

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

June 8, 2011

The Special Study Session meeting was called to order at 5:07 p.m. by President Tony Peña in the Large Conference room at the District Office, 15110 California Avenue, Paramount, California.

Roll Call	Trustee Tony Peña Trustee Linda Garcia Trustee Alicia Anderson	Trustee Sonya Cuellar Trustee Vivian Hansen
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Administrators Present	David J. Verdugo, Superintendent Michael Conroy, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Stella Toibin, Assistant Superintendent-Educational Services Ranita Browning, Director-Fiscal Services Kim Cole, Director-Special Education/Early Childhood Education Patti Cummings, Director- Facilities Cindy DiPaola, Director-Maintenance & Operations Randy Gray, Director-K-12 Curriculum Rosemary Green, Director-Personnel Jim Monico, Director-Student Services Manuel San Miguel, Director-Alternative Education Deborah Stark, Director-K-12 Curriculum Patricia Brent-Sanco, Principal-Tanner School Greg Buckner, Principal-Paramount High School Michele Dutton, Principal-Roosevelt School Linda Go, Principal-Keppel School Linda Harju-Stevens, Principal-Gaines School Morrie Kosareff, Principal-Paramount High School-West Campus Jean Law, Principal-Buena Vista High School Susan Marilley, Principal-Hollydale School Yuki Mio, Principal-Jefferson School Richard Morgan, Principal-Adult Education Center Lisa Nunley, Principal-Jackson Middle School Beatriz Spelker-Levi, Principal-Mokler School Kelly Williams, Principal-Wirtz School Pamela Williams, Principal-Lincoln School
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DAIT Report of Findings	Assistant Superintendent-Educational Services, Stella Toibin provided some background information on the LEA Plan and introduced Deborah Lott and Robert Mata, LACOE Consultants who provided the Board with the District Assistance Intervention
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Team Report of Findings and Recommendations that are to be included in the LEA Plan.

Ms. Lott shared with the Board that there were four findings, High Priority Students; Implementation; Fiscal; and Communication.

High Priority Students Finding

While the District has focused on the instructional needs of some high priority student groups such as Students with Disabilities (SWDs) and English Learners (ELs), these programs are at the initial stages of implementation or are inconsistently implemented. There is a lack of attention paid to the needs of African American students.

It is the recommendation that the District will continue to develop and fully implement programs, policies and systems designed to meet the academic needs of SWDs and ELs. The District will develop and fully implement programs, policies, and systems designed to meet the academic needs of African American students.

Implementation Finding

While the District has clearly articulated priorities and systems of support to implement the nine EPCs, particularly at the elementary level, there is a need to focus and integrate district initiatives and to more deeply implement those initiatives (K-12).

It is the recommendation that the District conduct a comprehensive implementation analysis of current instructional initiatives in order to integrate and to more deeply implement these initiatives K-12.

Fiscal Finding

There are a variety of complex and interrelated factors that have led to diminishing fiscal resources.

It is the recommendation that the District continue to involve all stakeholders to develop a multi-year fiscal recovery plan to address diminishing State and Federal revenues and declining enrollments; to narrow the application of categorical funding to instructional programs focused on Corrective Action 6 and to establish a fiscal restoration plan to prioritize programs to be reinstated once the State's fiscal condition improves and new revenues are received by the District.

Communication Finding

While the District has a robust system of communication that moves information from the District and promotes a culture of knowledge and understanding, there is a need to continuously improve and develop new ways of receiving input from all stakeholders.

It is the recommendation that the District develop and document

systems of communication that move information from the District and promote a culture of transparency through formal and informal structures that invite all stakeholders to provide input to the District.

As part of the Study Session, a “gallery walk” took place in which Board members, principals and the District Leadership Team participated in rotating to various sections in the room where a Director of Educational Services presented the most essential points of the different sections of the LEA Plan.

Ms. Lott wished to thank the entire District for their hospitality and added that the District is going from good to great. The final LEA plan will be presented to the Board of Education at the June 22, 2011.

REGULAR MEETING

June 8, 2011

Call To Order	6:11 p.m.
Pledge of Allegiance	Randy Gray, Director-Curriculum & Instruction/Projects
Approve Agenda June 8, 2011 1.186	Trustee Anderson moved, Trustee Cuellar seconded. Superintendent Verdugo indicated there was a change to item 4.8-A in that there is no Separate Cover item attached to the item during tonight’s meeting. The motion carried 5-0 to approve the Regular Meeting agenda of June 8, 2011 as amended.
Regular Meeting Minutes May 25, 2011 1.187	Trustee Hansen moved, Trustee Garcia seconded and the motion carried 5-0 to approve the minutes of the Regular Meeting held on May 25, 2011.

REPORTS

Superintendent’s Report	<p><u>PHS Boys’ Swim 200 Yard Freestyle Relay Team</u> The Superintendent and Board of Education recognized and congratulated the Paramount High School Boys’ Swim 200 Yard Freestyle Relay Team for their first place finish in Division 4 CIF this year. Swimmers were presented with congratulatory certificates.</p> <p><u>PHS Boy’s Swim Team – SGVL Champions</u> The Superintendent and Board of Education recognized and congratulated the Paramount High School Boys’ Swim Team Captains on their team’s success in winning the San Gabriel Valley League Championship. The team’s captains were presented with congratulatory certificates for the entire team.</p> <p><u>MESA Solar Cup Student Recognition</u> The Superintendent and Board of Education recognized and congratulated the Paramount High School-West Campus</p>
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students who participated in the 2011 Solar Cup Boat Competition. Paramount High School West Campus participated in their first Solar Cup Boat Competition at Lake Skinner in the Temecula area during May 13-15, 2011. It is the largest solar boat competition in the nation and 40 southland schools competed in the event this year. Moreover, PHS West Campus ninth graders won first place in the Central and Bay Region for the sprint race.

The event is held annually and is sponsored by the Metropolitan Water District of Southern California. This is a seven month program where students build, equip, and race a 16 foot single seat canoe powered by solar energy. West Campus was the only full ninth grade team who participated against veteran teams made up of senior and juniors from a variety of schools in Southern California.

MESA Student Recognition

MESA (Math, Engineering, Science Achievement) is an organization whose mission is to provide middle and high school students with hands on science, math and engineering experience with the goal of inspiring them to pursue college studies in these subjects. The Board of Education members and Superintendent Verdugo recognized the MESA students from Paramount High School, Paramount High School-West, Alondra School, Paramount Park School, and Zamboni School on their successful performance at the regional competition held at California State University Los Angeles and USC.

Student Board Representatives

Angelica Lopez-Paramount High School, Maria Rivera-Paramount High School-West Campus, Christopher Freeman-Buena Vista High school, and Sheyla Avila, Adult Education Center reported on school academic, athletic and extra curricular activities.

Employee Representative Reports

TAP President Deb Meyers commented that Principal surveys have been completed and distributed. She attended the Jackson School Concert Program. She shared she has become a member of the Paramount PTA Board. She also congratulated and wished Stella Toibin a happy retirement. She added that PTA will be endorsing Linda Garcia and Vivian Hansen for the upcoming Board member elections.

No CSEA representative was present.

Board Member Reports

Trustee Anderson participated in the American Cancer Society's "Relay for Life" with a booth offering haircuts, manicures and having hair accessories for sale with all proceeds being donated.

Trustee Cuellar attended the Title 1 Academic Achievement Distinguished School Celebration hosted by the Los Angeles County Office of Education and attended the retirement

celebration for Stella Toibin.

Trustee Hansen attended the Annual PUSD Veterans & Retirement celebration, the Annual PHS Senior Awards Night, and the Hollydale and Jackson School Musical Program.

Trustee Garcia had no report but shared that she will join Trustee Anderson next year at the American Cancer Relay for Life as a survivor.

Trustee Peña attended the L.A. Bike Ride at Dill's Park, various Preschool graduations, the Annual PUSD Veterans & Retirement celebration, the Annual PHS Senior Awards Night, the STAR Dinner, and the Elk's Club Memorial Salute event.

Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Dr. Verdugo attended the Annual PHS Awards night where over \$150,000 were awarded to PHS seniors.
- He attended the Hollydale School Pizza celebration of the Pennies for PEP Scholarship fundraiser.
- Superintendent Verdugo attended the Annual PUSD Veterans & Retirement celebration.
- Dr. Verdugo participated as a guest speaker at the Jackson School Career Day.
- He attended along with Linda Go, Pam Williams and Michael Naruko from Lincoln School the Title 1 Academic Achievement Distinguished School Celebration hosted by the Los Angeles County Office of Education.
- The Superintendent was in attendance at the American Cancer Society Relay For Life that took place at PHS-West.
- Dr. Verdugo had the opportunity to attend the First Annual Unity Day Program at PHS dedicated to Awareness around Diversity.

BOARD MEETING CALENDAR

There were no changes to the Board Meeting Calendar.

HEARING SECTION

There were no speakers during the Hearing Section.

CONSENT ITEMS

1.188

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to approve the Consent Items.

Human Resources

Personnel Report
10-18
2.188

Accept Personnel Report 10-18, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2010-11 State Budget Act and related legislation.

Consultant Services
2.188

Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who

provide specialized services, as submitted.

Memorandum of Understanding (MOU) between Paramount Unified School District and the Los Angeles County Office of Education (LACOE) Beginning Teacher Program (Added Authorization: Autism Spectrum Disorders)
2.188

Accept the Memorandum of Understanding with Los Angeles County Office of Education to provide course instruction for the Added Authorization: Autism Spectrum Disorders.

Educational Services

Consultant and Contract Services
3.188

Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Business Services

Purchase Order Report 10-18
4.188

Approve Purchase Order Report 10-18, authorizing the purchase of supplies, equipment, and services for the District.

Consultant and Contract Services
4.188

Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Addendum Thirty-Two to the Contract with Durham Transportation
4.188

Accept Addendum Thirty-Two to the contract with Durham Transportation for the 2011-12 fiscal year and further authorize the Superintendent or designee to execute all necessary documents.

ACTION ITEMS

Human Resources

2011-12 School Calendar
2.189

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 5-0 to adopt the proposed school calendar for the 2011-12 school year.

Establishment of a Job Description for School Based Occupational Therapist-Special Education and Establishment of, and Employment Authorization for, School Based Occupational Therapist-Special Education
2.190

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the Job Description of School Based Occupational Therapist and establishment of, and employment authorization for, one School Based Occupational Therapist-Special Education.

Educational Services

Adoption and Authorization to Purchase Textbook for New Career Technical Education Course, Architectural Design 3.191
Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to adopt and authorize the purchase of new textbooks and instructional materials for a course in a new Career Technical Educational Pathway.

New High School Course: Earth Science 3.192
Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve Earth Science as the ninth grade science course beginning in 2011-2.

Physical Education Exemption for students who have not Passed the California High School Exit Exam 3.193
Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve physical education exemptions for students who have not passed the Physical Fitness Test and need an academic support class in 2011-12 to pass the California High School Exit Exam.

Business Services

Agreement for Services with The Kendrick Group, LLC for 2011-12 and Submission of E-Rate Applications for 2012-13 4.194
Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the 2011-12 contract agreement with the Kendrick Group, LLC to provide services for E-Rate filings for all District schools, and authorize staff to submit the 2012-13 E-Rate application, as appropriate, to meet all deadlines.

Contract Authorization for Measure AA – Paramount High School-Phase V-Project with McCarthy Building Companies, Inc. 4.195
Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to authorize the Superintendent or designee to enter into a Construction Services Agreement, Site Lease and Sublease Agreement with McCarthy Building Companies, Inc. for Paramount High School – Phase V.

Safety Grant – Security Screens 4.196
Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to authorize staff to apply for a grant with the Alliance of Schools for Cooperative Insurance Programs (ASCIP) for security screens to provide additional security infrastructure at Collins, Buena Vista, Hollydale, the Alternative Education Center, Los Cerritos and Wirtz Schools.

Lease Agreement with City of Paramount for Water Rights 2011-12 4.197
Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the lease agreement for the 2011-12 Allowed Pumping Allocation Water Rights to City of Paramount and further authorize the Superintendent or designee to execute all necessary documents.

New Board Policy 3433 – Fund Balance 4.198
Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to accept for second reading and adopt new Board Policy 3433 – Fund Balance to comply with the implementation of GASB Statement No. 54.

Notice of Completion – E-
Rate Funded Network Cabling
Project at Jackson and
Lincoln School
4.199

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to accept as completed the network cabling work at Jackson and Lincoln Schools and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Claim Rejection
4.200

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to Reject Claim No. 2010-11:007 submitted by an individual and remand to the District's insurance carrier for adjudication.

Resolution 10-47
Measure AA Authorized
School Projects 2011 Series
#2 G.O. Bonds, 2011 Tax
Levy Resolution
4.201

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to Adopt Resolution 10-47 directing the County of Los Angeles to place the estimated tax levy on the tax rolls for the upcoming fiscal year regarding the planned issuance of the District's 2011 Series #2 G.O. Bonds.

California Financial Services Managing Director, Mr. Gene Hartline was in attendance and added that everything is moving as scheduled and applauded the Board for staying the course and completing the modernizations.

CONFERENCE ITEMS

Educational Services

New Board Policy 6157.2 – Title 1 Programs – The Board accepted for first reading proposed new Board Policy 6157.2 – Title 1 Programs, which reflects current State requirements.

Business Services

Revised Board Policy 3220.1- Lottery Funds – The Board accepted for first reading revised Board Policy 3220.1 – Lottery Funds.

INFORMATION ITEMS

Educational Services

Retire Board Policy 6157.1 Comparability in Instruction, Title 1 Programs – Submitted for the Board's information is retirement of Board Policy 6157.1-Comparability in Instruction, Title 1 Programs. Comparability is encompassed into proposed new Board Policy 6157.2 – Title 1 Programs.

Revised Administrative
Regulation 5114 –Suspension
and Expulsion/Due Process

Submitted for the Board's information is proposed revised Administrative Regulation 5114 – Suspension and Expulsion/Due Process, which aligns with the Board Policy revised on March 23, 2011.

Business Services

2011-12 Tentative Budget
and 2010-11 Estimated
Actuals

Staff provided a status report on the District's tentative budget and budget assumptions for 2011-12.

Revised Administrative
Regulation 5131.8 – Student
Activity Funds

Submitted for the Board's information is revised Administrative Regulation 5131.8 – Student Activity Funds, which reflects changes in laws and policies.

Revised Administrative
Regulation 1325 – Advertising
and Promotion

Submitted for the Board's information in revised Administrative Regulation 1325 – Advertising and Promotion, which reflects changes in laws and policies.

New Administrative
Regulation 3553 – Summer
Meal Program

Submitted for the Board's information is new Administrative Regulation 3552 – Summer Meal Program.

ANNOUNCEMENTS

President Peña reported that the next Regular Meeting would be June 22, 2010, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:32 p.m. to discuss public employee appointment, conference with labor negotiator, and governance team items.

OPEN SESSION

The Board reconvened to Regular Session at 10:11 p.m. President Peña reported that the Board had discussed public employee appointment, conference with labor negotiator, and governance team items.

The following action was taken in Closed Session:

Human Resources

Public Employee Appointment
2.202

The Board of Education voted 3-2 to approve the appointment of Deborah Stark as Assistant Superintendent-Educational Services.

ADJOURNMENT

Prior to the adjournment of the Regular Meeting, Trustee Peña motioned to amend the prior Consent Item motion of 5-0. Trustee Peña abstained from the vote on Item 3.1-C. The motion was carried 4-0-1.

Trustee Peña moved, Trustee Cuellar seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on June 8, 2011 at 10:11 p.m.

David Verdugo, Secretary
To the Board of Education

President

Vice President/Clerk