

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**MINUTES**

**August 24, 2011**

The Regular meeting was called to order at 6:03 p.m. by President Tony Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance                      David J. Verdugo, Superintendent

Roll Call                                      Trustee Tony Peña                      Trustee Sonya Cuellar  
   Trustee Linda Garcia                      Trustee Vivian Hansen  
   Trustee Alicia Anderson

Administrators Present                      David J. Verdugo, Superintendent  
   Michael Conroy, Assistant Superintendent-Business Services  
   Myrna Morales, Assistant Superintendent-Human Resources  
   Deborah Stark, Assistant Superintendent-Educational Services  
   Ranita Browning, Director-Fiscal Services  
   Kim Cole, Director-Special Education/Early Childhood Education  
   Cindy DiPaola, Director-Maintenance & Operations  
   Randy Gray, Director-Curriculum & Instruction/Projects  
   Troy Marshall, Director-Technology  
   Jim Monico, Director-Student Services  
   Chris Stamm, Director-Nutrition Services  
   Greg Buckner, Principal-Paramount High School  
   Jean Law, Principal-Buena Vista High School  
   Kevin Longworth, Principal-Hollydale School  
   Morrie Kosareff, Principal- Paramount High School-West

Approve Agenda                              Trustee Anderson moved, Trustee Cuellar seconded and the  
August 24, 2011                              motion carried 5-0 to approve the Regular Meeting agenda of  
1.246    August 24, 2011.

Regular Meeting Minutes                      Trustee Hansen moved, Trustee Garcia seconded and the  
July 6, 2011                                      motion carried 5-0 to approve the minutes of the Regular  
1.247    Meeting held on July 6, 2011.

Special Meeting Minutes                      Trustee Cuellar moved, Trustee Anderson seconded and the  
July 18, 2011                                      motion carried 5-0 to approve the minutes of the Regular  
1.248    Meeting held on July 18, 2011.

**REPORTS**

Employee Representatives' Reports

TAP President Deb Meyers welcomed everyone back and was pleased that everything was off to a great start. She added that negotiations were still taking place and was uncertain on the status of the insurance. She thanked the Board of Education for their support and is looking forward to a successful year.

No CSEA representative was present.

Board Member' Reports

Trustee Anderson met with the District's PTA Board Council, she attended the District's annual employee convocation and the summer graduations for PHS and Adult School.

Trustee Cuellar welcomed everyone back and extended the welcome back to Kevin Longworth on his return to the District. She attended the District's annual employee Convocation.

Trustee Hansen attended the District's annual employee convocation and added that it was great to see long time teacher Mary Lash. She wished to thank staff for coordinating the amazing District's facility construction tour.

Trustee Garcia could not provide a verbal report due to the loss of her voice. She did attend the District's annual employee convocation and District's facility construction tour.

Trustee Peña attended the PHS and Adult School summer graduations, the District's facility construction tour and the District's annual employee convocation.

Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Dr. Verdugo attended the Paramount High School, Buena Vista High School, and Adult School summer graduations.
- Superintendent Verdugo hosted the Annual District Management Symposium and extended his thanks to Educational Services, Human Resources and Business Services for their assistance in the coordination of the event.
- He conducted the Annual District-wide employee Convocation at Paramount High School. He thanked Assistant Principal Scott Law for the production of the DVD "Did You Know" that was shared with all staff.
- He visited a few schools the First day of school and the comments and support the schools received have been outstanding.
- Superintendent Verdugo attended the Ribbon cutting for the Paramount High School Cafeteria.
- Dr. Verdugo thanked the Board of Education for allowing him to coordinate and facilitate the recent tour of the various District construction facilities.

Introduction – Kevin Longworth, Principal-Hollydale School

Superintendent Verdugo welcomed back Kevin Longworth, Principal-Hollydale School on his return to the District. Mr. Longworth returns to the District after being in Washington for four years where he served as a Principal of an elementary school. Mr. Longworth expressed his gratitude to the Board for allowing him to return to Paramount Unified School District. He added that Paramount's excellence is really showing through and is also what helped guide him in Spokane and eventually drew him back to Paramount Unified School District.

**BOARD MEETING  
CALENDAR**

There were no changes to the Board Meeting Calendar.

**HEARING SECTION**

There were no speakers during the hearing section.

**CONSENT ITEMS**

1.249

Trustee Cuellar moved, Trustee Hansen seconded and the motion carried 5-0 to approve the Consent Items.

**Human Resources**

Personnel Report  
11-02  
2.249

Accept Personnel Report 11-02, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-12 State Budget Act and related legislation.

Consultant and Contract  
Services  
2.249

Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

**Educational Services**

Consultant and Contract  
Services  
3. 249

Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Consultant Agreement with  
Community Family Guidance  
Center for the 2011-2 School  
Year  
3. 249

Approve the Consultant Agreement with Community Family Guidance Center to provide needed services to District-referred students and their families for the 2011-12 school year.

Memorandum of  
Understanding with Atlantic  
Recovery Services  
3.249

Approve the Memorandum of Understanding with Atlantic Recovery Services to provide after school substance abuse prevention educations sessions for selected students at Paramount High School, Buena Vista High School, Community Day School and Alternative Education Center for the 2011-12 school year.

Memorandum of  
Understanding with Kaiser  
Permanente  
3.249

Approve the Memorandum of Understanding with Kaiser Permanente – Bellflower to allow visiting physicians to educate students for the 2011-12 school year.

Memorandum of Understanding with El Nido/Adolescent Family Life Program  
3.249

Approve the Memorandum of Understanding with El Nido/Adolescent Family Life Program for a pregnancy prevention program for the 2011-12 school year.

Memorandum of Understanding with California Women, Infants and Children Supplemental Nutrition Program  
3.249

Approve the Memorandum of Understanding with the California Women, Infants and Children Supplemental Nutrition Program for the 2011-12 school year.

Memorandum of Understanding with El Camino College Compton Center for the 2011-12 School Year  
3.249

Approve the Memorandum of Understanding with El Camino College Compton Center to provide after school instruction for selected students at Buena Vista High School for the 2011-12 school year.

Memorandum of Understanding with Big Smiles Dental Group  
3.249

Approve the Memorandum of Understanding with Big Smiles and Paramount Unified School District to provide oral health screenings and dental services for the 2011-12 school year.

### **Business Services**

Purchase Order Report 11-02  
4.249

Approve Purchase Order Report 11-02, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of June 2011  
4.249

Approve warrants for all funds through June with a total of \$9,842,626.47.

Warrants for the Month of July 2011  
4.249

Approve warrants for all funds through July with a total of \$13,915,933.11

Consultant and Contract Services  
4.249

Approve the consultant and contract services request authorizing contracts with consultants who provide specialized services.

Donations  
4. 249

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

### **ACTION ITEMS**

#### **Human Resources**

Reduced Reinstatement of

Trustee Anderson moved, Trustee Hansen seconded, and the

Specified Eliminated  
Classified Positions  
2.250

motion carried 5-0 to approve the reduced reinstatement of two (2) Guidance Technician Positions, 11-month, 6 hours per day.

### **Educational Services**

Saturday School Program for  
2011-12 School Year  
3.251

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the Saturday School Program for grades 6-12 for the 2011-12 school year as a viable means for truant students to recapture lost instructional time and as a positive means to correct inappropriate behavior.

Resolution 11-07, Child  
Development Center Contract  
for the California State  
Preschool Program, 2011-12  
3.252

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to adopt Resolution 11-07, California State Preschool Contract for Full and Part-Day Preschool, for childcare services provided at the Mokler, Wirtz (Jackson), Gaines, Collins and Keppel sites for the 2011-2012 school year.

Supervisor Don Knabe's 2011  
Arts Education Partnership  
Program Grant  
3.253

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to accept the Supervisor Don Knabe's 2011 Arts Education Partnership Program Grant to support learning in the arts for grade 4 students for the 2011-12 school year.

*Arts for All* Residency Grant  
Program Application for  
2011-12  
3.254

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the submission for the *Arts for All* Residency Grant Program application to support learning in the arts for grade four students for the 2011-12 school year.

### **Business Services**

2011-12 Budget Adjustments  
as of July 31, 2011  
4.255

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the 2011-12 Budget Adjustments for the General Fund, Unrestricted.

Increase of Architectural Fees  
for Paramount High School  
4.256

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the increase in the contract for architectural services from \$3,877,617 to a fixed fee of \$3,902,107, including reimbursable, and authorize the Superintendent or designee to complete all necessary documentation for finalization of the contract with LPA, Inc.

Notice of Completion -  
McCarthy Building  
Companies, Inc. – Alondra  
and Zamboni Gymnasiums  
4.257

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to accept as completed the construction services agreement, site lease and sublease agreement with McCarthy Building Companies, Inc. for the new gymnasium at Alondra and Zamboni Middle Schools and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the thirty-five day lien period and determination that no liens are outstanding.

Notice of Completion – Field Service Contract  
4.258

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to accept as completed the Field Service Contract for repair of roofs at Collins School, and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Establishment of and Employment Authorization for One Additional Full-Time Supervisor Position, Student Nutrition Services  
4.259

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the establishment of and employment authorization for one additional full-time Supervisor-Student Nutrition Services.

Measure AA – Change Order for Paramount High School – Phase V  
4.260

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to accept the change order for a credit of \$356,898.00, decrease the guaranteed maximum price to \$15,110,216.00 and authorize the Superintendent or designee to review and execute all necessary documents for payments.

Notice of Completion – E-Rate-Funded Network Cabling Project at Alondra School  
4.261

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to accept as completed the network cabling work at Alondra School, and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Resolution 11-10  
Transfer of Funds  
4.262

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adopt Resolution 11-10, Transfer of Funds from the School Facilities Fund to the Special Reserve Fund for Capital Outlay.

## **CONFERENCE ITEMS**

### **Business Services**

Revised Board Policy 1325 – Advertising and Promotion

The Board accepted for first reading revised Board Policy 1325 – Advertising and Promotion.

New Board Policy 3312 – Contracts

The Board accepted for first reading new Board Policy 3312 – Contracts.

New Board Policy 3313 – Bids and Quotations

The Board accepted for first reading new Board Policy 3313 – Bids and Quotations.

New Board Policy 3555 – Nutrition Program Compliance

The Board accepted for first reading new Board Policy 3555 – Nutrition Program Compliance.

## **INFORMATION ITEMS**

### **Educational Services**

Regional Occupational Program Courses for Fall Semester, 2011-12

The Board received as information the Regional Occupational Program Courses for the Fall Semester, 2011-12.

Paramount High School Student Activity Funds

The Board received as re-examination and information new Administrative Regulation 6146.4 – High School Graduation Requirements which reveals a slight modification required in the Subject and Unit Requirements section.

Beginning and Ending Times for Schools, 2011-12

The Board received as information the beginning and ending times for all District schools for the 2011-12 school year.

### **Business Services**

Measure AA – Update on Professional Consultants and Timelines

The Board received as information an update of the current consultants and timelines for the implementation of the District's Facility Master Plan.

### **ANNOUNCEMENTS**

President Peña reported that the next Regular Meeting would be September 14, 2011, at 6:00 p.m. – Boardroom of the District Office.

### **CLOSED SESSION**

The Board adjourned to Closed Session at 6:34 p.m. to discuss public employee discipline/dismissal/release, conference with labor negotiator, student discipline, and governance team items.

### **OPEN SESSION**

The Board reconvened to Regular Session at 7:48 p.m. President Peña reported that the Board had discussed public employee discipline/dismissal/release, conference with labor negotiator, student discipline, and governance team items.

The following action was taken in Closed Session:

### **Human Resources**

Employee Discipline/ Dismissal/Release  
2.263

In Closed Session the Board voted unanimously to approve the settlement agreement and accept the resignation for employee #0871 effective August 24, 2011.

### **Educational Services**

Student Discipline  
A-1  
3.264

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to readmit student A-1 and attend Paramount High School.

Student Discipline  
A-2  
3.265

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to readmit student A-2 and attend Paramount High School.

Student Discipline  
A-3  
3.266

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to readmit student A-3 and attend Paramount High School.

**ADJOURNMENT**

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on August 24, 2011 at 7:49 p.m.

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David Verdugo, Secretary  
To the Board of Education

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President

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Vice President/Clerk