative Agreement, dated August 24, 2012, between the District and CSEA for a ten-day reduction in 2012-13 and an eight-day reduction in 2013-14 for specifically designated positions that are part of the CSEA bargaining unit.

There were no speakers during the hearing section.

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to close the public hearing regarding the Tentative Agreement, dated August 24, 2012, between the District and CSEA for a ten-day reduction in 2012-13 and an eight-day reduction in 2013-14 for specifically designated positions that are part of the CSEA bargaining unit.

Approval of the Negotiated
Tentative Agreement
between Paramount
Unified School District and
the California School
Employees Association
(CSEA) - Chapter 447
Regarding a Ten-Day
Reduction in 2012-13 and
an Eight-Day Reduction in
2013-14 for Specifically
Designated Positions that
are Part of the CSEA
Bargaining Unit
2.259

Trustee Peña moved, Trustee Cuellar seconded, and the motion carried 5-0 to Approve the negotiated Tentative Agreement, dated August 24, 2012, between the District and CSEA for a ten-day reduction in 2012-13 and an eight-day reduction in 2013-14 for specifically designated positions that are part of the CSEA bargaining unit.

Reduction in Work Year for
Certificated and Classified
Management, Confidential
and Supervisory Personnel
for 2012-13 and
2013-14
2.260

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to Approve a ten-day reduction in 2012-13 and an eight-day reduction in 2013-14 for all certificated and classified management, confidential and supervisory personnel.

Educational Services

Public Hearing –
Sufficiency of Instructional
Materials for the 2012-13
School Year
3.261

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 conduct a Public Hearing within the first eight weeks of school regarding the Sufficiency of Instructional Materials for the 2012-13 school year.

There were no speakers during the hearing section.

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 close the public hearing within the first eight weeks of school

regarding the Sufficiency of Instructional Materials for the 2012-13 school year.

Resolution 12-09
Sufficiency of Instructional
Materials for the 2012-13
School Year
3.262

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 adopt Resolution 12-09, assuring compliance with Education Code Section 60119 for State funds receivable for instructional materials including the Instructional Materials Funding Realignment Program for the 2012-13 school year.

Extended Day High School
Program for the 2012-13
School Year
3.263

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 approve an Extended Day High School Program for the 2012-13 school year, including hourly employment of teachers, support staff and purchase of instructional materials.

Workforce Investment Act,
Title II: Adult Education and
Family Literacy Act Grant
Award for Fiscal Year
2012-13
3.264

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 accept the Workforce Investment Act, Title II: Adult Education and Family Literacy Act Grant Award for the 2012-13 Fiscal Year.

Revised Board Policy
6175.3 – Work Experience
Education
3.265

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 accept for second reading and adopt the proposed revised Board Policy 6175.3 – Work Experience Education reflecting current District practice.

New Board Policy 5131.2 –
Bullying
3.266

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 accept for second reading and adopt proposed new Board Policy 5131.2 – Bullying. This new Board Policy will establish consistency and uniformity with the California Education Codes.

Revised Board Policy 5131
– Conduct
3.267

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 accept for second reading and adopt proposed revised Board Policy 5131 – Conduct which reflects changes in Education Code and uniformity with the California School Board Association policies.

Nonpublic School
Placements for Special
Education Students for the
2012-13 School Year
3.268

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 approve the placement for Special Education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2012-13 school year.

Business Services

2012-13 Budget
Adjustments as of August
31, 2012
4.269

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 approve the 2012-13 Budget Adjustments for the General Funds, Unrestricted and Restricted and Adult Education Fund.

Notice of Completion – E-
Rate Funded Network

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 accept as completed the network cabling work at Paramount

Cabling Project at
Paramount High School
and Los Cerritos
4.270

High School and Los Cerritos School and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

ANNOUNCEMENTS

President Garcia reported that the next Regular Meeting would be October 10, 2012, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 6:54 p.m. to discuss conference with labor negotiator and governance team items.

There was no action taken in Closed Session.

OPEN SESSION

The Board reconvened to Regular Session at 8:54 p.m. President Garcia reported that the Board had discussed conference with labor negotiator and governance team items.

ADJOURNMENT

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on September 26, 2012 at 8:54 p.m.

David Verdugo, Secretary
To the Board of Education

President

Vice President/Clerk