

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

September 12, 2012

The Regular meeting was called to order at 6:01 p.m. by President Linda Garcia in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance Rosemary Green, Director–Human Resources led the Pledge of Allegiance.

Roll Call Trustee Linda Garcia Trustee Sonya Cuellar
Trustee Vivian Hansen Trustee Tony Peña
Trustee Alicia Anderson

Administrators Present David J. Verdugo, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kimberly Cole, Director-Special Education/ECE
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Rosemary Green, Director-Human Resources
Troy Marshall, Director-Technology
Jim Monico, Director-Student Services
Manuel San Miguel, Director-Secondary/Alternative Education
Elvia Galicia, Assistant Director-Fiscal Services
Greg Buckner, Principal-Paramount High School
Morrie Kosareff, Principal-Paramount High School-West
Jean Law, - Principal-Buena Vista High School/Alternative Ed. Center
Richard Morgan, Principal-Paramount Adult School
Sue Saikaly, Assistant Principal-Paramount High School
Lihn Roberts, Facilitator/Supervisor

Approve Agenda Trustee Cuellar moved, Trustee Anderson seconded and the motion
September 12, 2012 carried 5-0 to approve the Regular meeting agenda of September 12,
1.242 2012.

Regular Meeting Minutes Trustee Peña moved, Trustee Anderson seconded and the motion
August 22, 2012 carried 4-0 to approve the minutes of the Regular Meeting held on
1.243 August 22, 2012.

REPORTS

Student Board Representatives'	Maria Rivera-Paramount High School, Avery De La Cruz- Paramount High School-West Campus, and Seth Sanchez-Buena Vista High School, reported on school academic, athletic and extra-curricular activities.
Employee Representatives' Reports	<p>TAP President Deb Meyers shared that it has been a busy day for her as she has been working hard campaigning and getting the word out by canvassing the sites and speaking to members. She visited Alondra and PHS-West and attended the PTA meeting and was pleased to share that this year PTA has some amazing volunteers. She thanked the Board of Education for their support and also Myrna Morales for meeting with her to discuss a personnel matter. She was happy to report that great things are happening at Jackson School.</p> <p>No CSEA representative was present.</p>
Board Member' Reports	<p>Trustee Anderson attended the monthly Ad Hoc meeting, District PTA Presidents' meeting, Gaines School PTA meeting and visited some classrooms while at Gaines. She also visited PHS during lunch time and attended the PHS v. Bellflower varsity football game.</p> <p>Trustee Cuellar had no report.</p> <p>Trustee Hansen congratulated everyone on a great opening day at schools.</p> <p>Trustee Garcia had no report.</p> <p>Trustee Peña visited Mokler school on opening day and also attended the PHS v. Bellflower varsity football game.</p>
Superintendent's Report	<p><u>Superintendent Verdugo highlighted a variety of items:</u></p> <ul style="list-style-type: none"> • Superintendent Verdugo met with Reverend Ken Korver regarding an opportunity to offer an annual scholarship provided by a 1947 graduate of Clearwater Jr. High, Mr. Larry Cenotto. • Dr. Verdugo attended the PHS vs. Los Alamitos and PHS vs. Bellflower High School varsity football games. • He attended the City Council meeting recognizing our school site teachers of the year and PEP scholarship recipients. • He attended the monthly Ad Hoc meeting. • Dr. Verdugo attended the weekly Rotary meeting and enjoyed the entertainment provided by the PHS Jazz Band. • He has visited various construction sites. <p><u>Bulletin Boards – PHS-West</u> Paramount High School-West Campus Principal Morrie Kosareff, with the assistance of students Daniel Lopez and Jessica Martinez presented an overview of the Boardroom bulletin boards representing Paramount High School-West Campus student work. The bulletin boards reflect the theme of "<i>Marking Our X on the Map of Success</i>" enhancing the educational message sent to visitors and District office employees.</p>

Introduction – Paramount High School Assistant Principal

The Board of Education and Superintendent welcomed new PHS Assistant Principal Sue Saikaly.

Sue has worked in Paramount Unified School District for 22 years. She has been a special education teacher and instructional coach in both math and language arts. She has experience in staff development and facilitating groups at PHS-West Campus. Sue received her Bachelor's Degree in Philosophy for California State University Long Beach and her Master's Degree in Education with a concentration in Educational Administration from California State University, Fullerton.

Sue is well regarded within the District and we know her positive and professional work style and sense of humor and spirit will serve the staff, students, and parents well at Paramount High School.

Sue wished to thank the Board of Education and Superintendent for providing her and entrusting in her the opportunity to service the students and community. The administration and staff at PHS have been very supportive and she added that she has joined an amazing team at Paramount High School.

STAR and CAHSEE Results 2012

Lihn Roberts, Facilitator of Instructional Improvement shared that the purpose of the presentation is to review the information on state and federal accountability systems, share results from STAR and CAHSEE testing and to report on progress and initiatives that promoted achievement.

Schools and Districts accountability measures consist of two components. The first component is the State API which schools and districts are measured on a scale of 200-1000 with a goal of reaching 800. The second component is the Federal AYP which schools and districts reach targets that increase each year with a goal of 100% of students reaching proficiency in math and language arts by 2014.

Based on preliminary estimates, eleven schools met their overall and all subgroup targets, five school reached the 800 target (Lincoln, Gaines, Alondra, Zamboni and Los Cerritos). Since 2011, PUSD has increased the number of schools reaching the 800 target from one school to five.

Based on preliminary estimates, three schools met all AYP targets in 2012 through Safe Harbor (Gaines, Alondra and Jackson). Safe Harbor is an alternate method of meeting targets.

Preliminary estimates, three school will begin year 1 of Program Improvement (Keppel, Los Cerritos, and Roosevelt), three schools will enter year 2 of Program Improvement (Paramount Park, Hollydale, and Tanner), and two schools enter year 4 of Program Improvement and will develop a restructuring plan (Paramount High School and Wirtz). After meeting AYP targets for two consecutive years, Jackson School exits Program Improvement.

In Language Arts, we have seen growth in content areas in grades 2-11. In Math, 63% of 2nd-5th grade students are proficient or advanced. For grades 6-7, 50% of 6th grade students are proficient or advanced, and 59% of 7th grade students are proficient or advanced. In 8th grade 67% of students taking Algebra 1 are proficient or advanced and 23% of students taking general math are proficient or advanced. In Science, 32% of 5th grade students scored proficient or advanced and 61% of 8th grade students scored proficient or advanced. In History Social Science, 49% of 8th grade students are proficient or advance. At the 9th grade level, 55% of students taking Algebra 1 are proficient or advanced. 53% of students taking Geometry scored proficient or advance. PUSD exceeds County and State achievement in 9th grade Algebra 1. English Learners are also performing higher than the County's average.

There is a 73% of 10th grade students passing both CAHSEE sections on the first try. 12th grades students passing both CAHSEE sections continue to rise with 92% of PHS 12th grade students passing and 86% of 12th grade students at Buena Vista High School.

The District's LEA Plan provided a focus on English Learners that included professional development for coaches and principals and visits to schools to observe effective EL instruction. This focus will be expanded to address the learning needs of African American students. All principals, including high school, will participate in professional development and visits to schools. Academic Coaches in grades 6-12 support teachers in implementing effective strategies for engaging students and using formative assessment results to set achievement goals and monitor progress.

K-5 Learning Centers provide literacy and math support to students working below grade level. Professional development on Academic Language establishes a foundation for teaching vocabulary in grades 2-3. This will be expanded to grades 4-5 this year. A Math Practices Pilot that teaches grades 3-5 student strategies for solving word problems and taking notes will be implemented at every school.

With the transition to the Common Core Standards, California will have a new state assessment, Smarter Balance, that will be implemented in 2014-15. To prepare for this transition, Common Core Lead Teachers and principals will learn instructional approaches that are aligned to the Common Core and will also improve performance on STAR. For example, students will learn how to respond to questions that are text dependent and will have increased opportunities to read and write expository text.

A future Board presentation will provide more information on the Smarter Balance Assessment and Common Core Standards.

Budget Update

Assistant Superintendent-Business Services Dr. Michael Conroy shared with the Board that the District's Budget Fiscal Stabilization Plan is built

upon three important issues that play an integral part. Those are, Advance Student Achievement, Maintain Positive Labor Relations, and Ensure District Fiscal Solvency. The District's 2012-13 Budget was based upon the Governor's tax initiative not passing (worst case scenario) and our budget continues to be trimmed. 90% of the General Fund expenditures are in Personnel with 10% in Operating Expenses and 1% in Books and Supplies.

The District's 2012-13 Budget Adoption resulted in approval with following LACOE comments:

- Present a Fiscal Stabilization Plan at 1st Interim Budget Update in December.
 - Reduce year-to-year deficit spending trends
 - Maintain 3% General Fund Reserve
 - Maintain balanced budget
 - Provide adequate reserves in MYP years
- Continue to monitor declining attendance/ADA
 - Principals' goal for 2012-13
- Monitor and update cash flow analysis
 - Prepare process for a mid-year "bank loan"
- If collective bargaining negotiations are agreed upon, before the Board takes any action, the District must meet the public disclosure requirements as outlined in AB 1200
- Monitor projected deficit and impact on District's Budget Certification
- Positive Certification that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years
- Qualified Certification that the District will be able to meet its financial obligations for the current fiscal year and the next fiscal year.
- Negative Certification that the District will not be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years

Based on best information known today, if the November tax initiative does NOT pass, the District will self-certify NEGATIVE at either the 1st or 2nd Interim Budget update.

BOARD MEETING CALENDAR

There were no changes to the Board meeting calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.244

Trustee Cuellar moved, Trustee Peña seconded and the motion carried 5-0 to approve the Consent Items.

General Services

Professional Activity 12-01
1.244

Approve the Professionals Activity Report 12-01 for the Superintendent's attendance at an out-of-state conference, as submitted.

Human Resources

Personnel Report
12-03
2.244

Accept Personnel Report 12-03, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2012-13 State Budget Act and related legislation.

Consultant and Contract
Services
2.244

Approve the Consultant and Contract Service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Educational Services

Consultant and Contract
Services
3.244

Approve the Consultant and Contract Service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Memorandum of
Understanding with the Los
Angeles County District
Attorney's Abolish Chronic
Truancy Program
3.244

Approve the Memorandum of Understanding with the Long Beach Guidance Center for the 2012-13 school year.

Business Services

Purchase Order Report
12-03
4.244

Approve Purchase Order Report 12-03, authorizing the purchase of supplies, equipment, and services for the District.

Consultant Services
4.244

Approve the consultant and contracted services request authorizing contracts with consultants or independent contractors who provide specialized services.

Agreement with Memory
Book Company
4.244

Approve the agreement with Memory Book Company to provide yearbooks for District schools and authorize the Superintendent or designee to complete all necessary documentation for finalization of the agreement.

ACTION ITEMS

General Services

Call for Nominations for
Directors-at-Large,
Asian/Pacific Islander and
Hispanic
1.245

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to Nominate candidates for the CSBA Directors-at-Large, Asian/Pacific Islander and Hispanic, to serve on the Los Angeles County Committee on School District Organization.

Human Resources

Resolution 12-06,
Elimination or Reduction of

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to adopt Resolution 12-06 to eliminate or reduce specified

Specified Classified Positions for 2012-13 2.246 classified positions effective October 28, 2012 due to lack of work or lack of funds.

Fieldwork Experience Agreement with California State University, Dominguez Hills 2.246 Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the agreement with California State University, Dominguez Hills for participation in fieldwork experience.

Business Services

2011-12 Unaudited Actuals 4.247 Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 approve the 2011-12 Unaudited Actuals Financial Report.

Resolution 12-07, Establishing the 2012-2013 Gann Appropriations Limit 4.248 Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 adopt Resolution 12-07, establishing the 2012-2013 Gann Appropriations Limit at \$82,465,517, as calculated by the State formula.

Notices of Completion – Field Service Contracts 4.249 Trustee Anderson moved, Trustee Peña, and the motion carried 5-0 accept as completed the Field Service Contract for installation of wall murals at Alondra School Cafeteria and the repair of fourteen building system foundations at various sites, and authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

2012-13 Budget Adjustments as of July 31, 2012 4.250 Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 approve the 2012-13 Budget Adjustments for the General Funds, Unrestricted and Restricted and the Building Fund.

Transfer of Funds – School Facilities Fund 4.251 Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 Approve the wire transfer of funds as needed in the School Facilities Fund to California Financial Services through U.S. Bank in order to expedite vendor payments on bond construction projects.

Claim Rejection 4.252 Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 Reject Claim No. 2012:002 submitted by an individual and remand to the District’s insurance carrier for adjudication.

CONFERENCE ITEMS

New Board Policy 5131.2 – Bullying The Board accepted for first reading proposed new Board Policy 5131.2 – Bullying. This new Board Policy will establish consistency and uniformity with the California School Board Association policies.

Revised Board Policy 6175.3 – Work Experience Education The Board accepted for first reading proposed revised Board Policy 6175.3 – Work Experience Education reflecting current District practice to align with current updates to career and career technical education legislation and practices.

Revised Board Policy 5131
– Conduct

The Board accepted for first reading proposed revised Board Policy 5131 – Conduct which reflects changes in Education Code and uniformity with the California School Board Association policies.

INFORMATION ITEMS

Business Services

Revised Administrative
Regulation 7125 – General
Obligation Bonds

The Board received as information revised Administrative Regulation 7125 – General Obligation Bonds.

ANNOUNCEMENTS

President Garcia reported that the next Regular Meeting would be September 26, 2012, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:32 p.m. conference with labor negotiator and governance team items.

There was no action taken in Closed Session.

OPEN SESSION

The Board reconvened to Regular Session at 9:12 p.m. President Garcia reported that the Board had discussed conference with labor negotiator and governance team items.

ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on September 12, 2012 at 9:22 p.m.

David Verdugo, Secretary
To the Board of Education

President

Vice President/Clerk