

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

May 25, 2011

The Special meeting was called to order at 5:30 p.m. by President Tony Peña in the Closed Session Room at the District Office, 15110 California Avenue, Paramount California.

Roll Call	Trustee Tony Peña Trustee Linda Garcia Trustee Alicia Anderson	Trustee Sonya Cuellar Trustee Vivian Hansen
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Approve Special Meeting Agenda May 25, 2011 1.163	Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the Special Meeting agenda for May 25, 2011.
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ADJOURNMENT

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to adjourn the Special Meeting of the Board of Education held on May 25, 2011 at 6:05 p.m.

REGULAR MEETING

May 25, 2011

The meeting was called to order at 6:07 p.m. by President Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance	Randy Gray, Director-Curriculum & Instruction/Projects led the Pledge of Allegiance.
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Roll Call	Trustee Tony Peña Trustee Linda Garcia Trustee Alicia Anderson	Trustee Sonya Cuellar Trustee Vivian Hansen
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Administrators Present	David J. Verdugo, Superintendent Michael Conroy, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Stella Toibin, Assistant Superintendent-Educational Services Ranita Browning, Director-Fiscal Services Kim Cole, Director-Special Education/Early Childhood Education Patti Cummings, Director- Facilities Cindy Di Paola, Director-Maintenance & Operations Randy Gray, Director-K-12 Curriculum Rosemary Green, Director-Personnel
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Troy Marshall, Director-Technology
Jim Monico, Director-Student Services
Manuel San Miguel, Director-Alternative Education
Deborah Stark, Director-K-12 Curriculum
Greg Buckner, Principal-Paramount High School
Lynn Butler, Principal-Alondra Middle School
Michele Dutton, Principal-Roosevelt School
Topekia Jones, Principal-Paramount Park Middle School
Morrie Kosareff, Principal-Paramount High School-West Campus
Jean Law, Principal-Buena Vista High School
Richard Morgan, Principal-Adult Education Center
Elizabeth Salcido, Principal-Zamboni Middle School
Linda Harju-Stevens, Principal-Gaines School
Kelly Williams, Principal-Wirtz School
Pamela Williams, Principal-Lincoln School

Approve Agenda
May 25, 2011
1.164

Trustee Cuellar moved, Trustee Garcia seconded. Superintendent Verdugo indicated that item 4.5-C be pulled from the agenda for further review and future submission. The motion carried 5-0 to approve the Regular Meeting agenda of May 25, 2011 as amended.

Regular Meeting Minutes
May 11, 2011
1.165

Trustee Hansen moved, Trustee Anderson seconded and the motion carried 5-0 to approve the minutes of the Regular Meeting held on May 11, 2011.

REPORTS

Student Board
Representatives

Maria Rivera, Paramount High School-West Campus, Christopher Freeman-Buena Vista High school, and Jeremy McMillan, Adult Education Center reported on school academic, athletic and extra curricular activities.

Employee Representative
Reports

TAP President Deb Meyers shared that the association is finalizing principal surveys and hopes to have the results available next week. She was also happy to share that TAP awarded four \$500 scholarships to graduating students. She added that the association is looking forward to bargaining this upcoming summer.

CSEA President Cheryl Browning was in attendance but no report was provided.

Board Members' Reports

Trustee Alicia Anderson had no report.

Trustee Cuellar attended the May 13 Rally at Persian Square and added that it was great to see every one there together. She also attended The TAP "We Honor Ours" Dinner Awards recognizing Jackie Wayman.

Trustee Hansen attended the Paramount Lion's Club dinner

honoring the PHS Men's Soccer team for winning the CIF championship. She also participated in judging senior students essays for scholarships.

Trustee Garcia had no report.

Trustee Peña attended the PHS Annual Mariachi Night, the Lion's Club dinner honoring the PHS Men's Soccer team for winning the CIF championship, the Annual Paramount Rotary Club Scholarship luncheon, and The TAP "We Honor Ours" Dinner Awards recognizing Jackie Wayman.

Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Dr. Verdugo attended the Adult School Workability Program and tour.
- He attended and enjoyed the annual PHS Mariachi Night program.
- Superintendent Verdugo attended and presented at the annual Congresswoman Linda Sanchez's Congressional Art contest.
- Dr. Verdugo thanked the Paramount Lion's Club for the dinner reception they hosted in honor of the PHS CIF Men's Soccer team.
- He attended the Annual Paramount Rotary Scholarship luncheon where over \$15,000 was provided in scholarships to PHS seniors.
- Superintendent Verdugo toured all of the District's current construction sites and thanked Facilities Director Patti Cummings for all of the great work she has done.

TAG Art Show Awards

The first place and special recognition student award winners of the 13th Annual Traditional Artists Guild Show were congratulated and introduced: Emely Ramos, kindergarten; Isabella Meza, first grade; Brigett Rocha, second grade; Eulian Morales, third grade; Jose A. Velazquez, fourth grade; Oscar Cardona, fifth grade; Jesus Lopez, sixth grade; Ourapun Thong, seventh grade; Daniel Jauregui, eighth grade; Lesley Chavez, ninth grade; Karen Mora, tenth grade; Fernando Cisneros, eleventh grade; Lawrence Diggins, twelfth grade; Benjamin Rocha, Superintendent's Award; Alberto Cuevas, Parks and Recreation Commission's Award; Christopher Williams, Best Composition and Judge's Award; Daniel Zavaleta, Chairman's Award, and Benjamin Rocha, Mayor's Award. The Board of Education members and Superintendent Verdugo recognized the students for their artistic excellence and presented them with a Certificate of Merit. Superintendent Verdugo thanked John Nowlin, Show Chairman from the Traditional Artists Guild, for his continued support of our students in the area of visual arts. Mr. Nowlin reported that over 1,200 pieces of student art were submitted for this year's show.

K-5 PRTI Update

The purpose of the presentation is to provide an update on the implementation of the K-5 Learning Centers within the Pyramid of Response to Intervention framework, to share the support the District has provided for this initiative and to delineate next steps for the 2011-12 school year.

Assistant Superintendent-Educational Services, Stella Toibin shared that implementation was done in 2010-11 school year with every K-5 and K-8 school developing a Pyramid Response to Intervention Plan incorporating a Learning Center providing assistance to Tier II and Tier III students. The instructional coach, RSP teacher, RSP aides and intervention teachers provided direct instruction to students in the Learning Center. Students attending the Learning Center did not miss any new instruction given in the classroom because teachers implemented workshop during the grade level's Learning Center time. Instructional coaches met twice a month to discuss issues, concerns and successes with the K-5 Curriculum Specialists. The K-5 PLC team comprised of the principal, instructional coach and 2-3 Teacher Leaders per school met three times a year to debrief the implementation of the Learning Centers. Learning Center Teams met to make recommendations for the 2011-12 school year.

Schools indicated the following were positive outcomes of implementing a Learning Center:

- Collaboration among the Learning Center team including the RSP teacher, instructional coach, and intervention teacher.
- Measuring student progress: Pre/post tests every two week through teacher made assessments specific to their needs.
- Small groups with very focused instruction and guided practice.
- Significant improvement in both behavior and motivation in regards to work habits and performance in class.
- Students...enthusiastic and motivated.
- Successful...happy students making growth.

Some of the challenges and solutions discussed were:

- Time-Schedule assessing, materials, STPT and collaboration for the entire school year.
- Connecting Learning Center and general education classrooms as all part of one-team-continue providing time for dialog among all teachers.
- Scheduling around other programs-increase Learning Center instructional minutes.
- Determine more specific entering/exiting criteria-work together to refine entering and exiting criteria.
- Tier I not strong/effective in all classes-provide staff development in strategies, management and diagnosing needs of students.

Mrs. Toibin also shared a few items of advice to schools establishing Learning Centers:

- Spend time ensuring Tier I is effective for students.
- Allow time for collaboration for the Learning Center staff.
- Allow time for the Learning Center staff to collaborate with classroom teachers.
- Be specific with content taught in small groups.
- Assess students individually before entering the Learning Center.
- Maintain group size in order to achieve goals at a high rate.
- Establish Professional Learning Community before a Pyramid Response to Intervention with a Learning Center is implemented.
- Choose screening tools carefully.

Next steps for schools in 2011-12:

- Continue to build Tier I Tool Kits.
- Provide successful structure and strategies for strategic students as we have for intensive students.
- Further differentiate Tiers II and III.
- Increase instructional minutes in the Learning Center.
- Review data at the end of the school year to monitor cycles of inquiry.
- Research specific targeted instructional materials.
- Refine the Student Study Team process.

For the 2011-12 school year, District support will include:

- Continue to meet quarterly at the District office with PLC Lead Teachers and the Learning Center staff of each school to have opportunities to share what schools are doing.
- Support Intervention Teacher positions with categorical funds.
- Establish a committee of teachers to “fine tune” the entrance and exit criteria for the Learning Center.
- Install Read Naturally progress monitoring software at every K-5 school. Presently Lincoln is piloting the materials.

Parent Involvement Update

Director Randy Gray reviewed the parent involvement requirements and parent participation and opportunities at the District level and site level. Educational workshops are also provided K-12 and well attended. Back-to-School nights, parent conferences and Open House at the sites are also well attended. The DAC and DELAC parent advisements were highlighted as follows:

- Budget – well presented information that clearly keeps everyone well informed
- LEA Plan Committee – the Plan should have strategies for our three main subgroups- English Learners, African American students, and students with disabilities.

- Parent Training – continue the Parent Education Academy each year and have the quality of presentations as the one presented by LACOE this year.
- Parent Education Academy – present the same information, Cyberspace Misconduct, to the students at middle and high schools.

Dr. Gray also shared a few of the results of the Title I Parent Survey that was conducted District-wide. He added that this year, the Parent Education Academy was well attended with more than 80 parents and topic discussed was “What Parents Should Know About Cyberspace Misconduct”.

Budget Update

Assistant Superintendent-Business Services, Dr. Michael Conroy highlighted the May Revision which includes the following:

- The May Revision is keeping with the general theme of the Governor’s January Budget proposal
 - Big cuts, already enacted, for the non-Proposition 98 side of the budget
 - Elimination of redevelopment agencies and redirection of property tax
 - Realignment of programs from the State to the local level
 - Extension of temporary taxes by vote of the people
 - Relatively level funding for K-12 education
- Some things have changes
 - Tax revenues have increased, independent of tax extensions
 - The Governor has had no success getting Republican support for taxes
 - Increased pressure for pension, business, and other reforms
- The May Revision is a major check point
 - SSC has always recommended using the Governor’s May Revision as the basis for the June District budget
 - This year, the May Revision proposes flat funding, and
 - SSC recommends that the June District Budget be prepared assuming flat funding on a per-student basis between 2010-11 and 2011-12
- The next major check point is State budget enactment
 - At that time, recommendations will be made for revisions to District budgets

Dr. Conroy shared that it is believed the budget may be a more stable one. There is less reliance on tax extensions, more reliance on ongoing revenues of \$6.6 billion, cuts to Non-Proposition 98 side proposed in January have been made, Proposition 98 has risen, deferrals have lowered, but could be reinstated if needed, and less exposure to suspension of Proposition 98 and no political will suspend. He added that

overall, we are much safer in May than in January. We will continue vigilance through Budget enactment and beyond. For 2011-12, the May Revision acknowledges an increase in General Fund revenues resulting in an increase to Proposition 98 above the January Governor's Budget Proposal of \$3 billion in 2011-12 to \$52.4 billion. The boos in Proposition 98, however will not result in an increase in per-pupil funding at the District level because the Governor's May Revision proposes to allocate the increase in Proposition 98 to reverse \$2.5 billion in K-12 apportionment deferrals.

The May Revision acknowledges a statutory cost-of-living adjustment (COLA) for revenue limits of 2.24%, up from the estimated 1.67% COLA in January. The Deficit Factor for school districts is 19.754%, up from 19.608% in January.

What will happen next is the Governor will go after the tax extensions, the Legislature will pass a budget, the Governor will retain responsibility for proposal, but only the Legislature can pass a Budget Bill and while we prefer today's situation to that of January, the education portion of the Budget will not be finalized until enactment of the State Budget. The State budget is still dependent upon future events – extension of taxes.

For Paramount Unified School District, the P-2 ADA is good, 2nd Interim to 3rd Interim is good, and the May Revision is good. Recommendations for June Budget Adoption of 2011-12, 2012-13, 2013-14, maintain "Positive Certification", budget the \$349/ADA Revenue and "Assign" in Reserves, develop Re-entry (re-budgeting) Plan and hope the Legislature approves the Governor's Budget as proposed.

**BOARD MEETING
CALENDAR**

President Peña reported that the June 8, 2011 Board of Education meeting will begin at 5:00 p.m.

HEARING SECTION

There were no speakers during the Hearing Section.

CONSENT ITEMS

0.166

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to approve the Consent Items.

Human Resources

Personnel Report 10-17
2.166

Accept Personnel Report 10-17, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2010-11 State Budget Act and related legislation.

Educational Services

<p>Consultant and Contract Services 3.166</p>	<p>Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.</p>
<p>Interdistrict Attendance Agreement 3.166</p>	<p>Approve the Interdistrict Agreement with Alhambra Unified School District beginning May 25, 2011 and continuing until terminated by either district.</p>
<p>Interdistrict Attendance Agreement 3.166</p>	<p>Approve the Interdistrict Agreement with Baldwin Park Unified School District beginning May 25, 2011 and continuing until terminated by either district.</p>
<p>Interdistrict Attendance Agreement 3.166</p>	<p>Approve the Interdistrict Agreement with Redondo Beach Unified School District beginning May 25, 2011 and continuing until terminated by either district.</p>

Business Services

<p>Purchase Order Report 10-17 4.166</p>	<p>Approve Purchase Order Report 10-17, authorizing the purchases of supplies, equipment, and services for the District.</p>
<p>Warrants for the Month of April 4.166</p>	<p>Approve warrants for all funds though April with a total of \$10,760,936.47.</p>
<p>Consultant Services 4.166</p>	<p>Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.</p>
<p>Contract Authorization – Transportation Services</p>	<p>Approve the contract with Administrative Services Cooperative, Inc., for the period of July 1, 2011 through June 30, 2012 and authorize the Superintendent or designee to sign all necessary documents.</p>
<p>Addendum Thirty-Two to Contract with Durham Transportation 4.166</p>	<p>This item was pulled from the agenda for further review and future submission.</p>
<p>Donations 4.166</p>	<p>Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.</p>

ACTION ITEMS

Educational Services

<p>Memorandum of Understanding with the City of Paramount, Parks and Recreation Department 3.167 05-25-11</p>	<p>Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 4-0-1 to approve the Memorandum of Understanding with the City of Paramount, Parks and Recreation Department to provide grounds supervision and supervised recreation for the Summer Food Service Program.</p>
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<p>Nonpublic School Placements for Special Education Students 3.168</p>	<p>Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the placements for special education students' in nonpublic schools, as determined by the students Individualized Education Plan for the 2010-11 school year.</p>
<p>Project Lead The Way 3.169</p>	<p>Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the agreement between Project Lead The Way and Paramount Unified School District.</p>
<p>Contract with the Los Angeles County Office of Education Network for a Healthy California Coalition Program 3.170</p>	<p>Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve canceling the contract with the Los Angeles County Office of Education Network for a Healthy California Coalition Program due to reductions in District personnel.</p>
<p>Program Improvement Local Educational Agencies Corrective Action Resources Grant Award 3.171</p>	<p>Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to accept the Program Improvement Local Educational Agencies Corrective Action Resources Grant award to support the District to implement the Federal and State requirements assigned by the State Board of Education.</p>

Business Services

<p>2010-11 Budget Adjustments 4.172</p>	<p>Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the 2010-11 Budget Adjustments for the General Funds, Unrestricted and Restricted, Child Development Fund, Special Reserve for Capital Outlay, Cafeteria Fund and Self-Insurance Funds.</p>
<p>Resolution 10-46 Transfer of Funds 4.173</p>	<p>Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to adopt Resolution 10-46, Transfer of Funds from the Capital Facilities Fund to the General Fund.</p>
<p>Bid Authorization – Field Service Contracts and Student Nutrition Commodities 4.174</p>	<p>Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to authorize staff to prepare bid specifications for concrete, carpet, plumbing, carpentry, as well as Student Nutrition Services dairy and produce commodities and kitchen supplies. Authorize the Superintendent or designee to advertise, review, award, and execute all necessary documents to the lowest responsive and responsible bidder(s).</p>
<p>Field Service Contracts and Student Nutrition Services Supplies Renewal 4.175</p>	<p>Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to authorize the renewal of field service contracts and Student Nutrition Services supplies and authorize the Superintendent or designee to execute all necessary documents.</p>
<p>Contract Renewal – Vernon Security Services 4.176</p>	<p>Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the contract with Vernon Security Services for one year from July 1, 2011 through June 30, 2012.</p>

Revised Board Policy 5131.8 – Student Activity Funds
4.177

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to accept for second reading and adopt revised Board Policy 5131.8 – Student Activity Funds.

Revised Board Policy 1325 – Advertising and Promotion
4.178

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to accept for second reading and adopt revised Board Policy 1325 – Advertising and Promotion, which was revised to include current information related to state requirements.

New Board Policy 3552 – Summer Meal Program
4.179

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to accept for second reading and adopt new Board Policy 3552 – Summer Meal Program.

Increase of Architectural Fees for Paramount High Schools Projects – Measure AA
4.180

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the increase in the contract for architectural services from \$3,830,742.00 to a fixed fee of \$3,877,617.00 including reimbursables, and authorize the Superintendent or designee to complete all necessary documentation for finalization of the contract with LPA, Inc.

CONFERENCE ITEMS

Business Services

New Board Policy 3433 – Fund Balance

The Board accepted for first reading new Board Policy 3433 – Fund Balance to comply with the implementation of GASB Statement No. 54.

INFORMATION ITEMS

Educational Services

New Administrative Regulation 6164.4 – Identification and Evaluation of Individuals for Special Education

The Board received as information new Administrative Regulation 6164.4 – Identification and Evaluation of Individuals for Special Education, which was developed to align with recent changes in Education Code.

New Administrative Regulation 6185 – Community Day School

The Board received as information new Administrative Regulation 6185 – Community Day School, which was developed to align with recent changes in Education Code.

Business Services

Average Daily Attendance Summary Report Through March 25, 2011, and the Seventh Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2010-11.

Revision of the Five-Year
Deferred Maintenance Plan

The Board received as information the revised Five-Year-Plan for submission to the Office of Public Construction as required by Deferred Maintenance Program guidelines and designate the Assistant Superintendent of Business Services as the District Representative.

2010-11 End-of-the-Year
Projection Report

The Board received as information a review of the End-of-the-Year Projection Report, which was provided to the Board under separate cover.

ANNOUNCEMENTS

President Peña reported that the next Regular Meeting would be June 8, 2010, at 5:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:29 p.m. to discuss public employment, conference with labor negotiator, student discipline, and governance team items.

OPEN SESSION

The Board reconvened to Regular Session at 9:24 p.m. President Peña reported that the Board had discussed public employment, conference with labor negotiator, student discipline, and governance team items.

The following action was taken in Closed Session:

Human Resources

Public Employee Employment
2.181

The Board of Education unanimously voted to approve the appointment of Jeff Bowers as Principal-K-8.

Public Employee Employment
2.182

The Board of Education unanimously voted to approve the appointment of Kevin Longworth as Principal-K-8.

Public Employee Employment
2.183

The Board of Education unanimously voted to approve the appointment of Josephine Contreras as Assistant Principal-K-8.

Educational Services

Student Discipline
Student E-8
3.184

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to expel Student E-8 to expel for the first and second semester of the 2011-12 school year.

Student Discipline
Student E-9
3.185

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to expel Student E-9 to expel for the first and second semester of the 2011-12 school year.

ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on May 25, 2011

David Verdugo, Secretary
To the Board of Education

President

Vice President/Clerk