

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**MINUTES**

**September 28, 2011**

The Regular meeting was called to order at 6:02 p.m. by President Tony Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance                      Cindy Dipaola, Director-Maintenance & Operations led the Pledge of Allegiance.

Roll Call                                      Trustee Tony Peña                                      Trustee Sonya Cuellar  
Trustee Linda Garcia                                      Trustee Vivian Hansen  
Trustee Alicia Anderson

Administrators Present                      David J. Verdugo, Superintendent  
Michael Conroy, Assistant Superintendent-Business Services  
Myrna Morales, Assistant Superintendent-Human Resources  
Deborah Stark, Assistant Superintendent-Educational Services  
Ranita Browning, Director-Fiscal Services  
Kim Cole, Director-Special Education/Early Childhood Education  
Cindy DiPaola, Director-Maintenance & Operations  
Randy Gray, Director-Curriculum & Instruction/Projects  
Rosemary Green, Director-Human Resources  
Troy Marshall, Director-Technology  
Jim Monico, Director-Student Services  
Greg Buckner, Principal-Paramount High School  
Jean Law, Principal-Buena Vista High School  
Morrie Kosareff, Principal- Paramount High School-West  
Richard Morgan, Principal-Adult Education/CDS  
Kelly Williams, Principal-Wirtz School

Approve Agenda                                      Trustee Anderson moved, Trustee Garcia seconded.  
September 28, 2011                                      Superintendent Verdugo informed the Board of a change needed  
1.287    to item 3.8-A reflecting the correct school year of 2010-11 and  
not 20010 as stated. A second change was noted to reflect the  
next regular Board meeting to take place on October 12, 2011  
and not September 28, 2011. The motion carried 5-0 to approve  
the Regular Meeting agenda of September 28, 2011 as noted.

Regular Meeting Minutes                                      Trustee Cuellar moved, Trustee Hansen seconded and the  
September 14, 2011                                      motion carried 5-0 to approve the minutes of the Regular  
1.288    Meeting held on September 14, 2011.

## REPORTS

### Student Board Representatives'

Angelica Lopez-Paramount High School, Kimberly Galvez-Paramount High School-West Campus, and Lizbeth Martinez-Buena Vista High school, and Claudia Mejia-Adult School reported on school academic, athletic and extra-curricular activities.

### Employee Representatives' Reports

TAP President Deb Meyers continues her visits to sites. She thanked Superintendent Verdugo for meeting with the TAP Board for their monthly joint meeting. She commented that class size has been a challenge at the K-3 level and appreciates the work that has been done in trying to bring down class sizes at Paramount High School.

No CSEA representative was present.

### Board Member' Reports

Trustee Anderson attended Back to School night at Paramount High School, she attended the PHS Varsity football game vs. Bellflower High School and the Alondra Middle School STAR Recognition dinner.

Trustee Cuellar had no report.

Trustee Hansen had no report.

Trustee Garcia attended the Back to School night at Lincoln School. She also attended the LACSTA meeting/dinner with guest speaker State Superintendent Tom Torlakson.

Trustee Peña attended the LACSTA meeting/dinner with guest speaker State Superintendent Tom Torlakson, he also attended the Paramount High School and Wirtz Back to School nights and the PHS Varsity football game vs. Bellflower High School.

### Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Dr. Verdugo attended the Southern California Superintendent's meeting in which discussions revolved around NCLB and new waiver aspects.
- He met with CSEA and TAP Executive Board members for their monthly meetings.
- Superintendent Verdugo attended the ACSA Superintendents' meeting in Sacramento. There was much discussion around the budget, pensions, federal issues, and a new law suit by ACSA that is connected to the various alleged violations by the State with Prop 98. The lawsuit is supported by CSBA.
- Dr. Verdugo along with Dr. Stark, Elizabeth Salcido, and Hilda Verdugo attended the LACOE Teachers of the Year celebration at the Universal Hilton supporting Zamboni Middle School District Teacher of the Year, Randall Reza.
- Superintendent Verdugo met with City of Paramount

- personnel, Sheriff's Department and District personnel to discuss how we can pro-actively keep our students safe.
- Dr. Verdugo along with Dr. Conroy, Cindy DiPaola, Lynn Butler, Lee Besler and a group of Alondra School parents met with City officials Linda Benedetti-Leal, John Moreno, Vince Torres, Dave Johnson along with the State of California representative responsible for considering a multi-million dollar grant to develop a City Sports Complex at Alondra Middle School.
  - He attended the Paramount High School Back to School night.

#### Bulletin Boards – Wirtz School

Principal Kelly Williams along with the Wirtz Wizard, and Wirtz parent Ms. Gil presented an overview of the Boardroom bulletin boards representing Wirtz School student work. The bulletin boards reflect the theme of "Wirtz is on the road to success" enhancing the educational message sent to visitors and District office employees.

#### Student Recognition – PHS FHA Gold Medal Winners

Superintendent Verdugo and the Board of Education recognized and presented Paramount High School FHA members, Jessica Casillas, Stephanie Trejo, and Kimberly Velez with a Certificate of Achievement for their recent Gold Medal win at the FHA/FCCLA's 2011 National Leadership Conference competition.

After placing in both Regional and State competition, Paramount High School FHA qualified to participate along with over 3,500 students at the National competition held in Anaheim, California. Jessica, Stephanie, and Kimberly received their victory Gold Medal in the Chapter Service Project Manual event.

#### District and Site Program Improvement Update

Dr. Randy Gray, Director-Curriculum & Instruction/Projects shared that the purpose of the presentation is to provide the Board with an update on the District's and Site Program Improvement and updated information the District's LEA Plan.

Lihn Roberts, Instructional Improvement-Facilitator shared that District's in the third year of Program Improvement, under Corrective Action 6, are required to notify all parents of the District's PI status, contract with an external Technical Support Provider to implement priorities outlined in the plan, implement new curriculum to improve the achievement of high priority students and to revise and implement the LEA Plan.

Mrs. Roberts shared feedback received from the California Department of Education on the revision of the LEA Plan. General comments received was the LEA Plan has good detail and clarity of actions to be implemented for each element of

Corrective Action 6. Specific comments received were that the LEA Plan should include materials-based professional development and timeline of activities for administrators and teachers, display the percent of administrators who have completed professional development and a plan for those who have not, describe the restructuring plans and implementation level for Collins and Mokler schools, and describe the corrective action and implementation level for Jackson Middle School.

Dr. Gray, shared that in 2011 the federal targets for accountability were raised, making them increasingly difficult for school to reach. Alondra, Jackson, Jefferson, Lincoln and Zamboni met Math and Language Arts proficiency targets for all students and all subgroups in 2011. Each school benefitted from *Safe Harbor*, an alternative method for meeting proficiency targets. Schools who continue to be in Program Improvement are Collins-Year 5, Mokler-Year 5, Wirtz-Year 3, PHS-Year 3, Jackson-Year 3(Hold), and Buena Vista-Year 2(Hold). As the result of increasingly high targets for Math and Language Arts, Gaines, Hollydale, Tanner, and Paramount Park have been newly identified as Year 1 Program Improvement.

The following support is being provided to Program Improvement schools:

- Parent choice of SES provider
- Professional development and cohort visits for principals through Pivot Learning Partners (K-8)
- Academic Coaches' Institute through Pivot Learning Partners (9-12)
- Additional funds for academic interventions
- Academic Coaches
- New ELD textbooks, curriculum, assessments (6-12)
- Double period math class and ALEKS computer labs (6-8)
- RTI/Learning Center (K-5)
- Professional Development on Academic Language and effective instruction
- Additional personnel and professional development, specific to school needs

The District's next steps are to recommend for Board approval the revised LEA Plan, which incorporates feedback from CDE, monitor implementation of key initiatives through principal and school goals, and report LEA Plan progress in Spring 2012.

## **BOARD MEETING CALENDAR**

There were no changes to the Board Meeting Calendar.

## **HEARING SECTION**

There were no speakers during the hearing section.

## **CONSENT ITEMS**

0.289

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to approve the Consent Items.

## **Human Resources**

Personnel Report  
11-04  
2.289

Accept Personnel Report 11-04, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-12 State Budget Act and related legislation.

Consultant Services  
3.289

Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

## **Educational Services**

Consultant and Contract Services  
3.289

Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight/Study Trips  
3.289

Approve the overnight and/or out-of-county trip for students consistent with the District policies and instructional programs.

## **Business Services**

Purchase Order Report  
11-04  
4.289

Approve Purchase Order Report 11-04, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the month of August 2011  
4.289

Approve warrants for all funds through August with a total of \$4,173,921.39.

Consultant Services  
4.289

Approve the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services.

Donations  
4.289

Accept the donations are presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

## **ACTION ITEMS**

### **Educational Services**

Extended Day Program for 2011-12  
3.290

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the extended day program for the 2011-12 school year, the hourly employment of teachers and support staff, and purchase of supplies as necessary.

Contract with Oracle Education Foundation  
3.291

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the contract with Oracle Education Foundation for the 2011-12 school year.

Memorandum of Understanding with University of California, Irvine to Participate in an Assessment Grant  
3.292

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with University of California, Irvine as a participant in a collaborative assessment grant that will begin in September 2014, if successfully funded.

Local Educational Agency Plan Revision  
3.293

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the revised 2011-14 Local Educational Agency (LEA) Plan that describes educational services for students provided through Federal and State Funds required by the *No Child Left Behind Act*.

Service Agreement with Rethink Autism, Inc.  
3.294

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve service agreement with Rethink Autism, Inc.

Paramount High School Homecoming Dance  
3.295

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the consultant agreement with KDB to provide banquet and location facilities for the 2011-12 Paramount High School Homecoming dance.

Attorney Fees and Settlement Agreement for a Special Education Student  
3.296

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve and authorize payment for attorney fees settlement agreement for a special education student.

Nonpublic School Placement for Special Education Students, 2010-11 School Year  
3.297

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 5-0 to ratify the placements for special education students in nonpublic school, as determined by the student's Individual Education Plan for the 2010-11 school year.

Nonpublic School Placement for Special Education Students, 2011-12  
3.298

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the placement for a special education student in a nonpublic school, as determined by the student's Individual Education Plan for the 2011-12 school year.

### **Business Services**

2011-12 Budget Adjustments as of August 31, 2011  
4.299

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the 2011-12 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fun and Cafeteria Fund.

Notice of Completion – Field Service Contracts  
4.300

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to accept as completed the Field Service Contract for exterior painting at Jackson School and the replacement of cafeteria windows at Collins School, and

authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Claim Rejection  
4.301

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to reject claim number 2011:003 submitted by an individual and remand to the District's insurance carrier for adjudication.

Claim Rejection  
4.302

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to Reject claim number 2011:004 submitted by an individual and remand to the District's insurance carrier for adjudication.

Agreement with Mbrosia Inc.  
4.303

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the agreement with Mbrosia Inc. to provide yearbooks for District schools and authorize the Superintendent or designee to complete all necessary documentation for finalization of the agreement.

Agreement with Memory Book  
Company  
4.304

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the agreement with Memory Book Company to provide yearbooks for District schools and authorize the Superintendent or designee to complete all necessary documentation for finalization of the agreement.

Notice of Completion –  
E-Rate-Funded Network  
Cabling Project at Paramount  
High School and District  
Office  
4.305

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to accept as completed the network cabling work at Paramount High School and the District Office and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Annual Operations  
Application for K-3 Class Size  
Reduction Program 2011-  
2012  
4.306

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to authorize staff to submit the Operations Application for K-3 Class-Size Reduction 2011-2012.

Resolution 11-13  
Transfer of Funds  
4.307

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to Adopt Resolution 11-13, Transfer of Funds from the General Fund, Unrestricted, to the Self-Insurance Fund and the Self-Insurance Fund-Early Retirees.

## **CONFERENCE ITEMS**

### **General Services**

Revised Board Bylaw  
9320 – Meetings

The Board accepted for first reading revised Board Bylaw 9320 – Meetings to include current information related to State and Federal requirements.

**09-28-11**

Revised Board Bylaw  
9325 – Meeting Conduct

The Board accepted for first reading revised Board Bylaw 9325 – Meeting Conduct to include current information related to State and Federal requirements.

### **Educational Services**

Revised Board Policy 6174 –  
Education for English  
Learners

The Board accepted for first reading proposed revised Board Policy 6174 – Education for English Learners, which reflects current State requirements.

### **Business Services**

Revised Board Policy 3280 –  
Gifts, Grants and Bequests

The Board accepted for first reading revised Board Policy 3280 – Gifts, Grants and Bequests.

### **INFORMATION ITEMS**

#### **Business Services**

Revised Administrative  
Regulation 3313 – Bids and  
Quotations

The Board received as information revised Administrative Regulation 3313 – Bids and Quotations, which reflects changes in laws and policies.

### **ANNOUNCEMENTS**

President Peña reported that the next Regular Meeting would be October 12, 2011, at 6:00 p.m. – Boardroom of the District Office.

### **CLOSED SESSION**

The Board adjourned to Closed Session at 7:12 p.m. to discuss governance team items.

### **OPEN SESSION**

The Board reconvened to Regular Session at 9:00 p.m. President Peña reported that the Board had discussed governance team items.

No action was taken in Closed Session:

### **ADJOURNMENT**

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on September 28, 2011 at 9:00 p.m.

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David Verdugo, Secretary  
To the Board of Education

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President

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Vice President/Clerk

09-28-11